



NorCal CoC PIT Committee Meeting
November 19, 2024
11:00 am to 12:00 pm

Plumas Crisis Intervention & Resource Center
591 W. Main St.
Quincy, CA 95971

Teleconference locations:

Zoom Link

<https://us02web.zoom.us/j/81858495683>

Meeting ID: 818 5849 5683

Del Norte County Health and Human Services
880 Northcrest Drive
Crescent City, CA 95531

Lassen County Health and Social Services
1445 Paul Bunyan, Suite C
Susanville, CA 96130

Teach I.N.C
112 E 2nd Street
Alturas, CA 96101

Plumas County
PCIRC
591 W. Main Street
Quincy, CA 95971

Shasta County
962 Maraglia Street
Redding, CA 96001

Siskiyou Builders Exchange
2121 Fairlane Rd
Yreka, CA 96097

Siskiyou County
Social Services
818 S. Main St.
Yreka, CA 96097

Sierra County Behavioral Health
706 Mill Street
Loyalton, CA 96118

PIT Committee Members

Duane Kegg,
County of Siskiyou, Chair

Nicole Lamica,
County of Lassen,
Vice-Chair

Barbara Daughtrey,
County of Sierra

Rebecca Green,
County of Del Norte

Kristen Quade
County of Plumas

Carol Madison,
County of Modoc

Megan Preller,
County of Shasta



To Address the Board: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to norcalcoc@co.shasta.ca.us that will be read into the record.

- 1. Call to Order/Quorum Established/Introductions**
- 2. Public Comments (limited to 3 mins. per comment)**
- 3. Action Items**
 - I. Approval of Meeting Minutes from October (Attachment A)**
- 4. Discussion Items**

Item #	Description & Notes	Responsibility	Open/Closed
I.	PIT Administrator Updates	PIT Administrator	Open
II.	Draft Survey Forms Review and Finalization: PIT Sheltered PIT Unsheltered HIC	All	Open
III.	Review of Counting Us App Webinar 10/29	PIT Administrator	Open
IV.	Update from United Way on HMIS/PIT Coordination: UWNC “Provider Tree Breakdown” Report County Specific Input/Feedback Required	Amanda Johnson / Tim Danielson	Open
V.	Project Schedule Status, Update, & Next Steps: Training Update	PIT Administrator	Open
VI.	Open Individual Tasks- No Committee Action Required	PIT Administrator	Open

- 5. Discussion Items for Next Meeting**
- 6. Adjournment**

Next Regular PIT Committee Meeting





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ATTACHMENT A

NorCal CoC PIT Committee Meeting
October 15, 2024
11:00 am to 12:00 pm

Plumas Crisis Intervention & Resource Center
591 W. Main St.
Quincy, CA 95971

Teleconference locations:

Zoom Link

<https://us02web.zoom.us/j/81858495683>

Meeting ID: 818 5849 5683

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Loyalton, CA 96118

PIT Committee Members

Duane Kegg,
County of Siskiyou, Chair

Grace Poor,
County of Lassen,
Vice-Chair

Barbara Daughtrey,
County of Sierra

Rebecca Green,
County of Del Norte

Kristen Quade
County of Plumas

Carol Madison,
County of Modoc

Megan Preller,
County of Shasta



ATTACHMENT A

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7. Call to Order/Quorum Established/Introductions

Duane Kegg, Chair, called the meeting to order at 11:04 AM. A quorum was established.

Present Members: Duane Kegg, Grace Poor, Barbara Daughtrey, Rebecca Green, Kristen Quad, Carol Madison

Alternate Members: Lesha Schaefer

Participants/public attendees: Cathy Rahmeyer, Joanne Johnson, Maddelyn Bryan, Ryan Bonk, Nicole Lamica

8. Public Comments (limited to 3 mins. per comment)

None.

9. Action Items

I. Approval of Meeting Minutes from September (Attachment A)

Kristen Quade motioned to approve the minutes from September 17, 2024. Duane Kegg seconded. A roll call vote was taken. The motion passed unanimously.

10. Discussion Items

I.

Topic	Responsible Party	Status
2024 PIT/HIC status update- Final Count	Tim Danielson / Amanda Johnson	Open

10/15/2024 Notes:

- a. AJ provided update
- b. Complications between forms matching required backchecking across various forms
- c. Demographics breakdowns unavailable due to form issues
- d. Numbers submitted to HUD provided via screenshare
- e. Reiterated getting names in Counting Us Application to match HMIS and all forms

Action Item: RB to work with team to match names as described



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ATTACHMENT A

II.

Topic	Responsible Party	Status
Request alternate contact list from Committee Members	All	Open

10/15/2024 Notes:

- a. RB to email individuals for any missing alternate contacts
- b. Request from GP to have Nicole Lamica listed as the committee member with GP as the alternate contact

III.

Topic	Responsible Party	Status
Draft Survey Forms Update & Review/Comment Process Details	Ryan Bonk	Open

10/15/2024 Notes:

- a. Committee was provided with the draft survey forms for sheltered and unsheltered count
- b. Feedback from committee was requested from DK
- c. Committee provided various feedback with general thought that simplification of the forms would be desired
- d. RB screen shared survey feedback form that was provided via email to the committee and walked through how individuals can provide feedback on the draft forms
- e. DK indicated that committee should review forms quickly so that forms can be finalized in the required timeline
- f. MB indicated need for household data captured on forms

IV.

Topic	Responsible Party	Status
Project Schedule Status, Update, & Next Steps	Ryan Bonk	Open

10/15/2024 Notes:

- a. RB discussed survey review timeline
- b. Provided update on Counting Us Application webinar to be held at the end of October



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ATTACHMENT A

V.

Topic	Responsible Party	Status
Open Action Item Log	Ryan Bonk	Open

10/15/2024 Notes:

- a. RB to revise terminology to clarify that the log does not contain action items requiring committee action or voting
- b. AJ requested training be held early and often

11. Open Individual Tasks- No Committee Action Required

Item #	Description	Responsibility	Open/Closed
I.	Application Committee RB to coordinate with LS to meet with committee	RB/LS	Open
II.	Projects Analysis - RB to review project list provided in final report - Align with application	RB	Open
III.	Del Norte Apps Request RB to confirm if unique items can be included under specific county visibility with applications team	RB	Open
IV.	Participation Incentives RB & CR to explore options for providing incentives to survey participants	RB/CR	Open
V.	Coordinate names in Counting Us Application to match HMIS and all forms	RB	Open

12. Discussion Items for Next Meeting

Item #	Description & Notes	Responsibility	Open/Closed
VII.	Draft Survey Forms Review and Finalization	All	Open
VIII.	Review of Counting Us App Webinar	Ryan Bonk	Open
IX.	Project Schedule Status, Update, and Next Steps	Ryan Bonk	Open
X.	Open Individual Tasks- No Committee Action Required	Ryan Bonk	Open



13. Adjournment

Grace Poor motioned to adjourn at 11:47 AM. Barbara Daughtrey seconded. A roll call vote was taken. The motion passed unanimously.

Next Regular PIT Committee Meeting
November 19, 2024
11 am – 12