



NorCal Continuum of Care™

Executive Board Meeting

November 21, 2024

1:00 pm to 3:00 pm

**777 Cypress Ave. Enterprise Conference Room
Redding, CA 96001**

11/21 – Enterprise Conference Room

Join Zoom Meeting

<https://us06web.zoom.us/j/82816789946?pwd=C9qJP73dBukWyblag2MAUJXKRdXOdp.1>

Meeting ID: 828 1678 9946

Passcode: 240541

1(669)444-9171

Teleconference locations:

**Sierra County Behavioral Health
706 Mill Street
Loyalton, CA 9611**

**Del Norte County Health and Human Services
455 K Street
Crescent City, CA 95531**

**Teach I.N.C
112 E 2nd Street
Alturas, CA 96101**

**Lassen County Health and Social Services
1445 Paul Bunyan, Suite B
Susanville, CA 96130**

**Siskiyou County Behavioral Health
2060 Campus Dr.
Yreka, CA 96097**

**Plumas County
PCIRC
591 Main Street
Quincy, CA 95971**

Executive Board Members

Kristen Schreder,
County of Shasta, Chair

Maddelyn Bryan,
County of Siskiyou, Co-
Chair

Grace Poor
County of Lassen

Cathy Rahmeyer,
County of Plumas

Carol Madison,
County of Modoc

Sheryll Prinz-McMillan,
County of Sierra

Michael Coats,
County of Del Norte



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1. Call to Order/Quorum Established/Introductions

2. Public Comments (limited to 3 mins. per comment)

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

3. Presentation

I. Debrief from Teddie on the Collaborative Application

4. Action Items

I. Approve Executive Board Meeting Minutes

Board members will review and approve draft minutes from the 7/18/2024 Executive Board Meeting, 8/15/2024 Executive Board Meeting, 11/07/2024 Special Executive Board Meeting.

[Attachment A - draft 7/18/2024 Executive Board Meeting minutes](#)

[Attachment B - draft 8/15/2024 Executive Board Meeting minutes](#)

[Attachment C - draft 11/7/2024 Special Executive Board Meeting minutes](#)

II. Rescind approval of HHAP 4 funding approved by the Executive Board on September 19, 2024 for No Boundaries Transitional Housing, Inc. in the amount of \$33,600.00, and approve the Shasta Advisory Board to make a final decision on how to designate funds.

On November 6, 2024 The City of Redding terminated all agreements with No Boundaries Transitional Housing, Inc. Due to this termination The City of Redding as the Administrative Entity for the NorCal CoC is unable to contract with No Boundaries Transitional Housing, Inc. The Shasta Advisory Board will be voting at their December 10, 2024 meeting to move the funds to the next eligible project.

III. Approve Amending the Social Services Data Solutions dba. Decipher HMIS contract from \$41,250 to \$52,110 to include additional services.

The increased budget will include overspent budget for the Collaborative Application to cover an increase in hours worked due to new applicants and more in-depth application, and additional services which will include Deficiency Report and Data Analysis. This will not impact the approved 2023-2025 budget.

5. Discussion Items

I. Governance Charter Workgroup

a. New Process language

II. Permanent Local Housing Allocation Program (PLHA) (Maddelyn)

III. NorCal CoC Structure Discussion

6. Reports

I. City of Redding

II. UWNC



III. PIT Administrator

IV. NorCal CoC Members – County Updates

7. Adjournment

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Next Executive Board Meetings

December 19, 2024 1pm – 3pm

Redding City Hall, Enterprise Conference Room



NorCal Continuum of Care™

Executive Board Meeting
Draft Minutes July 18, 2024
1:00 pm to 3:00 pm
777 Cypress Ave. Enterprise Conference Room
Redding, CA 96001

7/18 – Enterprise Conference Room

Join Zoom Meeting

<https://us06web.zoom.us/j/82711482006?pwd=qUPtXXby0vs7E9mjeZdXWBBLpbegIy.1>

Meeting ID: 827 1148 2006

Passcode: 487459

1(669)444-9171

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County of Shasta, Chair

Sarah Collard,
County of Siskiyou, Co-
Chair

Grace Poor
County of Lassen

Cathy Rahmeyer,
County of Plumas

Carol Madison,
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Sheryll Prinz-McMillan,
County of Sierra

Michael Coats,
County of Del Norte



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1. Call to Order/Quorum Established/Introductions

Executive Board Members in attendance: Chair Kristen Schreder, Maddelyn Bryan, Grace Poor, Cathy Rahmeyer, Michael Coats

Public in attendance: Shawwna Flanigan, Emily Kerr, Tim Danielson

2. Public Comments (limited to 3 mins. per comment)

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

No public comments.

3. Action Items

Moved Action Item 3. IV. first.

I. Approve Meeting Minutes

Board members will review and approve draft minutes from the 6/20/2024 Executive Board Meeting.
[Attachment A – Draft 6/20/2024 Executive Board Meeting minutes](#)

Motion to approve minutes made by Michael Coats, seconded by Cathy Rahmeyer. Vote taken, all approve, none opposed.

II. Approve the new Data Tool in Concept

Review and approve the new Data Tool to be used to measure outcomes
[Attachment B – Data Tool](#)

Teddie from Decipher HMIS shared and reviewed in depth the data tool she created for NorCal CoC. She shared how it can be used to assist in measuring outcomes. Executive Board members asked questions about what data is the most important as it pertains to HMIS and CE. Tim Danielson from United way of Northern California (UWNC) also asked what data would the NorCal CoC like in reference to CE and what would they possibly have to change on what they currently report. Discussion ensued about what data can and at this time cannot be tracked. It was decided to bring this to the next HMIS Committee meeting and back to the Executive Board.

Chair Kristen Schreder made a motion to approve the new data tool in concept with the idea that to meet at the next HMIS Committee meeting to talk more specifically and create a plan, Michael Coats seconded the motion. Vote was taken, all approved, non-opposed.

III. **Approve Plumas Crisis and Intervention Resource Center as the PIT Administrator**

Review and approve the new PIT Administrator

Shawwna Flanigan shared the application review process and how the Rating Committee approved the application. Grace Poor made a motion to approve Plumas Crisis and Intervention Center (PCIRC) as the PIT Administrator, seconded by Michael Coats. Vote taken, all approved, none opposed, Cathy Rahmeyer abstained.

IV. **Approve the Siskiyou County Advisory Board nomination of Maddelyn Bryan to the Executive Board**

Review and approve nomination

[Attachment C – Draft Nomination Letter](#)

Cathy Rahmeyer made a motion to approve the Siskiyou County Advisory Board nomination of Maddelyn Bryan to the Executive Board, seconded by Michael Coats. Vote taken, all approve, none opposed, Maddelyn Bryan abstained.

4. **Discussion Items**

I. Governance Charter updates and new sub-committee

Shawwna Flanigan shared the first Governance Chart meeting will be July 25, 2024 at 2pm, the agenda will be coming out soon. They are still looking for additional member from other counties.

II. HMIS Committee

Shawwna Flanigan shared the HMIS Committee has been reviewing and discussing the VI-SPIDAT, and how to work with the current one for now. UWNC is currently developing a survey along with the HMIS Committee to send out to those you use it to see how it could be improved. Making changes to it is a process that has to be approved by HUD. The Committee is also looking for new members and alternates from each County and has asked the Executive Board to approve the new members once they are identified by each Advisory Board in September.

5. **Reports**

I. City of Redding

Shawwna Flanigan shared that she is working on the HHAP-5 application revisions, and thanked Lassen for getting it back to her. She asked that everyone else to please get them back by the end of the day, with the exception of Siskiyou County. She shared that NorCal CoC was granted an extension for the submission of the revisions to the first week of August. Shawwna also reminded the Executive Board that HCD will start requiring monthly reports instead of quarterly reports soon.

Shawwna shared the Collaborative Application has started and we had the first Rating and Ranking meeting yesterday to review the process. Shawwna asked the Executive Board to not forget to send her the requested information about Street Outreach and Healthcare Collaboration within each County.

HHAP-6 updates were shared.

II. UWNC

Tim Danielson reported that they had just finished a training with Wellsky, and that new staff will be starting soon. He also shared that the LSA will be coming soon and that they are struggling to get responses from everyone (service providers) within the Counties.

III. NorCal CoC Members – County Updates

Del Norte shared they have hired a new part time peer Support Specialist they are really excited about. They also shared updates to their new PSH called The Legacy, and that their new 60 bed shelter will be starting construction soon.

Lassen shared they also have a new Peer Support Specialist starting soon.

PCIRC shared they are getting ready to break ground on Ohana Village, and they have run into construction delays, but things are still moving along.

Siskiyou shared they had their Siskiyou Crossroads grand opening and that the first tenant has been approved to move in. They are also assisting other programs to help folks move into the low-income units. They have run into some issues with opening their new shelter Basecamp. They also shared that the shower and Laundry project are currently on hold.

Shasta shared that Burney Commons is all leased up except for one unit. They also shared that the 49-unit complex Cascade Village in Shasta Lake City has started construction.

Cathy Rahmeyer suggested the NorCal CoC do a campaign of all the good work being done especially in the rural communities. It was also suggested to have a NorCal CoC conference in person annually.

6. Discussion Items for Next Meeting

- I. HMIS Committee Membership – Moved to future meeting

7. Adjournment

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Motion to adjourn made by Cathy Rahmeyer, seconded by Michael Coats./ Vote take, all approved, none opposed.

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Next Executive Board Meetings

August 15, 2024 1pm – 3pm

Redding City Hall, Enterprise Conference Room



NorCal Continuum of Care™

Executive Board Meeting

Draft Minutes August 15, 2024

1:00 pm to 3:00 pm

777 Cypress Ave. Enterprise Conference Room
Redding, CA 96001

8/15 – Enterprise Conference Room

Join Zoom Meeting

<https://us06web.zoom.us/j/87637671260?pwd=5nbQZRAEhhHYMRgzcDxZZkly0CDOgY.1>

Meeting ID: 87637671260

Passcode: 925375

1(669)444-9171

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County of Lassen

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Michael Coats,

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1. Call to Order/Quorum Established/Introductions

Executive Board Members in attendance: Chair Kristen Schreder, Maddelyn Bryan, Grace Poor, Carol Madison, and Michael Coats.

Members of the Public in attendance: Shawna Flanigan, Nicole Smith, Scott Badger, Barry Tippin, Lesha Schaffer, Tim Danielson, Teddie Pierce, and Emily Kerr.

2. Public Comments (limited to 3 mins. per comment)

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

No comments

3. Action Items

I. Approve asking each Advisory Board to approve the Governance Charter Committee making changes to the Governance Charter

Requesting that each Advisory Board approves the Governance Charter Committee to update and make changes to the Governance Charter. All changes will be submitted to each Advisory Board for approval before being submitted to the Executive Board for final approval.

Shawna Flanigan shared with the Executive Board the process for updating and amending the Governance Charter and about the new Governance Charter Committee.

Carol Madison motioned to approve asking each Advisory Board to approve the Governance Charter Committee making changes to the Governance Charter Committee. Seconded by Grace Poor. Vote taken, all approved, none opposed.

II. Approve HHAP 4 NOFA Applications for Del Norte, Lassen, Plumas, and Siskiyou Counties

Executive Board to review and approve for funding HHAP 4 NOFA Applications

Attachment A – Del Norte County

Attachment B – Lassen County

Attachment C – The Salvation Army

Attachment D – Plumas Crisis Intervention Resource Center

Attachment E – Siskiyou County

Attachment F – Youth Empowerment Siskiyou

Shawna shared with the Executive Board the process for review of the applications and that each one met the requirements. She also shared that Shasta Advisory Board applications were not ready for approval since they were over subscribed and will need to go through the rating and Ranking process. Shawna let the Executive Board know that Modoc County has elected that their HHAP 4 CoC allocation go to The City of Redding for Administration.



Carol Madison motioned to approve the HHAP 4 NOFA Applications for Del Norte, Lassen, Plumas, and Siskiyou Counties. Seconded by Grace Poor. Vote taken, all approved, none opposed.

III. **Approve nominated HMIS Committee Members selected from each Advisory Board**

Executive Board to review and approve Advisory Board nominated members for the HMIS Committee

This has been moved to the September 19th Executive Board Meeting.

IV. **Approve setting a date and time for Executive Board Special Meeting the week of August 19th**

Schedule and Executive Board Special Meeting the week of August 19th to review and approve items for the FY 2024 HUD Application

After discussion about meeting times and date it was agreed upon to have the meeting August 22, 2024 at 1pm.

Maddelyn Bryan made a motion to approve scheduling the NorCal CoC Executive Board Special Meeting for Thursday, August 22, 2024 at 1p. Seconded by Grace Poor. Vote taken, all approved, none opposed.

4. Presentation Collaborative Applicant – Decipher HMIS

Teddie Pierce with Decipher HMIS presented information about the HUD Collaborative Applicant process for NorCal CoC including DV bonus funding opportunity. She shared the timeline, needs, and data associated with the application (see attachments on agenda).

5. Discussion Items

- I. Governance Charter updates
No new updates.
- II. HMIS Committee Membership
No new updates, item moved to next regular meeting.
- III. Collaborative Applicant Discussion
See Presentation for updates.

6. Reports

- I. City of Redding

Shawwna Flanigan shared the status of the HHAP 5 Application, Collaborative Applicant, and the need for the revised HHAP 4 County Budgets.

- II. UWNC

Tim Danielson shared their HMIS goals and where they are with each one. Data clean up still being the priority. He also gave a shout out to Lassen for getting their all done.

- III. PIT Administrator

PIT Committee will be discussed when the PIT Administration activities begin..



IV. NorCal CoC Members – County Updates

Del Norte County: Michael Coats shared the status of their Project Homekey Legacy Project. They also shared their new congregate shelter and Tiny Home project should be ready in January.

Lassen County: Grace Poor shared they were awarded the Local Indigenous Needs Care Grant to start a medical respite program. They are also working on the Bridge Housing project.

Modoc County: Carol Madison shared they are also working on their Bridge Housing Grant project.

Shasta County: Emily Kerr shared they are starting work on their Bridge Housing Project.

Siskiyou County: Maddelyn Bryan shared that their No Place Like Home project is leasing up units. They are working on their Bridge Housing Grant project and that their new congregate shelter project Basecamp is moving along. She also shared that their Mobile Shower and Laundry Project is back on with a few adjustments.

7. Discussion Items for Next Meeting

8. Adjournment

Motion to adjourn made by Grace Poor, seconded by Michael Coats. Vote taken, all approved, none opposed.

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Next Executive Board Meetings
September 19, 2024 1pm – 3pm
Redding City Hall, Enterprise Conference Room



Executive Board Special Meeting **Draft Minutes**

November 7, 2024

2:00 pm to 3:00 pm

**777 Cypress Ave. Enterprise Conference Room
Redding, CA 96001**

11/7 – Enterprise Conference Room

Join Zoom Meeting

<https://us06web.zoom.us/j/86320372151?pwd=vr2GDIIUZyHdkMgPuLU0ByRQSFgqb1.1>

Meeting ID: 863 2037 2151

Passcode: 561030

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1. Call to Order/Quorum Established/Introductions

Quorum established.

Executive Board Members present: Chair Kristen Schreder, Maddelyn Bryan, Grace Poor, Cathy Rahmeyer

Community Members present: Lisa Sellers, Rebecca Peconome, Nicole Smith, Shawwna Flanigan

2. Public Comments (limited to 3 mins. per comment)

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

No public comments

3. Action Items

- I. **Approve not moving forward with 2023 Emergency Solutions Grant Funding in the amount of \$157,151 for Rapid rehousing and HMIS due to time constraints and issues with the required match.**

Last year the City of Redding on behalf of the NorCal CoC applied for the 2023 Emergency Solutions Grants Program Balance of State Allocation, Noncompetitive funding (ESG Noncompetitive), due to no other applicants responding to the Request for Proposal. City of Redding was awarded the funds on December 12, 2023. On September 13, 2024 California Housing and Community Development (HCD) Specialist reached out to the City of Redding that there was an issue with the Resolution approved by the Redding City Council on October 2, 2023 and it needed to be amended. The amended Resolution was brought forward and approved at the October 1, 2024 Redding City Council Meeting. On October 28, 2024 HCD reached out to the City of Redding with another issue with the Resolution needing to be amended for the second time, which is continuing to delay the City of Redding from starting the contract process with HCD. At this time after further review of the funding requirements and the original application, the Administrative Entity recommends that the NorCal CoC not move forward with this funding due to time constraints to expend the funds by August 18, 2025 and how the 100% match was applied for. The total amount of \$314,302 would need to be expended by August 18, 2025.

Motion to approve not moving forward with 2023 Emergency Solutions Grant Funding in the amount of \$157,151 for Rapid rehousing and HMIS due to time constraints and issues with the required match made by Cathy Rahmeyer, seconded by Maddelyn Bryan. Vote taken, all approved, none opposed.

4. Discussion Items

- I. Governance Charter Workgroup
 - a. New Process language

Shawwna Flanigan asked the Executive Board members to ask their Advisory Boards to add the Governance Charter as a standing item on their Agendas. Shawwna also asked that an action item with regards to the



Governance Charter Amendment language update be added to their December Advisory board meetings. Shawwna will this this language to the Executive Board to be added.

- II. Increase Teddie's contract for additional services
 - a. Deficiency report
 - b. Data Analysis

Shawwna Flanigan shared that there is additional money left in the budget to ask Teddie to provide additional services to the Executive Board. The Board discussed what the services would look like and what would be most beneficial. It was decided to have Teddie assist with the Data Analysis tool and Deficiency report. This will be brought back with a budget to the next Executive Board meeting November 21st for approval.

5. Adjournment

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