



**Executive Board Special Meeting
Minutes (approved 4/18/2024)
March 7, 2024
10:00am to 12:00 pm
777 Cypress Ave. Housing Conference Room
Redding, CA 96001**

3/7 - Housing Conference Room (City Hall-1st Floor)

**Topic: NorCal CoC Executive Board Special Meeting
Time: March 7, 2024 10:00am Pacific Time (US and Canada)
Join Zoom Meeting**

<https://us06web.zoom.us/j/82181539551?pwd=S34JW62JA3n25ewmI1GJfXphAbtjbT.1>

Meeting ID: 821 8153 9551
Passcode: 718805
One tap mobile
+16694449171

Teleconference locations:

**Sierra County Behavioral Health
706 Mill Street
Loyalton, CA 9611**

**Del Norte County Health and Human Services
455 K Street
Crescent City, CA 95531**

**Teach I.N.C
112 E 2nd Street
Alturas, CA 96101**

**Lassen County Health and Social Services
1445 Paul Bunyan, Suite B
Susanville, CA 96130**

**Siskiyou County Behavioral Health
2060 Campus Dr.
Yreka, CA 96097**

**Plumas County
PCIRC
591 Main Street
Quincy, CA 95971**

Executive Board Members

Kristen Schreder,
County of Shasta, Chair

Sarah Collard,
County of Siskiyou, Co-
Chair

Grace Poor
County of Lassen

Cathy Rahmeyer,
County of Plumas

Carol Madison,
County of Modoc

Sheryll Prinz-McMillan,
County of Sierra

Michael Coats,
County of Del Norte



To Address the Board: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to norcalcoc@cityoffredding.org that will be read into the record.

1. Call to Order/Quorum Established/Introductions

Meeting called to order at 1:02/Quorum established

Executive Board Members present: Sarah Collard, Kristen Schreder, Grace Poor, Cathy Rahmeyer, Carol Madison, Robert Szopa

Public present: Emily Kerr, Nicole Smith, Shawna Flanigan, Tena Eisenbeisz, Kalie Brisbon, Tim Danielson, Camile Woodstrom, Sherry Morgado, Amber MacDonald, Nations Finest representative.

2. Public Comments (limited to 3 mins. per comment)

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes. No public comments

3. Action Items

I. Review and Approve Updated HHAP 4 Allocation Budgets

Review information provided and discuss.

[Attachment A - Allocation Budget Review Presentation](#)

Shawna Flanigan reviewed the HHAP 4 budget and how it was determined. Also reviewed the joint project and what is included in it. Questions arose about if the Executive Board has authority to make decisions for County funds. Shawna will follow up with Cal ICH to find out. Shawna discussed the need for the Participation Agreement with Counties to participate in the CoC and to approve the contribution for the joint project. Grace Poor suggested approving the budget in concept knowing the County funds would need to be approved by the County.

Grace motioned to approve the HHAP 4 budget in regards to the expenses it takes to coordinate the CoC, not necessarily in regards to how the expenses are met. Carol Madison seconded the motion. Vote taken all approved, none opposed.

II. Review and Approve Updated HHAP 5 Allocation Budget

Review information provided and discuss

[See Attachment A](#)

Shawna review the HHAP 5 budget, similar to how the HHAP 4 budget was determined.

Grace Poor motioned to approve the HHAP 5 budget in regards to the expenses it takes to coordinate the CoC, not necessarily in regards to how the expenses are met. Sarah Collard seconded the motion. Vote taken all approved, none opposed.

III. Review and Approve Updated NorCal CoC 2023-2025 Budgets and Funding

Review information provided and discuss.



Attachment B - Budgets and Funding 2023-2025

Shawnna reviewed budget sheet and how all amounts were determined reviewing expenses out and revenue in. Since HHAP 4 and 5 budget were approved it was determined by Chair Kristen Schreder the budget was approved and didn't need a motion or approval.

IV. **Review and Approve HHAP 5 MOU and Regional Coordinated Homelessness Action Plan (RCHAP)** Attachment C - HHAP 5 MOU and Attachment D – NorCal CoC Draft RCHAP

Sherry Morgado from Housing Tools reviewed the HHAP 5 MOU and RCHAP. She reminded the Counties on the call that she needed final budget numbers based on today's approval to complete the RCHAP. She also shared that the RCHAP will need to be published and maintained on the City of Redding website. Grace Poor motioned to approve the MOU and RCHAP, seconded by Sarah Collard. Vote was taken all approved, none opposed.

4. Discussion Items

- I. Participation Agreements between City of Redding as the Administrative Entity and each of the seven Counties. An MOU between the NorCal CoC and each of the seven Advisory Boards.

Chair Kristen Schreder shared need for Participation Agreement with each of the seven Counties, and having an MOU between the NorCal CoC and each of the seven Advisory Boards.

- II. PIT/HIC debrief and seven County coordinator option

Chair Kristen Schreder shared need for more time to complete the HIC count. She also discussed the need for a PIT/HIC coordinator for future counts to streamline the process.

5. Reports

- I. **City of Redding - Administrative Entity Report**

Shawnna Flanigan shared that the Participation Agreements are being written and should be done soon. She also updated the HHAP 3 budget modification which will be submitted to the State.

- II. **United Way of Northern California – HMIS Report**

United Way shared the need to get the HMIS MOU's and the End User Agreements sent out to participants back. They also shared the need a few more weeks before they can add brand new HMIS users. They are excited that Good news Rescue Mission and No Boundaries are now using HMIS.

They are having great success with the Coordinated Entry calls and encourage more to join.

6. NorCal CoC Members – County Updates



No updates

7. Discussion Items for Next Meeting

- I. Review Participation Requirements, Governance Charter “Application Standards and Thresholds”
- II. Discuss next steps for review of Governance Charter

Chair Kristen Schreder shared an update that Technical Assisted through HUD was approved to rewrite/update the Governance Charter.

- III. Review and discuss HUD Housing Partners II funding and proposed NOFA

Shasta County HHSA will deliver a Partners II presentation to the Executive Board and to the Advisory Board.

8. Adjournment

Sarah Collard made a motion to approve adjournment, seconded by Carol Madison. Vote taken, all approve, none oppose.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the City of Redding Housing Division at (530)225-4048 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

Next Executive Board Meetings

March 21, 2024 1pm – 3pm

Redding City Hall, Housing Conference Room