



Del Norte County Advisory Board of the
NorCal
Continuum of Care™

Del Norte Advisory Board Meeting Minutes
November 14, 2024
3pm – 4pm
455 K Street, Crescent City, CA 95531
Big Conference Room

1. Call to Order/Quorum Established/Introductions

Quorum was established. Meeting was called to order at 3:00pm by Dorothy Waddelow.

Voting Members Present: Dorothy Waddelow (DHHS Deputy Director of Social Services), Michael Coats (DHHS Housing Services Manager), Dana Gill (United Methodist Church Pastor), Daphne Cortese-Lambert (Del Norte Mission Possible Director), Megan Miller (City of Crescent City Housing Authority Director), Pam Wilder (DNUSD Foster and Homeless Youth Services Director), Sarah Johnson (PWLE)

Non-voting Members Present: Lisa Sellars (DHHS Housing Analyst)

Members of the Public Present: Namita Vij (Partnership Healthplan), Elisha Evans (DHHS Peer Support Specialist)

2. Public Comments (limited to 3 mins. per comment)

None.

3. Approval of Meeting Minutes

Board members will review and approve minutes from the September 12, 2024 NorCal CoC Advisory Board meeting (Attachment A). Daphne Cortese-Lambert motioned to approve minutes from the September 12 meeting. Dana Gill seconded the motion. Roll Call Vote was taken. All approved. The motion passed.

4. Discussion

- I. Full CoC Meeting attendance.** Members were reminded that all Advisory Board members are invited to and expected to attend the full CoC member meetings twice per year. This item was on last month's agenda as a reminder ahead of the full member meeting the following week, but that Advisory Board meeting was cancelled. Michael said that he will make an effort to make sure everyone is aware of the date and times in advance of future meetings. He will forward the invites.

- II. Review and discuss questions regarding the NorCal CoC Structure (Attachment B)** Michael read through Attachment B, “NorCal CoC Structure Discussion,” and guided discussion on each of the questions. He stated that the biggest issue that we have had has been getting funding timely but said that he believes that that is improving now that the City of Redding is the Administrative Entity. Dana Gill said that she liked the current structure because the administration was not on us. She also reiterated that many of the past issues were due to what was happening with Shasta County. Michael appreciates the support and guidance of the current Administrative Entity. Michael stated that he liked using the PIT count to allocate funding. Daphne stated that she was concerned about getting an accurate count and wants to look at ways to improve accuracy and reach more people. A few members expressed strong opinions that a smaller region would not improve funding for our community. No members expressed that they were in favor of restructuring. Michael suggested that the 7 counties collaboratively pay for a full-time position to assist with the administrative work. Megan commented that the answers to the questions should come from the current Administrative Entity since they are the ones having difficulty. Dorothy saw it as they were requesting input as to how things could be done differently. We previously considered joining with Humboldt County but it is believed that we didn’t do this because Humboldt County would receive most of the funding.

5. Updates

- I. HHAP (Michael Coats).** Michael said that we should be receiving HHAP-3 and 4 funding soon. The HHAP-5 funding should follow in about six weeks. In January the NOFA will be coming out for HHAP-6. Michael said that we will be coordinating with Pam to see how we can use the funds to support youth.
- II. NorCal CA 516 CoC Executive Board Meeting (Michael Coats).** Michael said that the Executive Board requested that we bring the questions to our advisory boards regarding the CoC structure and wanted us to discuss attendance at the full membership meeting.
- III. NorCal CA 516 CoC PIT Committee (Michael Coats).** Michael said that more trainings will be coming out soon for the Counting Us app. He said that they will be going over documentation and will be sending out new questionnaires and surveys.
- IV. NorCal CoC HMIS/CEP Committee (Daphne Cortese-Lambert or Lisa Sellars).** Lisa said that they nominated new officers and reviewed and approved the draft of the VI-SPDAT survey.
- V. Mobile Shower Project/DNMP (Daphne Cortese-Lambert).** Daphne said that they had their first picketer in October and other problems. There was a knife pulled at the Park City Superette because someone inappropriately touched a minor. Daphne said that they decided that no youth would be allowed at the shower program. They will be referred to other programs that serve youth. They will also have everyone who receives services sign a waiver. There is a new Peer Support Specialist that is working at the showers. At the program on Tuesday a woman was standing on the sidewalk and yelling at the staff. The police were called. She was told she could picket. She was the person who had pulled a knife.
- VI. DNMP Street Outreach.** Daphne said that in October they served 661 people, 275 individuals, and 67 new. She said that she thinks that the mobile

medical unit is a big part of it. Case managers help connect clients to the mobile medical unit. Aegis also comes out about once per month.

- VII. Recuperative Care (Daphne Cortese-Lambert).** Daphne said that in October they served 18 clients with 370 nights of recuperative care. The motel bills are very high.
- VIII. CalAIM/DNMP Navigation Center (Daphne-Cortese-Lambert).** Daphne said that they now have 15 employees and nowhere to put them so the Navigation Center is a good place for them to go where they can assist people.
- IX. ERF (Michael Coats or Daphne-Cortese-Lambert).** Michael said that the asbestos remediation of the old Mental Health building was completed on October 11. Efforts are being made to coordinate the burn of the building. The design team has completed the shelter layout and is finalizing the exterior building plans with the project manager and engineers. Purchase agreements for the modular kitchen and bathroom units and the contract for the renovations of the modular office building have been finalized and are on the Board of Supervisors meeting agenda for approval. A local contractor will be doing the repairs on the roof of the modular office building. Architects are finalizing plans for the Community Building so we can move forward with the purchase of the structure soon.
- X. The Legacy (Michael Coats).** Michael said that we are still transitioning but got individuals moved to their new units and are finalizing the leases. We are working on contracts with HUD. Construction is moving along.
- XI. Non-Congregate Shelter (Michael Coats).** Michael stated that this is not happening now due to lack of funding.
- XII. BHBH (Meaghan McGlasson).** Michael stated that at the shared living home we have one couple, two ladies, and a single gentleman. That house is at capacity. For the other house we just moved the family into permanent housing. Meaghan stated that she has another family lined up for it already.
- XIII. Emergency Housing Vouchers (Megan Miller).** Megan said that the Battery Point senior apartments have been delayed and with that the waiting list is also delayed. The Harbor Point units are on track to be ready for leasing at the end of 2025.
- XIV. HHIP (Michael Coats, Lisa O'Connell, or Rachelle Callan).** Michael said that HHIP is the only funding that we currently have to help us continue our work.
- XV. Tolowa Dee-ni' Nation Mvn'-dvn/Housing Division (Jeri Robertson).** Jeri was not present to give an update.
- XVI. Foster and Homeless Youth Program (Pam Wilder).** Pam reported that 4.6 percent of the student population in Del Norte County is eligible for McKinney-Vento homeless supports. She also said that November is National Homeless Youth Awareness Month. She handed out green ribbons and asked us to wear green on Fridays to support homeless youth.
- XVII. United Methodist Church (Dana Gill).** Dana said that there are no updates due to lack of funding.

8. Discussion Items for Next Meeting

- I. **Bring forward updates.** Updates will be brought forward.
- II. **Other discussion items.** No other discussion items were mentioned.

6. Adjournment

Dana Gill motioned to adjourn the meeting. Daphne Cortese-Lambert seconded the motion. Roll call vote was taken. The motion passed and the meeting was adjourned at 4:04pm.

Next Meeting
December 12, 2024
3pm – 4pm