



Shasta County Advisory Board of the

**NorCal**  
**Continuum of Care™**

**Shasta County Advisory Board Meeting**  
**December 10, 2024, 3:00pm-5:00pm**  
**Redding City Hall – Community Room**  
**777 Cypress Avenue, Redding, CA 96001**

## **MEETING MINUTES**

### **Voting Members**

Abbott, Paul-Shasta Thrive  
Alvey, Rachel - One Safe Place  
Azare, Cole - Nation's Finest  
Breton, Samantha – Community Member  
Chimenti, Joe – 3DEmergent  
Danielson, Tim-United Way  
Kerr, Emily-HHSA  
Longwell, Wendy – DAC  
McDuffey, Laura-City of Redding  
Middleton, Amber – SCHC  
Preller, Megan - Ready for Life  
Schaefer, Leshia - Pathways/Housing  
Schreder, Kristen - Executive Board Chair  
Sevilla, Art-Empire Recovery  
Spencer, Crystal-Faithworks  
Zander, Hollie - CRDC

### **1. Call to Order**

A meeting of the Shasta Advisory Board was called to order at 3:04 pm by Vice Chair Kristen Schreder. A reminder of the Brown Act was completed.

### **2. Introductions/Establish Quorum**

Quorum was established, and the meeting was called to order.

### **3. Approval Meeting Minutes**

Wendy Longwell made the motion to approve the meeting minutes of November 12, 2024. Samantha Breton seconded the motion. All in favor.

### **4. Public Comments**

Amber Middleton updated the board on Partners II program, they are hoping to start accepting referrals in January.

Samantha Breton announced the HOPE van Homeless memorial at Empire on December 21<sup>st</sup> from 3pm to 5pm.

Wendy Longwell announced Disability Action Center has new grants from CalAim and Dignity Health to help with Housing.

Laura McDuffey announced the City of Redding needs more input from the Low-income sector for their Consolidated Plan. Also, an RFP will be released for Emergency Shelter Project December 31<sup>st</sup>.

## **5. New Business:**

### ***Actions-***

#### **A. Membership Applications-**

- a. Rachel Alvey- Amber Middleton made a motion to approve the removal of Rachel Alvey, One Safe Place, as a voting member. Tim Danielson seconded the motion. All in favor.
- b. Julie Jones- Megan Preller made a motion to approve Julie Jones, One Safe Place, Voting Member, Wendy Longwell seconded the motion. All in favor.

#### **B. Review and Approve the New Governance Charter Policy & Procedure Language (Attachment 3)-** Amber Middleton made the motion to approve the New Governance Charter Policy & Procedure. Samantha Breton seconded the motion. All in favor.

#### **C. Review and Approve 2025 Shasta Advisory Meeting Calendar (Attachment 4)-** Wendy Longwell made the motion to approve the 2025 Shasta Advisory Meeting Calendar. Samantha Breton seconded the motion. All in favor.

#### **D. Reallocate HHAP 4 Funds that were rescinded on 11/21/24 by the Executive Board in the amount of \$33,600 Interim Housing. Recommend reallocating to GNRM which was not fully funded in Interim Housing. (Attachment 5)-** Samantha Breton made the motion to approve the HHAP 4 Funds reallocated to GNRM. Tim Danielson seconded the motion. All in favor.

#### **E. Review and Approve United Way RFP- Tim Danielson stated that they are looking for feedback by 12/13/24, the board discussed the RFP, no action was needed due to the RFP was already approved in a previous meeting.**

### ***Discussions-***

#### **A. 2024 PIT Planning- Megan Preller announced that the location for Day of event will be at New Life Discovery. The flyer has been drafted and the Service Base Count letter was sent out and requested people get information to her if there were other agencies that would like to participate. Crystal Spencer announced the Training Committee needs more members. Also, donations needed:** -Pee pads and pet supplies -Coats -Coffee for outreach workers -gift cards -waters They also announced the PIT coordinator position.

#### **B. NorCal CoC HUD Application Debrief (Attachment 6)- The board reviewed and discussed the power point provided.**

#### **C. NorCal CoC Structure Survey Questions- The board discussed and agreed with the structure.**

## **6. Reports**

#### **A. Executive Board- Structure of CoC, 2023 ESG Funding was returned to State, they are now working on 20241 Funding. The contract with Teddy Pierce has been expanded, she will be working on data collection.**

#### **B. County/City- City of Redding announced they received HCD funding for workforce development in amount of \$8.6 million and are working with CHYBA.**

#### **C. Status of Funding- Kristen Schreder stated the information is in attachment 7.**

#### **D. HMIS Coordinated Entry Administrator- Amanda Johnson distributed an document with updates.**

E. Norcal CoC Pit Committee- already given

F. Strategic Planning Subcommittee- Reviewed surveys and finalized, working on the HIC next. Kristen Quaid new PIT Coordinator.

G. Governance Charter Subcommittee Update- none.

H. Member Announcement- Samantha Breton announced new support groups at DAC, mobility challenge 1<sup>st</sup> and 3<sup>rd</sup> Wednesday each month, rainbow group with disability 2<sup>nd</sup> and 4<sup>th</sup> Wednesday each month, starting January 8<sup>th</sup> 10am to 2pm. Amber Middleton announced the Winter Solace on 12/21 for HOPE van and at GNRM will be in January.

7. **Discussion for next meeting-** City of Redding Consolidation Plan. Requesting a Partners II presentation in February.

8. The meeting was adjourned at 4:46 pm.