



**Executive Board Meeting**  
**Minutes April 18, 2024 (Approved 5/16/2024)**  
**1:00 pm to 1:30 pm**  
**1644 Magnolia Ave., Aspen Room**  
**Redding, CA 96001**

**4/18 - Aspen Room (Shasta County Office of Education)**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/84089782344?pwd=aa9ZuTYnuCKmi4spIjvOn2TEZa7PBl.1>

Meeting ID: 840 8978 2344

Passcode: 854971

1(669)444-9171

**Teleconference locations:**

**Sierra County Behavioral Health**  
**706 Mill Street**  
**Loyalton, CA 9611**

**Del Norte County Health and Human Services**  
**455 K Street**  
**Crescent City, CA 95531**

**Teach I.N.C**  
**112 E 2nd Street**  
**Alturas, CA 96101**

**Lassen County Health and Social Services**  
**1445 Paul Bunyan, Suite B**  
**Susanville, CA 96130**

**Siskiyou County Behavioral Health**  
**2060 Campus Dr.**  
**Yreka, CA 96097**

**Plumas County**  
**PCIRC**  
**591 Main Street**  
**Quincy, CA 95971**

**Executive Board Members**

**Kristen Schreder,**  
County of Shasta, Chair

**Sarah Collard,**  
County of Siskiyou, Co-  
Chair

**Grace Poor**  
County of Lassen

**Cathy Rahmeyer,**  
County of Plumas

**Carol Madison,**  
County of Modoc

**Sheryll Prinz-McMillan,**  
County of Sierra

**Michael Coats,**  
County of Del Norte



**To Address the Board:** Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to [norcalcoc@cityofredding.org](mailto:norcalcoc@cityofredding.org) that will be read into the record.

### **1. Call to Order/Quorum Established/Introductions**

Meeting called to order, quorum met.

Executive Board members present: Chair Kristen Schreder, Trish Barbieri, Grace Poor, Carol Madison, and Michael Coats.

### **2. Public Comments (limited to 3 mins. per comment)**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

No public comment.

### **3. Action Items**

#### **I. Approve Meeting Minutes**

Board members will review and approve draft minutes from the 02/22/2024 Special Executive Board Meeting, 03/07/2024 Special Executive Board Meeting, 03/21/2024 Regular Executive Board Meeting.

[Attachment A - draft 2/22/2024 Special Executive Board Meeting minutes](#)

[Attachment B - draft 3/07/2024 Special Executive Board Meeting minutes](#)

[Attachment C - draft 3/21/2024 Regular Executive Board Meeting minutes](#)

Motion to approve 2/22/2024, 3/07/2024, and 3/21/2024 minutes made by Carol Madison, seconded by Grace Poor. Vote taken all approved, none opposed. Trish Barbieri abstained from voting, stating she did not attend any other those meetings.

#### **II. Review and Approve Updates to the Homeless Management Information System (HMIS) Authorization to Use and Disclose Confidential Information**

Review changes proposed and approved by the HMIS Committee to update adding Sierra County, Siskiyou County, and additional Agencies to the list of participating Agencies, and also update language to modify agencies as needed, which may be retroactive.

[Attachment D – Homeless Management Information System \(HMIS\) Authorization to Use and Disclose Confidential Information](#)

Chair Kristen Schreder and Laura McDuffey started a discussion around the changes made as outlined in the agenda. Trish Barbieri pointed out that she had found some typos and will send those to Shawwna Flanigan to make those corrections. Motion to approve the HMIS Authorization to Use and Disclose Confidential Information with the corrections Trish made by Carol Madison, seconded by Grace Poor. Vote taken, all approved, none opposed.



III. **Review and Approve making changes to update the NorCal Continuum of Care Administrative Entity MOU**

Review areas of proposed changes, including: Amend the MOU to designate the City Manager or their designee to execute agreements and administer grant funds, amend the end date from 9/19/25 to 9/18/25, amend sections 5.A. and 6.A., amend Exhibit A, and correct grammatical and format errors. Once changes have been made the MOU will come to the Executive Board for approval.

[Attachment E – NorCal Continuum of Care Administrative Entity MOU](#)

Chair Kristen Schreder shared recommended changes to be made to the MOU and the reason why. Chair Schreder also shared that once these changes have been made they will be brought back to the Executive Board for review and approval. Motion to approve making changes to the NorCal Continuum of Care Administrative Entity MOU made by Carol Madison, seconded by Trish Barbieri. Vote taken, all approved, none opposed.

IV. **Approve NorCal CoC Voting Member and Alternate for Lassen County**

[Attachment D – NorCal CoC Voting Member and Alternate Letter](#)

Motion to approve new NorCal CoC Executive Board member and alternate made by Carol Madison, seconded by Michael Coats. Vote taken, all approve, none oppose.

**4. Adjournment**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the City of Redding Housing Division at (530)225-4048 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

All CoC member meeting to follow.

**Next Executive Board Meetings**  
**May 16, 2024 1pm – 3pm**  
**Redding City Hall, Enterprise Conference Room**



**All NorCal CoC Member Meeting  
Minutes April 18, 2024 (Approved 5/16/2024)  
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**1. Call to Order/Quorum Established/Introductions**

Meeting called to order at 1:30. Quorum establish in the spirit of collaboration to move forward with meeting with members from all seven Counties in attendance virtually.

**2. Public Comments (limited to 3 mins. per comment)**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

No public comments.

**3. Collaborative Applicant presentation from Teddie Pierce with Decipher HMIS**

Debrief and discussion on the NorCal CoC score, trend and recommendation for improvement.

[Attachment A – Presentation](#)

Teddie Pierce presented a detailed presentation on the CoC competition and the scores received (presentation available in the 4/18/2024 agenda). Teddie shared the federal/HUD processes in obtaining the scores and how to make future improvements for the next Collaborative Application due in the fall of 2024.

**4. Governance Charter presentation from Chanita Jackson with Technical Assistance Collaborative**

Presentation and discussion regarding HUD Technical Assistance with Governance Charter rewrite

[Attachment B – Presentation](#)

Postponed, moved to the 5/16/2024 Executive Board meeting.

**5. HMIS Presentation from United Way of Northern California**

Presentation and discussion on HMIS updates, improvement and successes.

Tim Danielson with united Way of Northern California shared information about Coordinated Entry and how to each Agency can assist with cleaning it up. He mentioned how helpful Lassen County and Nation's Finest have been in assisting with Coordinated Entry. Krystal Dalton with Lassen County shared how helpful Tim and the United Way team have been, which has helped them to better assist their clients.

**6. Discussion Item(s)**

**I. [HHAP 4 eligible use priorities to develop NOFA](#)**

[Attachment C - Eligible Uses Sheet](#)



Chair Schreder shared the need to have each Advisory Board's HHAP-4 priorities to develop the HHAP-4 NOFA. Chair Schreder shared the Shasta Advisory Board's priorities and asked the other boards to send their priorities to Shawna Flanigan.

## II. **NorCal CoC (Seven County) PIT Coordinator**

Receive input from CoC Advisory Boards, PIT Committee

Continue to discuss roles and responsibilities

Chair Schreder shared that the RFP for the PIT/HIC Coordinator is being developed and should be available soon. She also shared the benefits to having a coordinator.

## 7. **NorCal CoC Members – County Updates**

### **Del Norte County**

- Their Project Homekey project to turn a motel into studio apartments is going before their BOS at the end of April, it has been three years in the making.
- The Mission Possible micro-village project has started. Mission Possible has started hiring staff to work at the micro-village

### **Siskiyou County**

- Hired a new Homeless Coordinator
- Their mobile shower and laundry service has started. This service has been successful and also helped in their outreach
- Their BHBH draft is complete to lease property from the City of Yreka for \$1 a year to build a tiny home village
- Siskiyou Crossroads, a new Permanent Supportive Housing project starts in May
- Project Basecamp plans have been approved

### **Modoc County**

- Modoc has applied for new funding to support housing initiatives
- Still working on their BHBH contract

### **Shasta County**

- Pathways to Housing currently has 18 clients offering medical respite
  - They will be expanding to offer Enhanced Care Management in the near future.
  - They partner with Shasta Community Health Center
- Shasta County is working on the BHBH contract
- Shasta County is conducting homeless street outreach to offer services for future planned encampment clean ups
- Shasta Community Health Center has applied for the Partners II program



## **8. Adjournment**

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Motion to adjourn made by Lesha Schaefer, seconded by Laura McDuffey.

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