



**HMIS/CEP Committee Special Meeting
Minutes (Approved 4/15/2024)
March 14, 2024
1:30 pm to 2:00 pm
Housing Conference Room
Redding, CA 96001**

3/14 - 1:30 pm to 2:00 pm

Zoom link

<https://us06web.zoom.us/j/86147876385?pwd=NIWnhVDkwg63Ql3oQ5UaxAVs60DBLn.1>

Teleconference locations:

**Del Norte County Health and Human Services
455 K Street
Crescent City, CA 95531**

**Sierra County Behavioral Health
704 Mill Street
Loyalton, CA 96118**

**Teach I.N.C
112 E 2nd Street
Alturas, CA 96101**

**Lassen County Health and Social Services
1410 Chestnut Street
Susanville, CA 96130**

**Siskiyou County Behavioral Health
2060 Campus Dr.
Yreka, CA 96097**

**Plumas County
PCIRC
591 Main Street
Quincy, CA 95971**

**Shasta County
3300 Churn Creek Rd.
Redding CA 96002**

**HMIS/CEP
Committee Members**

Carol Madison, Chair
County of Modoc

Grace Poor, Vice Chair
County of Lassen

Cathy Rahmeyer,
County of Plumas

Daphne Cortese-Lambert,
County of Del Norte

Maddelyn Bryan,
County of Siskiyou

Vacant,
County of Sierra

Kalie Brisbon,
County of Shasta



To Address the Board: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to norcalcoc@cityofredding.org that will be read into the record.

1. Call to Order/Quorum Established/Introductions

Called to order at 1:32. Quorum established

Committee Members in attendance: Carol Madison, Chair, Krystal Dalton, Maddelyn Bryan, Kalie Brisbon

Public in attendance: Tim Danielson, Amanda Johnson, Joanne (Siskiyou County)

2. Public Comments (limited to 3 mins. per comment)

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

No public comments

3. Action Items

I. Review and Approve Update of NorCal CoC HMIS Policies & Procedures

Review and approve proposed revisions of the NorCal CoC HMIS Policies & Procedures to change the HMIS System Administrator from Shasta County Department of Housing and Community Action Programs to United Way of Northern California and approve all related changes.

Attachment A – Draft NorCal CoC HMIS Policies and Procedures

Motion to approve made by Kalie Brisbon, seconded by Maddelyn Bryan. Vote taken, all approve, none oppose.

II. Review and Approve Update of NorCal CoC Coordinated Entry Policies & Procedures

Review and approve proposed revisions of the NorCal CoC Coordinated Entry Policies & Procedures to change the Coordinated Entry System Administrator from Shasta County Department of Housing and Community Action Programs to United Way of Northern California and approve all related changes.

Attachment B – Draft NorCal CoC Coordinated Entry Policies and Procedures

Motion to approve made by Kalie Brisbon with email correction, seconded by Krystal Dalton. Vote taken, all approve, none oppose.

Email error corrected.



4. Approve scheduling of additional HMIS/CEP meetings.

Discussion around days of the week and times that work for the committee to have quarterly or bi-monthly meetings. Mondays at 1pm work for the committee. Next special meeting will be scheduled for April 15th, 2024 at 1pm. Will discuss at the next meeting setting a regular calendar schedule.

5. Adjournment

Motion to approve made by Maddelyn Bryan, seconded by Krystal Dalton. Vote taken, all approve, none oppose.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the City of Redding Housing Division at (530)225-4048 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

Next HMIS Meetings
April 15th, 2024 1 pm-2pm
Virtual

Next NorCal CoC Executive Board Meeting
March 21, 2024 1pm – 3pm
Redding City Hall, Housing Conference Room