

**Executive Board Meeting July 18, 2024 Minutes (Approved 11/21/2024)**

**1:00 pm to 3:00 pm**

**777 Cypress Ave. Enterprise Conference Room Redding, CA 96001**

**7/18 – Enterprise Conference Room**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/82711482006?pwd=qUPtXXby0vs7E9mjeZdXWBBLpbegIy.1>

Meeting ID: 827 1148 2006

Passcode: 487459

1(669)444-9171

**Teleconference locations:**

**Sierra County Behavioral Health 706 Mill Street**

**Executive Board Members**

**Kristen Schreder,**

County of Shasta, Chair

**Sarah Collard,**

County of Siskiyou, Co- Chair

**Grace Poor**

County of Lassen

**Cathy Rahmeyer,**

County of Plumas

**Carol Madison,**

County of Modoc

**Sheryll Prinz-McMillan,**

County of Sierra

**Michael Coats,**

County of Del Norte

**Loyalton, CA 9611**

**Del Norte County Health and Human Services 455 K Street**

**Crescent City, CA 95531**

**Teach I.N.C**

**112 E 2nd Street Alturas, CA 96101**

**Lassen County Health and Social Services 1445 Paul Bunyan, Suite B**

**Susanville, CA 96130**

**Siskiyou County Behavioral Health**

**2060 Campus Dr.**

**Yreka, CA 96097**

**Plumas County PCIRC**

**591 Main Street**

**Quincy, CA 95971**



**To Address the Board**: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to [norcalcoc@cityofredding.org](mailto:norcalcoc@cityofredding.org) that will be read into the record.

1. **Call to Order/Quorum Established/Introductions**

Executive Board Members in attendance: Chair Kristen Schreder, Maddelyn Bryan, Grace Poor, Cathy Rahmeyer, Michael Coats

Public in attendance: Shawnna Flanigan, Emily Kerr, Tim Danielson

1. **Public Comments (limited to 3 mins. per comment)**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

No public comments.

1. **Action Items**

Moved Action Item 3. IV. first.

* 1. **Approve Meeting Minutes**

Board members will review and approve draft minutes from the 6/20/2024 Executive Board Meeting. Attachment A – Draft 6/20/2024 Executive Board Meeting minutes

Motion to approve minutes made by Michael Coats, seconded by Cathy Rahmeyer. Vote taken, all approve, none opposed.

* 1. **Approve the new Data Tool in Concept**

Review and approve the new Data Tool to be used to measure outcomes Attachment B – Data Tool

Teddie from Decipher HMIS shared and reviewed in depth the data tool she created for NorCal CoC. She shared how it can be used to assist in measuring outcomes. Executive Board members asked questions about what data is the most important as it pertains to HMIS and CE. Tim Danielson from United way of Northern California (UWNC) also asked what data would the NorCal CoC like in reference to CE and what would they possibly have to change on what thy currently report. Discussion ensued about what data can and at this time cannot be tracked. It was decided to bring this to the next HMIS Committee meeting and back to the Executive Board.

Chair Kristen Schreder made a motion to approve the new data tool in concept with the idea that to meet at the next HMIS Committee meeting to talk more specifically and create a plan, Michael Coats seconded the motion. Vote was taken, all approved, non-opposed.

* 1. **Approve Plumas Crisis and Intervention Resource Center as the PIT Administrator**

Review and approve the new PIT Administrator

Shawnna Flanigan shared the application review process and how the Rating Committee approved the application. Grace Poor made a motion to approve Plumas Crisis and Intervention Center (PCIRC) as the PIT Administrator, seconded by Michael Coats. Vote taken, all approved, none opposed, Cathy Rahmeyer abstained.

* 1. **Approve the Siskiyou County Advisory Board nomination of Maddelyn Bryan to the Executive Board**

Review and approve nomination Attachment C – Draft Nomination Letter

Cathy Rahmeyer made a motion to approve the Siskiyou County Advisory Board nomination of Maddelyn Bryan to the Executive Board, seconded by Michael Coats. Vote taken, all approve, none opposed, Maddelyn Bryan abstained.

1. **Discussion Items**
   1. Governance Charter updates and new sub-committee

Shawnna Flanigan shared the first Governance Chart meeting will be July 25, 2024 at 2pm, the agenda will be coming out soon. They are still looking for additional member from other counties.

* 1. HMIS Committee

Shawnna Flanigan shared the HMIS Committee has been reviewing and discussing the VI-SPIDAT, and how to work with the current one for now. UWNC is currently developing a survey along with the HMIS Committee to send out to those you use it to see how it could be improved. Making changes to it is a process that has to be approved by HUD. The Committee is also looking for new members and alternates from each County and has asked the Executive Board to approve the new members once they are identified by each Advisory Board in September.

1. **Reports**
   1. City of Redding

Shawnna Flanigan shared that she is working on the HHAP-5 application revisions, and thanked Lassen for getting it back to her. She asked that everyone else to please get them back by the end of the day, with the exception of Siskiyou County. She shared that NorCal CoC was granted an extension for the submission of the revisions to the first week of August. Shawnna also reminded the Executive Board that HCD will start requiring monthly reports instead of quarterly reports soon.

Shawnna shared he Collaborative Application has started and we had the first Rating and Ranking meeting yesterday to review the process. Shawnna asked the Executive Board to not forget to send her the requested information about Street Outreach and Healthcare Collaboration within each County.

HHAP-6 updates were shared.

* 1. UWNC

Tim Danielson reported that they had just finished a training with Wellsky, and that new staff will be starting soon. He also shared that the LSA will be coming soon and that they are struggling to get responses from everyone (service providers) within the Counties.

* 1. NorCal CoC Members – County Updates

Del Norte shared they have hired a new part time peer Support Specialist they are really excited about. They also shared updates to their new PSH called The Legacy, and that their new 60 bed shelter will be starting construction soon.

Lassen shared they also have a new Peer Support Specialist starting soon.

PCIRC shared they are getting ready to break ground on Ohana Village, and they have run into construction delays, but things are still moving along.

Siskiyou shared they had their Siskiyou Crossroads grand opening and that the first tenant has been approved to move in. They are also assisting other programs to help folks move into the low-income units. They have run into some issues with opening their new shelter Basecamp. They also shared that the shower and Laundry project are currently on hold.

Shasta shared that Burney Commons is all leased up except for one unit. They also shared that the 49-unit complex Cascade Village in Shasta Lake City has started construction.

Cathy Rahmeyer suggested the NorCal CoC do a campaign of all the good work being done especially in the rural communities. It was also suggested to have a NorCal CoC conference in person annually.

1. **Discussion Items for Next Meeting**
   1. HMIS Committee Membership – Moved to future meeting
2. **Adjournment**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the City of Redding Housing Division

Motion to adjourn made by Cathy Rahmeyer, seconded by Michael Coats./ Vote take, all approved, none opposed.

(530)225-4048 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

**Next Executive Board Meetings**

**August 15, 2024 1pm – 3pm**

**Redding City Hall, Enterprise Conference Room**

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**Executive Board Meeting Draft Minutes June 20, 2024**

**1:00 pm to 3:00 pm**

**777 Cypress Ave. Enterprise Conference Room Redding, CA 96001**

**Attachment A**

**5/20 – Enterprise Conference Room**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/83070446028?pwd=ap3XLIGAFXZxyYKfhL4dCgOBT8Rmnx.1>

Meeting ID: 830 7044 6028

Passcode: 792014

1(669)444-9171

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1



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1. **Call to Order/Quorum Established/Introductions**

Executive Board members in attendance: Chair Kristen Schreder, Trish Barbieri, Grace Poor, Cathy Rahmeyer, Carol Madison, and Rebecca Peconom.

1. **Public Comments (limited to 3 mins. per comment)**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

No public comment.

1. **Action Items**
   1. **Approve Meeting Minutes**

Board members will review and approve draft minutes from the 05/16/2024 Executive Board Meeting. Attachment A – Draft 05/16/2024 Executive Board Meeting minutes

Motion to approve 5/16/2024 Executive Board Minutes made by Carol Madison, seconded by Cathy Rahmeyer. Vote taken, all approved, none opposed, with the acceptation Trish Barbieri abstaining.

* 1. **Approve HHAP 4 NOFA due by date extension**

Review and approve HHAP 4 NOFA due date extension to June 28, 2024 for Shasta Advisory Board Attachment B – HHAP 4 NOFA

Chair Kristen Schreder explained the reason for the extension request per the Shasta Advisory Board, and she also explained that Counties who were ready to apply that the extension would not impact them, they could keep the original deadline. Members of the Executive Board discussed and shared how the extension would be beneficial for all of them. Cathy Rahmeyer made a motion to approve the HHAP 4 NOFA, seconded by Carol Madison. Vote taken, all approve, none opposed.

* 1. **Approve the Letter of Intent to transfer the Partners II Program to Shasta Community Health Center from Shasta County starting October 1, 2024.**

Attachment C – Letter of Support

Shawnna Flanigan explained the need for the Letter of Intent as the last item needed from HUD to start the transfer process of Partners II project from Shasta County to Shasta Community Health Center starting October 1, 2024. Cathy Rahmeyer made a motion to approve the Letter of Intent, seconded by Trish Barbieri. Vote taken, all approve, nine opposed.

1. **Discussion Items**
   1. Governance Charter updates and new sub-committee

2



Shawnna Flanigan shared the need for the subcommittee and asked for one more member. She shared the names of the current three members (Shawnna Flanigan Chair Kristen Schreder, and Grace Poor). Shawnna Flanigan also shared that the first meeting is scheduled for July 25, 2024 at 2 pm. Shawnna Flanigan asked the Executive Board to email her if they have someone in mind. Trish Barbieri asked if the volunteer needed to me a member of the Executive Board, and Chair Kristen Schreder let her know that since it isn’t defined in the current Governance Charter who can be members that at this time the volunteer would not need to be a member.

* 1. HMIS Committee membership

Shawnna Flanigan asked the Executive Board to start a conversation to possibly update who are the members of the HMIS Committee, and possibly update the members. Discussions ensured about who are the members now and who should be to ensure that the committee is well rounded and diverse. Chair Kristen Schreder asked all Executive Board members to take this back to their next Advisory Board meeting to discuss and select a new member. This item will be brought back to the August Executive Board meeting.

* 1. Collaborative Applicant updates

Shawnna Flanigan shared updates to the status of starting the Collaborative Applicant, and what are two areas of focus to improve the score; Street Outreach, and Healthcare Collaboration. Teddie Pierce, the consultant hired by the Executive Board to work on the Collaborative Applicant shared updates and needs. Teddie pierce also shared that there may be bonus funding opportunities, but we will not know until the NOFO comes out. She shared the timeline for the Collaborative Applicant, and additional needs such as a Ranking and Rating committee for the new projects. Teddie pierce is working on a new data plan which will assist in determining what projects/programs are working and which need additional help. This will better assist in analyzing projects and their outcomes.

* 1. PIT Administrator RFP

Chair Kristen Schreder shared and reminded everyone of the PIT Administrator RFP deadline.

1. **Reports**
   1. City of Redding

Shawnna Flanigan shared HHAP updates including that most of HHAP 3 contracts are executed, and will start working HHAP 4 County contracts as soon as all HHAP 3 are executed. Shawnna Flanigan also shared that once the HHAP 4 NOFA process is done and the awards are announced she will start working on the contracts. For HHAP 5 there were no updates other than the application is back with Cal ICH and HCD for an additional review.

* 1. UWNC

Kalie Brisbon from UWNC shared that they are looking to hire and additional HMIS administrator.

* 1. NorCal CoC Members – County Updates

3



Siskiyou County shared their newest project Siskiyou Crossroads is set to open with the ribbon cutting scheduled for July 10, 2024. The first resident will be moving in the following week. Their new micro shelter project will be starting soon.

Lassen County shared they got their Project Homekey contract fully executed and are on track to start having people move in next March. Their BHBH contract is moving forward as well. Also, the City of Susanville is now starting to use HMIS.

Plumas County/PCIRC shared they that had just done w a walk though that morning with partners of their Sexual Assault Response Team and it went very well. The project should be finished by the end of August. Also, their Workforce development project, the Dragonfly café will be opening soon.

Modoc County/TEACH Inc. shared that their BHBH grant is moving along.

Shasta County shared that their newest project Burney Commons opened with 29 units, and 26 are already filled. They also shared that they will be applying for the Encampment Grant.

1. **Discussion Items for Next Meeting**

* Rating and Ranking process for the Collaborative Applicant
* Review the new Data Plan tool
* PIT Administrator
* New Siskiyou County member

1. **Adjournment**

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Motion to adjourn made by Carol Madison, seconded by Trish Barbieri. Vote taken, all approve, none oppose.

**Next Executive Board Meetings July 18, 2024 1pm – 3pm**

**Redding City Hall, Enterprise Conference Room**

4

**Attachment B**

**July 15, 2024**

**Data & Reporting Strategy Draft Overview**

The NorCal CoC Executive Board is being presented with a starting framework to design and implement a regional data and evaluation strategy. The purpose of implementing a formal data strategy will be to take the HMIS farther into supporting CoC-wide decision-making including the development of an evaluation committee to oversee resource allocations.

Adopting a formal plan (and process) positions the CoC for overall program improvement as well as the ability to increase funding opportunities throughout the seven-county region.

Rationale for adopting a formal evaluative process can include:

* Making programmatic improvements in a targeted and strategic way to beneﬁt the region
* Making important information more accessible and digestible by showing trends allowing the CoC to identify gap areas and redirect resources that better serve the client population
* Setting up an integrated approach for the CoC to conduct reviews, and be able to learn, tweak and improve the broader system of care

On an attached spreadsheet, I’ve created the following information for your review:

**Data Plan Elements:** of data elements the CoC can use to support decision making broken into the following categories (note Column D includes sample row references for quicker reading access):

* Coordinated Entry Eﬀectiveness
* Project level performance separated by key HMIS project types
* Subpopulation analysis
* HMIS initiative – locally developed measures to ensure the HMIS initiative is performing at its peak capability
* Compliance – information to ensure projects are meeting all compliance requirements as reported by grant administrators
* System Level – data points the CoC should do periodic reviews to ensure the local System Performance Measures are showing improvement

**Implement Phases**: I’ve created tabs that provide ideas to begin discussing implementation capacity and phases

**SPM’s Compare**: A variety of tables that show System Performance Measure (SPM) trends since 2020. HUD uses the SPM’s to determine how the CoC is performing in seven primary areas. The SPM’s are growing in importance in the CoC competitive and State of CA funding determinations.

There are a number of HMIS data quality improvements the United Way staﬀ is currently undertaking which should improve the next SPM submission in 2025, but for now the CoC can get an idea of what’s been submitted to HUD so far.

Below the SPM’s data, we’ve compiled data from your local compliance report (Annual Performance Report – APR) to serve as a baseline to assist with the upcoming CoC NOFO response, *but also for the CoC to compare to at a later time once the new HMIS Lead completes data quality reviews*.

**Glossary**: This tab that lists very basic HMIS deﬁnitions for those who are not HMIS experts in order to better understand the *Data Plan Elements* tab.

**Level Up Examples**: The ﬁnal ta show an example of basic stats copied out of the Alameda County Centering Racial Equity in Homeless System Design strategic document to show how that CoC calculated the number of beds that would be needed to reduce regional homelessness. This is a sample only, but can be used to see relative percentages of overall beds by project type to get ideas about what NorCal can seek for local funding. I’ve added a link on that tab to review the Alameda resource.

**Overall:** The NorCal Continuum should take consider the Data Plan Proforma draft as a starting point for implementing performance targets that can be considered achievable considering the local resources. From there you can create additional ideas for measurable targets to improve on how the CoC has performed historically.

It should also be noted that the State of CA HCD oﬃce is getting ready to publish updated performance measure expectations. NorCal should access the revised information to update any evaluation plans going forward.

No formal implementation plan (or process) is being recommended within these documents, however there are resources from HUD that serve as guidance for developing a performance evaluation process within the CoC. You can use the spreadsheet accompanying this memo plus a sample of other resources forwarded to the CoC Coordinator to form an ongoing evaluation process.

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| **NorCal Continuum of Care** |
| Draft Data & Reporting Plan - 07.15.24 |

**CES**

**Program Level**

**Subpop An**

**HMIS Initiative**

**CoC Enga**

**Compliance**

**System Level**

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| **Outcome Category** | **Other Category** | **Referenc e (TBD)** | **Performance Outcome** | **Performance Objective** | **Baseline - 2021 CA ESG-CV Outcomes** | **Baseline - Sept 30, 2023**  **NorCal HMIS** | **Baseline - NAEH**  **or Other** | **Zoomed In** | **Policy Driver** | **Reporting Source** | **Visual Format (TBD - example only)** | **Review By & Frequency** |
|  | **Coordinated Entry** | CES-01  CES-02 CES-03 | Total Persons Assessed with VISPDA Are Assessments increasing or  decreasing and why  Total CES Referred to Agencies Number referred to projects by project  Total CES Referrals Accepted Number referred that were accepted by  both the project and client | | n/a  n/a n/a | Unknown | n/a  n/a n/a | Disaggregated by CoC County Disaggregated By Race/Ethnicity  Disaggregated by Household  Type | CES Project Evaluation | Custom CES Lead - data pull form Service Point | Tabular by Month and total for quarter (example for HMIIS Lead to determine) | **CES Committee - Quarterly CoC Governance - 2x annual** |
|  | CES-04 | Total CES Placement to PH Destinati Specific number placed into PH  destinations | | n/a |  | n/a |  |  |  |  |  |
|  | CES-05 | Total Partners attending CES Case C Count of regional partners participating in  Case Conferencing | | n/a |  | n/a | By particating County |  | Custom CES Lead |  |  |

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|  |  | SO-01 | Street Outreach Exits to Positive Destinations | 14% SO APR  n/a n/a  n/a n/a  n/a  26%  39%  **RRH Projects APR (Grouped)**  n/a  1%  13%  E/E Ave Days = 65 **ES Projjects**  E/E Median Days = **(APR Grouped)**  20  NbN Ave Days = 92  **ES, TH, RRH, PSH (APR**  **Grouped)** current baseline from CoC HIC  chart  **HIC 2022-2023**  85%-105% **Compare by Project Types** | n/a | Break by Agency/Project and CoC County  Project Type - Exit Destinations  Break by Agency/Project and CoC County  Project Level - with beds only | CA-SPM | Compliance - APR Q23c |  |
|  | SO-02 | Total Homeless Persons located on Determine how many persons being Street outreach - new CLID's each found through Street Outreach efforts are  quarter from various projects new to the HMIS and therefore may be |  | Local Info | Custom - SAP Business Intelligence |  |
|  |  | newly homeless or new to the area | n/a |  |  |  |
|  | SO-03 | All counties have or develop Street Street Outreach Coverage Outreach efforts to ensure the entire  region is being covered | n/a | CoC application | Custom Data - Contract Administrator |  |
|  | RRH-01 | Are persons who are deemed literally Total Enrollments into Rapid homeless being moved into Permanent |  | CA-SPM |  |  |
|  |  | ReHousing (all services) Housing | n/a |  | Compliance - APR Q5a |  |
|  |  | Once households are permanently |  |  |  |  |
|  | RRH-02 | housed, are they retaining that housing |  | CA-SPM/HUD SPM | Compliance - APR Q23 |  |
|  |  | All RRH Exits to a positive destination at project exit? | n/a |  | (Perm Situations) |  |
|  |  | How many households enrolled in RRH |  |  |  |  |
|  | RRH-03 | actually were moved into housing vs.  Total Enrollments housed in RRH how many were provided other services |  | CA-SPM/HUD SPM |  |  |
|  |  | with a Housing Move-In Date and did NOT move into housing | n/a |  | Compliance - APR Q8a |  |
|  |  | Of those who had a move-in date, how |  |  |  |  |
|  | RRH-04 | Move In Date - Timeliness long did it take from program enrollment  start? HMIS should be updated within |  | CA-SPM/HUD SPM |  |  |
|  |  | HMIS policy expectations |  |  | Compliance - APR Q22f |  |
|  |  |  |  |  | Compliance - APR Q23 |  |
|  | RRH-05 | RRH Exits Exit to Permanent Housing Destinations | 80% | CA-SPM/HUD SPM | (Categorize by All |  |
|  |  |  |  |  | Destinations) |  |
|  | RRH-06 | RRH Length of Participation How long were households served, is it  less than the 24-month max? | n/a | CA-SPM/HUD SPM | Compliance - APR Q22d |  |
| **Project Level** |  | At project end and at the annual update  RRH Increased Income for Project periods, have households shown enough |  |  |  | **CoC Governance - 2x annual** |
|  | RRH-07 | Stayers and or Leavers income increase so they’re able to | n/a |  |  |  |
|  |  | sustain being permanently housed at |  |  | Compliance - APR Q17 |  |
|  |  | project exit |  | CA-SPM/HUD SPM | Start and Exit |  |
|  |  | Did Households who were provided |  |  |  |  |
|  | PREV-01 | Prevention assistance (including  All Prevention households entering financial) remain out of the homeless system after HP financial system of care or did they eventually | n/a | CA-SPM | Custom Field - Contract Administrator |  |
|  |  | assistance move into literal homelessness? |  |  |  |  |
|  |  | Are Shelter clients exiting to permanent |  |  |  |  |
|  | ES-01 | All ES Exits to a positive destination housing destinations or going back to | n/a | CA-SPM |  |  |
|  |  | literal homelessness? |  |  | Compliance - APR Q23c |  |
|  | ES-02 | ES Length of Program Stay How long are shelter clients staying in  the project? | n/a | CA-SPM/HUD APR |  |  |
|  |  |  |  |  | Compliance - APR Q22d |  |
|  | OV-01 | Project Exits by Destination Category Look at grouped aprs and get baseline | n/a | HUD & State CA | Compliance - APRs Grouped by Project Type |  |
|  | OV-02 | Expand PSH programming in other Does NorCal have a suitable amount of counties PH project beds in the CoC? | n/a | Local Info | Custom - Contract Administrator |  |
|  |  | Are projects that offer bed stays being |  |  |  |  |
|  |  | well utilized or are they under or over? |  |  |  |  |
|  | OV-10 | Projects that are under should have other performance factors evaluated, projects  Bed Utilization that exceed 100% should have them  HMIS data collection processes examined. Note that reporting HIC RRH | n/a | HUD Policy informing legitimacy of required uploads and HDIS | Annual HIC upload Note this should be  reviewed semi-annual for changes |  |
|  |  | beds are done differently than shelter |  |  |  |  |
|  |  | beds and always report at 100% |  |  |  |  |

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|  | Subpop Subpop  Subpop  Subpop | SP-01 SP-02  SP-03  SP-04 | Veterans  Chronic Homeless Youth with Age Breaks  Mature Homeless 55+ | Client Profile numbers compared to project enrollments/exit and destinations | 455  1171  1251  1306 | LSA Data | Percent Veterans, Chronic, Youth and Mature Homeless of all Client records in total and who obtained PH placements | HUD, VA & State CA HUD, VA & State CA HUD, FYSB & State CA  HUD & State CA | Compliance - APR 5a Compliance - APR 5a  Compliance - APR 11  Compliance - APR 11 | **CoC Governance - 2x annual** |

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|  |  | HMIS-01 | HMIS Users Logged in | Users logging in every month to maintain HMIS data | n/a | n/a | Cut by Agency | **HMIS Committee** |
| Data Entry Engagement | HMIS-02 | Annual Assessment Missing | For TH and PH projects Annual Assessments are needed to determine improvements in income generation and health conditions | n/a | n/a | Project Specific  HUD Policy informing  legitimacy off requiredCustom - HMIS Admiin |
|  | HMIS-03 | Data entry timeliness | Three days or less for all Client Profiles  AND Enrollment data | n/a | n/a H | MIS Lead Agency Overall uploads and State of using agency/project stats  Project Specific CA HDIS |
|  | HMIS-04 | Data quality - missing or DNK | 5% or less for most projects, lower for PH  projects | n/a | n/a | Project Specific |
| HUD Compliance | HMIS-05 | Comments back from federal report submissions | Including Longitudinal Systems Analysis, System Performance Measures, Housing Inventory Charts and Point in Time Count submissions | n/a | n/a | Project Specific | **CoC Governance - 2x annual** |

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|  | External Tracking | EN-01 | Lived Experience | Number of recommendations acted on by CoC Governance | n/a | n/a | Engagement with the CoC and  programming recommendations acted on; | HUD/State Policy | Custom - LEAP Report | **CoC Governance - 1x Annual** |
|  |  |  |  | CoC Lead |  |  |
| External Tracking | EN-02 | Stakeholder Roles Represented | Roles more broadly represented per the HUD CoC Application table | n/a | n/a | use HUD table as a guide | HUD Policy | Custom - CoC Lead |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Agency Level | CM-01 | Contract Spenddown | 75% expended by Q3 end | n/a | n/a | All State and CoC funded | Project by project | Contract Compliance | custom - Contract Administrator | **CoC Evaluation - 1x Annual** |
| Agency Level | CM-02 | Timely Contract Reporting | Percent of reports on time per requirement | n/a | n/a | projects | Compliance reports should be  100% submitted on time and fully completed | Contract Compliance | custom - Contract Administrator |

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|  | All HMIS clients departing the area  All NorCal Counties All Projects  Project and System  System Level  System Level  System Level System Level System Level  Project Level and G  System Level  System Level  System Level System Level | SY-01  CA-SPM  Local EQ-01  Local  CA-SPM  CA-SPM CA-SPM CA-SPM  CA-SPM  CA-SPM  CA-SPM  CA-SPM CA-SPM | Total Persons leaving NorCal CoC if Inflows/Outflows known  Persons entering the homeless system  Newly homeless with no prior n the two-year period with date created  Total Persons able to resolve homelessness through problem solving | n/a  n/a n/a | n/a  n/a n/a | n/a  n/a n/a | Clients moving OR passing away  NEW CLID's created in profile Project Type  Project Leve: Enrollments by Race  Exits by Race and to which Destination  Project type by date range  Projects by all Household types  Project Types by Gender Projects by Race/Ethnicity Exits to which projects by Race  Exit Destination by Subtypes  n/a  n/a  n/a n/a | Local Information CA-SPM | Custom - ServicePoint Rpt  Custom - ServicePoint Rpt Custom - ServicePoint Rpt |  |
| Population Groups - Race/Equity Client profile elements as compared to  census data | n/a |  | n/a | HUD & State CA | Compliance - APR Grouped and Stella P |  |
| Are new individuals entering the System  Total Homeless Individuals enrolled of Care and if so through which channel?  HMIS For instance are more folks being located  via Street Outreach or are they  appearing directly at shelters?  Household Composition Are Family or Youth Households increasing or staying consistent?  Gender Breakdown  Race/Ethnicity Breakdown Project Entry Race/Ethnicity Breakdown Project Exit  Are families, youth, mature persons Project Exits by Subpopulation increasing? Are the number of persons breakdowns with disabilities increasing or going  down? | n/a  n/a  n/a n/a n/a  n/a | See SPM's Compare tab | n/a  n/a  n/a n/a n/a  n/a | CA-SPM  CA-SPM CA-SPM CA-SPM  CA-SPM | Custom - ServicePoint Rpt  Compliance - APR  Compliance - APR Compliance - APR Compliance - APR  Compliance - APR | **CoC Governance - 2x annual** |
| Reduction average length of stay in  Emergency Shelter Are persons being moved through the Reduction median length of stay in shelter system into Permanent Emergency Shelter Destinations and are these numbers Average NbN Days improving?  Median NbN Days | 65 Average Days  20 Median Days  92 Average Days  75 Median Days | ES APR Grouped | n/a  n/a  n/a n/a | CA-SPM  CA-SPM  CA-SPM CA-SPM | Compliance - APR  Compliance - APR  Compliance - APR Compliance - APR |  |

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| **NorCal Continuum of Care** |
| Draft Data & Reporting Plan - 07.15.24 |
| Recommended for discussion only |

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| **Phase Timeline** | **Category** | **CoC Approved &**  **Notes** | **Reference**  **(TBD)** | **Performance Objective** | **Review By**  **Frequency** |
| Phase I (July - September) | HMIS Initiative |  | HMIS-01 | HMIS Users Logged in | HMIS Committee - Monthly |
| HMIS-02 | Data entry timeliness |
| HMIS-03 | Data quality - missing or DNK |
| Coordinated Entry | CES-01 | Total Persons Assessed | CES Committee - Quarterly CoC Governance - 2x annual |
| CES-02 | Total CES Referred to Agencies |
| CES-03 | Total CES Referrals Accepted |
| CES-04 | Total Partners attending CES Case Conferencing Sessions |
| Contract Compliance | CM-01 | Contract Spenddown | CoC Governance - 75% of contract year |
| CM-02 | Timely Contract Reporting |
| Phase II (January - March) | Programming |  | SO-01 | Street Outreach Exits to Positive Destinations | Governance - 2x Annual |
| SO-02 | Total Homeless Persons located on Street outreach - new CLID's  coming from all project types Street Outreach |
| SO-03 | Street Outreach Coverage |
| SO-04 | Successful Project Placements from Street Outreach |
| RRH-01 | Total Enrollments into Rapid ReHousing (all services) |
| RRH-03 | All RRH Exits to a positive destination |
| RRH-02 | Total Enrollments housed in RRH with a Housing Move-In Date |
| RRH-04 | Move In Date - Timeliness |
| RRH-05 | RRH Exits |
| RRH-06 | RRH Length of Participation |
| RRH-07 | RRH Increased Income for Project Stayers and or Leavers |
| PREV-01 | All Prevention entering homeless system after HP financial assistance |
| ES-01 | All ES Exits to a positive destination |
| ES-02 | ES Length of Program Stay |
| OV-01 | Project Exits by Destination Category |
| OV-02 | Expand PSH programming in other counties |
| OV-10 | Bed Utilization |
| Phase III (June - September) | Subpop Analysis |  | SP-01 | Veterans | Governance - 2x Annual |
| SP-04 | Chronic Homeless |
| SP-02 | Youth with Age Breaks |
| SP-03 | Mature Homeless 55+ |
| CoC Engagement |  | EN-01 | Lived Experience | Governance - 2x Annual |
| EN-02 | Stakeholder Roles Represented |

Red font indicates performing notably work

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| **Measure 1 - Length of Time Persons Homeless** |  | **2020** | **2021** | **2022** | **2023** |
| Metric - in ES or SH  Similar Sized CoC's (ES, SH) Metric - in ES or SH  Similar Sized CoC's (ES, SH) | Average LOS  Median LOS | 81 | 184 | 130 | 126 |
| 65 | 58 | 51 | 56 |
| 63 | 154 | 65 | 72 |
| 30 | 28 | 28 | 29 |
|  | |  | | | |
| Metric - in ES, SH TH  Similar Sized CoC's ES, SH TH Metric - in ES, SH TH  Similar Sized CoC's ES, SH TH | Average LOS  Median LOS | 146  97  97 | 221  84  168 | 208  68  100 | 172  73  94 |
| 40 | 32 | 33 | 34 |

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| --- | --- | --- | --- | --- | --- |
| **Measure 2 - Returns to Homelessness** | Retu | | | | |
| 6 mos. Returns | | 2% | 1% | 8% | 8% |
| Similar Sized CoC's | | 8% | 8% | 7% | 7% |
| 12 mos. Returns | | 3% | 5% | 10% | 6% |
| Similar Sized CoC's | | 12% | 11% | 10% | 11% |
| 24 mos. Returns | | 11% | 8% | 16% | 9% |
| Similar Sized CoC's | | 16% | 15% | 15% | 16% |

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| **Measure 3 - Is Homeless Rare?** |  | | | | |
| Reduction in number who experience homelessness | | 311% | 20% | -3% | 53% |
| Similar Sized CoC's | | 15% | 16% | 43% | 1% |
| PIT Change from Prior Years | | 13% | -48% | 132% | 37% |
| Similar Sized CoC's | | -3% | -33% | 69% | 9% |

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| **Measure 4 - Income Growth** |  | | | | |
| Percent Stayers Increasing | | 0% | 0% | 0% | 10% |
| Similar Sized CoC's | | 32% | 33% | 30% | 31% |
| Percent Leavers Increasing | | 0% | 0% | 0% | 11% |
| Similar Sized CoC's | | 37% | 35% | 36% | 39% |

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| **Measure 5 - Persons Experiencing for the First Time** |  | | | | |
| Percent Change in 1st Time Homeless | ES, SH TH only | 381% | -22% | 1% | 67% |
| Similar Sized CoC's |  | 21% | 28% | 55% | 2% |
| Percent Change in 1st Time Homeless | ES, TH and PH | 101% | -20% | 40% | 13% |
| Similar Sized CoC's |  | 18% | 24% | 44% | 2% |

**Measure 7 - Successful Exits**

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| --- | --- | --- | --- | --- | --- |
| Percent Successful Street Outreach Placement | SO only | 31% | 95% | 104% | 119% |
| Similar Sized CoC's | 99% | 105% | 82% | 70% |
| Percent Successful from ES, TH and RRH | ES, TH & RRH | 50% | 47% | 48% | 45% |
| Similar Sized CoC's | 47% | 41% | 33% | 30% |
| Percent Successful or Retention from PSH | PSH Only | 100% | 98% | 98% | 96% |
|  | 95% | 95% | 94% | 94% |

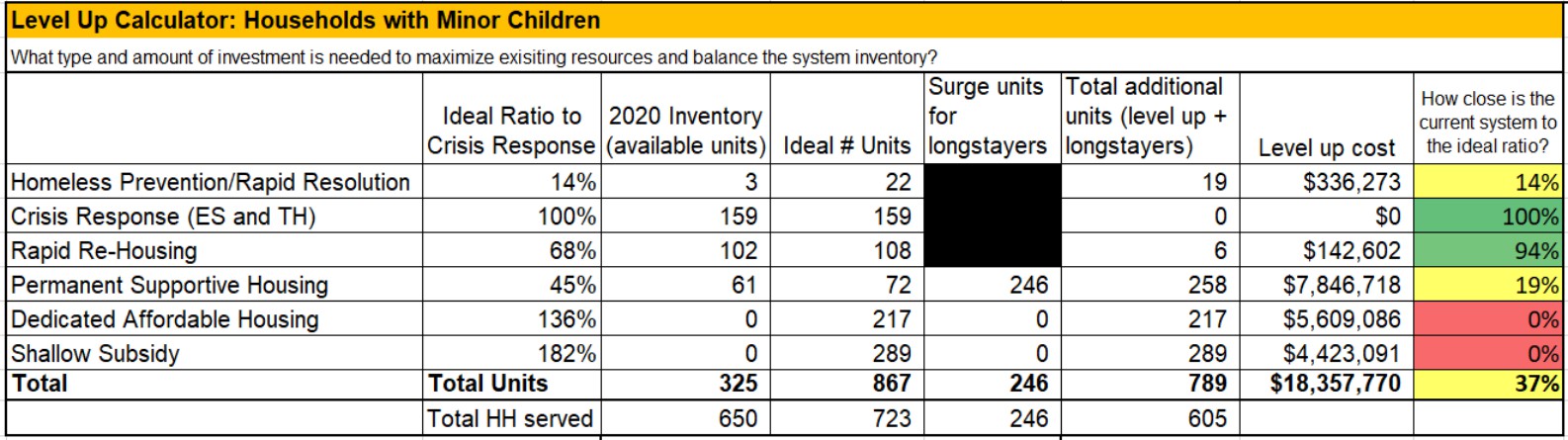
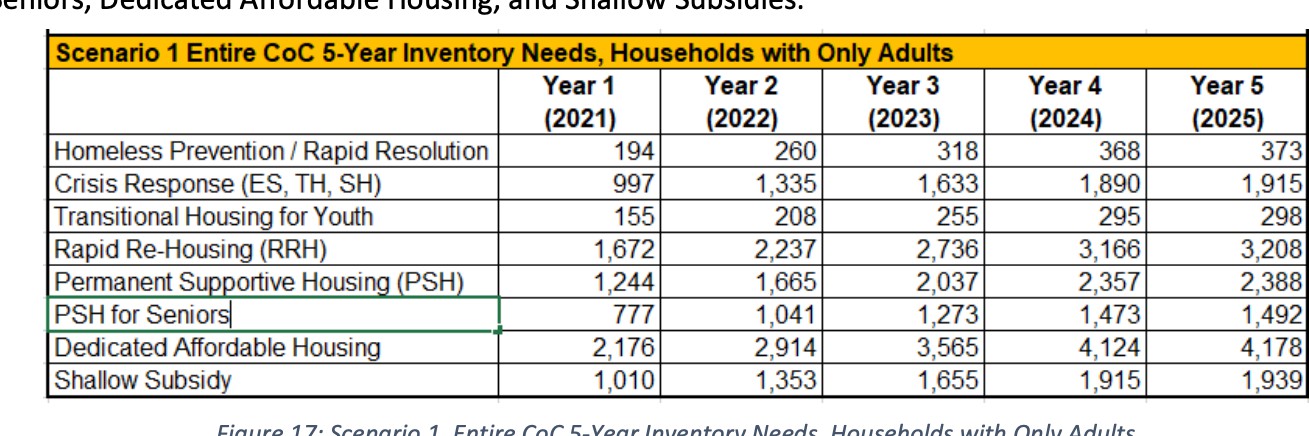
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| **NorCal Continuum of Care** |
| Draft Data & Reporting Plan - 07.15.24 |

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| Data Source | [CENTERING RACIAL EQUITY IN HOMELESS SYSTEM DESIGN - 2021](https://homelessness.acgov.org/homelessness-assets/docs/reports/2021-Centering-Racial-Equity-in-Homeless-System-Design-Full-Report-FINAL.pdf) |

Compare to HIC for CA-516

Level Up Calculator Examples

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Alameda Project Type Compare:** | **Single**  **Adults page 33** | Percent of Total | **With Minor**  **Children page 38** | Percent of Total |
| Homeless Prevention | 368 | 2.5% | 22 | 2.5% |
| Crisis Response (ES, TH) | 1890 | 13.0% | 159 | 18.3% |
| Transitional Housing for Youth | 295 | 2.0% | 108 | 12.5% |
| Rapid ReHousing | 3166 | 21.7% | 72 | 8.3% |
| Permanent Supportive Housing | 2357 | 16.2% | 217 | 25.0% |
| PSH for Seniors | 1273 | 8.7% | 0 | 0.0% |
| Dedicated Affordable Housing | 3565 | 24.5% | 0 | 0.0% |
| Shallow Subsidy | 1655 | 11.4% | 289 | 33.3% |
| **Totals** | 14569 | 100.0% | 867 | 100.0% |



**Attachment C**



Siskiyou County Advisory Board of the

Kristen Schreder, Chair Executive Board

NorCal Continuum of Care

RE: Designation of a Continuum of Care (CoC) Executive Board Member Dear Ms. Schreder,

Previously, the Siskiyou County Advisory Board designated Sarah Collard as their representative on the NorCal CoC 516 Executive Board. Due to Dr. Collard’s resignation, we are pleased to nominate Maddelyn Bryan as the new Executive Board Member.

Ms. Bryan has been an active participant of the NorCal CoC Siskiyou County Advisory Board since 2020 and currently serves on both the HMIS and PIT Committees. During a meeting on July 17, 2024, the Siskiyou County Advisory Board elected Ms. Bryan to fill the Executive Board Membership position.

As the Housing Coordinator for Siskiyou County Health and Human Services Agency (SCHHSA), Ms. Bryan is knowledgeable about the housing needs of the NorCal CoC and has a comprehensive understanding of the services available to persons experiencing, or at risk of, homelessness. She has over three years of experience coordinating housing projects funded through myriad state and federal grant programs.

Please accept this letter as a formal request to assign Ms. Bryan as Siskiyou County’s representative on the Executive Board, effective July 18, 2024. You may contact me at

(530) 598-9663 or email me at [dkegg@ci.yreka.ca.us](mailto:dkegg@ci.yreka.ca.us) with any questions. Thank you for your time and consideration.

Respectfully,

Duane Kegg, Chair

Siskiyou County Advisory Board NorCal Continuum of Care