



NorCal Continuum of Care™

Executive Board Meeting

August 15, 2024

1:00 pm to 3:00 pm

777 Cypress Ave. Enterprise Conference Room
Redding, CA 96001

8/15 – Enterprise Conference Room

Join Zoom Meeting

<https://us06web.zoom.us/j/87637671260?pwd=5nbQZRAEhhHYMRgzcDxZZkly0CDOgY.1>

Meeting ID: 87637671260

Passcode: 925375

1(669)444-9171

Teleconference locations:

Sierra County Behavioral Health

706 Mill Street

Loyalton, CA 9611

Del Norte County Health and Human Services

455 K Street

Crescent City, CA 95531

Teach I.N.C

112 E 2nd Street

Alturas, CA 96101

Lassen County Health and Social Services

1445 Paul Bunyan, Suite B

Susanville, CA 96130

Siskiyou County Behavioral Health

2060 Campus Dr.

Yreka, CA 96097

Plumas County

PCIRC

591 Main Street

Quincy, CA 95971

Executive Board Members

Kristen Schreder,

County of Shasta, Chair

Maddelyn Bryan,

County of Siskiyou, Co-
Chair

Grace Poor

County of Lassen

Cathy Rahmeyer,

County of Plumas

Carol Madison,

County of Modoc

Sheryll Prinz-McMillan,

County of Sierra

Michael Coats,

County of Del Norte



To Address the Board: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to norcalcoc@cityofredding.org that will be read into the record.

1. Call to Order/Quorum Established/Introductions

2. Public Comments (limited to 3 mins. per comment)

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

3. Action Items

I. Approve asking each Advisory Board to approve the Governance Charter Committee making changes to the Governance Charter

Requesting that each Advisory Board approves the Governance Charter Committee to update and make changes to the Governance Charter. All changes will be submitted to each Advisory Board for approval before being submitted to the Executive Board for final approval.

II. Approve HHAP 4 NOFA Applications for Del Norte, Lassen, Plumas, and Siskiyou Counties Executive Board to review and approve for funding HHAP 4 NOFA Applications

Attachment A – Del Norte County

Attachment B – Lassen County

Attachment C – The Salvation Army

Attachment D – Plumas Crisis Intervention Resource Center

Attachment E – Siskiyou County

Attachment F – Youth Empowerment Siskiyou

III. Approve nominated HMIS Committee Members selected from each Advisory Board

Executive Board to review and approve Advisory Board nominated members for the HMIS Committee

IV. Approve setting a date and time for Executive Board Special Meeting the week of August 19th Schedule and Executive Board Special Meeting the week of August 19th to review and approve items for the FY 2024 HUD Application

4. Presentation - HUD Collaborative Applicant - Decipher HMIS

Attachment G – Presentation

5. Discussion Items

- I. Governance Charter updates
- II. HMIS Committee Membership
- III. Collaborative Applicant Discussion

6. Reports

- I. City of Redding
- II. UWNC
- III. PIT Administrator
- IV. NorCal CoC Members – County Updates

7. Discussion Items for Next Meeting



8. Adjournment

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the City of Redding Housing Division at (530)225-4048 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

Next Executive Board Meetings

September 19, 2024 1pm – 3pm

Redding City Hall, Enterprise Conference Room

Homeless Housing, Assistance and Prevention Program- Round 4

Notice of Funding Availability Application

Introduction

The California Interagency Council on Homelessness (Cal ICH) announced the availability of Homeless Housing, Assistance and Prevention (HHAP) Program Round 4 grant funding. HHAP-4 is a \$1 billion grant program authorized by AB 140 (Chapter 111, Statutes of 2021; Health & Safety Code (HSC) § 50216, et seq.), which was signed into law by Governor Gavin Newsom on July 19, 2021. HHAP-4 is established for the purpose of organizing and deploying the full array of homelessness programs and resources comprehensively and effectively, and to sustain existing federal, state, and local investments towards long-term sustainability of housing and supportive services. As an eligible applicant for HHAP-4 funds, the NorCal Continuum of Care (CoC) is seeking project applications through this Notice of Funding Availability (NOFA) Process.

Funding Available

The NorCal CoC region serves Del Norte, Lassen, Modoc, Plumas, Shasta, Sierra, and Siskiyou Counties. This solicitation is for entities interested in offering program services under this funding opportunity within these Counties. Applicants may be public or nonprofit agencies that provide services to prevent, reduce, and end homelessness, and are active members of the NorCal CoC.

Counties	% of 2022 PIT	Total Allocation	50% of Allocation
Del Norte	25.15%	\$526,033.31	\$263,016.65
Lassen	5.55%	\$116,137.23	\$58,068.615
Modoc	0.65%	\$13,663.20	\$6,831.60
Plumas	7.13%	\$149,156.63	\$74,578.315
Shasta	43.44%	\$908,603.00	\$454,301.50
Sierra	0.60%	\$12,524.60	\$6,262.30
Siskiyou	17.47%	\$365,490.68	\$182,745.33
Total CoC	100%	\$2,091,608.66	\$1,045,804.33

Coordination of proposed projects within the local County jurisdiction is encouraged. There is no matching contribution requirement for activities. Providers / agencies selected to receive funding will be required to enter in a funding agreement with the City of Redding as the Administrative Entity for the NorCal CoC.

Explanation of Allocation: The total allocation is what the CoC is eligible to receive after the 7% admin and joint project are taken out. However only 50% will be initially dispersed by Cal ICH. Receiving the remaining 50% will be contingent on adequate spend down of the funds by May 31, 2025. The remaining 50% of the allocation must be expended by June 30, 2027.

The CoC must submit a funding plan for the entire allocation, but seeks to reiterate that only 50% of these funds will initially be available and should consider this timeline when completing funding plans.

Eligible Activities

- Delivery of Permanent Housing

- Rapid Rehousing
- Prevention and Shelter Diversion
- Operating Subsidies – Permanent housing
- Operation Subsidies – Interim Housing
- Improvement to Existing Interim Housing
- Street Outreach
- Systems Support

For further explanation of eligible use categories and examples, see **Exhibit A**.

Application Process and Instructions

The HHAP Round-4 application was filed by December 11, 2022 by the previous Lead Agency for the NorCal CoC, Shasta County Housing and Community Action Agency. Determinations for these applications will be reached through this Request for Funds Process. Additionally:

- Questions may be submitted via email to norcalcoc@cityofredding.org.
- All applicants must submit one (1) electronic copy of **Exhibit C: Notice of Funding Availability Questionnaire** via email to norcalcoc@cityofredding.org by the specified deadline.
- A reference of the Rating and Ranking criteria is outlined in **Exhibit B**

Timeline

Topic	Deadline
Release of Notice of Funding Availability	5/28/2024
Notice of Funding Availability (Exhibit C) due from applicants	7/15/2024
Award Announcement	8/2/2024

Resources/Additional Information

Enabling Statute: [Bill Text - AB-140 Housing. \(ca.gov\)](#)

Cal ICH HHAP Grant Program Homepage: https://www.bcsb.ca.gov/calich/hhap_program.html

NorCal CoC Webpage: [NorCal Continuum Of Care \(cityofredding.gov\)](http://cityofredding.gov)

Exhibit A

HHAP Eligible Use Category	Explanation and Examples
Delivery of permanent housing and innovative housing solutions	<p>Eligible Uses should be categorized here when costs support the provision of permanent housing</p> <p>Examples:</p> <ul style="list-style-type: none"> • Acquisition of land, building, etc. • Improvement or renovation of land or building being used as permanent housing. • Maintenance of land or building being used as permanent housing. <p>Services for people in permanent housing programs, so long as the services are trauma-informed and practice harm reduction, to include intensive case management services, assertive community treatment services, critical time intervention services, other tenancy support services, evidence-based employment services, coordinating mental health, substance use, and primary care treatment, or other evidence-based supportive services to increase housing retention.</p>
Rapid Rehousing	<p>Eligible Uses should be categorized here when the costs support operating rapid rehousing type housing service. This means a tenant-based, time limited, permanent housing program, inclusive of wrap-around services.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Rental subsidies, including to support placement of individuals in CARE Court. • Landlord incentives, such as security deposits, holding fees, funding for needed repairs, and recruitment and relationship management costs. • Move-in expenses. <p>Services for people in rapid rehousing programs, so long as the services are trauma-informed and practice harm reduction, to include intensive case management services, assertive community treatment services, critical time intervention services, other tenancy support services, evidence-based employment services, coordinating mental health, substance use, and primary care treatment, or other evidence-based supportive services to increase housing retention.</p>
Prevention and shelter diversion	<p>Eligible Uses should be categorized here when costs support eligible populations access safe alternatives to shelter and/or remain safely housed at their current residence.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Homelessness prevention through rental assistance, rapid rehousing, and other programs. • Problem-solving and diversion support programs that prevent people at risk of or recently experiencing homelessness from entering unsheltered or sheltered homelessness.
Operating Subsidies Permanent Housing	<p>Eligible Uses should be categorized here when costs support operations in new and existing affordable or supportive housing units serving people experiencing homelessness. Operating subsidies may include operating reserves (funds held in reserve to cover large, unexpected operating expenses).</p> <p>Examples:</p> <ul style="list-style-type: none"> • Operating costs for programs such as Home key. • Operating costs for new or existing residential care facilities, funded by the Behavioral Health Continuum Infrastructure Program or the Community Care Expansion

	<p>Program.</p> <ul style="list-style-type: none"> • Property tax abatements for both affordable ownership and rental properties that have a similar effect, helping to defray the costs of operating the development so residents can pay lower rents. • Subsidies support ongoing operation and availability of permanent housing and/or assisting in management of a building's facilities that can help stabilize or reduce structural decline and serve an important role in broader market stabilization efforts.
Interim Housing	<p>Eligible Uses should be categorized here when costs support the provision of interim housing.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Acquisition of land, building, etc. • Improvement or renovation of land or building being used as interim housing. • Maintenance of land or building being used as interim housing. • Navigation centers that are low barrier, as defined in Sections 65660 and 65662 of the Government Code. • Motel or hotel vouchers. • Services provided to people in interim housing, to include trauma-informed and evidence-based intensive case management services, housing navigation, connecting people to substance use or mental health treatment, public benefits advocacy, and other supportive services to promote stability and referral into permanent housing. • Youth-focused services in interim housing. • Capital funding to build new non-congregate interim housing sites, including for construction, rehabilitation, and capital improvements to convert existing buildings to interim housing.
Improvements to Existing Interim Housing	<p>Eligible Uses should be categorized here when costs support renovation of existing interim housing to improve the quality of the life for people experiencing homelessness who are residing in the interim housing.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Maintenance of an interim housing facility. • Minor/major rehabilitation or renovation of an interim housing facility. • Minor/major conversion, additions, updates, and/or enhancements that lower barriers and/or increase privacy.
Systems Support	<p>Eligible Uses should be categorized here when the cost supports homelessness services system infrastructure, regional coordination, and/or improves accessibility and outcomes generally, as opposed to specific client(s).</p> <p>Examples:</p> <ul style="list-style-type: none"> • Incorporate regional data into housing needs. • Assessments or developing a regional needs assessment. • Collaborate on regional housing strategies. • Pooling resources to support regional housing initiatives.

Exhibit B
Rating and Ranking/Approval Criteria

	Component	Explanation	Maximum Points
1	Experience	<p>Applicant has experience in effectively utilizing federal, state, and local funds.</p> <p>Organization has experience in providing services or utilizing funding with the goal of preventing, reducing, or ending homelessness for their proposed population, and achieving measurable outcomes for their populations.</p>	10
2	Organizational Capacity	<p>Applicant has the capacity and readiness to deliver the proposed project.</p> <p>Applicant has experience with housing program requirements, including but not limited to HMIS data entry, coordinated entry, and housing first principles.</p>	15
3	Program Design	<p>Provide an overview of the proposed program activities. Including but not limited to:</p> <ul style="list-style-type: none"> • The target population; • Understanding of program requirements • The gaps the project will address and the intended outcomes; • Planned partnerships; • Description of evidence or historical data supporting the efficacy of the proposed program and • Plan for implementation 	20
4	Impact and Effectiveness	<p>Project serves the goals and priorities outlined in the Local Homeless Action Plan and clearly articulates the intended outcomes of the project on the community and populations of interest.</p> <p>Include plan for measuring and evaluating the project to determine if it is achieving its goals.</p> <p>Describes a robust plan for measuring and reporting those outcomes through the duration of the project and how it will create a population level impact.</p> <p>The project describes planned partnerships or leveraging funds that will maximum the outcomes.</p> <p>Plan for measuring and evaluating the project to determine if it is achieving its goals.</p>	20
5	Funding Plan	<p>Provides detail how organization plans to use the full amount of HHAP funds requested (including youth set-aside), what activities the funds will support, how it will complement existing funds.</p> <p>Plan for measuring and evaluating how funds were used to determine if project is achieving its goals</p>	15

6	Equity	<p>Actions that your organization will take to ensure racial and gender equity in service delivery, housing placements, and housing retention and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services.</p> <p>Additional actions that your organization will take to serve those with mental and behavioral health issues and criminal justice involvement.</p>	10
7	System Improvements	<p>Specific and quantifiable system improvements or strategies organization will take to improve the number of people experience homelessness upon exiting institutional settings (examples: jail/prison, behavioral health facilities, foster care).</p> <p>Connecting people experiencing homelessness to all eligible benefit programs.</p> <p>Additional system improvements, if applicable.</p>	10
		Total Points	100

Exhibit C: Notice of Funding Availability Questionnaire
Homeless Housing, Assistance and Prevention Program- Round 4

Legal Name of Applicant Organization: County of Del Norte			
Contact Name: Ranell Brown	Phone: (707) 464-3191, ext. 2589	Fax: (707) 465-1783	Email: ranell.brown@co.del-norte.ca.us
Agency UEI Number GJ66N7JBB1F7	County: Del Norte	Agency Tax ID Number: 94-2254126	Total amount of requested funds: \$526,033.31
<p>1) Experience: Provide an overview of your organization and experience effectively utilizing federal, state or local funds. Describe your organization’s experience in providing services or utilizing funding with the goal of preventing, reducing, or ending homelessness for an identified proposed population, and achieving measurable outcomes for the identified populations.</p> <p>Over the past several years the County of Del Norte has successfully managed and utilized state funds to address homelessness in our community.</p> <p>We are currently utilizing Homeless Housing, Assistance and Prevention (HHAP) and Housing and Homelessness Incentive Program (HHIP) funds to provide Emergency Shelter and Rapid Rehousing assistance for people experiencing homelessness. We are using Permanent Local Housing Allocation Program (PLHA) funds to provide Case Management services for participants in these programs as well as in our Homekey Project, The Legacy, which is currently interim housing that is being renovated and converted to Permanent Supportive Housing (PSH). We have also applied for and received funding through the Encampment Resolution Funding (ERF) Program.</p> <p>Del Norte County does not currently have a permanent, year-round emergency shelter for people experiencing homelessness. We are partnering with local non-profit Del Norte Mission Possible (DNMP) to provide an emergency shelter, micro shelter village, and navigation center using HHIP, previous rounds of HHAP and other funds. This will address the needs of people experiencing literal homelessness in our county including those living in a large encampment referred to as “the Swamps”. The aim is to provide paths to safe and stable housing for encampment residents and other people experiencing homelessness. In the interim we are providing emergency shelter in the form of motel stays for youth and people who are medically vulnerable or have other acute needs. Our Homekey Project is currently serving as interim shelter for 14 households. We have also helped several people exit homelessness by assisting them in securing permanent housing through case management services and Rapid Rehousing rent and deposit assistance. HHAP funding is also used to support Street Outreach through our partner DNMP.</p>			
<p>2) Organizational Capacity: Provide an explanation of your organization’s capacity to deliver the project, including but not limited to, an explanation of the staffing structure, existing resources that will be leveraged, and understanding and participation with HMIS data entry, coordinated entry, and implementation of housing first principles.</p>			

We are well-positioned to deliver the conversion of our Homekey project into permanent supportive housing. As of this month, S+B James Construction has begun phase 1 of the renovation. The conversion is occurring in phases so that existing tenants can be relocated on site. Currently only 14 of 30 rooms are occupied. This allows tenants to remain on site while vacant rooms are being renovated and converted to permanent housing units. All phases of construction should be completed within the next 150 days. We do not foresee any barriers to achieving full occupancy once the conversion is complete. We will screen for prospective tenants through the County's Coordinated Entry System. We have an agreement with the City of Crescent City Housing Authority to enter into a contract for Project-Based Vouchers for all 30 units once they are completed. This will help ensure that the project is sustainable. Case Management for the tenants is funded through PLHA. Currently two full time staff members provide these services. We have also, as of this month, hired a part-time Peer Support Specialist to support the work that they are doing. On-site property management will be responsible for day-to-day operations including rent collection, maintenance, tenant relations, and ensuring a safe and well-maintained living environment. In addition to HHAP funding, we are also utilizing funds from other state grants to support the construction and ongoing operations of the project.

Tenants will be referred to The Legacy Permanent Supportive Housing by a referral from Coordinated Entry. HMIS will be used to prioritize and screen individuals for placement at The Legacy. All relevant staff are licensed and trained to ensure accurate and timely data entry into HMIS. Our staff members are committed to the Housing First model and understand that Housing First prioritizes providing permanent housing without preconditions such as sobriety, participation in services, or housing readiness. Services are voluntary and are tailored to the individual needs of residents, providing them the support they need to achieve and maintain housing stability. By converting the Homekey Project into permanent supportive housing, we are providing a long-term solution that addresses both immediate and ongoing needs of our residents.

3) Program Design: Provide an overview of the proposed program activities. Including but not limited to:

- The target population;
- Understanding of program requirements
- The gaps the project will address and the intended outcomes;
- Planned partnerships;
- Description of evidence or historical data supporting the efficacy of the proposed program and
- Plan for implementation

The County of Del Norte plans to use \$90,000 of HHAP-4 funds to support street outreach through our partner CBO Del Norte Mission Possible. We will use the balance of funds to complete the renovation and conversion of our Homekey project, The Legacy, into permanent supportive housing. Conversion of the motel into PSH will increase the availability of housing units for homeless individuals and will provide residents with a stable environment where they can focus on improving health, reducing harmful behaviors, increasing income, and other goals related to housing stability.

The PSH project targets individuals and families experiencing chronic homelessness who have at least one household member with a disability. The tenant selection process will begin with prioritizing for placement those individuals and families with the highest needs as identified through the Coordinated Entry System (CES). This vulnerable population needs stable housing where they can work to achieve their stability goals without the immediate threat of displacement. Residents will be offered case management and voluntary supportive services such as substance use treatment and life skills training to assist them with these goals.

There is substantial evidence supporting the efficacy of PSH in addressing chronic homelessness. A study by the National Alliance to End Homelessness found that PSH can reduce chronic homelessness by up to 87%. Data

from the U.S. Department of Housing and Urban Development (HUD) shows that individuals in PSH programs have higher rates of housing retention and improved health status compared to those in traditional shelters. Studies have also shown that PSH significantly reduces the use of emergency services. These outcomes highlight the effectiveness of combining housing with supportive services.

4) Impact and Effectiveness: Describe the goals and outlined in the Local Homeless Action Plan and clearly articulate the intended outcomes of the project on the community and populations of interest. Include plan for measuring and evaluating the project to determine if it is achieving its goals. Describes a robust plan for measuring and reporting those outcomes through the duration of the project and how it will create a population level impact. The project describes planned partnerships or leveraging funds that will maximum the outcomes.

Our aim in converting The Legacy to PSH is to create a sustainable and impactful program that will contribute to reducing homelessness in our community and significantly improve the lives of our most vulnerable residents. The PSH project will reduce homelessness by increasing the available housing stock in our county by 31 units (30 PSH units and 1 manager unit), providing a permanent housing solution for a difficult-to-house population, and providing case management and supportive services that help individuals and families address barriers to housing stability. The hope is that many of the residents will then be able to transition to other permanent housing within the community.

Our PSH project will directly reduce the length of time persons remain homeless, increase the number of households exiting homelessness into permanent housing, and reduce the number of persons who return to homelessness after being permanently housed by providing 30 permanent housing units and case management and supportive services to chronically homeless individuals and their families. We expect to reach full occupancy at The Legacy shortly after the conversion to permanent housing is completed. Residents will be selected from a prioritized list of applicants that are screened and referred from Coordinated Entry, prioritizing for housing those with the highest level of need and longest period of homelessness. Each household will be entered into the appropriate Permanent Supportive Housing project in HMIS. Entry of the data into HMIS will help us track progress, measure and report outcomes, and make necessary adjustments to improve program effectiveness. This will enable us to track information such as the number and characteristics of persons housed in our PSH project, the number who return to homelessness upon exit, and the number who successfully exit the project to other permanent housing.

Participants in our PSH project will be offered case management and supportive services integral to ensuring their well-being and stability. Services will be designed to address the diverse needs of each individual and will address challenges such as mental health issues, substance use disorders, physical health problems .and other barriers to long-term housing stability. These services will be provided on a voluntary basis, respecting the autonomy and preferences of the participants. The goal is to create a supportive environment that empowers individuals to achieve stability and improve their quality of life while meeting other outcome goals. Case management services will be funded by PLHA.

5.a) Funding Plans: Budget Table. Complete the table below with the requested funding, and the desired eligible use categories. Note: Identify what percentage of funds will be utilized toward youth set aside activities.	
Eligible Use Category	Amount
Delivery of Permanent Housing	\$392,429.98
Delivery of Permanent Housing - Youth	\$43,603.33
Rapid Rehousing	\$
Rapid Rehousing - Youth	\$
Prevention and Shelter Diversion	\$
Prevention and Shelter Diversion - Youth	\$
Operating Subsidies – Permanent housing	\$
Operating Subsidies – Permanent housing – Youth	\$
Operation Subsidies – Interim Housing	\$
Operation Subsidies – Interim Housing - Youth	\$
Improvement to Existing Interim Housing	\$
Improvement to Existing Interim Housing - Youth	\$
Street Outreach	\$81,000
Street Outreach - Youth	\$9,000
Systems Support	\$
Systems Support - Youth	\$
Total	\$526,033.31
5.b) Funding Plans: Budget Narrative. Explain in detail how your organization plans to use the full amount of HHAP funds requested (including youth set-aside), what activities the funds will support, how it will complement existing funds. Plan for measuring and evaluating how funds were used to determine if project is achieving its goals Of the funds requested, \$90,000 will go to our partner DNMP to be used for Street Outreach and supportive services that promote housing stability and referral to permanent housing. The balance of the funds will be used for “Delivery of permanent housing and innovative housing solutions” for the renovation and conversion of our Homekey project, The Legacy (currently interim housing), into Permanent Supportive Housing, adding 31 units to our County’s housing stock. A minimum of 10% of funds will be set aside to serve youth in these projects. Success will be measured by various quantitative and qualitative metrics, such as the number of people who exit homelessness into permanent housing, the number of people who return to homelessness within a specified time frame, the number of people who are connected to services, and improvements in the quality of life of the individuals served.	

<p>6) Equity: Describe specific actions that your organization will take to ensure racial and gender equity in service delivery, housing placements, and housing retention and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services. Also describe any additional actions that your organization will take to serve those with mental and behavioral health issues and criminal justice involvement.</p>
<p>To ensure racial and gender equity in service delivery, housing placements, and housing retention, our County will continue to seek training opportunities for all staff members on diversity, equity, and inclusion topics such as unconscious bias, microaggressions, allyship, cultural competence and humility, empathy, belonging, and psychological safety. We will explore various tools such as the Everyday Inclusion app, which we recently piloted, as a means to embed belonging into the workplace and effect sustained cultural change. This tool includes data collection through surveys to measure how much people feel that they belong.</p> <p>We are committed to implementing policies that advance equity and ensure that all people experiencing homelessness have equal access to housing and services and that they have a voice. In Del Norte County, the Native American population is overrepresented in the homeless population. With the assistance of California Racial Equity Action Lab (CA-REAL), we have created a Racial Equity Improvement plan to address this racial disparity in homelessness with our community. One of the focus areas to achieve our goal of eliminating disparities in homelessness is to collaborate and convene with a diverse group of people from various local organizations and tribes including tribal leaders and people with lived experience of homelessness to create a homelessness response system that addresses the unique needs of different segments of the Native American homeless population.</p> <p>Additionally, our PSH project addresses equity by providing housing to the underserved and overrepresented population of people with mental and behavioral health issues and those with criminal justice involvement (with a couple of exceptions). The Legacy operates upon the principles of Housing First with no preconditions for residency such as sobriety or participation in treatment. Potential tenants are not screened out due to criminal background, income, rental history, credit history, etc. Supportive services offered to address housing instability are encouraged but voluntary. Residents receive individualized case management that respects their autonomy and unique needs, taking into account their cultural, racial, and gender-specific circumstances. .</p>
<p>7) System Improvements: Describe any specific and quantifiable system improvements or strategies that your organization will take to improve:</p> <p>The number of people experience homelessness upon exiting institutional settings (examples: jail/prison, behavioral health facilities, foster care)</p> <p>Connecting people experiencing homelessness to all eligible benefit programs</p> <p>Additional system improvements, if applicable.</p>
<p>System improvements that our County can take to reduce the number of people becoming homeless upon exiting institutional settings include assigning case managers to work with individuals before their release to develop personalized housing plans, providing immediate temporary housing options upon release to prevent homelessness, and offering intensive case management to support the transition from temporary to permanent housing.</p> <p>To improve connection of people experiencing homelessness to all eligible benefit programs we can improve our</p>

screening process to assess enrollment and eligibility for benefit programs upon intake. We collect some information regarding connection to benefit programs during HMIS intakes and annual assessments. Many of the people that we serve are already connected to services but not all for all services. We can improve our system by training staff to provide benefit enrollment services to assist those individuals and families who are not already enrolled in benefit programs. Case managers can work to ensure that all residents at our PSH project and in our other projects are enrolled in eligible services and are educated and have the resources to be able to navigate the complex application and renewal processes to obtain and maintain benefits for eligible programs.

To evaluate the effectiveness of these system improvements we need to improve data collection and learn how to better analyze and use data to inform our practices. We need to identify key metrics and how to set specific, measurable goals that are ambitious but realistic.

Select check boxes below to certify that if selected for funding, the agency is willing to comply with:

- ☒ Homeless Manage Information System (HMIS) data requirements
- ☒ Compliance with grant terms and conditions as indicated in the Notice of Funding Availability:
- ☒ Enter into a contract with the City of Redding as the Administrative Entity for the NorCal CoC
- ☒ Comply with required monitoring per state or federal law, including but not limited to Chapter 6 of the Health and Safety Code, which can be viewed here:
https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=HSC&division=31.&title=&part=1.&chapter=6.&article=

Ranell Brown

Authorized Representative
Printed Name



Authorized Representative Signature

07/26/2024

Date

Director

Title

For Lead Agency Use Only:	Received by Deadline	Yes / No	Project Funded	Yes / No
---------------------------	----------------------	----------	----------------	----------

Homeless Housing, Assistance and Prevention Program- Round 4

Notice of Funding Availability Application

Introduction

The California Interagency Council on Homelessness (Cal ICH) announced the availability of Homeless Housing, Assistance and Prevention (HHAP) Program Round 4 grant funding. HHAP-4 is a \$1 billion grant program authorized by AB 140 (Chapter 111, Statutes of 2021; Health & Safety Code (HSC) § 50216, et seq.), which was signed into law by Governor Gavin Newsom on July 19, 2021. HHAP-4 is established for the purpose of organizing and deploying the full array of homelessness programs and resources comprehensively and effectively, and to sustain existing federal, state, and local investments towards long-term sustainability of housing and supportive services. As an eligible applicant for HHAP-4 funds, the NorCal Continuum of Care (CoC) is seeking project applications through this Notice of Funding Availability (NOFA) Process.

Funding Available

The NorCal CoC region serves Del Norte, Lassen, Modoc, Plumas, Shasta, Sierra, and Siskiyou Counties. This solicitation is for entities interested in offering program services under this funding opportunity within these Counties. Applicants may be public or nonprofit agencies that provide services to prevent, reduce, and end homelessness, and are active members of the NorCal CoC.

Counties	% of 2022 PIT	Total Allocation	50% of Allocation
Del Norte	25.15%	\$526,033.31	\$263,016.65
Lassen	5.55%	\$116,137.23	\$58,068.615
Modoc	0.65%	\$13,663.20	\$6,831.60
Plumas	7.13%	\$149,156.63	\$74,578.315
Shasta	43.44%	\$908,603.00	\$454,301.50
Sierra	0.60%	\$12,524.60	\$6,262.30
Siskiyou	17.47%	\$365,490.68	\$182,745.33
Total CoC	100%	\$2,091,608.66	\$1,045,804.33

Coordination of proposed projects within the local County jurisdiction is encouraged. There is no matching contribution requirement for activities. Providers / agencies selected to receive funding will be required to enter in a funding agreement with the City of Redding as the Administrative Entity for the NorCal CoC.

Explanation of Allocation: The total allocation is what the CoC is eligible to receive after the 7% admin and joint project are taken out. However only 50% will be initially dispersed by Cal ICH. Receiving the remaining 50% will be contingent on adequate spend down of the funds by May 31, 2025. The remaining 50% of the allocation must be expended by June 30, 2027.

The CoC must submit a funding plan for the entire allocation, but seeks to reiterate that only 50% of these funds will initially be available and should consider this timeline when completing funding plans.

Eligible Activities

- Delivery of Permanent Housing

- Rapid Rehousing
- Prevention and Shelter Diversion
- Operating Subsidies – Permanent housing
- Operation Subsidies – Interim Housing
- Interim Housing
- Improvement to Existing Interim Housing
- Street Outreach
- Systems Support
- Service Coordination

For further explanation of eligible use categories and examples, see **Exhibit A**.

Application Process and Instructions

The HHAP Round-4 application was filed by December 11, 2022 by the previous Lead Agency for the NorCal CoC, Shasta County Housing and Community Action Agency. Determinations for these applications will be reached through this Request for Funds Process. Additionally:

- Questions may be submitted via email to norcalcoc@cityofredding.org.
- All applicants must submit one (1) electronic copy of **Exhibit C: Notice of Funding Availability Questionnaire** via email to norcalcoc@cityofredding.org by the specified deadline.
- A reference of the Rating and Ranking criteria is outlined in **Exhibit B**

Timeline

Topic	Deadline
Release of Notice of Funding Availability	5/28/2024
Notice of Funding Availability (Exhibit C) due from applicants	7/29/2024
Award Announcement	8/9/2024

Resources/Additional Information

Enabling Statute: [Bill Text - AB-140 Housing. \(ca.gov\)](#)

Cal ICH HHAP Grant Program Homepage: https://www.bcsb.ca.gov/calich/hhap_program.html

NorCal CoC Webpage: [NorCal Continuum Of Care \(cityofredding.gov\)](http://cityofredding.gov)

Exhibit A

HHAP Eligible Use Category	Explanation and Examples
Delivery of permanent housing and innovative housing solutions	<p>Eligible Uses should be categorized here when costs support the provision of permanent housing</p> <p>Examples:</p> <ul style="list-style-type: none"> • Acquisition of land, building, etc. • Improvement or renovation of land or building being used as permanent housing. • Maintenance of land or building being used as permanent housing. <p>Services for people in permanent housing programs, so long as the services are trauma-informed and practice harm reduction, to include intensive case management services, assertive community treatment services, critical time intervention services, other tenancy support services, evidence-based employment services, coordinating mental health, substance use, and primary care treatment, or other evidence-based supportive services to increase housing retention.</p>
Rapid Rehousing	<p>Eligible Uses should be categorized here when the costs support operating rapid rehousing type housing service. This means a tenant-based, time limited, permanent housing program, inclusive of wrap-around services.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Rental subsidies, including to support placement of individuals in CARE Court. • Landlord incentives, such as security deposits, holding fees, funding for needed repairs, and recruitment and relationship management costs. • Move-in expenses. <p>Services for people in rapid rehousing programs, so long as the services are trauma-informed and practice harm reduction, to include intensive case management services, assertive community treatment services, critical time intervention services, other tenancy support services, evidence-based employment services, coordinating mental health, substance use, and primary care treatment, or other evidence-based supportive services to increase housing retention.</p>
Prevention and shelter diversion	<p>Eligible Uses should be categorized here when costs support eligible populations access safe alternatives to shelter and/or remain safely housed at their current residence.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Homelessness prevention through rental assistance, rapid rehousing, and other programs. • Problem-solving and diversion support programs that prevent people at risk of or recently experiencing homelessness from entering unsheltered or sheltered homelessness.
Operating Subsidies Permanent Housing	<p>Eligible Uses should be categorized here when costs support operations in new and existing affordable or supportive housing units serving people experiencing homelessness. Operating subsidies may include operating reserves (funds held in reserve to cover large, unexpected operating expenses).</p> <p>Examples:</p> <ul style="list-style-type: none"> • Operating costs for programs such as Home key. • Operating costs for new or existing residential care facilities, funded by the Behavioral Health Continuum Infrastructure Program or the Community Care Expansion

	<p>Program.</p> <ul style="list-style-type: none"> • Property tax abatements for both affordable ownership and rental properties that have a similar effect, helping to defray the costs of operating the development so residents can pay lower rents. • Subsidies support ongoing operation and availability of permanent housing and/or assisting in management of a building's facilities that can help stabilize or reduce structural decline and serve an important role in broader market stabilization efforts.
Operating Subsidies Interim Housing	<p>Eligible Uses should be categorized here when costs support operations in interim housing serving people experiencing homelessness. Operating subsidies may include operating reserves (funds held in reserve to cover large, unexpected operating expenses).</p> <p>Examples:</p> <ul style="list-style-type: none"> • Subsidies that support ongoing operation and availability of existing interim housing (both congregate and non-congregate).
Interim Housing	<p>Eligible Uses should be categorized here when costs support the provision of interim housing.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Acquisition of land, building, etc. • Improvement or renovation of land or building being used as interim housing. • Maintenance of land or building being used as interim housing. • Navigation centers that are low barrier, as defined in Sections 65660 and 65662 of the Government Code. • Motel or hotel vouchers. • Services provided to people in interim housing, to include trauma-informed and evidence-based intensive case management services, housing navigation, connecting people to substance use or mental health treatment, public benefits advocacy, and other supportive services to promote stability and referral into permanent housing. • Youth-focused services in interim housing. • Capital funding to build new non-congregate interim housing sites, including for construction, rehabilitation, and capital improvements to convert existing buildings to interim housing.
Improvements to Existing Interim Housing	<p>Eligible Uses should be categorized here when costs support renovation of existing interim housing to improve the quality of the life for people experiencing homelessness who are residing in the interim housing.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Maintenance of an interim housing facility. • Minor/major rehabilitation or renovation of an interim housing facility. • Minor/major conversion, additions, updates, and/or enhancements that lower barriers and/or increase privacy.
Systems Support	<p>Eligible Uses should be categorized here when the cost supports homelessness services system infrastructure, regional coordination, and/or improves accessibility and outcomes generally, as opposed to specific client(s).</p> <p>Examples:</p> <ul style="list-style-type: none"> • Incorporate regional data into housing needs. • Assessments or developing a regional needs assessment. • Collaborate on regional housing strategies. • Pooling resources to support regional housing initiatives.

Street Outreach	<p>Eligible Uses should be categorized here when costs support Outreach programs.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Services for people experiencing unsheltered homelessness, including, but not limited to, persons experiencing homelessness living in encampment sites and being engaged through the Encampment Resolution Grant program to help them transition to permanent housing with services attached. • Evidence-based street engagement services. • Intensive case management services. • Assertive community treatment. • Housing navigation. • Harm reduction services. • Coordination with street-based health care services. • Hygiene services for unsheltered individuals and people living in encampments.
Services Coordination	<p>Eligible Uses should be categorized here when costs support wrap-around services not directly provided through another project.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Access to workforce, education, and training programs. • To access legal/advocacy services. • Individual counseling and service planning. • Helping to coordinate medical and mental health appointments, obtaining benefits and medical insurance. • Making referrals to community-based services. • Other services needed to promote housing stability in supportive housing.

Exhibit B
Rating and Ranking/Approval Criteria

	Component	Explanation	Maximum Points
1	Experience	<p>Applicant has experience in effectively utilizing federal, state, and local funds.</p> <p>Organization has experience in providing services or utilizing funding with the goal of preventing, reducing, or ending homelessness for their proposed population, and achieving measurable outcomes for their populations.</p>	10
2	Organizational Capacity	<p>Applicant has the capacity and readiness to deliver the proposed project.</p> <p>Applicant has experience with housing program requirements, including but not limited to HMIS data entry, coordinated entry, and housing first principles.</p>	15
3	Program Design	<p>Provide an overview of the proposed program activities. Including but not limited to:</p> <ul style="list-style-type: none"> • The target population; • Understanding of program requirements • The gaps the project will address and the intended outcomes; • Planned partnerships; • Description of evidence or historical data supporting the efficacy of the proposed program and • Plan for implementation 	20
4	Impact and Effectiveness	<p>Project serves the goals and priorities outlined in the Local Homeless Action Plan and clearly articulates the intended outcomes of the project on the community and populations of interest.</p> <p>Include plan for measuring and evaluating the project to determine if it is achieving its goals.</p> <p>Describes a robust plan for measuring and reporting those outcomes through the duration of the project and how it will create a population level impact.</p> <p>The project describes planned partnerships or leveraging funds that will maximum the outcomes.</p> <p>Plan for measuring and evaluating the project to determine if it is achieving its goals.</p>	20
5	Funding Plan	<p>Provides detail how organization plans to use the full amount of HHAP funds requested (including youth set-aside), what activities the funds will support, how it will complement existing funds.</p> <p>Plan for measuring and evaluating how funds were used to determine if project is achieving its goals</p>	15

6	Equity	<p>Actions that your organization will take to ensure racial and gender equity in service delivery, housing placements, and housing retention and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services.</p> <p>Additional actions that your organization will take to serve those with mental and behavioral health issues and criminal justice involvement.</p>	10
7	System Improvements	<p>Specific and quantifiable system improvements or strategies organization will take to improve the number of people experience homelessness upon exiting institutional settings (examples: jail/prison, behavioral health facilities, foster care).</p> <p>Connecting people experiencing homelessness to all eligible benefit programs.</p> <p>Additional system improvements, if applicable.</p>	10
		Total Points	100

Exhibit C: Notice of Funding Availability Questionnaire
Homeless Housing, Assistance and Prevention Program- Round 4

Legal Name of Applicant Organization: Housing and Grants Division of Lassen County Health and Social Services			
Contact Name:	Phone:	Fax:	Email:
Grace Poor	(530) 251-8336	(530) 251-8070	gpoor@co.lassen.ca.us
Agency UEI Number	County:	Agency Tax ID Number:	Total amount of requested funds:
DPS6XRN2KGY4	Lassen	94-600517	\$66,137.23

1) Experience: Provide an overview of your organization and experience effectively utilizing federal, state or local funds. Describe your organization's experience in providing services or utilizing funding with the goal of preventing, reducing, or ending homelessness for an identified proposed population, and achieving measurable outcomes for the identified populations.

Lassen County Housing and Grants (H&G), a division of Lassen County Health and Social Services, has been providing housing and homelessness services to Lassen County residents since September of 2019. Over the last five years, H&G has managed a variety of grants including: Bringing Families Home, California Emergency Solutions and Housing, Emergency Solution Grants, Homeless Emergency Aid, Homeless Housing, Assistance and Prevention, Housing and Homelessness Incentive Program, Home Safe, Housing Navigation Program, Partnership Health Local Innovation Grant, Project Roomkey, Transitional Housing Program, and Whole Person Care. With these grants, H&G provided services focused on preventing, reducing, and ending homelessness for members in our community. Services have included street outreach, housing case management, rapid-rehousing, and supportive services. All of the H&G programs and services have a housing first focus and use best practices such as harm reduction and trauma informed care.

2) Organizational Capacity: Provide an explanation of your organization's capacity to deliver the project, including but not limited to, an explanation of the staffing structure, existing resources that will be leveraged, and understanding and participation with HMIS data entry, coordinated entry, and implementation of housing first principles.

The H&G team consists of a Program Manager, Fiscal Officer, Program Coordinator, two Housing Grants Specialists (case managers), and a Peer Support. Over the next year, our team will expand to include additional case managers, additional peer supports, and a supervisor.

The team currently provides services through Bringing Families Home, Homeless Housing, Assistance and Prevention, Home Safe, Housing Navigation Program, Transitional Housing Program, and Whole Person Care. These programs provide services to people experiencing housing homelessness and risk of homelessness including youth, seniors, and families with child welfare involvement.

Additionally, H&G is in the process of starting a bridge housing program through a Behavioral Health Bridge Housing grant, developing supportive housing through a Homekey grant, and starting a medical respite program through a Local Indigent Care Needs grant. If awarded the requested HHAP-4 funds, the activities described below will be incorporated into the current system of services to fill gaps and continue funding needed services.

H&G has been using HMIS for data entry since the beginning of 2020 and the coordinated entry system since 2021. Our team (both at our office and through street outreach) is an access point for the coordinated entry system. Once individuals and families are entered in the coordinated entry system, our team works to connect those individuals to programs and provides housing navigation to those waiting for programs.

H&G incorporates housing first principles into all aspects of the services provided. Services are provided without preconditions such as employment, income, absence of criminal record, or sobriety. H&G implements services rooted in the philosophy that all people deserve housing and that adequate housing is a precondition for recovery.

3) Program Design: Provide an overview of the proposed program activities. Including but not limited to:

- The target population;
- Understanding of program requirements
- The gaps the project will address and the intended outcomes;
- Planned partnerships;
- Description of evidence or historical data supporting the efficacy of the proposed program and
- Plan for implementation

H&G is proposing to use funds for: street outreach, the delivery of permanent housing, and systems support.

Street outreach will help identify and engage with people living in unsheltered homelessness. Outreach will consist of four main components: engagement and trust building; provision of needed supplies; connection to needed services (including health care) and connection to permanent housing. Funds will be used to continue, expand and improve existing services. This ongoing engagement, trust building, and connection to housing and services will reduce the number of people experiencing homelessness, increase the number of people exiting homelessness into permanent housing, and increase successful placements from street outreach.

The delivery of permanent housing activity will consist of funds being placed in a supportive services reserve for Lassen County's Homekey project. These funds will be used to fund ongoing supportive services at a permanent supportive housing project. Lassen County is in the process of developing 15 units of supportive housing through a Homekey grant. 10 of the units are for transitional aged youth. These supportive services will reduce the number of persons who return to homelessness after exiting to permanent housing.

Finally, funds will be used for systems supports that will build and improve all levels of our homeless service system by providing training for staff, building partnerships, assessing data, tracking outcomes, and improving processes.

4) Impact and Effectiveness: Describe the goals and outlined in the Local Homeless Action Plan and clearly articulate the intended outcomes of the project on the community and populations of interest. Include plan for measuring and evaluating the project to determine if it is achieving its goals. Describes a robust plan for measuring and reporting those outcomes through the duration of the project and how it will create a population level impact. The project describes planned partnerships or leveraging funds that will maximum the outcomes.

The above activities will address the following goals of the current Local Homeless Action Plan:

SPM 1a: Increase the number of people accessing services

SPM 1b: Decrease the number of people experiencing unsheltered homelessness on a single night

SPM 2: Increase the number of people accessing services who are experiencing homelessness for the first time

SPM 3: Increase the number of people exiting homelessness into permanent housing

SPM 4: Decrease the average length of time that people experienced homelessness while accessing services

SPM 5: Decrease the percent of people who return to homelessness within 6 months of exiting the homelessness response system to permanent housing

SPM 6: Increase the number of people with successful placements from street outreach projects

The H&G team will regularly conduct regular file/program audits to assess for program compliance and progress towards outcome. Additionally, regular HMIS reports will be run to assess data quality and to measure and report on outcomes. These audits and reports will assess HHAP funds individually and assess how all existing programs (both on H&G level and a community wide level) are working together to create population level impact.

5.a) Funding Plans: Budget Table. Complete the table below with the requested funding, and the desired eligible use categories. Note: Identify what percentage of funds will be utilized toward youth set aside activities.

Eligible Use Category	Amount
Delivery of Permanent Housing	\$15,000.00
Delivery of Permanent Housing - Youth	\$20,000.00
Rapid Rehousing	
Rapid Rehousing - Youth	\$
Prevention and Shelter Diversion	\$
Prevention and Shelter Diversion - Youth	\$
Operating Subsidies – Permanent housing	\$
Operating Subsidies – Permanent housing – Youth	\$
Operation Subsidies – Interim Housing	\$
Operation Subsidies – Interim Housing - Youth	\$
Improvement to Existing Interim Housing	\$
Improvement to Existing Interim Housing - Youth	\$
Street Outreach	\$5,000.00
Street Outreach - Youth	\$
Systems Support	\$26,137.23
Systems Support - Youth	\$
Total	\$66,137.23

5.b) Funding Plans: Budget Narrative. Explain in detail how your organization plans to use the full amount of HHAP funds requested (including youth set-aside), what activities the funds will support, how it will complement existing funds.

Plan for measuring and evaluating how funds were used to determine if project is achieving its goals

Delivery of Permanent Housing: H&G is proposing to use a total of \$35,000.00 for a supportive services reserve for a new permanent supportive housing project in Lassen County. Of that \$17,000 is proposed to be used for youth.

Street outreach: H&G is proposing to use \$5,000.00 for staff and supplies for street outreach.

Systems support: H&G is proposing to use \$26,137.23 for staff time and training costs to improve systems and services provided.

<p>H&G will use a variety of methods to measure how funds are used and to evaluate if the activities are achieving their goals including: HMIS data, Fiscal Tracking, and File Audits.</p>
<p>6) Equity: Describe specific actions that your organization will take to ensure racial and gender equity in service delivery, housing placements, and housing retention and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services. Also describe any additional actions that your organization will take to serve those with mental and behavioral health issues and criminal justice involvement.</p>
<p>Our H&G team is working to develop a plan to assess local level data to further identify disparities and ensure racial and gender equity. The data that is in the Local Homeless Action Plan is CoC wide (for all seven counties). The H&G team is working to assess Lassen County's data specifically in order to compare to the CoC wide data and if needed create individualized goals to address inequities identified.</p> <p>H&G has active partnerships with Lassen County Behavioral Health, Lassen County Probation, Lassen County Sheriff's Office, and the Susanville Police Department. Through these partnerships, H&G actively engages individuals with mental and behavioral health needs and criminal justice involvement. For example, H&G is currently in the process of implementing a bridge housing program with a Behavioral Health Bridge Housing grant. This program will serve people experiencing homelessness who have a behavioral health need.</p>
<p>7) System Improvements: Describe any specific and quantifiable system improvements or strategies that your organization will take to improve:</p> <p>The number of people experience homelessness upon exiting institutional settings (examples: jail/prison, behavioral health facilities, foster care)</p> <p>Connecting people experiencing homelessness to all eligible benefit programs</p> <p>Additional system improvements, if applicable.</p>
<p>H&G staff actively work to connect people who experiencing homelessness and who are exiting institutional settings to housing. For example, the Lassen County Sherriff's Department contacts H&G when someone is nearing their exit date and do not have a place to go. H&G staff go to the jail to complete intakes and provide housing navigation to those individuals. When those individuals are released from jail, if needed and wanted, staff provide additional housing navigation and connection to benefits/services. H&G staff also regularly support people experiencing housing instability connect to benefits and services they may be eligible for. This includes connection to housing, employment services, disability benefits, food benefits/resources, health insurance, health care, and any other services needed. This connection to support/services can include assistance with applications/paperwork and advocacy.</p>

Select check boxes below to certify that if selected for funding, the agency is willing to comply with:

- ☒ Homeless Manage Information System (HMIS) data requirements
- ☒ Compliance with grant terms and conditions as indicated in the Notice of Funding Availability:
- ☒ Enter into a contract with the City of Redding as the Administrative Entity for the NorCal CoC

☒ Comply with required monitoring per state or federal law, including but not limited to Chapter 6 of the Health and Safety Code, which can be viewed here:
https://leginfo.ca.gov/faces/codes_displayText.xhtml?lawCode=HSC&division=31.&title=&part=1.&chapter=6.&article=

Barbara Longo

7/31/2024

 Authorized Representative
 Printed Name

 Authorized Representative Signature

 Date

Director, Lassen County Health and
 Social Services

 Title

For Lead Agency Use Only:	Received by Deadline	Yes / No	Project Funded	Yes / No
---------------------------	----------------------	----------	----------------	----------

Exhibit C: Notice of Funding Availability Questionnaire
Homeless Housing, Assistance and Prevention Program- Round 4

Legal Name of Applicant Organization: The Salvation Army, A California Corporation			
Contact Name:	Phone:	Fax:	Email:
Carla McDonald	530-257-0314	530-257-4397	Carla.mcdonald@usw.salvationarmy.org
Agency UEI Number	County:	Agency Tax ID Number:	Total amount of requested funds:
LF19U9DKFQM6	Lassen	94-1156347	\$50,000.00

1) Experience: Provide an overview of your organization and experience effectively utilizing federal, state or local funds. Describe your organization's experience in providing services or utilizing funding with the goal of preventing, reducing, or ending homelessness for an identified proposed population, and achieving measurable outcomes for the identified populations.

The Susanville Service Center receives two grants yearly to help with rent and utility assistance. We also administer Lassen Municipal Utility District's utility assistance program. We are cautious in following guidelines for each program or grant and providing necessary documentation and reporting. With these funds, we can help with an entire month's rent – whereas, with other funding, we are limited to \$300 per client per year. We vet the individuals requesting assistance to verify their need and will face homelessness if unassisted. In 2024, we saw a decrease in grant allocations, and the funding only supported the requests until April. By that time, all funds had been distributed. We could certainly help more clients by increasing grant funding and adding HHAP funds.

2) Organizational Capacity: Provide an explanation of your organization's capacity to deliver the project, including but not limited to, an explanation of the staffing structure, existing resources that will be leveraged, and understanding and participation with HMIS data entry, coordinated entry, and implementation of housing first principles.

Our current staffing structure includes one full-time paid coordinator and an army of volunteers carrying out the daily food pantry and other operations. The coordinator is responsible for intakes, interviews, and case management for clients requesting assistance. There will be no need to hire additional personnel for this grant as it will continue the processes already in place by the coordinator. We have an advantage regarding the HMIS data entry as it is the same system utilized by The Salvation Army, and we are very familiar with and comfortable using it. At this point– and since we have not been a recipient of any funding to date – we are unfamiliar with “coordinated entry” and “housing first principles,” but know that can be learned and implemented very quickly.

3) Program Design: Provide an overview of the proposed program activities. Including but not limited to:

- The target population;
- Understanding of program requirements
- The gaps the project will address and the intended outcomes;
- Planned partnerships;
- Description of evidence or historical data supporting the efficacy of the proposed program and
- Plan for implementation

The targeted population will be much the same as our other programs – namely, low-income individuals and families finding themselves in a crisis where homelessness is imminent if help is not obtained.

Our emergency assistance program requires thorough documentation (photo IDs, proof of income, proof of emergency, and other necessary documentation) for assistance. We can quickly adapt to any additional requirements for this grant.

The big gap with all funding sources we use is that we cannot help people with deposits to obtain housing. We believe that this grant will allow us to bridge this gap. Another gap is with temporary lodging. While our current funding allows for emergency lodging, it is usually restricted to two to three nights. This grant would give us the resources to extend the time we can provide lodging.

We will continue our close partnership with Lassen County Housing and Grants (we are currently on the advisory board). We also work closely with other Lassen County service agencies, including Crossroads, Lassen Family Services, SIR, and law enforcement.

The Salvation Army in Susanville has provided emergency lodging and rental assistance for over 14 years. During this time, we received grant funding from EFSP (Emergency Food and Shelter Program) and LPSCAA (Lassen-Plumas-Sierra Community Action Agency). We maintain and have on file all cases completed using funding sources received. We are current on all reporting and have no compliance issues. We keep all supporting documentation, including client packets, spending records, and completed reports. We can pull historical data at any time using our WellSky (HMIS) system, which is the same as this program.

Upon receiving funding from this program, we will immediately implement the program using current and program-specific criteria to identify clients needing assistance. We will utilize the program's HMIS and our own to record assistance and upload required documentation. We will maintain all documentation and reporting for the program and report as needed and on time.

4) Impact and Effectiveness: Describe the goals and outlined in the Local Homeless Action Plan and clearly articulate the intended outcomes of the project on the community and populations of interest. Include plan for measuring and evaluating the project to determine if it is achieving its goals. Describes a robust plan for measuring and reporting those outcomes through the duration of the project and how it will create a population level impact. The project describes planned partnerships or leveraging funds that will maximum the outcomes.

The goals outlined in the Local Homeless Action Plan that we will address are to reduce homelessness by obtaining housing for the unhoused (SPM 3) and keeping the housed in their homes (SPM 2). Through our existing funding and this grant, we predict the outcome of less unhoused individuals and families.

We will measure and evaluate the effectiveness of the project by the success of our clients. Our program is designed to provide a hand-up, not a hand-out. We aim to assist clients and not see them again for assistance.

We will measure the program's success throughout the year by checking in with clients periodically.

Reporting will be based on the grant requirement. The population-level impact will be fewer unhoused individuals and families in our community.

The Salvation Army has well-established agency partnerships within the community and has funds to provide a base for services. This funding is permanent, and our programs will always exist.

5.a) Funding Plans: Budget Table. Complete the table below with the requested funding, and the desired eligible use categories. Note: Identify what percentage of funds will be utilized toward youth set aside activities.

Eligible Use Category	Amount
Delivery of Permanent Housing	\$
Delivery of Permanent Housing - Youth	\$
Rapid Rehousing	\$10,000.00
Rapid Rehousing – Youth	15%
Prevention and Shelter Diversion	\$20,000.00
Prevention and Shelter Diversion – Youth	15%
Operating Subsidies – Permanent housing	\$
Operating Subsidies – Permanent housing – Youth	\$
Operation Subsidies – Interim Housing	\$20,000.00
Operation Subsidies – Interim Housing – Youth	15%

Improvement to Existing Interim Housing	\$
Improvement to Existing Interim Housing - Youth	\$
Street Outreach	\$
Street Outreach - Youth	\$
Systems Support	\$
Systems Support - Youth	\$
Total	\$50,000

5.b) Funding Plans: Budget Narrative. Explain in detail how your organization plans to use the full amount of HHAP funds requested (including youth set-aside), what activities the funds will support, how it will complement existing funds.
Plan for measuring and evaluating how funds were used to determine if project is achieving its goals

We will use the funds to assist clients with security deposits, rent, and temporary lodging. This grant will complement existing funds by allowing us to serve more clients and provide those we help with more nights of temporary lodging.

6) Equity: Describe specific actions that your organization will take to ensure racial and gender equity in service delivery, housing placements, and housing retention and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services. Also describe any additional actions that your organization will take to serve those with mental and behavioral health issues and criminal justice involvement.

The Salvation Army's mission statement includes the phrase, "To meet human needs in His name without discrimination." Our services are given based on need and qualifying factors, and we fully embrace the idea that all people are equal and should be treated as such. The actions that The Salvation Army has taken to ensure this process is to provide training for all employees and volunteers. Our office staff attends a department-wide conference once a year and meets monthly or bi-monthly online to collaborate on strategies when working with clients and learn from experts on topics such as mental health and people in crises.

7) System Improvements: Describe any specific and quantifiable system improvements or strategies that your organization will take to improve:

The number of people who experience homelessness upon exiting institutional settings (examples: jail/prison, behavioral health facilities, foster care)

Connecting people experiencing homelessness to all eligible benefit programs

Additional system improvements, if applicable.

The Salvation Army continues to build strong relationships with local churches, agencies, and law enforcement. This allows us to assist as many people as possible and provide the services or referrals to keep them housed. As our center grows and relationships increase, we will improve our ability to reach as many people as possible.

Select check boxes below to certify that if selected for funding, the agency is willing to comply with:

☒ Homeless Manage Information System (HMIS) data requirements

☒ Compliance with grant terms and conditions as indicated in the Notice of Funding Availability:

☒ Enter into a contract with the City of Redding as the Administrative Entity for the NorCal CoC

☒ Comply with required monitoring per state or federal law, including but not limited to Chapter 6 of the Health and Safety Code, which can be viewed here:

https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=HSC&division=31.&title=&part=1.&chapter=6.&article=

Joye Storey

Authorized Representative
Printed Name


Joye Storey (Jul 26, 2024 15:40 PDT)

Authorized Representative Signature

Jul 26, 2024

Date

Service Extension Director

Title

For Lead Agency Use Only:	Received by Deadline	Yes / No	Project Funded	Yes / No
---------------------------	----------------------	----------	----------------	----------

Exhibit C: Notice of Funding Availability Questionnaire

Homeless Housing, Assistance and Prevention Program- Round 4

Legal Name of Applicant Organization:			
Plumas Crisis Intervention & Resource Center			
Contact Name:	Phone:	Fax:	Email:
Cathy Rahmeyer	530-283-5515	530-283-3539	highsierragrants@yahoo.com
Agency UEI Number	County:	Agency Tax ID Number:	Total amount of requested funds:
CNZ7B1GC76Q5	Plumas & Sierra	68-0062136	\$149,156.63 \$ 12,524.60

1) Experience: Provide an overview of your organization and experience effectively utilizing federal, state or local funds. Describe your organization's experience in providing services or utilizing funding with the goal of preventing, reducing, or ending homelessness for an identified proposed population, and achieving measurable outcomes for the identified populations.

Plumas Crisis Intervention & Resource Center (PCIRC) was incorporated as a non-profit organization in 1983 and is now celebrating its 41st year of service to Plumas County's most vulnerable populations. The agency serves as the Point of Coordinated entry for homeless individuals and families and conducts the annual Point in Time Count as a partner in the NorCal CoC and now the City of Redding. Multiple agency programs connect individuals and families who are experiencing homelessness, or who are at-risk of homelessness, with permanent housing and supportive services on their path to self-sufficiency. These include the CalWORKs Housing Program, Home SAFE, HDAP and Bringing Families Home, to name a few. In the mid-1970's, PCIRC began providing Rape Crisis Services in both Plumas and Sierra Counties, which continues today. These services often required emergency shelter, housing navigation and a move to permanent housing for survivors of violence.

The agency has worked in tandem with funds from FEMA, Lassen-Plumas-Sierra Community Action Agency, and many other California Housing & Community Development program grants over the years to provide access to permanent housing as well as homeless prevention services to sustain housing. As part of each of these programs, PCIRC staff served as a long-term safety-net and offered intensive case management to assure housing permanency. In working with an eye on intensive case management and wraparound services, the agency has many success stories as assistance allowed individuals the time needed to build their own sustainability and achieve positive outcomes and long-term sustainability.

Our goal has always been to maintain housing for high-risk populations through homeless prevention dollars and reduce the number of individuals and families experiencing homelessness. This request to support the North Star Navigation Center will help us achieve these goals in reducing and ending homelessness in Plumas and Sierra Counties.

2) Organizational Capacity: Provide an explanation of your organization's capacity to deliver the project, including but not limited to, an explanation of the staffing structure, existing resources that will be leveraged, and understanding and participation with HMIS data entry, coordinated entry, and implementation of housing first principles.

PCIRC's staffing structure includes ten full-time employees and one consultant. The agency operates two crisis services and Homeless Day Shelter sites located in Quincy and Portola, respectively. PCIRC has a long history in receiving HHAP funding and successfully implementing HHAP programs. The agency routinely practices the concept of braided funding to leverage services and assure grant funds are utilized in the best possible way. PCIRC understands and has participated in HMIS data entry and coordinated entry since its development.

PCIRC began implementing the Housing First approach in 2016 when the California State Legislators voted to approve Senate Bill 1380 making California a Housing First state. The agency practices and promotes all the core components of the evidence-based Housing First model across its housing programs for people experiencing homelessness or at-risk of homelessness. Staff have been certified in this model through training provided by NorCal CoC and meet the required annual training. This policy continues today and addresses the distinct needs of the HHAP eligible populations, being particularly sensitive to low-barrier programming, the practice of securing permanent housing as quickly as possible, and the need for stabilization in permanent housing through ongoing intensive case management. PCIRC utilizes evidence-based practices for client engagement, motivational interviewing, and client-centered counseling. Services are open with no preconditions to entry, nor are participants barred due to performance, sobriety, or criminal justice history. This model values flexibility, individualizes client support, and offers client choice and autonomy. Homeless individuals and families must have the opportunity to have their basic needs met before they can fully engage in services to achieve a greater quality of life.

3) Program Design: Provide an overview of the proposed program activities. Including but not limited to:

- The target population;
- Understanding of program requirements
- The gaps the project will address and the intended outcomes;
- Planned partnerships;
- Description of evidence or historical data supporting the efficacy of the proposed program and
- Plan for implementation

Through the North Star Navigation Center, PCIRC intends to serve a wide array of individuals and families which may include the homeless, victims of violence, the elderly and disabled, those in the behavioral health system, foster or former foster youth, Veterans, and transitioning offenders and parolees. The housing needs of each of these populations differ on time and length of housing needs as well as size and geography of units. The site offers a mix of congregate and non-congregate areas. PCIRC will connect participants with permanent housing and provide supportive services to enhance self-sufficiency and housing stability. The program will follow a housing-first approach and prioritize housing placement as a critical first step.

Presently, homeless individuals do not have access to a homeless shelter or navigation center within Plumas County. Following the aftermath of the Dixie Fire, access to affordable housing has become very limited, leaving many homeless. PCIRC is nearing completion of the North Star Navigation Center which will offer us the opportunity of time to conduct client intakes, identify needs, offer trauma-informed care and services, and help individuals/families begin their journey toward healing, independence, and housing permanency. The site is scheduled to open in the Fall of 2024.

The construction of the North Star Navigation Center will provide low-barrier emergency shelter services to the area's most vulnerable populations including the homeless, transitioning offenders, parolees, seniors and/or disabled individuals, and those with mental health and/or substance use disorders. The center includes a 21-bed capacity shelter with congregate beds and private non-congregate bedrooms for families, bathroom and shower facilities, day use room and training/workshop areas, laundry facilities, a kitchen and dining area, outdoor patio space, administrative offices for staff, and walk-in refrigeration/freezer space and storage for a full-service food program

offering residents 3-meals per day. Intensive case management and supportive service staffing will include a Navigation Center Manager, Case Manager, Housing Navigator, Food & Kitchen Manager, Behavioral Health Counselor, Alcohol & Drug Counselor, HDAP Disability Advocate, and Grief Recovery Specialists with the primary purpose to bring all activities in-house and offered on-site. An array of part-time consultants will provide 24/7 coverage at the facility.

Educational and group workshop opportunities will be provided to North Star residents and include budgeting and money management, life skills, Addiction Recovery skills, peer and grief counseling, art therapies, 24/7 Dad & Mom parenting classes, Mind-fulness classes, anger management courses, behavioral health services, journaling in trauma recovery, resume and job preparation, and workforce development skills. Access to GED completion and job internships in various career fields will also be available. Program participants will have access to a self-help Legal Clinic to access legal packets on various issues. The agency partners with Legal Services of Northern California for other housing and social security claims issues for clients. Participants may choose to join PCIRC's new culinary academy at the DragonFly Café, scheduled to open September 1st. This site will be open several days per week as a local restaurant to give students the opportunity to learn all aspects of food and culinary services. The tagline of the DragonFly Café is "serving second chances."

PCIRC partners with the Plumas County Social Services Department as a sub-grantee on multiple programs including the CalWork's Housing Support Program, Bringing Families Home, Home SAFE, and the Housing Disability & Advocacy Program. PCIRC staff, social services staff, child protective services staff and adult protective services staff work in concert to serve the county's most vulnerable children and families. Referrals for individuals and families are cross-referred across programs. Access to benefits including emergency homeless sheltering and CalFresh benefits are often fast-tracked through coordinated services. PCIRC cost shares in meeting the motel/tax difference when families are housed by the county in their emergency motel sheltering program for the homeless. PCIRC and social service staff meet regularly through a multi-disciplinary team model to share information and case management plans. Through this strong collaboration and partnership, PCIRC is often able to provide prevention services that keep children and families together in voluntary services, reducing the number of children that must be removed from homes due to neglect or abuse. The agency has two trained HDAP Disability Specialists/Advocates available to the program to assist individuals experiencing or at-risk of homelessness who are likely eligible for disability benefits. HDAP focuses on providing advocacy for disability benefits as well as housing support. Key aspects of this program include outreach to those in need, individualized case management disability benefits advocacy for SSA/SSI benefits, housing assistance offering housing-related financial aid and wraparound supportive services. The program prioritizes those who are chronically homeless and those homeless who are heavily reliant on government-funded services. PCIRC also contracts with the Center for Healthy Communities - California State University Chico State to provide CalFresh outreach services to engage and guide individuals and families to access benefits and reduce food insecurity in Plumas County. Other PCIRC programs whose participants benefit from the same services include the Mac Homeless Prevention Program (funded by LPSCAA); HHAP 1 & 2 (funded by NorCal CoC and Plumas County, respectively); Pathways Home - Housing for Transitioning Offenders (Community Corrections Partnership), Rape Crisis Programs Plumas & Sierra (funded by CalOES), Domestic Violence Services (funded by CalOES/Plumas Rural Services) and the Emergency Food & Shelter Program - multiple years.

4) Impact and Effectiveness: Describe the goals as outlined in the Local Homeless Action Plan and clearly articulate the intended outcomes of the project on the community and populations of interest. Include plan for measuring and evaluating the project to determine if it is achieving its goals. Describes a robust plan for measuring and reporting those outcomes through the duration of the project and how it will create a population level impact. The project describes planned partnerships or leveraging funds that will maximum the outcomes.

Providing this array of services under one roof has been a long-term dream of PCIRC staff. Expected outcomes for the populations included herein are:

- increasing access to emergency/transitional housing
- delivery of a comprehensive array of in-house supportive services as a navigation center model
- incorporation of meals into daily schedule to reduce food insecurity and improve nutrition and health
- reduction in the number of days individuals and families experience homelessness
- access to intensive case management and housing navigation staff
- increased success in securing permanent housing and maintaining housing stability
- assurance of an ongoing safety-net of services offered by PCIRC beyond transition to permanent housing
- development of a “systems change” in how Plumas County addresses homelessness for its most vulnerable populations.

This project is aligned with multiple components of the Plumas & Sierra Counties Plan to Address Homelessness developed in June 2020 by Housing Tools as commissioned by the Plumas & Sierra Behavioral Health Departments with input provided by community partners and stakeholders.

While the agency is open to serving all community members across many programs, PCIRC's target populations for North Star Navigation Center services include those listed herein, who are often no-income, or low-income individuals and families. As such, agency staff work closely with entities that provide tenants housing subsidies such as the Housing Choice Voucher Program (Section 8), private sector senior housing, and other rental properties operated by the Plumas County Community Development Commission. Each of the four main communities in the county has at least one subsidized property. Waiting lists for Section 8 and these other housing options are often very long and can take up 2-3 years to secure a unit. Staff assure that potential tenants have completed paperwork on file at their selected sites to begin wait time on lists. PCIRC also works with the Plumas County Social Services Department who can offer up to 16 nights (32 nights for victims of violence) of emergency sheltering to clients while they are seeking permanent housing. NorCal Continuum of Care offers an additional resource called the Partners II Program which provides an additional level of housing subsidies. PCIRC also works with Nation's Finest to assist with housing for homeless Veterans. The agency and staff are collaborative across all partnerships and work collective to assure that a duplication of services or resources does not occur. This project will leverage multiple in-house funding sources as well as community partner fiscal support to sustain services and maximize outcomes for program participants.

5.a) Funding Plans: Budget Table. Complete the table below with the requested funding, and the desired eligible use categories. Note: Identify what percentage of funds will be utilized toward youth set aside activities.

Eligible Use Category	Amount
Delivery of Permanent Housing	\$
Delivery of Permanent Housing - Youth	\$
Rapid Rehousing	\$
Rapid Rehousing - Youth	\$
Prevention and Shelter Diversion	\$
Prevention and Shelter Diversion - Youth	\$
Operating Subsidies – Permanent housing	\$
Operating Subsidies – Permanent housing – Youth	\$
Operation Subsidies – Interim Housing	\$156,681.23
Operation Subsidies – Interim Housing - Youth	\$5,000
Improvement to Existing Interim Housing	\$
Improvement to Existing Interim Housing - Youth	\$
Street Outreach	\$
Street Outreach - Youth	\$
Systems Support	\$
Systems Support - Youth	\$
Total	\$161,681.23

5.b) Funding Plans: Budget Narrative. Explain in detail how your organization plans to use the full amount of HHAP funds requested (including youth set-aside), what activities the funds will support, and how it will complement existing funds.

Plan for measuring and evaluating how funds were used to determine if project is achieving its goals

HHAP funding will complement existing funding in supporting the overall daily operations costs for the North Star Navigation Center. Expenses include staffing, rent and utilities, consumables, food costs, maintenance, and security. Funds will also support services provided to program participants including intensive case management; trauma-informed and evidence-based programming and classes; housing navigation services; public benefits advocacy; life-skills and budgeting; ATOD and MH Counseling; peer and grief support; workforce development preparation; and access to the DragonFly Café Culinary Academy as well as other job certifications to prepare for independence and housing permanency. Youth set-aside funding (.03%) will support youth requiring transitional housing and its associated services who are in the child welfare, behavioral health, or probation systems and in need of short-term placement.

With respect to measuring and evaluating how funds are used to determine achievability of goals, PCIRC will engage in the following model for the North Star Navigation Center:

- Establish clear goals and objectives there are specific, measurable, achievable and relevant and time specific and reach our mission to improve access to interim housing for homeless, vulnerable populations
- Develop a comprehensive monitoring and evaluation plan
- Implement performance metrics and indicators tied to project objectives including output and outcome indicators
- Conduct data collection and analysis regularly to assess progress and identify areas for improvement
- Report on project outcomes through high-quality reports for stakeholders and funders while highlighting achievements, challenges and lessons learned
- Utilize data to demonstrate the impact of the project and this HHAP 4 funding.

6) Equity: Describe specific actions that your organization will take to ensure racial and gender equity in service delivery, housing placements, and housing retention and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services. Also describe any additional actions that your organization will take to serve those with mental and behavioral health issues and criminal justice involvement.

PCIRC ensures racial and gender equity in service delivery, housing placements, and housing retention to promote fairness and justice across all agency programs as follows:

1. Service delivery: provide staff with cultural competency training to address biases and ensure equitable treatment. Use outreach strategies to target underrepresented groups. Monitor service utilization data to identify disparities and adjust programs as needed.
2. Housing placements: Prioritize equitable access and utilize a transparent and fair process for housing placements.
3. Housing retention: provide ongoing safety-net services to prevent homelessness recurrence. Address systemic barriers, provide in-house wraparound services and collaborate with community partners.
4. PCIRC utilizes a trauma-informed care model and provides increased access to mental health treatment and crisis intervention services. Staff are trained to recognize and respond to mental health needs.
5. PCIRC works closely with criminal justice partners including law enforcement, courts, probation, district attorney, and victim witness services to accept referrals and provides services for those in need. PCIRC is funded by the Board of State & Community Corrections (BSCC) to provide reentry services to parolees reentering society after incarceration. The agency is familiar with the unique challenges justice-involved populations face.

7) System Improvements: Describe any specific and quantifiable system improvements or strategies that your organization will take to improve:

The number of people experience homelessness upon exiting institutional settings (examples: jail/prison, behavioral health facilities, foster care)

Connecting people experiencing homelessness to all eligible benefit programs

Additional system improvements, if applicable.

The development of the North Star Navigation Center, in and of itself, is an extreme system improvement as Plumas County has never supported a homeless shelter. All emergency shelter nights have been supported through a patchwork of grants and the use of multiple motels throughout the county. Program participants were not in full-service, wraparound programming nor could individual intensive case management be truly effective.

The systems improvements surrounding this project include local and regional collaboration with Plumas and Sierra County partners representing social services (child protective services (foster youth) and adult protective services), behavioral health, alcohol and drug, criminal justice, probation and California Department of Corrections and Rehabilitation. This effort includes the pooling of resources through several partners to support this regional interim housing project. This newly developed system will both increase affordability and build stronger partnerships to achieve better outcomes for those we serve.

An additional systems improvement includes the utilization of the navigation center model where all direct services are housed and accessible for program participants under one roof. The disjointed offering of services in counties often acts as barriers for individuals and families to properly navigate leaving them unable to receive all eligible benefit programs.

Select check boxes below to certify that if selected for funding, the agency is willing to comply with:

☒ Homeless Manage Information System (HMIS) data requirements

☒ Compliance with grant terms and conditions as indicated in the Notice of Funding Availability:

☒ Enter into a contract with the City of Redding as the Administrative Entity for the NorCal CoC

☒ Comply with required monitoring per state or federal law, including but not limited to Chapter 6 of the Health and Safety Code, which can be viewed here:

https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=HSC&division=31.&title=&part=1.&chapter=6.&article=

Cathy Rahmeyer

Authorized Representative
Printed Name

Cathy Rahmeyer

Authorized Representative Signature

7/29/24

Date

Director of Operations

Title

For Lead Agency Use Only:	Received by Deadline	Yes / No	Project Funded	Yes / No
---------------------------	----------------------	----------	----------------	----------



Sierra County Health and Human Services

Social Services

P.O. Box 1019

Loyalton, CA. 96118

202 Front Street

Tel # (530) 993-6720

Fax (530) 993-6767

Public Health

P.O. Box 7

Loyalton, CA. 96118

202 Front Street

Tel # (530) 993-6700

Fax (530) 993-6790

Behavioral Health

P.O. Box 265

Loyalton, CA. 96118

704 Mill Street

Tel # (530) 993-6746

Fax (530) 993-6759

Human Services

Satellite Office

P.O. Box 38

Downieville, CA. 95936

22 Maiden Lane

Tel # (530) 289-3711

To: NorCal CoC – City of Redding

From: County of Sierra

Re: HHAP 4 Allocation

Date: July 26, 2024

This memo will serve as notice and permission to allow Plumas Crisis Intervention & Resource Center to utilize Sierra County's HHAP 4 allocations in the sum of \$12,524.60 to support interim housing costs for the North Star Navigation Center located in Plumas County.

This site will serve both Plumas and Sierra County individuals and families in need.

Please contact me should you have any questions. Thank you!

A handwritten signature in blue ink, reading "Sheryll Prinz-McMillian, LMFT".

Sheryll Prinz-McMillian, Director
Sierra County Behavioral Health

Homeless Housing, Assistance and Prevention Program- Round 4

Notice of Funding Availability Application

Introduction

The California Interagency Council on Homelessness (Cal ICH) announced the availability of Homeless Housing, Assistance and Prevention (HHAP) Program Round 4 grant funding. HHAP-4 is a \$1 billion grant program authorized by AB 140 (Chapter 111, Statutes of 2021; Health & Safety Code (HSC) § 50216, et seq.), which was signed into law by Governor Gavin Newsom on July 19, 2021. HHAP-4 is established for the purpose of organizing and deploying the full array of homelessness programs and resources comprehensively and effectively, and to sustain existing federal, state, and local investments towards long-term sustainability of housing and supportive services. As an eligible applicant for HHAP-4 funds, the NorCal Continuum of Care (CoC) is seeking project applications through this Notice of Funding Availability (NOFA) Process.

Funding Available

The NorCal CoC region serves Del Norte, Lassen, Modoc, Plumas, Shasta, Sierra, and Siskiyou Counties. This solicitation is for entities interested in offering program services under this funding opportunity within these Counties. Applicants may be public or nonprofit agencies that provide services to prevent, reduce, and end homelessness, and are active members of the NorCal CoC.

Counties	% of 2022 PIT	Total Allocation	50% of Allocation
Del Norte	25.15%	\$526,033.31	\$263,016.65
Lassen	5.55%	\$116,137.23	\$58,068.615
Modoc	0.65%	\$13,663.20	\$6,831.60
Plumas	7.13%	\$149,156.63	\$74,578.315
Shasta	43.44%	\$908,603.00	\$454,301.50
Sierra	0.60%	\$12,524.60	\$6,262.30
Siskiyou	17.47%	\$365,490.68	\$182,745.33
Total CoC	100%	\$2,091,608.66	\$1,045,804.33

Coordination of proposed projects within the local County jurisdiction is encouraged. There is no matching contribution requirement for activities. Providers / agencies selected to receive funding will be required to enter in a funding agreement with the City of Redding as the Administrative Entity for the NorCal CoC.

Explanation of Allocation: The total allocation is what the CoC is eligible to receive after the 7% admin and joint project are taken out. However only 50% will be initially dispersed by Cal ICH. Receiving the remaining 50% will be contingent on adequate spend down of the funds by May 31, 2025. The remaining 50% of the allocation must be expended by June 30, 2027.

The CoC must submit a funding plan for the entire allocation, but seeks to reiterate that only 50% of these funds will initially be available and should consider this timeline when completing funding plans.

Eligible Activities

- Delivery of Permanent Housing

- Rapid Rehousing
- Prevention and Shelter Diversion
- Operating Subsidies – Permanent housing
- Operation Subsidies – Interim Housing
- Interim Housing
- Improvement to Existing Interim Housing
- Street Outreach
- Systems Support
- Service Coordination

For further explanation of eligible use categories and examples, see **Exhibit A**.

Application Process and Instructions

The HHAP Round-4 application was filed by December 11, 2022 by the previous Lead Agency for the NorCal CoC, Shasta County Housing and Community Action Agency. Determinations for these applications will be reached through this Request for Funds Process. Additionally:

- Questions may be submitted via email to norcalcoc@cityofredding.org.
- All applicants must submit one (1) electronic copy of **Exhibit C: Notice of Funding Availability Questionnaire** via email to norcalcoc@cityofredding.org by the specified deadline.
- A reference of the Rating and Ranking criteria is outlined in **Exhibit B**

Timeline

Topic	Deadline
Release of Notice of Funding Availability	5/28/2024
Notice of Funding Availability (Exhibit C) due from applicants	7/29/2024
Award Announcement	8/9/2024

Resources/Additional Information

Enabling Statute: [Bill Text - AB-140 Housing. \(ca.gov\)](#)

Cal ICH HHAP Grant Program Homepage: https://www.bcsb.ca.gov/calich/hhap_program.html

NorCal CoC Webpage: [NorCal Continuum Of Care \(cityofredding.gov\)](http://cityofredding.gov)

Exhibit A

HHAP Eligible Use Category	Explanation and Examples
<p>Delivery of permanent housing and innovative housing solutions</p>	<p>Eligible Uses should be categorized here when costs support the provision of permanent housing</p> <p>Examples:</p> <ul style="list-style-type: none"> • Acquisition of land, building, etc. • Improvement or renovation of land or building being used as permanent housing. • Maintenance of land or building being used as permanent housing. <p>Services for people in permanent housing programs, so long as the services are trauma-informed and practice harm reduction, to include intensive case management services, assertive community treatment services, critical time intervention services, other tenancy support services, evidence-based employment services, coordinating mental health, substance use, and primary care treatment, or other evidence-based supportive services to increase housing retention.</p>
<p>Rapid Rehousing</p>	<p>Eligible Uses should be categorized here when the costs support operating rapid rehousing type housing service. This means a tenant-based, time limited, permanent housing program, inclusive of wrap-around services.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Rental subsidies, including to support placement of individuals in CARE Court. • Landlord incentives, such as security deposits, holding fees, funding for needed repairs, and recruitment and relationship management costs. • Move-in expenses. <p>Services for people in rapid rehousing programs, so long as the services are trauma-informed and practice harm reduction, to include intensive case management services, assertive community treatment services, critical time intervention services, other tenancy support services, evidence-based employment services, coordinating mental health, substance use, and primary care treatment, or other evidence-based supportive services to increase housing retention.</p>
<p>Prevention and shelter diversion</p>	<p>Eligible Uses should be categorized here when costs support eligible populations access safe alternatives to shelter and/or remain safely housed at their current residence.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Homelessness prevention through rental assistance, rapid rehousing, and other programs. • Problem-solving and diversion support programs that prevent people at risk of or recently experiencing homelessness from entering unsheltered or sheltered homelessness.
<p>Operating Subsidies Permanent Housing</p>	<p>Eligible Uses should be categorized here when costs support operations in new and existing affordable or supportive housing units serving people experiencing homelessness. Operating subsidies may include operating reserves (funds held in reserve to cover large, unexpected operating expenses).</p> <p>Examples:</p> <ul style="list-style-type: none"> • Operating costs for programs such as Home key. • Operating costs for new or existing residential care facilities, funded by the Behavioral Health Continuum Infrastructure Program or the Community Care Expansion Program.

	<ul style="list-style-type: none"> • Property tax abatements for both affordable ownership and rental properties that have a similar effect, helping to defray the costs of operating the development so residents can pay lower rents. • Subsidies support ongoing operation and availability of permanent housing and/or assisting in management of a building's facilities that can help stabilize or reduce structural decline and serve an important role in broader market stabilization efforts.
Operating Subsidies Interim Housing	<p>Eligible Uses should be categorized here when costs support operations in interim housing serving people experiencing homelessness. Operating subsidies may include operating reserves (funds held in reserve to cover large, unexpected operating expenses).</p> <p>Examples:</p> <ul style="list-style-type: none"> • Subsidies that support ongoing operation and availability of existing interim housing (both congregate and non-congregate).
Interim Housing	<p>Eligible Uses should be categorized here when costs support the provision of interim housing.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Acquisition of land, building, etc. • Improvement or renovation of land or building being used as interim housing. • Maintenance of land or building being used as interim housing. • Navigation centers that are low barrier, as defined in Sections 65660 and 65662 of the Government Code. • Motel or hotel vouchers. • Services provided to people in interim housing, to include trauma-informed and evidence-based intensive case management services, housing navigation, connecting people to substance use or mental health treatment, public benefits advocacy, and other supportive services to promote stability and referral into permanent housing. • Youth-focused services in interim housing. • Capital funding to build new non-congregate interim housing sites, including for construction, rehabilitation, and capital improvements to convert existing buildings to interim housing.
Improvements to Existing Interim Housing	<p>Eligible Uses should be categorized here when costs support renovation of existing interim housing to improve the quality of the life for people experiencing homelessness who are residing in the interim housing.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Maintenance of an interim housing facility. • Minor/major rehabilitation or renovation of an interim housing facility. • Minor/major conversion, additions, updates, and/or enhancements that lower barriers and/or increase privacy.
Systems Support	<p>Eligible Uses should be categorized here when the cost supports homelessness services system infrastructure, regional coordination, and/or improves accessibility and outcomes generally, as opposed to specific client(s).</p> <p>Examples:</p> <ul style="list-style-type: none"> • Incorporate regional data into housing needs. • Assessments or developing a regional needs assessment. • Collaborate on regional housing strategies. • Pooling resources to support regional housing initiatives.

Street Outreach	<p>Eligible Uses should be categorized here when costs support Outreach programs.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Services for people experiencing unsheltered homelessness, including, but not limited to, persons experiencing homelessness living in encampment sites and being engaged through the Encampment Resolution Grant program to help them transition to permanent housing with services attached. • Evidence-based street engagement services. • Intensive case management services. • Assertive community treatment. • Housing navigation. • Harm reduction services. • Coordination with street-based health care services. • Hygiene services for unsheltered individuals and people living in encampments.
Services Coordination	<p>Eligible Uses should be categorized here when costs support wrap-around services not directly provided through another project.</p> <p>Examples:</p> <ul style="list-style-type: none"> • Access to workforce, education, and training programs. • To access legal/advocacy services. • Individual counseling and service planning. • Helping to coordinate medical and mental health appointments, obtaining benefits and medical insurance. • Making referrals to community-based services. • Other services needed to promote housing stability in supportive housing.

Exhibit B
Rating and Ranking/Approval Criteria

	Component	Explanation	Maximum Points
1	Experience	<p>Applicant has experience in effectively utilizing federal, state, and local funds.</p> <p>Organization has experience in providing services or utilizing funding with the goal of preventing, reducing, or ending homelessness for their proposed population, and achieving measurable outcomes for their populations.</p>	10
2	Organizational Capacity	<p>Applicant has the capacity and readiness to deliver the proposed project.</p> <p>Applicant has experience with housing program requirements, including but not limited to HMIS data entry, coordinated entry, and housing first principles.</p>	15
3	Program Design	<p>Provide an overview of the proposed program activities. Including but not limited to:</p> <ul style="list-style-type: none"> • The target population; • Understanding of program requirements • The gaps the project will address and the intended outcomes; • Planned partnerships; • Description of evidence or historical data supporting the efficacy of the proposed program and • Plan for implementation 	20
4	Impact and Effectiveness	<p>Project serves the goals and priorities outlined in the Local Homeless Action Plan and clearly articulates the intended outcomes of the project on the community and populations of interest.</p> <p>Include plan for measuring and evaluating the project to determine if it is achieving its goals.</p> <p>Describes a robust plan for measuring and reporting those outcomes through the duration of the project and how it will create a population level impact.</p> <p>The project describes planned partnerships or leveraging funds that will maximum the outcomes.</p> <p>Plan for measuring and evaluating the project to determine if it is achieving its goals.</p>	20
5	Funding Plan	<p>Provides detail how organization plans to use the full amount of HHAP funds requested (including youth set-aside), what activities the funds will support, how it will complement existing funds.</p> <p>Plan for measuring and evaluating how funds were used to determine if project is achieving its goals</p>	15

6	Equity	<p>Actions that your organization will take to ensure racial and gender equity in service delivery, housing placements, and housing retention and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services.</p> <p>Additional actions that your organization will take to serve those with mental and behavioral health issues and criminal justice involvement.</p>	10
7	System Improvements	<p>Specific and quantifiable system improvements or strategies organization will take to improve the number of people experience homelessness upon exiting institutional settings (examples: jail/prison, behavioral health facilities, foster care).</p> <p>Connecting people experiencing homelessness to all eligible benefit programs.</p> <p>Additional system improvements, if applicable.</p>	10
		Total Points	100

Exhibit C: Notice of Funding Availability Questionnaire
Homeless Housing, Assistance and Prevention Program- Round 4

Legal Name of Applicant Organization:			
County of Siskiyou Health and Human Services Agency (HHSA)			
Contact Name: Maddelyn Bryan	Phone: (530) 841-2748	Fax: N/A	Email: mcbryan@co.siskiyou.ca.us
Agency UEI Number: N8QZLJTK1R13	County: Siskiyou	Agency Tax ID Number: 94-6000537	Total amount of requested funds: \$265,490.68
<p>1) Experience: Provide an overview of your organization and experience effectively utilizing federal, state or local funds. Describe your organization’s experience in providing services or utilizing funding with the goal of preventing, reducing, or ending homelessness for an identified proposed population, and achieving measurable outcomes for the identified populations.</p>			
<p>Siskiyou County Health and Human Services Agency (SCHHSA) launched the Housing Support Program (HSP) in 2018, and has been operating housing programs ever since. Over the past 6 years, the housing team at SCHHSA has managed and delivered a comprehensive range of housing services, including street outreach, transitional housing, rapid rehousing, prevention, emergency shelter, and case management. The Agency’s experience includes successfully operating these programs and meeting all reporting requirements for state and federal funds. SCHHSA programs serve various special populations, including families, youth, individuals with acute medical needs, justice-involved persons, those with disabilities, the elderly, and individuals with mental illness. The Agency has developed specialized expertise in adapting and providing services tailored to the unique needs of these diverse subpopulations.</p> <p>SCHHSA has successfully managed projects funded through the California Department of Social Services (CDSS), California Department of Housing and Community Development (HCD), California Interagency Council on Homelessness (Cal ICH), California Department of Health Care Services (DHCS), California Board of State and Community Corrections (BSCC), and the Continuum of Care (CoC). Examples of Historical and ongoing SCHHSA housing programs and grants are listed below:</p> <ol style="list-style-type: none"> 1. Housing Support Program - Intended for California Work Opportunity and Responsibility to Kids (CalWORKs) recipient families 2. Home Safe - Intended for adults in the Adult Protective Services system 3. Bringing Families Home - Intended for households in the child welfare system 4. Housing and Disability Advocacy Program - Intended for individuals in need of housing and disability advocacy 5. California Proposition 47 – Transitional housing 6. California Emergency Solutions and Housing (CESH) – Emergency shelter 7. Whole Person Care – Housing assistance for individuals with acute medical conditions 8. Project RoomKey – non-congregate shelter 9. Permanent Local Housing Allocation Program (PLHA) – Permanent housing and supportive services for permanent supportive housing (PSH) 10. Housing Navigators Program - Housing navigation for young adults in foster care 11. Transitional Housing Program - Housing services for young adults in foster care and probation 12. HHAP Rapid Rehousing--Rapid rehousing and limited shelter services for the general homeless population 13. Emergency Solutions Grants Program-Covid-19 (ESG-CV) Shelter - Short-term, temporary shelter to persons meeting the HUD Category 1 definition of homeless 14. Housing and Homelessness Incentive Program (HHIP) – Street outreach, including a shower and laundry service for unhoused individuals and a homeless liaison officer through the Yreka Police Department 15. Mental Health Services Act (MHSA) – Housing and street outreach services 			

These prior and ongoing projects demonstrate SCHHSA's ability to manage grants from the initial planning phase through to project completion, consistently meeting all grant policies and reporting requirements. In addition to these existing projects, the SCHHSA is currently overseeing the development and implementation of the following new initiatives:

1. No Place Like Home (NPLH) – PSH through SCHHSA's new housing development, Siskiyou Crossroads, accepting tenants in July 2024
2. Proposition 47 – Low-barrier shelter through SCHHSA's new congregate facility, Yreka Basecamp, scheduled to open in 2024
3. Behavioral Health Bridge Housing (BHBH) – Temporary housing for homeless individuals with a mental illness or substance use disorder (SUD), and future Community Assistance, Recovery and Empowerment Act (CARE) Court participants
4. Community Care Expansion (CCE) Preservation – Capital improvements and operating subsidies for licensed residential care facilities that are at risk of closure and serve SSI recipients, including those at risk of homelessness

These recently launched projects showcase SCHHSA's ability to procure new grant funding and implement impactful projects to serve those experiencing homelessness or at risk of homelessness. These include development of new permanent and interim housing projects, as well as outreach initiatives.

2) Organizational Capacity: Provide an explanation of your organization's capacity to deliver the project, including but not limited to, an explanation of the staffing structure, existing resources that will be leveraged, and understanding and participation with HMIS data entry, coordinated entry, and implementation of housing first principles.

SCHHSA has a superagency structure with Behavioral Health, Social Services and Public Health under the same agency. The SCHHSA housing team straddles the Behavioral Health and Social Services Departments and is comprised of systems support and case management staff. The systems support staff manages housing grants for the County, coordinates the County's participation in the CoC and works to improve general housing systems and partnerships. SCHHSA covers the cost of the systems support staff by braiding grant funding. These staff members bill their time to numerous projects and leverage other grant funding to partially cover the cost of their positions. To supplement the cost of systems support staff, SCHHSA is applying for HHAP-4 Systems Support funding in the amount of 265,490.68.

The systems support staff utilize their expertise and numerous partnerships to implement strategic plans. The Housing Coordinator, a key member of the systems support staff, participated in the early implementation of Coordinated Entry processes and systems (CES). This position is currently an Executive Board Member and an Alternate Member for the Siskiyou County Advisory Board. They are also a Member of the HMIS/CES Committee and an Alternate Member of the Point-in-Time (PIT) Count Committee. The Housing Coordinator and analyst positions within systems support are trained in HMIS data entry, CES and implementation of Housing First principles. Nearly all programs implemented by systems support staff align with the Housing First approach, per grant requirements. Staff enter all clients who are willing into CES. Staff use CES to accept referrals for the PSH apartments at Siskiyou Crossroads and to connect clients to subsidies such as the Partners II program. The systems support staff will continue and improve utilization of HMIS data entry, CES, and implementation of Housing First principles as they plan and implement strategies to reduce homelessness in Siskiyou County.

3) Program Design: Provide an overview of the proposed program activities. Including but not limited to:

- The target population;
- Understanding of program requirements
- The gaps the project will address and the intended outcomes;
- Planned partnerships;
- Description of evidence or historical data supporting the efficacy of the proposed program and
- Plan for implementation

With this grant funding, SCHHSA proposes to supplement the cost for systems support staff so they can coordinate the implementation of strategic plans to address homelessness. The strategic plans are based on the key actions and goals described in the following documents:

- Siskiyou County 10 Year Plan to End Homelessness - created in 2019 as a requirement of the NPLH program
- HHAP-3 Local Homelessness Action Plan
- HHAP-4 Local Homelessness Action Plan
- HHAP-5 Regionally Coordinated Homeless Action Plan

These plans detail strategies and objectives for Siskiyou County to reduce homelessness. They involve implementing projects across various services and leveraging partnerships to establish long-term sustainability of housing and supportive services. In addition to direct salaries and benefits, SCHHSA may use a small portion of this funding for ancillary expenses related to systems support staff such as relevant training courses, conferences, and supplies.

The target population

The SCHHSA housing team's target population is individuals living in Siskiyou County that are experiencing homelessness or are at risk of homelessness. The target subpopulations vary per project and depend on the specific requirements of individual grants. Target subpopulations often include youth, elderly, families, those with disabilities, and individuals experiencing chronic homelessness. Additional subpopulations include those with mental illnesses, acute medical conditions, SUD, and justice-involved individuals.

Understanding of program requirements

The systems support staff are highly experienced in managing project requirements. Over the lifespan of a grant, they demonstrate a thorough understanding of program requirements by meticulously adhering to all guidelines and protocols. This includes:

- Implementing processes that ensure all project activities align with the grant's objectives.
- Conducting ongoing training and professional development to stay current with any changes in program requirements.
- Collaborating closely with stakeholders to maintain transparency and accountability.
- Utilizing tracking systems to monitor progress and address any compliance issues promptly.

By following these practices, the systems support staff ensure that all program requirements are met efficiently and effectively, contributing to the overall success of the projects.

The gaps the project will address and the intended outcomes

SCHHSA utilized HHAP-1 funding to hire their first systems support staff position, and have expanded this team due to an increase in housing projects and needs of the community. With budget cuts across the health and human services continuum, SCHHSA is seeking funding to supplement and continue systems support positions. With this funding, systems support staff will implement strategic plans detailed in HHAP-3, HHAP-4, HHAP-5 and the Siskiyou County 10 Year Plan to End Homelessness. Intended outcomes include the development of new housing projects and supportive services for individuals experiencing homelessness in Siskiyou County.

Planned partnerships

To offer more services and resources for residents experiencing homelessness, housing staff collaborate with other counties and providers through the NorCal CoC Executive Board and Siskiyou County Advisory Board. The housing team also works with other providers to enhance the impact of local outreach events, such as the shower/laundry service and resource fairs. Moving forward, housing staff will partner with other departments under SCHHSA to connect customers with myriad services such as mental health treatment through Behavioral health. Staff will connect customers to Public Health for vaccinations and health education services. SCHHSA will continue to partner with local NorCal CoC members to conduct targeted outreach and engagement with those experiencing or at risk of homelessness. These organizations include, but are

not limited to, Fairchild Medical Center, the Siskiyou County Office of Education, the Yreka Police Department, the Yreka City Council, the Siskiyou Community Resource Collaborative, the Siskiyou County Board of Supervisors, the Yreka Food Bank, the Karuk Tribe Housing Authority, Youth Empowerment Siskiyou, and persons with lived experience of homelessness.

Description of evidence or historical data supporting the efficacy of the proposed program

The efficacy of SCHSA's proposal to supplement the systems support staff is demonstrated by the services and programs made available to unhoused community members since 2020, when HHAP-1 funds contributed to the creation of the systems support position. In the last 4 years, systems support staff have developed and managed a wide variety of housing programs and services for unhoused residents. As evidenced by the project list in the answer to question 1, SCHSA has successfully completed state and federally funded programs and is actively progressing with new initiatives. In 2024, SCHSA projects will result in the availability of 24 PSH units, 15 temporary supportive housing units and the first congregate shelter (32 beds) in the County. With increasing project experience and strengthened partnerships, the systems support staff are enhancing effectiveness and gaining momentum. This funding will enable the systems support staff to introduce new housing solutions and services, further advancing the County's strategic plans.

Plan for implementation:

SCHSA will implement these systems support services by having housing support staff time study to this grant, in addition to leveraging other grant funds as available. Systems Support staff will review and further the county's progress toward implementing strategic goals. Below is a list of daily activities of the Systems Support staff that support the implementation of housing projects, data tracking, and regional coordination.

1. **Housing grant management:** assessing and researching potential funding sources, writing applications, processing contracts, submitting requests for funds, writing reports, completing budget, application and contract revisions, training staff on requirements, coordinating implementation of projects (working with partners, drafting forms, request for proposals (RFPs), etc.), monitoring subgrantees, attending technical assistance (TA) meetings, and completing ad hoc research as requested
2. **Coordinating the County's participation in the CoC:** providing administrative support to the CoC Advisory board, participating in CoC committees, coordinating utilization of HMIS, coordinating the annual, county-wide PIT Count, implementing new systems as needed, managing the County's compliance with CoC and HUD requirements/expectations, providing information to providers who are interested in joining/participating in the CoC.
3. **Improving general housing systems and partnerships:** Collecting system level feedback from those with lived-experience, convening multi-disciplinary meetings, providing housing related training to staff and to external partners, supporting collaboration and capacity building with partners (for example providing data for partners to use in applications, assisting them to pursue funding, connecting them with information about best practices, contacting new partners to fill gaps in homeless services, coordinating multi-provider resource events for unhoused individuals).

4) **Impact and Effectiveness:** Describe the goals and outlined in the Local Homeless Action Plan (HHAP -4) and clearly articulate the intended outcomes of the project on the community and populations of interest. Include plan for measuring and evaluating the project to determine if it is achieving its goals. Describes a robust plan for measuring and reporting those outcomes through the duration of the project and how it will create a population level impact. The project describes planned partnerships or leveraging funds that will maximum the outcomes.

The goals outlined in the HHAP-4 Local Homeless Action Plan are listed below, along with the plan for measuring outcomes.

- Reducing the number of persons experiencing homelessness, measured by the PIT report and HMIS data.
- Increasing the number of persons exiting homelessness into permanent housing, measured by HMIS data.
- Reducing unsheltered homelessness, measured by reviewing the PIT report.
- Reducing the length of time persons remain homeless, measured by reviewing the PIT report and HMIS data.
- Increasing successful placements from street outreach, measured by HMIS data.

The strategies the systems support staff will utilize to achieve the HHAP-4 goals listed above are as follows:

1. Housing grant management
 - Apply for new grants that serve unhoused individuals
 - Maintain existing services and grants
 - Increase the number of new housing programs and services available to unhoused individuals
2. Coordinating the County's participation in the CoC
 - Increase projects entered into HMIS
 - Increase clients entered into HMIS
 - Reduce County data error rates in HMIS
3. Improving general housing systems and partnerships
 - Provide HMIS guidance and training to new staff members
 - Increase the number of resource events held for unhoused individuals
 - Increase and maintain partnerships that will provide resources and support to unhoused individuals

The housing team will assess the impact of its systems support staff by reviewing the system performance outcomes across all housing service projects in Siskiyou County. As described above, the Agency is leveraging multiple funding sources to maximize its ability to support these roles and improve the housing service system.

5.a) Funding Plans: Budget Table. Complete the table below with the requested funding, and the desired eligible use categories. Note: Identify what percentage of funds will be utilized toward youth set aside activities.

Eligible Use Category	Amount
Delivery of Permanent Housing	\$
Delivery of Permanent Housing - Youth	\$
Rapid Rehousing	\$
Rapid Rehousing - Youth	\$
Prevention and Shelter Diversion	\$
Prevention and Shelter Diversion - Youth	\$
Operating Subsidies – Permanent housing	\$
Operating Subsidies – Permanent housing – Youth	\$
Operation Subsidies – Interim Housing	\$
Operation Subsidies – Interim Housing - Youth	\$
Improvement to Existing Interim Housing	\$
Improvement to Existing Interim Housing - Youth	\$
Street Outreach	\$
Street Outreach - Youth	\$
Systems Support	265,490.68\$
Systems Support - Youth	\$
Total	\$

5.b) Funding Plans: Budget Narrative. Explain in detail how your organization plans to use the full amount of HHAP funds requested (including youth set-aside), what activities the funds will support, how it will complement existing funds.

Plan for measuring and evaluating how funds were used to determine if project is achieving its goals

The County of Siskiyou is requesting \$265,490.68 in funds for Systems Support. This funding will supplement the cost of systems support staff, allowing these positions to continue and advance work on the implementation of the strategic plans. In addition to direct salaries and benefits, SCHSA may use a small portion of this funding for ancillary expenses related to systems support staff such as relevant training courses, conferences, and supplies. The work of the systems support staff involves overseeing housing grants for the County, coordinating the County's involvement in the CoC, and working to enhance overall housing systems and partnerships. SCHSA partially finances these positions by combining funding from various grants, as available. The staff members allocate their time to multiple projects and utilize additional grant resources to support their roles.

SCHSA will track and evaluate progress of this funding using data generated through HMIS and the PIT Count. More specifically, this project will be evaluated based on the number of individuals engaging in Street Outreach services, the number entered into Coordinated Entry, and the number exiting unsheltered homelessness into either permanent or interim housing. Additionally, the number of new housing projects and services, and HMIS data quality will be used to determine project outcomes. The housing team will also collect qualitative feedback from individuals experiencing homelessness. SCHSA will assess qualitative and quantitative data to monitor and evaluate the progress of the housing team's projects and services.

6) Equity: Describe specific actions that your organization will take to ensure racial and gender equity in service delivery, housing placements, and housing retention and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services. Also describe any additional actions that your organization will take to serve those with mental and behavioral health issues and criminal justice involvement.

Siskiyou County, like many counties in northern California, is less racially and ethnically diverse than many counties, and the state as a whole. The County has a limited amount of organizations that specifically serve communities of color. Most notably, Siskiyou County is home to the Karuk Tribal Organization. A representative from the Karuk Tribe serves as a voting member of the Siskiyou County Advisory Board, which is the main decision-making body for all homelessness concerns and affairs. At approximately 5% of Siskiyou County's population, American Indian/Alaskan Natives are one of the largest minority groups according to the United States Census Bureau. Karuk Tribal representation on the Board plays a crucial part in providing purposeful opportunities for Native Americans to inform SCHSA's homelessness response system over time.

The HHAP-4 Local Homeless Action Plan demonstrated that Native Americans are disproportionately impacted by homeless. People who are American Indian/Alaskan Native represent 11.3% of the homeless population across the seven-county CoC region, but only constitute 3.7% of those who are accessing services while experiencing homelessness. Based on the goals described in the HHAP-4 Local Homeless Action Plan, actions that SCHSA will take to ensure racial and gender equity include:

- Reviewing data for use in decision making processes
- Ensuring those with lived experience have a role in program design, strategy development, and oversight
- Communicating with the Karuk Tribe, working with a cultural competency committee and participating in equity training
- Participating in CoC wide actions to address racial equity

At SCHSA, services are provided through an equity framework that evaluates the impact of services on different populations and strives to adjust accordingly. The Agency has a cultural competency committee that regularly reviews and makes recommendations for engaging with diverse populations. To serve those with mental and behavioral health issues and criminal justice involvement, SCHSA is pursuing and implementing Behavioral Health Bridge Housing (BHH) grants.

SCHHSA intend to utilize BHBH grant funding to establish temporary housing, as well as housing navigation services, for unhoused individuals with mental illness and CARE Court participants. Additionally, Proposition 47 funds are committed to a new low-barrier congregate shelter that will provide shelter for justice-involved individuals and those with mental and behavioral issues. Once these new projects are open, housing staff will coordinate with the Siskiyou County jail and probation office to coordinate shelter for justice-involved individuals.

7) System Improvements: Describe any specific and quantifiable system improvements or strategies that your organization will take to improve:

The number of people experience homelessness upon exiting institutional settings (examples: jail/prison, behavioral health facilities, foster care)

Connecting people experiencing homelessness to all eligible benefit programs

Additional system improvements, if applicable.

SCHHSA has two housing projects scheduled to open in 2024 that will reduce the number of people experiencing homelessness upon exiting institutional settings:

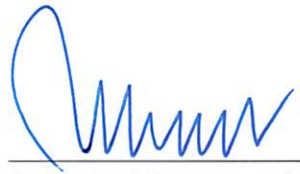
1. Yreka Basecamp is a 32-bed, low-barrier congregate shelter. Services and programs for Basecamp are designed to serve individuals who have been arrested, charged with, or convicted of a criminal offense and have a history of mental health and/or substance use disorders. Intended Basecamp guests are individuals who have been convicted of less severe offenses, such as those addressed by Proposition 47, and who struggle with substance abuse and mental health issues, including those participating in mental health diversion programs.
2. The Pallet shelter project is a 15-unit temporary housing program. This project prioritizes CARE Court participants and is intended for individuals with mental illness, including those exiting behavioral health facilities.

Once these projects are operational, the housing staff will collaborate closely with Behavioral Health staff to support clients transitioning from institutional settings. Additionally, they will coordinate with Social Services on housing programs designed for foster youth and youth on probation. As the housing staff continue to serve these populations, SCHHSA will enhance existing programs and develop new initiatives to better support them.

Select check boxes below to certify that if selected for funding, the agency is willing to comply with:

- ☒ Homeless Manage Information System (HMIS) data requirements
- ☒ Compliance with grant terms and conditions as indicated in the Notice of Funding Availability:
- ☒ Enter into a contract with the City of Redding as the Administrative Entity for the NorCal CoC
- ☒ Comply with required monitoring per state or federal law, including but not limited to Chapter 6 of the Health and Safety Code, which can be viewed here:
https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=HSC&division=31.&title=&part=1.&chapter=6.&article=

Sarah Collard, Ph.D.
 Authorized Representative
 Printed Name


 Authorized Representative Signature

7/29/24
 Date

Director of Health and Human
 Services, Siskiyou Count
 Title

For Lead Agency Use Only:	Received by Deadline	Yes / No	Project Funded	Yes / No
---------------------------	----------------------	----------	----------------	----------

Exhibit C: Notice of Funding Availability Questionnaire
Homeless Housing, Assistance and Prevention Program- Round 4

Legal Name of Applicant Organization: Youth Empowerment Siskiyou			
Contact Name: Barbra Risling	Phone: 530-841-0844	Fax: 530-841-0369	Email: barbra@YESiskiyou.org
Agency UEI Number	County: Siskiyou	Agency Tax ID Number: 20-0714947	Total amount of requested funds: 100,000.00

1) Experience: Provide an overview of your organization and experience effectively utilizing federal, state or local funds. Describe your organization's experience in providing services or utilizing funding with the goal of preventing, reducing, or ending homelessness for an identified proposed population, and achieving measurable outcomes for the identified populations.

Youth Empowerment Siskiyou (YES) is a non-profit organization that provides a variety of services to foster, trauma-exposed and at-risk youth, with the utilization of federal, state and local funds. YES was earlier known as the Court Appointed Special Advocate (CASA) Program, but has since implemented multiple programs to address the needs of youth in the Siskiyou County area. The agency operates five different programs providing services such as CASA, court ordered supervised visitation, a free summer camp for low-income and at-risk youth, as well as an emergency shelter and homeless case management. YES opened the first and only homeless shelter in Siskiyou County in August of 2023. YES Shelter, also known as Becky's Place, case managers provide in-person crisis intervention and trauma-informed advocacy to youth victims experiencing or at-risk of homelessness. All youth housed at the shelter are offered individualized supportive services -- including case management, resource coordination and trauma-informed advocacy -- to meet each youth's individual housing, educational, employment, behavioral health, etc. goals. Shelter and case management staff are trained in trauma-informed care, Crisis Intervention and Mental Health First Aid. Trauma-informed and youth-led advocacy is already a cornerstone of YES's case management program, with case managers accompanying youth to public benefit application appointments, court, school meetings, reunification attempts with family, etc. Crisis intervention is available to youth on-site at the shelter by shelter staff or in the community by their case manager. Youth can opt-in or opt-out of any component of YES's advocacy and supportive services without jeopardizing participation in any other advocacy, housing or supportive service program. All youth housed at the shelter are offered mental health counseling services through a referral to Heal Therapy, a non-profit mental health services organization that partners with YES, or through referrals to Siskiyou County Behavioral Health as appropriate, as YES no longer has an in-house mental health clinician. Youth also have the opportunity to participate in group therapy at YES. Additional early intervention mental health services will be offered at YES such as screenings, wellness plan facilitation and crisis intervention through a contract with Siskiyou County Behavioral Health for Mental Health Services Act funds. Assistance will be provided to youth who wish to enroll in Medi-Cal to support the provision of clinical mental health services. While all youth housed at the shelter are offered counseling services through referrals from YES, only a quarter of clients have accepted the referral. Out of the 17 youth that have entered the shelter, 47% successfully exited with permanent housing.

2) Organizational Capacity: Provide an explanation of your organization's capacity to deliver the project, including but not limited to, an explanation of the staffing structure, existing resources that will be leveraged, and understanding and participation with HMIS data entry, coordinated entry, and implementation of housing first principles.

With the funds from HHAP 4, YES will continue to provide in-person crisis intervention and trauma-informed advocacy to youth victims experiencing or at-risk of homelessness. All youth housed at the shelter are offered individualized supportive services -- including case management, resource coordination and trauma-informed advocacy -- to meet each youth's individual housing, educational, employment, behavioral health, etc. goals. In order to meet the needs of youth who are at-risk or unhoused the shelter is staffed 24/7 with case managers available at any hour. The shelter is staffed with 4 full-time employees that work 10 hour shifts and 2 part-time employees that work 15-20 hours a week. YES also employs a full-time housing advocate who provides case management services to clients in and out of the shelter, a full-time housing coordinator who focuses on management of the shelter, and a housing director that supervises all of housing and assists the Executive Director with grant management.

YES has operated the Case Management Program since 2021 with the use of HHAP funds. YES staff completed the HMIS data entry and coordinated entry training in accordance with HHAP funding requirements. The case manager attends quarterly CoC meetings, trainings, and is a member of the NorCal CoC Advisory Board. New housing staff will be trained by United Way to collect, input, and report accurate data, and to stay in compliance with any new HHAP requirements. Youth Empowerment Siskiyou's shelter is low-barrier, trauma-informed, and Housing First compliant. YES recognizes that a person needs access to the most basic human right, housing/shelter, before stabilizing, improving health, reducing harmful behaviors, or increasing income.

3) Program Design: Provide an overview of the proposed program activities. Including but not limited to:

- The target population;
- Understanding of program requirements
- The gaps the project will address and the intended outcomes;
- Planned partnerships;
- Description of evidence or historical data supporting the efficacy of the proposed program and
- Plan for implementation

HHAP 4 funding will support YES in building and maintaining a youth-focused rapid rehousing program to connect transition-age youth experiencing homelessness with permanent housing, including expenses such as YES staff time, rental subsidies for youth, and security deposits and holding fees to landlords as necessary. As an operating subsidy to YES's youth shelter program, HHAP 4 funding will support YES staff time in providing trauma-informed and individually responsive case management to youth throughout their stay at the shelter, the rehousing process and for at least three months after permanent housing is secured. At the youth shelter and through case management services, youth will be supported in developing essential life skills that will better enable them to transition successfully into permanent housing. Together, the youth shelter, the youth-centered rapid rehousing program and the comprehensive case management services will increase the number of youth exiting homelessness to permanent housing and reduce the number of youth who return to homelessness after exiting homelessness to permanent housing. HHAP 4 funding will also enable YES to provide youth-centered homelessness prevention and shelter diversion services, including staff time and rental subsidies, to youth at-risk of homelessness before they experience homelessness or enter YES's shelter. Once permanent housing is secured through the diversion program, with HHAP 4 funding, YES will continue to provide trauma-informed and individually responsive case management services for a minimum of three months to support the youth in maintaining permanent housing and reduce the number of youth who become homeless for the first time. By prioritizing lived experience, identity affirmation and cultural humility among YES housing support staff, YES's HHAP 4-supported project will center underserved populations and populations disproportionately impacted by homelessness, such as LGBTQ+ youth and Black, Indigenous and other youth of color, supporting HMIS trackable data related to the CoC's outcome goals for underserved populations and those disproportionately impacted by homelessness. With HHAP 3-funded staff time, YES staff will assume leadership roles in systems-level support and advocacy for underserved populations experiencing homelessness in systems-wide efforts to reduce the number of young people, especially LGBTQ+ and Black, Indigenous and other youth of color, who experience homelessness.

4) Impact and Effectiveness: Describe the goals and outlined in the Local Homeless Action Plan and clearly articulate the intended outcomes of the project on the community and populations of interest. Include plan for measuring and evaluating the project to determine if it is achieving its goals. Describes a robust plan for measuring and reporting those outcomes through the duration of the project and how it will create a population level impact. The project describes planned partnerships or leveraging funds that will maximum the outcomes.

With HHAP 4 support, YES will enhance its existing trauma-informed, youth-centered and Housing First-compliant housing support services that operate in conjunction with its emergency and transitional low-barrier youth shelter. The HHAP 4 project will support youth in exiting homelessness through: operating subsidies to YES's youth shelter, including funding for case management staff time; the launch of a youth-centered rapid rehousing program; prevention and shelter diversion supports, including rental subsidies, for youth at-risk of homelessness; and systems support for high-level advocacy for local youth housing opportunities and programs. YES has been operating a youth homeless shelter since August 31st, 2024, and has actively provided each of the services listed above.

YES's project will support the CoC in meeting the following outcome goals established in its HHAP 4 application that are based on the Department of Housing and Urban Development's system performance measures:

1. Reducing the number of persons experiencing homelessness;
2. Reducing the number of persons who become homeless for the first time;
3. Increasing the number of people exiting homelessness into permanent housing;
5. Reducing the number of persons who return to homelessness after exiting homelessness to permanent housing;
7. Homeless Management Information system trackable data goals related to the outcome goals listed above as they apply to underserved populations and populations disproportionately impacted by homelessness.

Data and Collection Plan

1. Case Management Systems: Use integrated systems such as HMIS to track participant progress and outcomes.
2. Administrative Data: Collect data from staff, shelter, Advisory Board, and service providers to evaluate community needs and outcomes.
3. Homelessness Counts: Participate in the Point-in-Time counts.
4. Participant Surveys: Conduct entry and exit surveys, as well as follow-up surveys at 6 and 12 months.

Implement Data Collection

1. Train case managers and shelter staff on data collections and tools.
2. Use HUD and Housing First models and systems.
3. Ensure timely and accurate data entry into case management system.
4. Regularly monitor data quality and address any issues promptly.

In addition to the plan above YES partners with the Siskiyou County Office of Education and the Siskiyou County Health and Human Services Department in the scope of this project. Both the Siskiyou County Office of Education and the Siskiyou County Health and Human Services Department frequently refer youth clients to YES's housing support program. YES housing staff will continue to work closely with each agency to provide direct services and advocacy support to youth in navigating available housing programs and other supportive programs. YES, the Siskiyou County Health and Human Services Department, and the Siskiyou County Office of Education collaborate frequently to enhance youth housing services in Siskiyou County, including support in designing of this project.

5.a) Funding Plans: Budget Table. Complete the table below with the requested funding, and the desired eligible use categories. Note: Identify what percentage of funds will be utilized toward youth set aside activities.	
Eligible Use Category	Amount
Delivery of Permanent Housing	\$
Delivery of Permanent Housing - Youth	\$
Rapid Rehousing	\$19,035.30
Rapid Rehousing - Youth	\$10,964.70
Prevention and Shelter Diversion	\$31,725.50
Prevention and Shelter Diversion - Youth	\$18,274.50
Operating Subsidies – Permanent housing	\$
Operating Subsidies – Permanent housing – Youth	\$
Operation Subsidies – Interim Housing	\$12,690.20
Operation Subsidies – Interim Housing - Youth	\$7,309.80
Improvement to Existing Interim Housing	\$
Improvement to Existing Interim Housing - Youth	\$
Street Outreach	\$
Street Outreach - Youth	\$
Systems Support	\$
Systems Support - Youth	\$
Total	\$100,000.00
5.b) Funding Plans: Budget Narrative. Explain in detail how your organization plans to use the full amount of HHAP funds requested (including youth set-aside), what activities the funds will support, how it will complement existing funds.	
Plan for measuring and evaluating how funds were used to determine if project is achieving its goals	
<p>Rapid Rehousing: YES will be using HHAP 4 funding to provide rental subsidies, move in expenses, and security deposits for our clients to support self sufficiency and independence. YES will provide clients with a 3 month assistance plan to encourage and aid in self dependence. The transition place will assist with a lower portion of rental subsidy each month until the client is paying rent on their own.</p> <p>Prevention and Shelter Diversion: HHAP 4 will support YES in assisting clients facing eviction due to unpaid rent and unforeseen hardships. YES will pay client rent current on an individual basis and as funds are available. The funds will also be utilized for landlord incentives and housing vouchers in order to prevent entering the shelter.</p> <p>Interim Housing: YES will utilize HHAP 4 funds to serve as a navigation center for youth ages 13-24 who do not meet the criteria to enter the shelter. A majority of this pot of funding will be used for staff that provide case management services in and out of the shelter. A small portion of funding will be set aside for emergency motel vouchers, but will be very limited as to encourage progress on permanent housing goals.</p>	

6) Equity: Describe specific actions that your organization will take to ensure racial and gender equity in service delivery, housing placements, and housing retention and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services. Also describe any additional actions that your organization will take to serve those with mental and behavioral health issues and criminal justice involvement.

YES prioritizes hiring diverse staff with lived experiences to ensure racial and gender equity are practiced across all programs. By prioritizing lived experience, identity affirmation and cultural humility among YES housing support staff, YES's HHAP 4-supported project will center underserved populations and populations disproportionately impacted by homelessness, such as LGBTQ+ youth and Black, Indigenous and other youth of color, supporting HMIS trackable data related to the CoC's outcome goals for underserved populations and those disproportionately impacted by homelessness. YES ensures employees. Creating and maintaining a culturally diverse environment amplifies the ability to identify unique needs for the clients we serve.

Research has shown that those who identify as lesbian, gay, bisexual, transgender, or questioning (LGBTQ+) have a 120% higher risk of experiencing some form of homelessness. With up to 40% of the 4.2 million youth experiencing homelessness identifying as LGBTQ+ while only 9.5% of the U.S. population, LGBTQ+ youth disproportionately experience homelessness compared to their straight and cisgender peers. They are also more likely to experience assault, trauma, depression, and suicide when compared to non-LGBTQ+ populations while also being homeless. These statistics are even worse for Black and Indigenous People of Color (BIPOC) LGBTQ+ populations who suffer from racial inequities and discrimination.

In addition to race and gender identity contributing to housing instabilities, data shows that youth with mental health issues and/or juvenile justice involvement are at a higher risk of becoming homeless. YES provides comprehensive case management to all youth in need, but focuses in on the more vulnerable population to ensure safety and decrease the possibility of re-traumatization. YES conducts extensive intakes and youth centered case management meetings to create a comfortable environment for clients involved in different systems. As soon as a need is identified that is outside of Youth Empowerment Siskiyou's scope a referral is initiated, with a follow up, to address and support each client. YES Shelter is low-barrier to ensure youth experiencing mental health issues and juvenile justice involvement have access to resources and shelter.

7) System Improvements: Describe any specific and quantifiable system improvements or strategies that your organization will take to improve:

The number of people experience homelessness upon exiting institutional settings (examples: jail/prison, behavioral health facilities, foster care)

Connecting people experiencing homelessness to all eligible benefit programs

Additional system improvements, if applicable.

YES is currently updating shelter policies and adding additional training requirements for shelter staff. YES has been operating the youth shelter since August 2024, and in that time administration has been made aware of gaps in areas such as staff knowledge of mental health, substance use, and juvenile and adult justice systems. Weekly meetings are held to discuss client needs, staff concerns, and shelter updates to ensure best-care practices are being met. YES requires a high level of training before interacting with clients at the shelter. Some of the mandatory trainings include: Crisis Prevention Institute Training for De-escalation and Behavioral Management, Mental Health first Aid, Overdose Lifeline course, and other victim assistance trainings. Recently, administrators and housing staff developed additional training material using the requested topics from shelter staff and outside resources. YES is continuously updating and improving the services we provide across all programs, but especially when we receive feedback from staff and clients. It's critical that the agency surveys clients and staff on a regular basis to identify what works well and what areas need more attention.

Select check boxes below to certify that if selected for funding, the agency is willing to comply with:

- ☒ Homeless Manage Information System (HMIS) data requirements
- ☒ Compliance with grant terms and conditions as indicated in the Notice of Funding Availability:
- ☒ Enter into a contract with the City of Redding as the Administrative Entity for the NorCal CoC
- ☒ Comply with required monitoring per state or federal law, including but not limited to Chapter 6 of the Health and Safety Code, which can be viewed here:
https://leginfo.ca.gov/faces/codes_displayText.xhtml?lawCode=HSC&division=31.&title=&part=1.&chapter=6.&article=

Barbra Bisling
Authorized Representative
Printed Name

[Signature]
Authorized Representative Signature

7.29.24
Date

Executive Director
Title

For Lead Agency Use Only:	Received by Deadline	Yes / No	Project Funded	Yes / No
---------------------------	----------------------	----------	----------------	----------



1450 Court Street, Suite 108
 Redding, CA 96001
 Phone: (530) 245-6431
 Fax: (530) 225-5160

Date: August 19, 2024
 To: NorCal Continuum of Care Partners (CA-516)
 From: Shawna Flannigan, Continuum of Care Coordinator, City of Redding
 Re: 2024 NOFA for HUD Continuum of Care Funding

Background: The Continuum of Care (CoC) Program is designed to promote communitywide commitment to the goal of ending homelessness; provide funding for efforts by nonprofit providers, and State, local governments, Indian Tribes and public housing agencies and under certain circumstances faith-based organizations to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness; promote access to and effect utilization of mainstream programs by homeless individuals and families; and optimize self-sufficiency among individuals and families experiencing homelessness.

2024 CoC Competition NOFA: The HUD Continuum of Care (CoC) Notice of Funding Availability (NOFA) for federal fiscal year 2024 was released on July 31, 2024. NorCal CoC funding applicants are eligible through a local Request for Proposals (RFP) for a combined total of approximately **\$382,631** for New and Renewing 2024 Continuum of Care projects. The following funds have been made available to the NorCal CoC per the Annual Renewal Demand and PPRN Report.

- A total of **\$355,847** will be dedicated to 2024 eligible renewing projects which is the net amount of the CoC's Annual Renewal Demand of \$382,631 less a 10% amount that HUD anticipates Continuum's will place in a lower performing ranked tier
- A total of **\$131,977 in DV bonus funding** is competitively available for projects serving victims of domestic violence. Applicant does not need to be a dedicated DV provider but must provide direct service to survivors of domestic violence, dating violence, sexual assault, or stalking.

Local application information for both New and Renewing projects is linked at the bottom of this Request for Proposals on page 10.

Prospective applicants should review the HUD Continuum of Care 2024 NOFO which can be accessed at this link.

Please also review the provisions of the NorCal CoC local RFP in full, noting applicable mandatory local and final deadlines listed on page 9 of this Notice.

Contents

Submission Timeline & Local Deadlines	3
Eligible Applicants	4
Threshold Eligibility Requirements.....	4
Project Type Descriptions.....	4
DV Bonus Projects	5
Match	5
HUD Funding Process - Tier 1 Funding.....	5
HUD Funding Process - Tier 2 Funding.....	6
New Projects.....	6
Renewal Projects.....	6
Expansion Projects.....	6
Applicant Information and Office Hours Support	7
eSnaps Information.....	7
Local Submission Deadline.....	7
Materials to be Submitted to the CoC.....	7
Project Scoring include score tool.....	8
Renewal Project Rating & Ranking	8
Appeals	8
Technical Assistance	9
Questions.....	9
Recommended Steps To Start the Application Process	9
Schedule 1 – Detailed Timeline for 2024 Local NOFA	9
Schedule 2 – Project Renewals Chart.....	10
Resources	10

Submission Timeline & Local Deadlines

On July 31, 2024, the U.S. Department of Housing and Urban Development (HUD) issued the Continuum of Care (CoC) Notice of Funding Opportunity (NOFO) for 2024 Continuum of Care Funds. In the annual Continuum of Care competition, all applications are submitted as a single Consolidated Application, thus, both local and final submission deadlines are observed.

The local submission date for projects review is **September 19, 2024**. The 2024 Continuum of Care Application Detailed Timeline (see Resources section) ensures the Collaborative Application is complete and ready for submission by the final submission deadline of **October 30, 2024 8pm Eastern**.

Based on a final Annual Renewal Demand (ARD) statement by HUD which details the allocation amounts for CA-516. Project applicants are eligible for a combined total of approximately **\$131,977** for CoC Renewing Projects and **x\$\$\$** for a Domestic Violence Bonus project. The total of up to **\$382,361** slated by HUD for local ARD puts with 10% of the total project amounts being considered at-risk.

The following funds are available for New and Renewing CoC funded projects:

- New and/or Renewing projects must meet eligibility threshold requirements apply for the following CoC funded project categories:
 - PH-Permanent Supportive Housing (PSH)
 - PH-Rapid ReHousing (RRH that is CoC funded)
 - Joint Transitional and Rapid ReHousing (Joint TH-RRH)
 - Homeless Management Information System (HMIS)
 - Coordinated Entry Supportive Services Only (CE-SSO)
- DV Bonus - a total of **\$131,977** in Domestic Violence (DV) bonus funding is competitively available for projects serving victims of domestic violence.
- Reallocation Funding - total of **\$355,847** may be considered by the Continuum of Care for reallocated funding, but is comprised of Coordinated Entry, HMIS and a Permanent Supportive Housing project currently being transferred by the CoC to a new Operator.

Other Funding Types – The federal NOFO covers additional approaches for local funding including Expansion, Transition and Consolidated Grants. None of these application approaches are anticipated to be executed at the current time.

Note: Organizations not previously receiving funding from the CA-516 Continuum of Care are encouraged to apply

All completed project applications along with a CoC Executive Board approved funding priority (both DV Bonus and Renewals) must be submitted via e-Snaps no later than 8:00 p.m., Eastern Standard Time on Friday, October 30, 2024

Eligible Applicants

Eligible Project Applicants may include nonprofit organizations, states, local governments, Instrumentalities of the State and local governments, Public Housing Agencies, Indian Tribes and Tribally Designated Housing Authorities (TDHE's). Faith-based organizations may apply the same as another organization subject to certain protections and requirements detailed in the CoC NOFO page 34.

Mandatory threshold requirements additional information for all applicants can be located on page 13 of the [CoC 2024 NOFO FAQ's](#).

As of the date of this RFP, we anticipate the following funding levels in each tier, however HUD reserves the right to modify the amounts.

Total HUD Calculated NorCal CoC Preliminary Pro Rata Need (PPRN)	\$1,319,766
Annual Renewal Demand for CA-516 (ARD)	\$382,631
Anticipated Tier 1 funding (ARD minus 10%)	\$355,847
Anticipated Tier 2 funding (10% of ARD)	\$26,784
DV Bonus Projects	\$131,977
YHDP	\$0
Other Bonus maybe?	\$92,384
Total potential CA-5156 funding (DV Bonus and Tier 1 Renewals)	\$514,608

Threshold Eligibility Requirements

Threshold requirements encompass basic applicant eligibility, adherence to HUD NOFO Rules and Regulations and rules affecting local application evaluation found on pages of the federal NOFA. Applicants must complete the Threshold Requirements document as part of the application process. A summary list of Eligibility Requirements is located on page 36 of the federal NOFO, along with a link to access a full [description of each requirement here](#).

Project Type Descriptions

- **Permanent Supportive Housing** - Permanent Supportive Housing (PSH) is community housing without a time limit for staying. It is only for individuals with disabilities or families with at least one member who has a disability. Support services must be provided to meet the needs of those in the program.
- **Rapid Rehousing** ([PH-RRH](#)) rapidly connects families and individuals experiencing homelessness to permanent housing through a tailored package of assistance that may include the use of time-limited financial assistance and targeted supportive services. There are basic differences between RRH funded under ESG and CoC. [Please access this document to understand the differences](#).
- **Joint Transitional Housing and Permanent Housing Rapid Rehousing** ([Joint TH/PH-RRH](#)) component projects which include transitional housing and permanent housing-rapid rehousing in a single project, including domestic violence. Applicants must be able to provide both project type components, adopt and operate according to a Housing First approach and must participate in

Coordinated Entry according to local CES policy. Scoring elements for the Joint TH-RRH projects start on p. 31 of the NOFO. Eligible costs are limited to categories listed on page 18 of the NOFO and applicants should further review the NOFO Frequently Asked Questions to ensure operation of the project type. **Joint TH-RRH projects serving 100% chronically homeless will be given priority.** Ask during webinar?

- **Supportive Services Only (SSO-CE)** – to implement policies, procedures, and practices that equip the CoC’s Coordinated Entry to better meet the needs of people experiencing homelessness including policy and procedure implementation that are trauma-informed, client-centered or to better coordinate referrals between the CoC’s coordinated entry and victim service providers coordinated entry systems where they are different)

DV Bonus Projects

Projects in the DV Bonus category must serve individuals and families of persons experiencing trauma or lack of safety related resources related to fleeing or attempting to flee domestic violence, date violence, sexual assault and stalking who qualify as homeless under the paragraphs (1) or (4) of the homeless definition found at 24 CFR 578.3. Additional information may be found throughout the NOFO starting on page 30 and recipients of DV Bonus Projects must enter data into a comparable not in the CoC’s designated HMIS. Links to information about VSP Comparable Databases are located on in the Resources Section of this RFP.

In 2024 Domestic Violence (DV) Bonus funding is available in the amount of **\$131,977** for one or more projects that meet the project criteria. DV projects will be scored separately from renewal projects in the rating and ranking process. HUD will review submitted DV Bonus Projects and potentially consider them as standalone during the selection process if the project seems feasible on its own and is able to pass project eligibility threshold requirements.

The project type is dedicated to and must serve 100% of survivors of domestic violence, dating violence, sexual assault or stalking who qualify under the definition of homelessness at 24 CFR 578.3 or Section 103(b) of the McKinney Vento Homeless Assistance Act, however the project may not exclusively serve people fleeing or attempting to flee human trafficking.

Match

Statutory provisions of the McKinney-Vento Homeless Assistance Act require recipients of CoC program funds to match a portion of the CoC funds the receive for all budget categories except the leasing Budget Line Item (BLI). Match is the ‘non-federal’ share of costs the recipient is required to contribute to accomplish the purpose of the grant.

Match amount must be 25% of the budget line items or BLI (not including leasing costs) and can be in the form of program income, ESG funds and either cash or in-kind. A detailed breakout of Match FAQ’s is listed starting on page 50 of the FAQ’s dated August 1, 2024.

HUD Funding Process - Tier 1 Funding

CoC complete funding works through a local prioritization process that is submitted to HUD prior to HUD review of competitive elements. Continuums of Care are responsible for prioritizing projects and placing all submitted projects into one of two priority tiers. Projects placed in Tier 1

will be funded first, from HUD's FY2024 allocation of \$3.1 billion dollars. Projects placed in Tier 1, are virtually guaranteed funding, assuming they pass threshold reviews by HUD.

For the 2024 competition, HUD has determined that Tier 1 funding will be equal to the Annual Renewal Demand minus 10%, or \$355,847. The remaining 10% must be prioritized into a second tier, which will be funded on a nationally competitive basis. Technical information about the CoC award tiering system may be located starting on page 28 of the federal NOFO.

HUD Funding Process - Tier 2 Funding

The 2024 NOFA requires that the CoC put 10% of existing funding to be at risk in a second tier. Tier 2 projects will be funded on a nationally competitive basis. The CoC must place one or more projects (either fully or partially) funded into a Tier 2 status. At this time, no CoC Projects have been recommended for elimination or reduced funding; however, \$26,784 (10% of the total Annual Renewal Demand) must be placed into Tier 2 from existing projects (excluding mandated projects such as Coordinated Entry and HMIS).

New Projects

Only New Projects created through project Reallocation may be placed into the Tier 1 category, all other new projects will be considered through Tier 2 and the HUD competitive review process. Applicants considering submission of a new project should review the tiering and federal scoring process starting on page 29 of the federal NOFA.

Renewal Projects

Per HUD guidance, **renewal projects will be assigned a priority number** based on the results of project evaluations conducted by a non-conflicted Rating and Ranking Committee. The highest performing/highest need projects will be placed at the top of the project listing, and the lowest performing/lowest need projects will be placed at the bottom of the list. Renewal projects supporting the required system infrastructure, such as HMIS and Coordinated Entry Intake renewals will be prioritized into Tier 1.

In this funding cycle, both new and renewal project applicants may claim up to 10% of the CoC total project budget, for administrative expense. The 10% includes federally approved Indirect Costs so there is a total of 10. **A chart showing summary projects for all NorCal CoC renewals is included as Schedule 2.**

Expansion Projects

The Expansion process may be used by eligible renewal project applicants to add funds to an existing CoC Renewal, DV Renewal or YHDP Renewal project to expand its current operations either through reallocation, DV Bonus or a CoC Bonus project application.

Project applicants may expand their current project by adding units, beds, persons served, services provided to existing program participants, or in the case of HMIS, increase the current HMIS activities within the CoC's geographic area.

Applications to expand YHDP Renewal projects through the YHDP Replacement process can only be funded with funding reallocated from another YHDP Renewal project. For more information on expansion applications see section III.B.4.a(6) of this NOFO.

Applicant Information and Office Hours Support

A **Mandatory Bidder's Conference for CoC Applicants (both New and Renewing)** will be held virtually **Wednesday, August 25, 2023 from 1:00 – 2:30 pm**. The Bidder's Conference will address Continuum of Care funding priorities, eligibility and options for applying for available funds.

Use the following information to log in:

CA-516 Continuum of Care Application Bidder's Information Session

Aug 26, 2023, 10:00 – 11:30 AM (America/Los Angeles)

Shawwna please insert virtual link

Additional Office Hours For Application Support

Thursday Aug 29, 2024 10 to 11am **to come from Redding**

Wednesday Sept 4, 2024 10 to 11am **to come from Redding**

Friday Sept 6, 2024 10 to 11am **to come from Redding**

eSnaps Information

The [electronic Continuum of Care \(CoC\) Program Application and Grants Management System](#) used by HUD's Office of Special Needs Assistance Programs (SNAPS) used to support the CoC program funding application and grants award process for the CoC Program. Applicants will be assisted to obtain their eSnaps profile and account access for application submission.

Local Submission Deadline

All projects (renewing or new) must be submitted in eSnaps **by Monday, September 16, 2024 5:00 pm PST**. This will enable a full week to conduct technical reviews and obtain other needed materials prior to the applications being rated and ranked by a non-conflicted Rating and Ranking Committee.

Materials to be Submitted to the CoC

In addition to the e-Snaps submission, agencies must also submit the following documents:

- Applicants most recent fiscal audit, with accompanying management letter (if applicable)
- Confirmation from their agency's Board of Directors approving application submission
- Organizational Chart
- List of three current funder references with complete contact information

Agencies new to the CoC funding process may submit the materials and the Eligibility Threshold document to the Shawwna Flanigan, City of Redding sflanigan@cityofredding.org by **Friday September 6, 2023 3:00 pm pdt**. Applicants may deliver required electronic documents on a flash drive by the same deadline to: 777 Cypress Avenue, Redding, CA 96001. Eligibility Threshold documents must be completed for each application submitted, the other materials such as fiscal audit, Board of Directors confirmation, organizational chart and funder references may be one set per applicant agency.

Project Scoring include score tool

As of the date of the local RFP, the scoring schema for local Renewal and New projects will be organized into the following areas and local points will total 100.

- Project Performance: - 30 points
- High Needs Populations Served – 20 points
- Equity Factors – 13 points
- Housing First – 5 points
- Local Collaborations – 5 points
- Contract Administration – 6 points
- Other Item including Project Capacity & Experience – 21 points

Local scoring frameworks (and processes) are submitted and reviewed by HUD. Should there be applicants for the DV Bonus, a slightly revised scoring framework will be used, however DV Bonus project applications will receive a final ranking with all other projects to obtain a single Priority Listing.

HUD has its own scoring process that covers the CoC Application starting on page 81 of the NOFO. Applicants are encouraged to review those scoring points and descriptions as well as the local scoring framework. A sample of the local scoring elements is attached to this RFP.

Renewal Project Rating & Ranking

Projects will be scored by a non-conflicted, impartial CoC Rating and Ranking Committee on September 6, 2023. The Committee's recommendation will be brought to a special meeting of the CoC Executive Board for final approval on September 11, 2023.

All renewal projects will be rated and ranked using prior contract year performance information, the advancement of racial equity factors and contract compliance. New project submissions will be rated using a local form designed off the CoC Rating and Ranking Tool v.7.

Project ranking will be forwarded via email to all applicants and posted publicly by **Tuesday, October 1, 2024.**

Appeals

Due to necessary technical review, rating and ranking, and approval by the CoC Executive Board, selection of projects to be included in the CA-516 Consolidated application will be considered **final**.

If however, applicants deem that they've made attempts to participate in the CoC planning or competitive process and believe they were denied the right to participate in a reasonable manner, they may access information on page 121 of the NOFO about different types of appeals.

If HUD finds that the solo applicant was not permitted to participate in the Continuum of Care process in a reasonable manner, then HUD may award the grant to that solo applicant and may direct the CoC to take remedial steps to ensure reasonable participation in the future. HUD may also reduce the consolidated award to CA-516.

Technical Assistance

A mandatory Technical Assistance Session covering the basics of the HUD NOFO is scheduled for August 26, 2024. **All applicants should access SAM registration to obtain a Unique Identifier prior to the August 26th session.** See Recommended Steps section, for UEI and SAM web links in Recommended Steps To Apply.

The session is designed to improve the quality of the CA-516 CoC submission as a whole. Those with e-Snaps experience are encouraged to assist newer applicants in this collaborative application, either through the technical assistance session or via one-on-one help from the CoC Coordinator.

Additional virtual office hours are being offered to answer questions and provide guidance for completion of all applications.

Questions

Questions about the NOFO or Application process may be directed to the following individuals:

Shawwna Flanigan

Associate Project Coordinator

City of Redding Housing Department 530.225.4299

777 Cypress Ave. Redding, CA 96001

sflanigan@cityofredding.org

www.cityofredding.org

Recommended Steps To Start the Application Process

Potential applicants are urged to take the following steps as soon as possible:

1. Obtain a Unique Entity Identifier (UEI) online at <https://sam.directory/register> (you'll need this for the application)
2. Obtain a Unique Entity ID <https://sam.gov/content/duns-uei>
3. Register for System for Award Management (SAM) at <https://sam.gov/SAM/pages/public/loginFAQ.jsf>
4. Set up an individual user profile on the e-Snaps electronic application site, <https://esnaps.hud.gov/grantium/frontoffice.jsf>. E-snaps guidance is located at <https://www.hudexchange.info/programs/e-snaps/>.
5. If there have been changes to the project's Authorized Representative since your last application, please see the Authorized Representative Resource at <https://www.hudexchange.info/resource/2906/instructions-for-updating-coc-project-applicant-authorized-representative/>
6. Once you have obtained the UEI number and a login to eSnaps set your organization up on the e-Snaps site on the Applicants tab.

Schedule 1 – Detailed Timeline for 2024 Local NOFA

Date	Action
August 13	HUD NOFO Information Webinar 1:30 pm pacific time

August 15	NorCal Executive Board Update and NOFO language
August 19	CA-516 Local NOFA Release
August 26	Mandatory Technical Assistance (all applicants) – 10-11:30am pacific
September 6	Minimal Threshold Statements and Additional Materials submitted to the City of Redding 5pm close of business
August 29, Sept 4 & 6	Virtual Office Hours (Optional – three opportunities) 10-11:00am (see links) Not for Shawna
September 16	New, Renewal and Bonus Submissions due in e-Snaps for review
September 19	New applicant additional materials due by 3 pm (potential based on review)
September 23 – Sept 27	Technical review/corrections, priority ranking & Consolidated Plan certifications
September 30	Rating and Ranking Committee Review
October 3	Rating/Ranking Results sent to applicants
October 7	Appeals Due (if applicable)
October 17	Rating and ranking results review by CoC Executive Board for approval
October 22	Public notification of Rating/Ranking results posted
October 25	Publication of CoC approved Consolidated Application
October 28	Final Consolidated and Project Applications Submission in e-Snaps (Final HUD date is October 30th)

Schedule 2 – Project Renewals Chart

Applicant and Project Information						
Applicant Name	Project Name	Grant Number	Expiration Year	Project Component	Total Units	Total ARA
Shasta Community Health Center	Partners in Housing II 2023	CA1041L9T162313	2025	PH	20	\$306,194
United Way of Northern California	HMIS Renewal Project 2023	CA1574L9T162307	2025	HMIS	0	\$30,000
United Way of Northern California	Coordinated Entry Renewal Project	CA1767L9T162305	2025	SSO	0	\$61,809

Resources

- [FY2024 Continuum of Care NOFO containing policy and priority directions](#)
- [FY 2024 CoC Application Detailed Instructions for Collaborative Applicants](#)
- [Renewal Project Detailed Instructions](#)
- [New Project Detailed Instructions](#)
- [2024 Project Funding FAQ's](#) (note this is an extremely information rich document and should be reviewed thoroughly)
- [CoC Project Required Match](#) and [CoC Funding Ineligible Match Requirements](#)
- A series of useful tutorials on the e-Snaps electronic submission system are at: <https://www.hudexchange.info/programs/e-snaps/>

Additional Resources

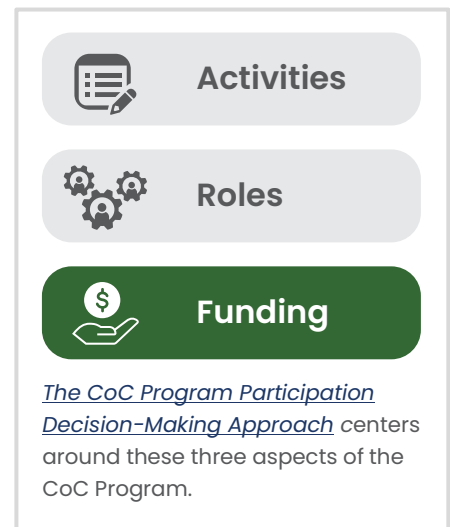
- [Notice on Prioritizing Persons Experience Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status](#)
- ALL IN: The Federal Strategic Plan to Prevent and End Homelessness: <https://www.usich.gov/All-In-The-Federal-Strategic-Plan-to-Prevent-and-End-Homelessness.pdf>
- Applicants applying for DV Bonus Funds [HMIS Comparable Databases](#)

Determining the Amount of Available CoC Program Funds

Tribes and Tribally Designated Housing Entities (THDEs) can use this resource to explore two paths for participating in the Continuum of Care (CoC) Program.

The first path focuses on joining an existing CoC and applying for funds to support housing and homeless service activities. The second path focuses on establishing a new CoC, which requires funding to meet the CoC-related responsibilities in the [CoC Program Interim Rule](#). The scenarios and worksheets in this resource are grouped to follow these two paths.

This resource is not intended to assist an organization in developing a budget for a specific housing and/or homeless services project. Instead, it will help organizations understand how funding works across the entire CoC.



- Tribes and TDHEs joining a CoC will have a better understanding of how they might be able to obtain funding and how much might be available in a CoC they join.
- Tribes and TDHEs considering establishing a CoC will have a better understanding of how much their CoC might receive if the CoC is awarded funding.

While it may be appealing to establish a new CoC, there are benefits to joining an existing CoC first, as it will help you build an inventory of projects, create partnerships, and increase your knowledge and experience fulfilling regulatory responsibilities and processes required from an experienced CoC.

Understand How HUD Determines Funding for CoCs

HUD's annual CoC Program Notice of Funding Opportunity (NOFO) outlines the method HUD uses each year to determine how much funding is potentially available for each CoC. To describe how the method works, this section explains the following:

- How the CoC Program is based on geographic areas
- What terms HUD uses when discussing funding
- How HUD assigns a "need amount" to each geographic area
- How HUD determines how much money CoCs can apply for
- How a CoC's geographic area can change



What are CoC Geographic Areas?

Each CoC is responsible for coordinating housing and homeless services within a specific geography. This responsibility includes overseeing the application process for all organizations that receive CoC Program funds for projects within that geography.

CoC Program geographic areas and geographic codes

The United States is divided into thousands of location-based jurisdictions called geographic areas. HUD publishes a document annually that contains an updated list of all geographic areas for metropolitan cities, urban counties, and all other counties in the United States. Each of these geographic area has an assigned code (a six-digit number); each code can be assigned to only one CoC, which means that each CoC has a unique geography. CoCs are unable to share responsibility for the same geographic area. Review the [FY 2023 CoC Program Geographic Code Report](#) as an example; it is published annually on the [CoC Program Competition | HUD.gov](#) page.

During HUD's annual funding competition, each CoC registers in an online system called *e-snaps* to confirm that they are interested in applying for funds. At that time, CoCs also confirm which geographic codes are assigned to each CoC.

American Indian and Alaska Native (AIAN) codes

Tribal land is not part of the CoC Program geographic areas, with a few exceptions. When the U.S. Congress passed the Appropriations Act in 2021 inviting Tribes and TDHEs to participate in the CoC Program, HUD needed a way to include Tribal areas as part of the program. American Indian and Alaska Native (AIAN) Tribes use a specific code that they agree upon with HUD's Office of Native American Programs (ONAP) to make the process go more smoothly when they use U.S. federal funds. HUD incorporated the AIAN codes; it started publishing a new annual document that identifies AIAN Tribal Areas (as well as their ten-digit AIAN code and the tribal geography names) and provides the corresponding CoC Program geographic codes and county names. The document also provides the corresponding "Preliminary Pro Rata Need" (PPRN) amount, which reflects the amount of funds assigned by ONAP to the AIAN code using the Community Development Block Grant (CDBG) formula. Review the [FY 2022 CoC Program Geographic Code Report](#) as an example; it is published annually on the [CoC Program Competition | HUD.gov](#) page.

What terms does HUD use when discussing funding?

Understanding geographic areas and geographic codes is key to understanding how HUD determines potential funding. Before continuing the discussion of how the determination is made, this resource is pausing to review the terms that you will encounter.

Three terms, in particular, are relevant to the discussion—Preliminary Pro Rata Need (PPRN), Annual Renewal Demand (ARD), and Final Pro Rata Need (FPRN). The table below explains these terms. You will apply what you learn about these terms when you complete the worksheets included in this resource.



Funding Element	What this term means...
PPRN Preliminary Pro Rata Need	<ul style="list-style-type: none"> ▪ A PPRN amount is a dollar amount assigned by HUD. ▪ Each geographic area is assigned a geographic code and corresponding PPRN amount. (Think of this as an area PPRN.) ▪ A CoC's PPRN amount is the total when you add up the PPRN amounts for each geographic area (code) in a CoC. ▪ The PPRN amount is calculated using a formula that includes factors related to population size and poverty.
ARD Annual Renewal Demand	<ul style="list-style-type: none"> ▪ The ARD is a dollar amount based on the budgets for each existing project that can be renewed in a particular year. ▪ Each year in preparation for the annual competition, HUD reviews all the CoC Program grants and identifies the ones that are approaching their end date and are eligible to be renewed. ▪ In each CoC, HUD and the CoC agree on which grants they think are eligible for renewal as well as the amounts for those grants. ▪ The CoC's ARD is calculated by adding together the eligible portion of the budgets in the group of grants ready to renew. The CoC will have the opportunity to submit applications based on the amount needed to renew these grants. ▪ Nearly all existing CoCs have a group of grants that renew each year. However, there are a few CoCs that have no grants for projects that are renewable. In those cases, the CoC often receives funds only for their CoC Planning grant.
FPRN Final Pro Rata Need	FPRN is either the same as the Preliminary Pro Rata Need (PPRN) or the estimated Annual Renewal Demand (ARD), whichever is higher. FPRN is a key for determining how much funding a CoC will be eligible to apply for.

How does HUD assign a “need amount” to each geographic area?

Now that the terms PPRN, ARD, and FPRN have been defined, the next step is knowing how HUD assigns a “need amount” to each geographic area. The need amount reflects a community's need for funding based on several factors, including poverty and overcrowding, as compared with other communities.

The process starts when HUD receives its annual appropriation from the U.S. Congress. HUD determines the amount of funds that CoCs will be eligible to apply for based on the current projects that are providing housing and homeless services and will be eligible to seek funding; this amount reflects a national-level PPRN.



HUD's CoC Program Interim Rule outlines the PPRN formula that takes the national-level PPRN amount and assigns a need amount to each geographic area in the United States. The amount for each geographic area is based on the population, poverty, housing overcrowding, and age of housing in each area. HUD assigns a PPRN amount to each of the area's associated CoC Program [geographic codes](#).

Geographic Area	Geographic Code	PPRN (\$)
Des Moines, IA	191362	3,127,845
Polk County, IA	199153	532,911
West Des Moines, IA	195508	91,342

A CoC-level PPRN amount is established by adding the PPRNs for all the geographic codes associated with each CoC. The CoC's PPRN amount is key to determining the amount of funding CoCs can apply for.

How does HUD determine the amount of funds CoCs can apply for?

HUD outlines the amount of funding each CoC can apply for in its CoC Program NOFO each year. The amounts vary based on how much Congress appropriates and any additional requirements Congress applies in that appropriation.

The primary factor in determining how much a CoC can apply for is its ARD. The ARD is based on the total amount of each project in the CoC that is currently receiving CoC Program funding and is eligible to apply for funding again in the upcoming competition. HUD's intent is to continue to fund projects that are currently serving people to avoid having them experience homelessness again.

HUD then compares the CoC's PPRN and ARD and uses the higher of the two to determine a CoC's Final Pro Rata Need (FPRN).

HUD uses the FPRN when it calculates additional types of funding—CoC Planning grants and CoC bonus grants.

- **CoC Planning funds** are for the CoC's Collaborative Applicant to pay for staff and other costs related to operating the CoC. Based on the CoC Program Interim Rule, HUD can award up to three percent of a CoC's FPRN for a CoC Planning grant. More information about CoC planning activities is provided in the [What CoC Planning Funds Can Pay For](#) section.

Note: For CoCs that have been approved as a Unified Funding Agency (UFA), HUD can award a UFA cost grant of up to three percent of a CoC's FPRN. UFAs meet stringent financial management requirements.

- **Bonus funds** are available to any CoC, but the type of project that bonus funds can be used for is limited by the annual NOFO. Historically, HUD has made available a CoC Bonus grant that has also been based on a percent of a CoC's FPRN. For example, in the Fiscal Year 2022 CoC Program Competition, CoCs were allowed to apply for up to five percent of their FPRN. More information about bonus funds is provided in the [Bonus Funds](#) section.



Starting in 2018, Congress appropriated funds to award new projects dedicated to serve survivors of domestic violence, dating violence, and stalking. These funds are referred to as **DV Bonus funds**. HUD outlined in each CoC Program NOFO that those funds are based on a percent of the CoC's PPRN, not FPRN. For example, in the Fiscal Year (FY) 2022 CoC Program Competition, CoCs were allowed to apply for up to 10 percent of their PPRN.

At the start of each CoC Program Competition, HUD publishes each CoC's PPRN and ARD, as well as the maximum amounts for CoC Planning, CoC Bonus, and DV Bonus funds. Review the [FY 2022 CoC Estimated Annual Renewal Demand Report](#) as an example; it is published annually on the [CoC Program Competition | HUD.gov](#) page.

Why are some CoC FPRN amounts based on PPRN and others based on ARD?

- The PPRN amount is typically higher than the ARD amount for a CoC that does not have many projects. The formula calculates a dollar amount for the PPRN, but over the years, the CoC has not been awarded many projects. Without many projects, the CoC has a low ARD.
- The ARD amount is typically higher than the PPRN amount for a CoC that has many existing projects. Even though the formula calculates a dollar amount for the PPRN, the CoC has been able to increase the number of projects in its geographic area through [bonus funds](#).

Why does this matter?

- HUD limits each CoC based on their existing projects and the amount of bonus and CoC Planning fundings that it can apply for.
- It calculates the limit as a percentage of FPRN.
- If the percentage was based only on ARD, the CoCs with low ARDs would be eligible for a very small amount of funds. The PPRN enables them to apply for a higher amount for bonus and CoC Planning funds.

Does a CoC have a permanent geographic area?

After a CoC is established, it generally does not change its geography. However, there are times when CoCs change their geographic boundaries. Most commonly, CoCs decide to merge to form a larger CoC (i.e., CoC merger). In rare circumstances, partners in a CoC decide to split away from each other to create a new CoC (i.e., CoC split). CoC mergers and splits affect the assignment of geographic areas (and their geographic codes and assigned PPRN), as well as the projects in the geographic areas. If you are participating in the CoC Program as part of an existing CoC, and you are considering a CoC split to establish a new CoC, please [contact HUD](#). HUD wants to assist Tribes and TDHEs navigate this process.

When navigating whether to split from a CoC to form a new CoC, please [contact HUD](#) to discuss how to move forward.

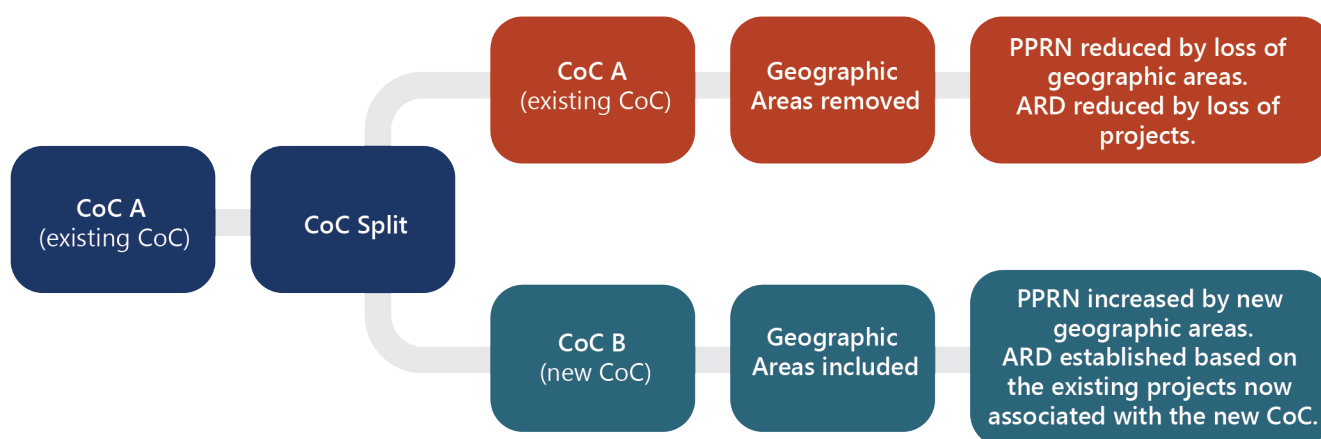
If a Tribal community chooses to participate in the CoC Program and establish a new CoC, it can start with the AIAN codes. HUD has matched existing AIAN codes with CoC Program geographic areas and codes. The PPRN amounts associated with them are determined by ONAP using the NAHASDA formula.



Tribes and TDHEs that want to work with an existing CoC should document the relationship through a Tribal resolution letter. The purpose of the letter is to respect the role of the Tribe in the CoC and to ensure that they are not being included in a CoC without the awareness and consent of the Tribe.

If a Tribe or TDHE is currently participating in an existing CoC and decides to separate from the CoC, the new CoC and the existing CoC that is newly changed will both be affected. The PPRN amount for the existing CoC will be reduced to reflect the loss of geocodes associated with the change. The two CoCs will negotiate what, if any, projects will be affected by the change. If projects move from the existing CoC to the new CoC, this change will affect the ARD for each CoC by lowering the ARD for the existing CoC and establishing the ARD for the new CoC.

The flowchart represents one scenario of a CoC split.



Evaluate Two Paths

The information you now have about the CoC Program funding process will enable you to determine how much funding might be available to your community. The resource continues with scenarios and worksheets that follow two paths.

- Path 1 focuses on organizations that join an existing CoC to apply for funding to support housing and homeless service activities.
- Path 2 focuses on organizations that choose to establish a new CoC to support housing and homeless service activities.

Tribal communities can identify their location in relation to existing CoCs using the following resources:

- The [Tribal CoC Intersection](#) map identifies where there is overlap between Tribal lands and Continuum of Care areas.
- The [FY2021 National CoC Boundaries Poster Map](#) depicts each CoC and its boundaries at the county level, as well as areas that are not part of any CoC, although it does not specifically identify Tribal land.
- Each CoC has a contact information page on the HUD Exchange, which includes a "jurisdiction map." A Tribal community can review the list of CoCs in a state or metropolitan area and review the CoC's boundaries. Review the [Grantee Contact Information - HUD Exchange](#) page.



Going forward, you can consider which path better meets the needs of your community. Whichever path you choose now does not need to be permanent. Selecting path 1 will not prevent you from selecting path 2 in the future. Likewise, if you decide later that path 2 is not the desired path, you can change your focus and connect with an existing CoC.



Path 1: Join an Existing CoC and Apply as a Recipient for Funding

Each CoC has a limit on the amount of funding for which it can apply. In other words, there is a limit on the total dollar amount available for the entire CoC based on the total inventory of projects that are eligible to be renewed in a particular year.

In addition, there is a limited amount of funding for new projects, and a new project may be scored on criteria for which a Tribe or TDHE has no historical data. These could be project outcome measures that Tribes and TDHEs have not tracked yet, CoC participation requirements, and/or data collection requirements. However, these are temporary barriers and joining an existing CoC should be viewed as a long-term undertaking.

How does an existing CoC submit an application for a new project?

A CoC is required to have (1) governance documents that include information about its policies and procedures for establishing performance measures and targets, as well as the metrics for evaluating projects and (2) a documented process for reviewing applications and making decisions that are transparent to everyone in the community and applied equally to all organizations that want to apply for funding. These requirements are intended to protect organizations seeking funds from unfair decisions that might restrict their funding requests. Organizations that want to submit a project application to an existing CoC should review these documents to understand the process and how decisions are made.

When a CoC receives an application for a project that has not been funded by the CoC Program before (referred to as a “new project”), it has a couple options for how to fund the project:

- Reallocation
- Bonus Funds

Reallocation

A CoC can decide it will not submit a “renewal project application” (this term refers to an existing project that is eligible for renewal) and instead use the funds to submit a new project application. This process is called reallocation because it reallocates existing funds from the renewing project to one or more new projects. For example, if a CoC decides it will not fund an existing project that has a budget of \$100,000 it can reallocate that \$100,000 to apply for one or more projects that amount to \$100,000. Note that in recent CoC Program competitions HUD has allowed CoCs to combine the reallocated amounts with CoC Bonus amounts projects to apply for larger projects. Using the example above, if



the CoC had an eligible bonus amount of \$50,000 in addition to the \$100,000 reallocation, they can combine the funds to apply for a single project with a budget of \$150,000.

Any time a CoC reallocates funding, the process for making this decision should be based on performance measures (i.e., whether the project achieved its goals) and community needs (i.e., whether the project addresses a community need). If a CoC has projects that are performing well and meet the needs of people experiencing homelessness in the community, it is unlikely to reallocate funds from those projects, which leaves even less potential funding for new projects.

Bonus Funds

The [CoC Program Interim Rule](#) allows HUD “to provide a bonus to geographic areas for activities that have proven to be effective in reducing homelessness generally or for specific subpopulations listed in the [Notice of Funding Opportunity (NOFO)] or achieving homeless prevention and independent living goals established in the [NOFO] and to meet policy priorities set in the [NOFO].”

FY 2022 CoC Program Competition NOFA Bonus Funds examples

CoC Bonus Funds = 5% of FPRN

DV Bonus Funds = 10% of PPRN, with
some minimum and maximum
limitations

Bonus funds enable CoCs to apply for new projects without reallocating funds from existing projects. They are typically designated for specific types of projects and are highly competitive.

There are typically two types of bonus funds:

- **CoC Bonus Funds.** These funds are not limited to a particular group of people experiencing homelessness, but there are requirements related to the activities that can be funded.
- **DV Bonus Funds.** “DV Bonus” is a term used for the “Domestic Violence, Dating Violence, Sexual Assault, and Stalking Bonus.” A project funded with DV Bonus funds is a new project that is dedicated to survivors of domestic violence, dating violence, sexual assault, or stalking who meet a specific definition of homelessness. There are also requirements related to the activities that can be funded.

Each NOFO provides information explaining how bonus funds will be awarded. All projects must pass eligibility and quality thresholds, but whether a project is awarded bonus funds is also contingent on the CoC’s application score and how the CoC ranked the project in the list of applications that it selects for submission to HUD.

Potential Amount Available for New Projects in an Existing CoC

Organizations interested in joining an existing CoC can use publicly available information to identify the funds that were available in a recent CoC Program competition. In conjunction with the annual CoC Program competition, HUD publishes an Estimated ARD Amount Report, which contains the PPRN and estimated ARD amounts for each CoC for a given year. Review the [FY 2022 CoC Estimated Annual Renewal Demand Report](#) as an example; it is published annually on the [CoC Program Competition | HUD.gov](#) page.



Below are two examples of existing CoCs and their different funding amounts.

Funding Element	Calculation	Example #1 Amount	Example #2 Amount
PPRN	Total amount calculated for each geographic area in the CoC	\$4,000,000	\$700,000
Estimated ARD	Total budget value for all existing projects in the CoC eligible for renewal (maximum amount available for reallocation)	\$5,000,000	\$500,000
FPRN	The higher of PPRN or ARD Example 1: Estimated ARD is higher than PPRN Example 2: PPRN is higher than estimated ARD	\$5,000,000	\$700,000
CoC Bonus	Percentage of FPRN (5% of FPRN) *	\$250,000	\$35,000
DV Bonus	Percentage of PPRN (10% of PPRN, with some minimum and maximum limitations) **	\$400,000	\$70,000
The following is the maximum funding potentially available for new projects.			
Reallocation	Based on estimated ARD	\$5,000,000	\$500,000
CoC Bonus		\$250,000	\$35,000
DV Bonus		\$400,000	\$70,000
Total	Reallocation + CoC Bonus + DV Bonus	\$5,650,000	\$605,000

* The CoC Bonus fund calculation is identified in the annual NOFO. Based on the FY 2022 NOFO, a CoC could apply for up to 5% of its FPRN to create one or more new CoC Bonus projects.

** The DV Bonus funds calculation is identified in the annual NOFO. Based on the FY 2022 NOFO, a CoC could apply for up to 10% of its PPRN to create one or more new DV Bonus projects; this amount is limited to a:

(1) a minimum of \$50,000 if 10% of the CoC's PPRN is less than \$50,000; or

(2) maximum of \$5 million if 10% of the CoC's PPRN is more than \$5 million.



Because the options for applying for a new project are limited, the amount of funding for a new project is limited by what the CoC is able and willing to take away from other projects and what the CoC is able and willing to submit through the bonus funds opportunity. Often, a CoC may elect to reallocate funds from only one or two existing projects to apply for a new project. Additionally, bonus funds are highly competitive and must meet specific criteria published in the annual NOFO.

The only way to identify a specific funding amount that might be available for new projects is to talk with the CoC's Collaborative Applicant. CoCs typically detail their reallocation policy in their local Request for Proposals (RFPs), so Tribal communities could review a prior year's RFP to see how the CoC approaches reallocation.

When ready, contact the CoC's Collaborative Applicant identified on the [Grantee Contact Information – HUD Exchange](#) page.

If you would feel more comfortable, first contact the local HUD Field Office, which can connect you with a local CoC. [Local Offices | HUD.gov](#)



Worksheet 1: Path 1: Assess Potential Funding Available for New Projects in an Existing CoC

Tribes and TDHEs can use this worksheet to determine the potential funding available for an existing CoC and assess the potential amount available for new projects.

To complete the worksheet, use the most recent Estimated ARD Amount Report, which contains the PPRN and estimated ARD amounts for each CoC for a given year. It is published annually on the [CoC Program Competition | HUD.gov](#) page.

Review the [FY 2022 CoC Estimated Annual Renewal Demand Report](#) as an example you can use for this worksheet. The calculation percentages in this worksheet are based on the FY 2022 CoC Program NOFO. If you are considering applying for funds during an upcoming CoC Program competition, please confirm the calculation percentages for CoC Bonus and DV Bonus funds in that year's NOFO.

Remember to confirm the calculation percentages in the CoC Program NOFO for the year during which you are applying for funds.

Instructions

- In the first field before the table:
 - Enter the CoC Number for the CoC you are considering joining
- In the table, for each Funding Element, enter the corresponding dollar amount in the "Amount" column:
 - PPRN: Enter the PPRN value
 - Estimated ARD: Enter the value of the Estimated ARD
 - FPRN: Enter the higher value from the two rows (PPRN or Estimated ARD)
 - CoC Bonus: Multiply the FPRN value by .05 and enter the value
 - DV Bonus: Multiply the PPRN value by .10 and enter the value

Reminder: Each CoC is eligible to apply for a minimum DV Bonus amount. If 10% of the CoC's PPRN is less than \$50,000, enter the DV Bonus amount as \$50,000.
- Under the heading for the maximum funding potentially available for new projects:
 - Reallocation: The table auto-populates the estimated ARD
 - CoC Bonus: The table auto-populates CoC Bonus
 - DV Bonus: The table auto-populates DV Bonus
 - Total: The table auto-calculates the total reallocation, CoC Bonus, and DV Bonus

The "Total" is the maximum amount a CoC has potentially available for new projects.

Keep in mind that the available amount for reallocation in reality is much smaller and depends on local needs and how the projects are performing. Often, a CoC may elect to reallocate funds from only one or two existing projects to apply for a new project.



The bonus funds are designated for new projects, but they must provide specific types of housing and supportive services for specific populations, as described in the annual NOFO. These funds are highly competitive.

CoC Number:

Funding Element		Calculation	Amount
PPRN	Total amount calculated for each geographic area in the CoC		\$ <div></div>
Estimated ARD	Total budget value for all existing projects in the CoC eligible for renewal (maximum amount available for reallocation)		\$ <div></div>
FPRN	The higher of PPRN or estimated ARD		\$ <div></div>
CoC Bonus	Percentage of FPRN (5% of FPRN)		\$ <div></div>
DV Bonus	Percentage of PPRN (10% of PPRN) If 10% of PPRN is less than \$50,000, enter \$50,000.		\$ <div></div>
The following is the maximum funding potentially available for new projects.			
Reallocation*	(estimated ARD)		\$ <div></div>
CoC Bonus			\$ <div></div>
DV Bonus			\$ <div></div>
Total	Reallocation + CoC Bonus + DV Bonus		\$ 0

* In practice, the amount of funding reallocated is lower than the amount available for reallocation.



Path 2: Establish a New CoC for a Tribal Community

Establishing and operating a CoC is a long-term process that involves many areas of responsibility, but a Tribe or THDE may determine that this option is the best way to meet their community needs.

Even though a new CoC does not have a portfolio of CoC projects (no ARD), it can apply for a CoC Planning grant and any bonus projects outlined in the annual NOFO.

The Collaborative Applicant—the organization selected by the CoC Board to manage tasks associated with operating a CoC—is the only organization that can apply for a CoC Planning grant. Bonus funds are available for new projects that meet the required project eligibility and scoring criteria.

What CoC Planning Funds Can Pay For

The CoC Planning grant is used to pay for staff and other costs related to establishing and operating the CoC. Many of the activities are listed here:

- Coordinating with organizations across the CoC that serve homeless individuals and families
- Developing a CoC housing and service system
- Evaluating the outcomes of projects with CoC Program funds (i.e., evaluating performance)
- Monitoring recipients and enforcing compliance with program requirements
- Preparing and submitting applications to HUD on behalf of the CoC membership
- Locating and counting the number of people experiencing homelessness and/or housing insecurity

Calculating the Amount of CoC Planning Funds

After HUD calculates PPRN and ARD for each CoC, the higher amount is identified as the FPRN. HUD then calculates a percentage of FPRN (usually 3%) to identify the maximum CoC Planning grant amount. HUD publishes each CoC's PPRN, ARD, and Planning grant amounts, as well as the maximum amounts available for any bonus funding for every competition. Because the CoC Planning grant amount is calculated using a percentage, the amount is not the same for each Collaborative Applicant in all CoCs. A CoC responsible for many geographic areas and many projects has a larger CoC Planning grant than a CoC responsible for fewer geographic areas and fewer projects. Nevertheless, the responsibilities for each CoC are the same.

Typically, the CoC Planning grant amount is not enough to cover all costs, so the Collaborative Applicant will need supplementary funding.



Potential Funding Available for a New CoC

Below are examples of two new CoCs with varying PPRN amounts. The scenarios do not include ARD because a new CoC does not have an inventory of projects.

A new CoC is likely to receive a CoC Planning grant; however, even though it is eligible to apply for bonus funds, a new CoC typically cannot meet the threshold for the NOFO's scoring criteria because it does not have performance data.

		Example #1: PPRN equals \$90,000	Example #2: PPRN equals \$10,000
Funding Element	Calculation	Amount	Amount
PPRN	Total amount calculated for each geographic area in the CoC	\$90,000	\$10,000
FPRN	Equal to PPRN (FPRN is defined as the higher of PPRN or ARD; a new CoC has \$0 ARD)	\$90,000	\$10,000
CoC Bonus	Percentage of FPRN (5% of FPRN) *	\$4,500	\$500
DV Bonus	Percentage of PPRN (10% of PPRN) If 10% of PPRN is less than \$50,000, enter \$50,000. **	\$50,000	\$50,000
CoC Planning	Percentage of FPRN (3% of FPRN) (or 1,250,000, whichever is less)	\$2,700	\$300
The following is the maximum funding available for a CoC Planning grant.			
Total CoC Planning funds		\$2,700	\$300
The following is the maximum funding available for new projects.			
CoC Bonus		\$4,500	\$500
DV Bonus		\$50,000	\$50,000
Total Bonus funds	CoC Bonus + DV Bonus	\$54,500	\$50,500

* The CoC Bonus fund calculation is identified in the annual NOFO. Based on the FY 2022 NOFO, a CoC could apply for up to 5% of its FPRN to create one or more new CoC Bonus projects.

** The DV Bonus funds calculation is identified in the annual NOFO. Based on the FY 2022 NOFO, a CoC could apply for up to 10% of its PPRN to create one or more new DV Bonus projects; this amount is limited to a:

- (1) a minimum of \$50,000 if 10% of the CoC's PPRN is less than \$50,000; or
- (2) maximum of \$5 million if 10% of the CoC's PPRN is more than \$5 million.



Worksheet 2: Path 2: Assess Potential Funding Available for a New CoC

Tribes and TDHEs can use this worksheet to identify the potential funding amounts available should they consider establishing and operating a new CoC.

To complete the worksheet, use the most recent CoC Program Geographic Code Report, which contains the PPRN amount(s) associated with the American Indian and Alaska Native (AIAN) code(s) you are including in your new CoC. It is published annually on the [CoC Program Competition | HUD.gov](#) page.

Review the [FY 2022 CoC Geographic Code Report](#) as an example you can use for Table 1.

Instructions: Table 1: Identify AIAN Codes and PPRN Amounts

In Table 1, enter the following information:

- In the "AIAN Codes" column, identify the AIAN codes that you intend to include in your new CoC
- In the "PPRN Amount" column, identify the associated PPRN amounts for each AIAN code

Table 1: Identify AIAN Codes and PPRN Amounts

[illegible]



Instructions: Table 2: Identify Total Potential Funding for a New CoC

- In Table 2, for each Funding Element, enter the corresponding dollar amount in the "Amount" column:
 - PPRN: Calculate and enter the total PPRN amount for all AIAN codes
 - FPRN: Enter the total PPRN amount (Remember that new CoCs do not have ARD)
 - CoC Bonus: Multiply the FPRN by .05 and enter the value
 - DV Bonus: Multiply the PPRN amount by .10 and enter the value

Reminder: Each CoC is eligible to apply for a minimum DV Bonus amount. If 10% of the CoC's PPRN is less than \$50,000, enter the DV Bonus amount as \$50,000.

 - CoC Planning: Multiply the FPRN by .03 and enter the value
- Under the heading for the maximum funding available for CoC Planning funds:
 - Total CoC Planning funds: The table auto-populates CoC Planning
- Under the heading for the maximum funding available for new projects:
 - CoC Bonus: The table auto-populates CoC Bonus
 - DV Bonus: The table auto-populates DV Bonus
 - Total Bonus funds: The table auto-calculates the total bonus amount

The "Total CoC Planning funds" amount is the maximum amount a CoC's Collaborative Applicant would be awarded to fulfill its responsibilities and conduct the eligible CoC planning activities. A new Collaborative Applicant would need additional funds to accomplish these requirements and activities.

The "Total Bonus funds" amount is the maximum amount available to fund housing and homeless services projects in the CoC. These funds are highly competitive, and whether a project is awarded bonus funds also depends on a CoC's application score, which is largely based on performance.


Table 2: Identify Total Potential Funding for a New CoC

Note that the calculation percentages in this worksheet are based on the FY 2022 CoC Program NOFO. If you are considering applying for funds during an upcoming CoC Program competition, please confirm the calculation percentages for CoC Planning, CoC Bonus, and DV Bonus funds in that year's NOFO.

Remember to confirm the calculation percentages in the CoC Program NOFO for the year during which you are applying for funds.

Funding Element		Calculation	Amount
PPRN		Calculate the total PPRN for all AIAN codes from table above	\$ <input type="text"/>
FPRN		Equal to PPRN	\$ <input type="text"/>
CoC Bonus		Percentage of FPRN (5% x FPRN)	\$ <input type="text"/>
DV Bonus		Percentage of PPRN (10% of PPRN) If 10% of PPRN is less than \$50,000, enter \$50,000,	\$ <input type="text"/>
CoC Planning		Percentage of FPRN (3% x FPRN) (or \$1,250,000; whichever is less)	\$ <input type="text"/>
The following is the maximum funding available for a CoC Planning grant.			
Total CoC Planning funds			\$ <input type="text"/>
The following is the maximum funding available for new projects.			
CoC Bonus			\$ <input type="text"/>
DV Bonus			\$ <input type="text"/>
Total Bonus funds	CoC Bonus + DV Bonus		\$ <input type="text" value="0"/>



Worksheet 3: Assess the Amount Available Together with the Tribal Community Activities

Now that you have reviewed Paths 1 and 2 and completed the accompanying worksheets, please use the discussion questions in Worksheet 3 to assist in making a decision about which path will be best for your community. As a reminder:

- **Path 1: Joining an Existing CoC.** New projects could potentially be added each year through reallocation or bonus funds. When CoCs are awarded projects with bonus funds, the CoC's ARD increases. Over time, an existing CoC could expand its inventory of projects.
- **Path 2: Establishing a New CoC.** New projects could potentially be added each year through bonus funds. When CoCs are awarded projects with bonus funds, the CoC's ARD increases. Over time, a new CoC could build an inventory of projects.

Path 1 Considerations

Will Path 1 provide enough potential project funding to support the activities your community needs to prevent and end homelessness? *

☐ Yes *If yes, continue to the [CoC Program Participation Decision and Assessment](#) resource.*

Keep in mind: If you answer yes, a key factor in whether you receive some of the funding is whether your projects are prioritized within the existing CoC.

☐ No *If no, with this response, you may have determined that you do not want to participate in the CoC Program.*

If no, consider whether you want to continue to the questions in Path 2, if you have not done so already.



Path 2 Considerations

Will Path 2 provide enough potential project funding to support the activities your community needs to prevent and end homelessness? *

☐ Yes

☐ No

For either response, continue to the CoC Planning funding question.

Keep in mind: While it is unlikely the new CoC would receive any project funding, Tribes and TDHEs could consider a long-term goal of building up the new CoC's inventory of projects.

Will Path 2 provide enough funding through a CoC Planning grant to fulfill the regulatory requirements associated with establishing and operating a CoC. **

☐ Yes *If yes, continue to the [CoC Program Participation Decision and Assessment](#) resource.*

☐ No *If no, with this response, you may have determined that you do not want to participate in the CoC Program.*

If no, consider whether you want to continue to the questions in Path 1, if you have not done so already.

*To help you consider whether Paths 1 or 2 will provide enough project funding to support the activities your community needs to prevent and end homelessness, the [Connecting Community Activities and CoC Program Activities](#) resource includes worksheets to help Tribes and TDHEs identify and prioritize the housing and homeless services activities they want in their community.

**To help you consider whether the CoC Planning grant is sufficient to fulfill the regulatory requirements associated with establishing and operating a CoC, the [CoC Program Recipient and CoC Roles](#) resource describes the CoC responsibilities in more detail.



Next Steps

Now that you have a better understanding of the CoC Program funding process and have undertaken the worksheets to calculate the amount of funding that is potentially available, you may already know whether you want to participate in the CoC Program. If you have decided not to participate, we thank you for considering the CoC Program and welcome you to review these resources again in the future if you are interested.

If you are still considering participating, the [CoC Program Series for Tribal Communities and Organizations New to the CoC Program](#) has been designed first to describe a [CoC Program Participation Decision-Making Approach](#) centered around the program's activities, roles, and potential funding. Then, it offers resources about those specific topics, with information and worksheets that lay the foundation for using the [CoC Program Participation Decision and Assessment](#) resource to decide whether you will be [Continuing the CoC Program Paths](#).


If you have reviewed the resources in the recommended order, you are ready to answer the questions in the [CoC Program Participation Decision and Assessment](#) resource. The questions reflect the decision-making approach centered around activities, roles, and funding. They help you consider what you have learned and decide whether you want to participate, and if so, how—by joining an existing CoC or establishing a new CoC.



Participation Decision and Assessment



Tribes and TDHEs can discuss questions focused on participating in the CoC Program and choosing a path to join an existing CoC or establish a new CoC.



Continue the CoC Program Paths



Tribes and TDHEs can review the suggested activities for pursuing their chosen CoC Program path.

Ask-a-Question



If you would like to ask a question, please submit your question through the above portal.

Request Assistance



If you would like more in-depth assistance about the CoC Program, please request technical assistance through the above portal.



If you would like to connect with HUD staff, contact information is here: [HUD's 10 Field Offices](#) and [HUD's 6 ONAP Area Offices](#)

This material is based upon work supported, in whole or in part, by Federal award number C-20-TA-VA-0011 awarded to ICF by the U.S. Department of Housing and Urban Development. The substance and findings of the work are dedicated to the public. Neither the United States Government, nor any of its employees, makes any warranty, express or implied, or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus, product, or process disclosed or represents that its use would not infringe privately-owned rights. Reference herein to any individuals, agencies, companies, products, process, services, service by trade name, trademark, manufacturer, or otherwise does not constitute or imply an endorsement, recommendation, or favoring by the author(s), contributor(s), the U.S. Government or any agency thereof. Opinions contained herein are those of the author(s) and do not necessarily reflect the official position of, or a position that is endorsed by, HUD or any Federal agency.



NorCal Continuum of Care

Analysis of CoC Application Debriefs
Competition Years 2018-2024 (no competition held 2020)
Last Update: August 12, 2024

Compare columns D through J to see how things have changed in working and points); note that as of August 12th I'm unable to have the point totals match HUD's, more information should be available at the NOFO Webinar August 13th

Note: between NOFO years there are new federal priorities published which may result in rewordings or responses being dropped/added altogether (which makes this analysis somewhat

Response ID(s)

1D-2. & 4A-2 Housing First - Lowering Barriers to Entry and Adherence
1D-2a. Project Evaluation for Housing First Compliance
1D-3 Street Outreach Scope & Coverage
k. Criminalization (new 2024)
f. Addressing Needs of LGBTQ Individuals (new 2024)
h. Transitioning from Public Systems Experiencing Homelessness (new 2024)
c. Ensuring Families are not Separated (new 2024)
d. CoC Collaboration Related to Children and Youth (revised 2024)
1D-5. RRH Beds as reported in HIC (looking for increase)
1D-7. Increased capacity for non-congregate sheltering
1D-8. & a. Partnerships with Public Health Agencies to prevent infectious disease
1D-10 a-d. Promoting Racial Equity Conduct Assessment
1D-11 a-c. Involvement and participation of persons with lived experience
1E-2. 1E-2b & 1E-2b - Project Review & Ranking Process Used
1E-2. Severity of needs and vulnerabilities taken into consideration during assessment
2A-5. Bed Coverage Rate using HIC and HMIS (later comparable db)
2A-6. LSA Submission to HUD by deadline
2C-1. Reduction in number of first time homeless
5.a Reducing the Number of Homeless Individuals and Families (new 2024)
2C-2. & 3A-2. Length of Time Homeless- CoC Strategy to Reduce Length of Stay
2C-3. Exits to Perm Housing Destinations/Retention of Perm Housing - CoC
2C-4. & 3A-4 Returns to Homelessness - CoC's Strategy to Reduce Rate of Return
2C-5 & 3A-5. Increasing Employment Cash Income - CoC's Strategy
3A-1 & 3A-3. First Time Homeless as reported in HDX and Strategy
3A-3. Successful Perm Housing Placement and Retention
3A-6. SPM's submitted on time with good data quality
3B-2. Strategy to Rapidly ReHouse
4A.2. Lowering Barriers to Data Entry (maps somewhat to HMIS)
Overall Scores as Percent of Total

		2024			2023			2022			2021			2019			2018		
NOFO Section '22	2024 Ref	Max Points	C Received	Poi Percent Avail	Max Points	Received	P Percent Avail	Max Points	CoC Received	Percent Avail	Max Point: CoC Received	Percent Avail	Max Point: CoC Received	Percent Avail	Max Point: CoC Received	Percent Avail	Max Points	CoC Received	Percent Avail
VII.B.1.i	(i)	10	0	0%	10	8.5	85%	10	8	80%	10	8	80%				7	0	0%
VII.B.1.j	(j)	3	0	0%	3	0	0%	3	0	0%	3	0	0%	3	0	0%			
n/a	(k)	3	0	0%															
n/a	(f)	6	0	0%															
n/a	(h)	2	0	0%															
n/a	(c)	2	0	0%															
n/a	(d)	3	0	0%															
VII.B.1.1	(i)	9	0	0%	9	0	0%	10	10	100%	10	0	0%	10	0	0%	10	10	100%
VII.B.1.n	n/a	0	0	0%	1	1	100%	1	1	100%									
VII.B.1.o	(g) & 6. a&b	24	0	0%	5	5	100%	5	0	0%	21.5	19.5	91%						
VII.B.1.q	(p)	6	0	0%	7	6.5	93%	7	4.5	64%	7	5.5	79%						
VII.B.1.r	(q)	5	0	0%	5	3.5	70%	3	1.5	50%									
VII.B.1.r	2.a & b.	13	0	0%	21	16	76%	21	19	90%	22	0	0%	18	15	83%	18	17	94%
n/a	n/a													4	2	50%	4	2	50%
VII.B.3.c	(e) DV Needs	5	0	0%	4	0.5	13%	4	0	0%	6	1.5	25%	6	0.5	8%	6	0.5	8%
VII.B.3.e	3.d 9 (in HMIS)	2	0	0%	2	1	50%	2	2	100%	2	2	100%						
VII.B.5.c	5.a & b	0	0	#DIV/0!	3	2	67%	3	3	100%	3	1	33%						
n/a	5a.	12	0	0%															
VII.B.5.c	5.c	13	0	0%	13	13	100%	13	5	38%	6	6	100%	14	0	0%	14	3	21%
VII.B.5.d	5.d	13	0	0%	13	5	38%	13	5	38%	5	3	60%						
VII.B.5.e	5e.	8	0	0%	8	5	63%	8	7	88%	4	3	75%	8	2	25%	8	6	75%
VII.B.5.f	5.f	7	0	0%	7	7	100%	7	2.5	36%	4	2	50%	15	4.5	30%	4	0	0%
Section Numbers Not Available																	3	1	33%
																	11	1	9%
																	6	6	100%
																	1	1	100%
																	7	7	100%
		146	0	0%	111	74	67%	110	68.5	62%	103.5	51.5	50%	106	40	38%	94	56	60%

Scoring Summary

1.B & Part 1 Coordination & Engagement Inclusive Structure
1C. Coordination with Federal, State Local Private
1D. Coordination & Engagement with Federal, State, Local Other
1D. Addressing COVID 19 in the Geographic area
1E. Project Capacity Review and Ranking
2.c Comparable Database to Evaluate DV providers (new 2024)
2A. & Part 3 HMIS Implementation including data collection and quality
2B. Point in Time Count
2C. & Part 3 System Performance
3A. Coordination with Housing and Healthcare
Part 4 Cross Cutting Policies
5. Performance and Strategic Planning

	2024 Ref																		
Reference Numbers Not Reflected on Debriefing Sheets	(1,2,3,4 now split)	5	0	0%	5	4	80%	5	3.5	70%	74.5	40	54%	56	21.5	38%	52	35.25	68%
	(b and other)	2	0	0%	29	16.5	57%	29	17	59%									
	(b)	0	0	#DIV/0!	51	33.5	66%	49	30	61%									
	n/a			#DIV/0!															
	above	0	0	#DIV/0!	27	21	78%	30	25.5	85%	21.5	19.5		29	23.5	81%			
	2.c	1	0	0%															
	3. a,b, c,d.	9	0	0%	9	3.5	39%	9	4	44%	30	6	20%	9	3	33%	49	14.5	30%
	4.a & b	5	0	0%	5	3	60%	5	4	80%	11	5.5	50%	6	2.25	38%			
	Part 5 in 2024	0	0	#DIV/0!	60	36	60%	59	29.5	50%	3	2	67%	60	13	22%	77	38.5	50%
		0	0	#DIV/0!	14	0	0%	14	0	0%	23	15	65%						
		22	0	0%	200	117.5	59%	200	113.5	57%	173	88	51%	200	93.25	47%	200	100.25	50%

Overall Scores for all CoC's

Highest Score for Any CoC	0			185.5		188.75		168.5		186.5		190
Lowest Score for Any CoC	0			54.5		53.5		60.25		37.25		47.75
Median Score for all CoC's	0			151.5		154.5		143		150.5		160
Weighted Mean Score	0			0		162.25		155.5		157		166.75
Norcal as Percent of Median	#DIV/0!			78%		73%		62%		62%		63%

Norcal had their highest percent of median since 2018 on the 2023 application

Shasta CoC Competition ARD Analysis 2018 to 2024 noting ARD n

do percent

ARD (Annual Renewal Demand Amount)

	2024	2023	2022	2021	2020	2019	2018
NOFO Publication Date	7/31/2024	07/05/23	08/01/22	07/01/21			
Collaborative Application Due Date	#####	09/28/23	09/30/22	check			
Days to complete	91	85	60	#VALUE!			
Grant Year Applicability	25-26	24-25	23-24	22-23		20-21	19-20
Federal NOFO Amount	\$ -	\$ 3,134,000	\$ -	\$ 2,570,000		\$ -	\$ -
		\$81m in PSH	\$71m in PSH	\$34M in PSH			
		\$60.3 in RRH	\$62m in RRH	\$84M in RRH			
Award Breakdown		\$34.4 in Joint TH-RRH	\$18m in Joint TH-RRH			Info Not Available for these competition years	
		\$12.3M in SSO CE	\$10m in SSO CE				
		\$5.2 in HMIS	\$5m in HMIS				
NorCal Allocations							
PPRN	\$ 1,319,766	\$ 1,308,772	\$ 1,238,774		\$ 1,020,786	\$ 1,030,786	
ARD	\$ 382,631	\$ 382,631	\$ 375,347		\$ 323,603	\$ 317,347	
Tier 1	\$ 355,847	\$ 363,499	\$ 375,347		\$ 307,895	\$ 298,306	
Tier 2	\$ 26,784	\$ 19,132	\$ -		\$ 15,708	\$ 19,041	
CoC Bonus	\$ 92,384	\$ 65,439	\$ 61,939		\$ 174,296	\$ 30,905	
Other Bonus	\$ -	\$ -	\$ -		\$ -	\$ 61,509	
DV Bonus	\$ 131,977	\$ 130,877	\$ 185,816		\$ 102,079	\$ 103,015	
DV Bonus Percent	10%	10%	15%		10%	10%	
Local Match	\$ 115,999						
Tier 2 Percentages set At Risk by HUD	7.5%	5.3%	0.0%		5.1%	6.4%	
Ratio of ARD>PPRN	29%	29%	30%		32%	31%	
NorCal Award Amount	\$463,991	\$421,894	\$382,631				
Award Percent (of PPRN)	35.2%	32.2%	30.9%				
	2024	2023	2022	2021	2020	2019	2018
Planning Grant	\$ 65,988	\$ 39,263	\$ 37,163		\$ 30,624	\$ 103,015	
Planning Grant Percent of PPRN	5.0%	3.0%	3.0%		3.0%	10.0%	

	2021	2022	2023	2023
PSH	\$ 34,000,000	\$ 71,000,000	\$ 81,000,000	
RR	\$ 84,000,000	\$ 62,000,000	\$ 60,000,000	
Joint		\$ 18,000,000	\$ 35,000,000	
SSO		\$ 10,000,000	\$ 12,300,000	
HMIS		\$ 5,000,000	\$ 5,200,000	

Why CoCs Received Increased Funding?

CoCs with higher CoC Application scores:

- **Reduced homelessness** in their communities
- Used **performance criteria** to rank projects
- Used **Housing First** practices
- **Increased RRH** units
- **Reallocated** lower performing projects