



**Executive Board Special Meeting  
Minutes (Approved 1/29/24)**

**January 18, 2024**

**2:00pm – 4:00pm**

**777 Cypress Ave.**

**Enterprise Park Conference Room**

**Redding, CA 96001**

**1/18-Enterprise Park Conference Room (City Hall-2nd Floor)**

Topic: NorCal CoC Planning Meeting

Time: Jan 18, 2024 02:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://www.google.com/url?q=https://us02web.zoom.us/j/84427452176&sa=D&source=cal>

[endar&ust=1705339771635273&usg=AOvVaw33nSlhBKDTg6YgJ6tjs9Hv](https://www.google.com/url?q=https://us02web.zoom.us/j/84427452176&sa=D&source=calendar&ust=1705339771635273&usg=AOvVaw33nSlhBKDTg6YgJ6tjs9Hv)

Teleconference locations:

**Sierra County Behavioral Health**  
**706 Mill Street**  
**Loyalton, CA 96118**

**Del Norte County Health and Human Services**  
**455 K Street**  
**Crescent City, CA 95531**

**Teach I.N.C**  
**112 E 2nd Street**  
**Alturas, CA 96101**

**Lassen County Health and Social Services**  
**1445 Paul Bunyan, Suite B**  
**Susanville, CA 96130**

**Siskiyou County Behavioral Health**  
**2060 Campus Dr.**  
**Yreka, CA 96097**

**Plumas County**  
**PCIRC**  
**591 Main Street**  
**Quincy, CA 95971**

**Executive Board Members**

**Kristen Schreder,**  
County of Shasta, Chair

**Sarah Collard,**  
County of Siskiyou, Co-  
Chair

**Barbara Longo,**  
County of Lassen

**Cathy Rahmeyer,**  
County of Plumas

**Carol Madison,**  
County of Modoc

**Sheryll Prinz-McMillan,**  
County of Sierra

**Michael Coats,**  
County of Del Norte



**To Address the Board:** Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to [norcalcoc@cityofredding.org](mailto:norcalcoc@cityofredding.org) that will be read into the record.

### **1. Call to Order/Quorum Established/Introductions**

Meeting called to order at 2:04/Quorum established.

Executive Board Members: Kristen Schreder, Michael Coats, Grace Poor, Sarah Collard, Barbara Longo, Jeri Robertson

Public: Barry Tippin, Maggie Joyce, Shiann Hogan, Lisa Sellars, Debi Bruschi, Kalie Brisbon, Brent Eddy, Nicole Smith, Scott Badger, David Rickert, Laura Burch, Christy Coleman, Emily Kerr, and 2 others unknown names.

### **2. Public Comments (limited to 3 mins. per comment) Held at the end of the meeting instead of the beginning.**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

Public Comment held until the end after presentation

Two members of the public spoke requesting Shasta County have a seat on the NorCal CoC Executive Board

### **3. Presentation from Housing Tools on the Homeless Housing, Assistance and Prevention Program (HHAP-5)**

#### **I. Background**

Housing Tools will provide the background for understanding the HHAP Application process.

#### **HHAP 5 Overview**

- The Homeless Housing Assistance and Prevention (HHAP) Round 5 Notice of Funding Availability (NOFA) was published Sept 29, 2023.
- Eligible applicants are the 44 Continuums of Care, 58 counties, and 14 large cities with populations over 300,000.
- This grant program provides local jurisdictions with flexible funding to continue efforts to improve regional and systems coordination to prevent and end homelessness in their communities.
- HHAP-5 requires three public meetings, a Regionally Coordinated Homelessness Action Plan (Plan), a Memorandum of Understanding (MOU), and a Funding Plan or Plans (if counties apply to administer their own funds with the State)

#### **Format**

- Cal ICH (California Interagency Council on Homelessness) has provided a template which constitutes the HHAP-5 Plan/Application.
- It consists of a series of tables that focus on both quantitative and qualitative data.
- The NorCal CoC Plan/Application is intended to be a joint application for the CoC and each of the seven counties. Per Cal ICH instructions, counties must apply as part of a regional application with the CoC. In a multi-county CoC, counties are strongly encouraged to apply in collaboration with other counties served by the same CoC.



- While counties must be a signatory to the Regionally Coordinated Homelessness Action Plan, and the MOU, counties can choose to receive their County allocations directly from the State as their own Administrative Entity.

#### Allocations

- Continuum of Care Allocation: \$3,625,173.51
- County Allocations:
  1. Del Norte: \$957,459.26
  2. Lassen: \$184,869.66
  3. Modoc: \$37,249.86
  4. Plumas: \$184,869.66
  5. Shasta: \$1,397,559.41
  6. Sierra: \$16,555.55
  7. Siskiyou: \$699,469.52
- Reviewed HHAP 5 Allocations draft budget allocations 1-16-2024
- Questions on this slide
  1. Slides shared with the group? Yes

#### Eligible Uses

- HHAP-5 funds can be used to support activities that fall within three main buckets:
  1. Permanent housing
  2. Interim housing (no new Interim Housing projects unless approved by Cal ICH)
  3. Service provision and systems support
- There is a required 10% youth set-aside.
  1. Clarified that it is overall the CoC, not just by County
- Administrative costs are capped at 7%, and Homeless Management Information System (HMIS) costs are capped at 1%.

## II. Requirements

### Regional Coordinated Homeless Action Plan (RCHAP)

The development of the RCHAP must include:

- a minimum of 3 public meetings where key stakeholders, including those with lived experience of homelessness and homeless/housing service providers are encouraged to attend.
- a description of the specific roles and responsibilities of local jurisdictions (counties and cities) in regard to outreach, site coordination, use of available land, development of both interim and permanent housing solutions and the delivery of services to those experiencing homelessness must be described.
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- Funding plans which detail how the CoC and each County proposes to use its HHAP-5 funds to advance the development of permanent housing solutions.

#### Plan Requirements

- Participating Jurisdictions' Roles and Responsibilities
  - Eligible: Counties and CoC. Not cities in our region, but cities can sign on to the plan
- System Performance Measures and Improvement Plan
- Equity Improvement Plan
- Plan to Reduce the Number of People Experiencing Homelessness Upon Exiting an Institutional Setting
- Plan to Utilize Local, State, and Federal Funds to End Homelessness
- Plan to Connect People Experiencing Homelessness to All Eligible Benefit Programs

#### 4. Discussion Items for Next Meeting

Executive Board agreed to have a Special NorCal Executive Board Meeting on January 29<sup>th</sup>, 2024 at 2pm to 4pm.

#### 5. Adjournment

Motion to adjourn the meeting made by Barbara Longo, seconded by Sarah Collard, Vote taken, all approve, none oppose 4:00 pm

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the City of Redding Housing Division at (530)225-4048 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting

#### HHAP 5 Public Meetings

**#1 Wed. 1/31 Evening, 6-8 pm Redding City Hall Community Room**

**#2 Thurs. 2/8 10:00 am- 12:00pm Redding City Hall Community Room**

**#3 Thurs. 2/22 time 12:00-2:00 pm Redding City Hall Caldwell Park Conference Room**