**Executive Board Meeting**

**May 16, 2024 (Approved 6/20/2024)**

**1:00 pm to 3:00 pm**

**777 Cypress Ave. Enterprise Conference Room**

**Redding, CA 96001**

**5/16 – Enterprise Conference Room**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/83507778580?pwd=4zr3RtFbidHW3Sg2ChUDBNP6xoJJ5p.1>

Meeting ID: 835 0777 8580

Passcode: 523727

1(669)444-9171

**Teleconference locations:**

**Sierra County Behavioral Health**

**Executive Board Members**

**Kristen Schreder,**

County of Shasta, Chair

**Sarah Collard,**

County of Siskiyou, Co-Chair

**Grace Poor**

County of Lassen

**Cathy** **Rahmeyer,**

County of Plumas

**Carol Madison,**

County of Modoc

**Sheryll Prinz-McMillan,**

County of Sierra

**Michael Coats,**

County of Del Norte

**706 Mill Street**

**Loyalton, CA 9611**

**Del Norte County Health and Human Services**

**455 K Street**

**Crescent City, CA 95531**

**Teach I.N.C**

**112 E 2nd Street**

**Alturas, CA 96101**

**Lassen County Health and Social Services**

**1445 Paul Bunyan, Suite B**

**Susanville, CA 96130**

**Siskiyou County Behavioral Health**

**2060 Campus Dr.**

**Yreka, CA 96097**

**Plumas County**

**PCIRC**

**591 Main Street**

**Quincy, CA  95971**

**To Address the Board**: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to [norcal](mailto:norcal)coc@cityofredding.org that will be read into the record.

1. **Call to Order/Quorum Established/Introductions**

Executive Board Members in attendance: Kristen Schreder, Sarah Collard, Grace Poor, Cathy Rahmeyer, Carol Madison, and Michael Coats.

1. **Public Comments (limited to 3 mins. per comment)**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

Michelle Majeski from Plumas County Community Development Commission shared about her commission’s [programs and wants to be a part of NorCal CoC.

1. **Presentation from Chanita Jackson – Governance Charter Technical Assistance**

Chanita Jackson shared presentation on CoC Governance Charters and the need to update the NorCal CoC (presentation attached to agenda). After the presentation discussion ensured around the need for a subcommittee to work on updating the NorCal CoC Governance Charter. It was decided that a committee would be a good idea to expedite the process. The committee will look at other CoC Governance Charters and will start scheduling meetings in the next coming weeks.

1. **Action Items**
   1. **Approve Meeting Minutes**

Board members will review and approve draft minutes from the 04/18/2024 Executive Board Meeting, 04/18/2024 All NorCal CoC Member Meeting

Attachment A - draft 04/18/2024 Executive Board Meeting minutes

Attachment B - draft 04/18/2024 All NorCal CoC Member Meeting minutes

Motion to approve the 4/18/2024 draft minutes was made by Cathy Rahmeyer, seconded by Grace Poor. Sarah Collard abstained due to not attending the meeting. Vote was taken, all approved, none opposed.

* 1. **Approve Partners II Application**

Review and approve Partners II Application submitted by Shasta Community Health Center, per RFP.

Attachment C – Partners II RFP Application

Motion to approve Shasta Community Health Centers application to administer the Partners II Program made by Carol Madison, seconded by Sarah Collard. Vote taken, all approved, none opposed. Grace poor mentioned that she really liked the application and that Shasta Community Health Center will be able to assist clients in all 7 counties.

* 1. **Approve PIT Coordinator Role and Responsibilities**

Review and approve the PIT Coordinator Roles and Responsibilities.

Attachment D – PIT Coordinator Roles and Responsibilities

Chair Kristen Schreder reviewed how the Roles and Responsibilities were developed and the purpose for them. Discussion ensued around the role of this Coordinator and the need to add media and marketing. Motion to approve the PIT Coordinator Roles and Responsibilities with the addition of the media and marketing made by Grace Poor, seconded by Michael Coats. Vote taken, all approved, none opposed.

* 1. **Approve HHAP 4 NOFA**

Review and approve the HHAP 4 Notice of Funding Availability

Attachment E – HHAP 4 NOFA

Shawnna Flanigan reviewed the NOFA and how it was developed. Grace Poor shared her concern with spending the money by the deadline. Shawnna offered to follow up with Cal ICH to clarify the term expended and who has to have expended the funds by that date, clarifying if it the grantee (NorCal CoC), or the subgrantee? Due date for the NOFA was also discussed. One month from date the NOFA goes out was approved.

Public comment of this item: Tena Eisenbeisz asked about the HMIS component and what does it mean to be an Advisory Board Member?

Chair Kristen Schreder reviewed the HMIS expectations in the Governance Charter to answer Tena’s question. Nicole Smith and Chair Kristen Schreder reviewed the expectations around being an active Advisory Board Member.

Motion to approve the HHAP 4 NOFA with possible language changes to the expend by date made by Sarah Collard, seconded by Grace Poor. Vote taken, all approved, none opposed.

* 1. **Approve the Letter of Support for Plumas Crisis Intervention Resource Center**

Review and approve the Letter of Support for Plumas Crisis Intervention and Resource Center for The Extreme Heat & Community Resilience Program.

Attachment F – Letter of Support

Motion to approve the letter of support for Plumas Crisis Intervention and Resource Center was made by Carol Madison, and seconded by Sarah Collard. Cathy Rahmeyer abstained from Voting. Vote taken, all approved, none opposed.

1. **Discussion Items**
   1. Collaborative Applicant

Chair Kristen Schreder discussed starting the Collaborative Applicant process sooner this year to give enough time and be better prepared.

* 1. Collaboration

Shawnna Flanigan started a discussion with the Executive Board about collaboration. Each Executive Board Member shared how they collaborate in their County. Tena Eisenbeisz shared how the Shasta AT HOME Committee collaborates within Shasta County.

1. **Reports**
   1. City of Redding

Shawnna Flanigan shared HHAP 5 application updates. Cal ICH grants will be transitioning to HCD July 1, 2024. With this transition HHAP 5 applications are also being reviewed by HCD and may delay the application approval.

Tim Danielson with United Way of Northern California shared that the Contract with City of Redding was signed and they will start receiving funds. Tim also shared issues with the HIC Count uploads to the HUD HDX system. They are working with HUD to get these uploads complete.

* 1. NorCal CoC Members – County Updates

Sarah Collard shared that Siskiyou has their grand opening next month of their No Place Like Home permanent housing (Siskiyou Crossroads).

1. **Discussion Items for Next Meeting**
2. **Adjournment**

Motion to adjourn made by Sarah Collard, seconded by Cathy Rahmeyer. Vote taken, all approved, none opposed.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules

and regulations adopted in implementation thereof. You may contact the City of Redding Housing Division at (530)225-4048 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

**Next Executive Board Meetings**

**May 16, 2024 1pm – 3pm**

**Redding City Hall, Enterprise Conference Room**