



NorCal CoC PIT Committee Meeting
August 20, 2024
11:00 am to 12:00 pm

Plumas Crisis Intervention & Resource Center
591 W. Main St.
Quincy, CA 95971

Teleconference locations:

Del Norte County Health and Human Services
880 Northcrest Drive
Crescent City, CA 95531

Lassen County Health and Social Services
1445 Paul Bunyan, Suite C
Susanville, CA 96130

Teach I.N.C
112 E 2nd Street
Alturas, CA 96101

Plumas County
PCIRC
591 W. Main Street
Quincy, CA 95971

Shasta County
962 Maraglia Street
Redding, CA 96001

Siskiyou Builders Exchange
2121 Fairlane Rd
Yreka, CA 96097

Siskiyou County
Social Services
818 S. Main St.
Yreka, CA 96097

Sierra County Behavioral Health
706 Mill Street
Loyalton, CA 96118

PIT Committee Members

Duane Kegg,
County of Siskiyou, Chair

Grace Poor,
County of Lassen,
Vice-Chair

Barbara Daughtrey,
County of Sierra

Rebecca Green,
County of Del Norte

Kristen Quade
County of Plumas

Carol Madison,
County of Modoc

Megan Preller,
County of Shasta



To Address the Board: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to norcalcoc@co.shasta.ca.us that will be read into the record.

1. Call to Order/Quorum Established/Introductions

Maddelyn Bryan, alternate Chairperson, called the meeting to order at 11:03 AM. A quorum was established.

Present: Members: Barbara Daughtrey, Rebecca Green, Carol Madison, Megan Preller, Kristen Quade

Alternate Members: Maddelyn Bryan

Participants/public attendees: Tim Danielson, Joanne Johnson, Nicole Lamica, Kristen Schreder, Ryan Bonk, Amanda Johnson, Cathy Rahmeyer

2. Public Comments (limited to 3 mins. per comment)

None.

3. Action Items

I. Approval of Meeting Minutes from May (Attachment A)

Carol Madison motioned to approve the minutes from May 21, 2024. Kristen Quade seconded. A roll call vote was taken. The motion passed unanimously.

4. Discussion Items

I. Introduction to New PIT Administrator and discussion of role—All

Kristen Quade and Cathy Rahmeyer introduced Ryan Bonk. Ryan Bonk works for the Plumas Crisis Intervention & Resources Center (PCRC) and will serve as the PIT Administrator for the NorCal CoC. Ryan Bonk shared the new PIT schedule and monthly project plan. An action item on the project plan includes collecting feedback on the last PIT count, which Ryan Bonk will facilitate through email.

Maddelyn Bryan shared background information on the PIT Committee and offered to provide Ryan Bonk with more information to assist him with his new role in the PIT Committee.



II. 2024 PIT/HIC status update – Tim Danielson

Amanda Johnson shared that she received an email from the U.S. Department of Housing and Urban Development (HUD) with the finalized 2024 PIT count numbers. Within the 7-County CoC, 970 individuals were counted as experiencing sheltered homelessness on the date of the 2024 PIT count. This number includes those staying in emergency shelter and transitional housing. This number does not include individuals experiencing unsheltered homelessness. Amanda Johnson will send out the final count per County early next month.

III. Discussion of PIT forms—All

Amanda Johnson noted that the Housing Inventory Count (HIC) form needs to be updated, as it is often incorrectly filled out. Maddelyn Bryan pointed out that there has been no training on how to complete the form, which may contribute to the issue. Ryan Bonk will take the lead on updating the PIT forms, including the HIC form, and will also lead future training sessions.

The group discussed strategies to improve data quality and expedite the release of PIT count results. Cathy Rahmeyer emphasized the need for quicker access to these results, while Tim Danielson highlighted a recurring issue where providers fail to submit paperwork or communicate in a timely manner. Amanda Johnson also noted that HUD does not finalize the numbers until July. Maddelyn suggested reviewing data with providers immediately after submission, so any reporting errors can be corrected while the information is still fresh.

5. Discussion Items for Next Meeting

- Review HUD guidelines and existing PIT forms with Ryan Bonk - Cathy Rahmeyer
- Explore methods for counting subpopulations that were previously overlooked, such as those staying in motel rooms paid by churches - Cathy Rahmeyer and Nicole Lamica

6. Adjournment

Barbara Daughtrey motioned to adjourn at 11:41 AM. Rebecca Green seconded. A roll call vote was taken. The motion passed unanimously.

Next Regular PIT Committee Meeting
September 17, 2024
11 am – 12 pm