**Executive Board Meeting**

**August 15, 2024 Minutes (Approved 11/21/24)**

**1:00 pm to 3:00 pm**

**777 Cypress Ave. Enterprise Conference Room**

**Redding, CA 96001**

**8/15 – Enterprise Conference Room**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/87637671260?pwd=5nbQZRAEhhHYMRgzcDxZZkIy0CDOgY.1>

Meeting ID: 87637671260

Passcode: 925375

1(669)444-9171

**Teleconference locations:**

**Sierra County Behavioral Health**

**Executive Board Members**

**Kristen Schreder,**

County of Shasta, Chair

**Maddelyn Bryan,**

County of Siskiyou, Co-Chair

**Grace Poor**

County of Lassen

**Cathy** **Rahmeyer,**

County of Plumas

**Carol Madison,**

County of Modoc

**Sheryll Prinz-McMillan,**

County of Sierra

**Michael Coats,**

County of Del Norte

**706 Mill Street**

**Loyalton, CA 9611**

**Del Norte County Health and Human Services**

**455 K Street**

**Crescent City, CA 95531**

**Teach I.N.C**

**112 E 2nd Street**

**Alturas, CA 96101**

**Lassen County Health and Social Services**

**1445 Paul Bunyan, Suite B**

**Susanville, CA 96130**

**Siskiyou County Behavioral Health**

**2060 Campus Dr.**

**Yreka, CA 96097**

**Plumas County**

**PCIRC**

**591 Main Street**

**Quincy, CA  95971**

**To Address the Board**: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to [norcal](mailto:norcal)coc@cityofredding.org that will be read into the record.

1. **Call to Order/Quorum Established/Introductions**

Executive Board Members in attendance: Chair Kristen Schreder, Maddelyn Bryan, Grace Poor, Carol Madison, and Michael Coats.

Members of the Public in attendance: Shawnna Flanigan, Nicole Smith, Scott Badger, Barry Tippin, Lesha Schaffer, Tim Danielson, Teddie Pierce, and Emily Kerr.

1. **Public Comments (limited to 3 mins. per comment)**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

No comments

1. **Action Items**
   1. **Approve asking each Advisory Board to approve the Governance Charter Committee making changes to the Governance Charter**

Requesting that each Advisory Board approves the Governance Charter Committee to update and make changes to the Governance Charter. All changes will be submitted to each Advisory Board for approval before being submitted to the Executive Board for final approval.

Shawnna Flanigan shared with the Executive Board the process for updating and amending the Governance Charter and about the new Governance Charter Committee.

Carol Madison motioned to approve asking each Advisory Board to approve the Governance Charter Committee making changes to the Governance Charter Committee. Seconded by Grace Poor. Vote taken, all approved, none opposed.

* 1. **Approve HHAP 4 NOFA Applications for Del Norte, Lassen, Plumas, and Siskiyou Counties**

Executive Board to review and approve for funding HHAP 4 NOFA Applications

Attachment A – Del Norte County

Attachment B – Lassen County

Attachment C – The Salvation Army

Attachment D – Plumas Crisis Intervention Resource Center

Attachment E – Siskiyou County

Attachment F – Youth Empowerment Siskiyou

Shawnna shared with the Executive Board the process for review of the applications and that each one met the requirements. She also shared that Shasta Advisory Board applications were not ready for approval since they were over subscribed and will need to go through the rating and Ranking process. Shawnna let the Executive Board know that Modoc County has elected that their HHAP 4 CoC allocation go to The City of Redding for Administration.

Carol Madison motioned to approve the HHAP 4 NOFA Applications for Del Norte, Lassen, Plumas, and Siskiyou Counties. Seconded by Grace Poor. Vote taken, all approved, none opposed.

* 1. **Approve nominated HMIS Committee Members selected from each Advisory Board**

Executive Board to review and approve Advisory Board nominated members for the HMIS Committee

This has been moved to the September 19th Executive Board Meeting.

* 1. **Approve setting a date and time for Executive Board Special Meeting the week of August 19th**

Schedule and Executive Board Special Meeting the week of August 19th to review and approve items for the FY 2024 HUD Application

After discussion about meeting times and date it was agreed upon to have the meeting August 22, 2024 at 1pm.

Maddelyn Bryan made a motion to approve scheduling the NorCal CoC Executive Board Special Meeting for Thursday, August 22, 2024 at 1p. Seconded by Grace Poor. Vote taken, all approved, none opposed.

1. **Presentation Collaborative Applicant – Decipher HMIS**

Teddie Pierce with Decipher HMIS presented information about the HUD Collaborative Applicant process for NorCal CoC including DV bonus funding opportunity. She shared the timeline, needs, and data associated with the application (see attachments on agenda).

1. **Discussion Items**
   1. Governance Charter updates

No new updates.

* 1. HMIS Committee Membership

No new updates, item moved to next regular meeting.

* 1. Collaborative Applicant Discussion

See Presentation for updates.

1. **Reports**
   1. City of Redding

Shawnna Flanigan shared the status of the HHAP 5 Application, Collaborative Applicant, and the need for the revised HHAP 4 County Budgets.

* 1. UWNC

Tim Danielson shared their HMIS goals and where they are with each one. Data clean up still being the priority. He also gave a shout out to Lassen for getting their all done.

* 1. PIT Administrator

PIT Committee will be discussed when the PIT Administration activities begin..

* 1. NorCal CoC Members – County Updates

Del Norte County: Michael Coats shared the status of their Project Homekey Legacy Project. They also shared their new congregate shelter and Tiny Home project should be ready in January.

Lassen County: Grace Poor shared they were awarded the Local Indigenous Needs Care Grant to start a medical respite program. They are also working on the Bridge Housing project.

Modoc County: Carol Madison shared they are also working on their Bridge Housing Grant project.

Shasta County: Emily Kerr shared they are starting work on their Bridge Housing Project.

Siskiyou County: Maddelyn Bryan shared that their No Place Like Home project is leasing up units. They are working on their Bridge Housing Grant project and that their new congregate shelter project Basecamp is moving along. She also shared that their Mobile Shower and Laundry Project is back on with a few adjustments.

1. **Discussion Items for Next Meeting**
2. **Adjournment**

Motion to adjourn made by Grace Poor, seconded by Michael Coats. Vote taken, all approved, none opposed.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the City of Redding Housing Division at (530)225-4048 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

**Next Executive Board Meetings**

**September 19, 2024 1pm – 3pm**

**Redding City Hall, Enterprise Conference Room**