



# NorCal Continuum of Care™

## HMIS/CEP Committee Meeting

**July 15, 2024**

**1:00 pm to 2:00 pm**

**Housing Conference Room**

**Redding, CA 96001**

**7/15/2024 - 1:00 pm to 2:00 pm**

Zoom link

<https://us06web.zoom.us/j/82397187242?pwd=8fJeAxjFYS351uDtcmbwvtR7Y5j5yv.1>

### Teleconference locations:

**Del Norte County Health and Human Services**  
**455 K Street**  
**Crescent City, CA 95531**

**Sierra County Behavioral Health**  
**704 Mill Street**  
**Loyalton, CA 96118**

**Teach I.N.C**  
**112 E 2nd Street**  
**Alturas, CA 96101**

**Lassen County Health and Social Services**  
**1410 Chestnut Street**  
**Susanville, CA 96130**

**Siskiyou County Behavioral Health**  
**2060 Campus Dr.**  
**Yreka, CA 96097**

**Plumas County**  
**PCIRC**  
**591 Main Street**  
**Quincy, CA 95971**

**Shasta County**  
**3300 Churn Creek Rd.**  
**Redding CA 96002**

### HMIS/CEP Committee Members

**Carol Madison, Chair**  
County of Modoc

**Grace Poor, Vice Chair**  
County of Lassen

**Cathy Rahmeyer,**  
County of Plumas

**Daphne Cortese-Lambert,**  
County of Del Norte

**Maddelyn Bryan,**  
County of Siskiyou

**Vacant,**  
County of Sierra

**Kalie Brisbon,**  
County of Shasta



**To Address the Board:** Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to [norcalcoc@cityofredding.org](mailto:norcalcoc@cityofredding.org) that will be read into the record.

**1. Call to Order/Quorum Established/Introductions**

**2. Public Comments (limited to 3 mins. per comment)**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

**3. Action Items**

**I. Review and Approve Meeting Minutes from 5/20/2024**

Attachment A – 5/20/2024 Draft Minutes

**4. Discussion Items**

**I. Follow-up on the VI-SPDAT survey (UWNC)**

Review the limited responses received and develop a plan

**II. Changes recommended by the HUD TA to the Privacy Policy (UWNC)**

**III. Changes to policies and procedures for Agency Site Security Assessment (UWNC)**

**IV. Committee Members (City of Redding)**

**5. Reports**

**I. HMIS Members**

**II. UWNC**

**6. Adjournment**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the City of Redding Housing Division at (530)225-4048 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

Next HMIS Meetings

August 19, 2024 1pm – 2pm

Redding City Hall, Housing Conference Room

Next NorCal CoC Executive Board Meeting

July 18, 2024 1pm – 3pm

Redding City Hall, Enterprise Conference Room



**HMIS/CEP Committee Special Meeting**

**Draft Minutes** May 20, 2024

**1:00 pm to 2:00 pm**

**Housing Conference Room**

**Redding, CA 96001**

**5/20/2024 - 1:00 pm to 2:00 pm**

Zoom link

<https://us06web.zoom.us/j/89422098216?pwd=Ns06j8WApc4OredrFhWJNYNtPiWUzs.1>

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## **1. Call to Order/Quorum Established/Introductions**

Meeting called to order at 1:04.

HMIS Committee Members Present – Carol Madison (Chair), Grace Poor (Vice Chair), Maddelyn Bryan, Kalie Brisbon. Quorum Established.

## **2. Public Comments (limited to 3 mins. per comment)**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

No public comment.

## **3. Action Items**

### **I. Review and Approve Meeting Minutes from 4/15/2024**

Attachment A – 4/15/2024 Draft Minutes

Motion to approve Meeting Minutes from 4/15/2024 made by Maddelyn Bryan, seconded by Kalie Brisbon. Vote taken, all approve, none oppose.

### **II. Review and Approve User Account Change Request Form and End User Agreement**

Attachment B – User Account Change Request Form

Attachment C – End User License Agreement

Motion to approve both user Account Change Request Form and End User License Agreement made by Grace Poor, seconded by Kalie Brisbon. Vote taken, all approve, none oppose.

## **4. Discussion Items**

### **I. Follow-up on Training or Alternatives for using the VI-SPDAT within agencies an CoC**

Continue discussion from 4/15/2024 gaining feedback from Advisory Boards.

Amanda Johnson from United Way of Northern California (UWNC) continued the discussion around training and what it would look like to look for a new VI-SPDAT. Grace Poor suggested getting TA to help with a new VI-SPDAT, the committee agreed and discussed who would request this and the involvement the Executive Board would need to have. Committee Members also shared the need to have those who use the VI-SPDAT regularly as a part of the conversation and also bring in those with lived experience. Discussion ensued and the Committee decided that starting with a survey for those who use the VI-SPDAT regularly to share their concerns and ideas



would be the first step. Committee Members were asked to send questions to Amanda Johnson who will create the survey. This will be brought back to the next schedule HMIS Committee meeting on June 17, 2024.

## **5. Reports**

### **I. HMIS Members**

Grace Poor shared on behalf of Lassen County that they appreciate working with UWNC and working with Nation's Finest has been a great collaboration with Coordinated Entry to assist Veterans in their area.

Kalie Brison shared on behalf of Shasta County that UWNC has been presenting HMIS and CE System information and data with the Shasta AT HOME Committee, which is a great way to collaborate with local elected officials.

Maddelyn Bryan shared on behalf of Siskiyou County that Siskiyou Crossroads would be having their ribbon cutting next month. She also shared the success they have been having with their shower and laundry truck. She also gave a shout out to Nation's Finest for collaboration.

Carol Madison shared on behalf of Modoc County that they are building a shower unit in one of their apartment complexes which will be open to the public to use for those in need. They have also been handing out laundry vouchers to those in need.

### **II. UWNC**

UWNC shared that they are intending to hire and to start onsite visits. They are still working on the PIT/HIC upload and should be complete soon. While running into obstacles with the new upload system they have been able to address some clean up needs and concerns sooner than expected. They also asked to bring back to the next meeting a discussion around shortening the Coordinated Entry assessment timeline.

## **6. Adjournment**

Motion to adjourn made by Kalie Brison, seconded by Grace Poor. Vote taken, all approve, none oppose.

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Next HMIS Meetings  
June 17, 2024 1pm – 2pm  
Redding City Hall, Housing Conference Room

Next NorCal CoC Executive Board Meeting  
June 20, 2024 1pm – 3pm



Redding City Hall, Enterprise Conference Room