



Shasta County Advisory Board of the

NorCal
Continuum of Care TM

Shasta County Advisory Board Meeting
August 13, 2024, 3:00 PM-5:00 PM
Redding City Hall - Caldwell Park Conference Room
777 Cypress Avenue, Redding, CA 96001

1. **Call to Order/Reminder of Brown Act.**
2. **Introductions/Establish Quorum.**
3. **Approval of Meeting Minutes.**
 - Board Members will review and approve minutes from the July 9, and August 6, 2024 meetings (Attachment 1-2)
4. **Public Comments (limited to 3 minutes per speaker).**
 - Members of the public will have the opportunity to address the Advisory Board on any issue within the jurisdiction of the Advisory Board. Speakers will be limited to three minutes.
5. **New Business- Action**
 - A. **Membership Applications-**
 - a. Matt Plummer (Attachment 3)
 - b. Collier Azare-Nations Finest (Attachment 4)
 - B. **Action: Allow Applicants to resubmit HHAP 4 project budgets**

Due to confusion from the July 9, 2024 Shasta Advisory meeting in regards to discussion about not exceeding the funding limit in each categories. Recommended that budget resubmission not exceed the budget presented to the Advisory Board on July 9, 2024. Set deadline for budget resubmission.
 - C. **Action: Re-Open HHAP 4 applications for the System Supports Category Only**

In the event that the Mobile Shower Laundry project is discontinued. Shasta Advisory would allow application to be submitted under the System Support Category. Set deadline for applications.
 - D. **Action: Elect members to be part of the NorCal CoC Governance Charter Sub-Committee.**

The NorCal CoC Executive Board has set up a Sub-committee to work with HUD Technical Assistance to update the NorCal CoC Governance Charter. The Executive Board is seeking members of CoC Advisory Boards to join the Sub-Committee. Next Sub-Committee Meeting is scheduled for August 29, 2024 from 2-3 via Zoom.
 - E. **Action- Form a Strategic Planning Subcommittee for the Shasta Advisory Board**

Discussion

Potential Shasta Advisory Goals

- a. Cleaning up the HMIS data by 2025 so it is accurate and up-to-date.
- b. Establishing a quarterly review of the county's Homeless Action Plan and reporting it out.
- c. Implementing a collaborative approach to the Point-in-Time (PIT) count, involving law enforcement, probation, and other key stakeholders.
- d. Conducting quarterly community engagement events, such as open houses and presentations, to educate the public and gather feedback.

6. Reports.

- A. Executive Board
- B. County/City
- C. HMIS/Coordinated Entry Administrator
- D. PIT Committee
- E. Member Announcement

7. Partner Presentations for Next Meeting.

8. Discussion Items for Next Meeting.

9. Adjournment.

Next Meetings:

Advisory Board Meeting: September, 10 2024, 3-5 pm at Caldwell Conference Room
Executive Board Meeting: August 15, 2024, 1-3:00 pm City Hall Enterprise Room
AT HOME Meeting August 28, 2024, 9:00AM, Redding City Hall Community Room



Shasta County Advisory Board of the

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Shasta County Advisory Board Meeting
July 9, 2024, 3:00pm-5:00pm
Redding City Hall – Caldwell Room
777 Cypress Avenue, Redding, CA 96001

MEETING MINUTES

Voting Members

Alvey, Rachel - One Safe Place
Christine Cage – No Boundaries
Danielson, Tim-United Way
Solso, Melissa -New Life Discovery Project Alt
Joyce, Maggie-SCOE
Kerr, Emily-HHSA
Longwell, Wendy – DAC
McDuffey, Laura-City of Redding
Benson, Rima – SCHC Alt
Preller, Megan - Ready for Life
Schaefer, Leshia - Pathways/Housing
Schreder, Kristen - Executive Board Chair
Spencer, Crystal-Faithworks
Azare, Cole - Nation's Finest Alt
Zander, Hollie - CRDC

1. Call to Order

A meeting of the Shasta Advisory Board was called to order at 3:04 p.m. by Chair Maggie Joyce. A reminder of the Brown Act was completed.

2. Introductions/Establish Quorum

Quorum was established, and the meeting was called to order.

3. Approval Meeting Minutes

Wendy Longwell made the motion to approve the meeting minutes of April 9, May 6, and June 11, 2024. Tim Danielson seconded the motion. All in favor.

4. Public Comments

Nicole Smith from City of Redding announced that 3rd round of HHIP was dispersed for permanent housing.

Leshia Schaefer announced that she is still working on the visual handouts and needs the forms back from agencies.

Announcement made by Maggie Joyce, chair, she went over the attendance policy.

5. HHAP 4 Presentation:

A. Ready for Life- Megan Preller presented and requested \$175k in Rapid Rehousing and Interim.

B. Nations Finest-Cole Azare presented and amount unknown in Rapid Rehousing.

C. No Boundaries- Christine Cage presented and requested \$180k in Interim.

- D. Pathways- Lesha Schaefer presented and requested \$140k in Interim.
- E. Mobile Shower/Laundry- Wendy Longwell and Tim Danielson presented and requested \$286k in system support.
- F. Faithworks- Crystal Spencer presented and requested \$250k in Rapid Rehousing.
- G. Good News Rescue Mission- Presenter was unable to attend but did state they would be requesting \$300k in Rapid Rehousing and Interim.

6. New Business

Action:

- A. Membership Applications-Samantha Breton (Attachment 4)-
Tim Danielson made a motion to approve Samantha's application. Christine Cage seconded the motion. All in Favor.

Discussion:

- A. HHAP 4 presentation debrief- Board discussed the presentations and amount that was oversubscribed. Next step would be Rating and Ranking. Presenters talked about lowering the requested amount in order to not be oversubscribed and all projects being funded. Not all parties agreed. There was a robust conversation.
- B. Housing Action Plan pg 29-37
- C. HHAP 5 application revisions (Attachment 5)

7. Reports

- A. Executive Board
- B. County/City
- C. HMIS/Coordinated Entry Administrator
- D. PIT Committee
- E. Member Announcement

8. Partners Presentations for Next Meeting- None

9. Discussion for next meeting- Presentations for HHAP 4 Funding

10. Adjournment

Meeting was adjourned at 5:12 p.m.



Shasta County Advisory Board of the

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Continuum of Care™

Shasta County Advisory Board Special Meeting
August 6, 2024, 2:00pm-3:00pm
Shasta County Office of Education – Upstairs Boardroom
1644 Magnolia Avenue, Redding, CA 96001

MEETING MINUTES

Voting Members

Abbott, Paul-Shasta Thrive
Alvey, Rachel - One Safe Place
Breton, Samantha – Community Member
Danielson, Tim-United Way
Joyce, Maggie-SCOE
Kerr, Emily-HHSA
McDuffey, Laura-City of Redding
Preller, Megan - Ready for Life
Schaefer, Leshia - Pathways/Housing
Sevilla, Art-Empire Recovery
Spencer, Crystal-Faithworks
Azare, Cole - Nation's Finest Art
Zander, Hollie - CRDC

1. Call to Order

A special meeting of the Shasta Advisory Board was called to order at 2:03 p.m. by Chair Maggie Joyce. A reminder of the Brown Act was completed.

2. Introductions/Establish Quorum

Quorum was established, and the meeting was called to order.

3. Public Comments

Laura McDuffey relayed a message from Nicole Smith that the Rating Ranking committee should be knowledgeable about the programs and the boards objectives.

4. New Business - Action

Discussion

Discussion. Review Projects and Process for Distributing Shasta CoC HHAP 4 funding:

The board discussed the applications that were received. Some agencies left the last meeting thinking that everyone was going to lower their ask to not oversubscribe, some did not. They pointed out that some agencies asked for more than they originally stated. Due to the overwhelming confusion among the applicants the board wants to bring this back to the next board meeting to take action to give the applicants that asked for less to be able to submit and revised budget. The board agreed, this will push out the timeline for approving applications, but Shawanna at the City stated that she has contracts prepped and will be ready to push out once she gets approval.

They discussed what guidelines the rating and ranking committee are required to use during their

review. Concerns were raised about what things could not be considered, which led to further discussion about policies and procedures. There was discussion on changing NOFA language and Governance Charter prior to the next round of funding.

Action

A. Form a Rating and Ranking Committee-

Tim Danielson made a motion to approve the Rating and Ranking Committee with the following members:

Emily Kerr, Rachel Alvey, Art Silva, Cole Azare, Paul Abbott, Maggie Joyce, Hollie Zander, and Samantha Breton.

Samantha Breton seconded the motion. All in favor.

B. Schedule the Rating and Ranking Committee Meeting- No action taken, moved to next meeting.

C. Move approved funds. If a category has funds available monies can be re-allocated between the 3 approved funding categories.-

Lesha Schaefer made a motion to approve, Cole Azare seconded the motion. 11 approved- Tim Danielson opposed the motion.

5. Partner Presentation – no discussion.

6. Discussion for next meeting- Possibility of opening up the application to any agencies that would like to apply for system support. There is a question out to HCD that the mobile shower project might not be eligible under system support, if that is the case then that funding will still be available. One suggested was to move that funding to fund other projects in Rapid Rehousing and Interim, but board stated that the mobile showers was a collaborative project that was agreed to by the board. Which agencies that would have applied for system support did not in order to allow this project to move forward. This will be an action item at next meeting, if HCD states this is not an eligible project.

7. Adjournment- Meeting adjourned at 3:00pm



Name Matt Plummer County Shasta
Phone 530-691-0434 Title _____
Email _____ Personal Email _____

Agency Name (If Applicable) _____
Membership request: ☐ Voting Member ☐ Voting Member Alternate ☒ Participant
Voting member please identify an alternate (If Applicable) _____

Please Select the Category that best defines you or your agency type. What service area, jurisdiction or special population do you represent? (Check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Local Government Staff/Officials | <input type="checkbox"/> Youth Advocates |
| <input type="checkbox"/> CDBGHOME/ESG Entitlement Jurisdiction | <input type="checkbox"/> School Administrators/Homeless Liaisons |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> CoC Funded Victim Service Providers |
| <input type="checkbox"/> Local Jail(s) | <input type="checkbox"/> Non-CoC Funded Victim Service Providers |
| <input type="checkbox"/> Hospital(s) | <input type="checkbox"/> Domestic Violence Advocates |
| <input type="checkbox"/> EMT/Crisis Response Team(s) | <input type="checkbox"/> Street Outreach Team(s) |
| <input type="checkbox"/> Mental Health Service Organizations | <input type="checkbox"/> Lesbian, Gay, Bisexual, Transgender (LGBT) |
| <input type="checkbox"/> Substance Abuse Service Organizations | <input type="checkbox"/> Advocates |
| <input type="checkbox"/> Affordable Housing Developer(s) | <input type="checkbox"/> LGBT Service Organizations |
| <input type="checkbox"/> Disability Advocates | <input type="checkbox"/> Agencies that serve survivors of human trafficking |
| <input type="checkbox"/> Public Housing Authorities | <input type="checkbox"/> Other homeless subpopulation advocates |
| <input type="checkbox"/> CoC Funded Youth Homeless Org. | <input type="checkbox"/> Homeless or Formerly Homeless Persons |
| <input type="checkbox"/> Non-CoC Funded Youth Homeless Org. | <input type="checkbox"/> Emergency shelter |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Veteran service providers and advocates |
| | <input type="checkbox"/> Locality taskforce representatives |

Please provide the mission statement of the agency/organization, for individuals, explain your interest in joining the CoC I'll be joining the Shasta County Board of Supervisors in January 2025 and reducing homelessness is one of my top 3 priorities. The County has an important role to play in this effort, but it needs a strong COC to be an effective, so I'm committed to supporting COC effectiveness & collaboration.

Describe the agencies/organization's or personal experience working to end homelessness: I was a team leader at a nonprofit consulting firm, The Bridgespan Group, that works with many organizations serving the unhoused populations. In fact, I led the team that brought light to the Community Solutions model.

What does the agency/organization or individual hope to contribute and gain by being a members of the (CoC)? : I'd love to stay up to date on what the COC is planning, helping advocate for and facilitate coordination

Statement of Commitment: By my signature below, if nominated and elected to the Continuum of Care Advisory Board, I understand that I will attend, with frequency, the Advisory Board Meetings, when scheduled. I will collaboratively participate at each meeting and will share knowledge and information freely. I may revoke my membership at any time, and acknowledge my membership may be revoked for cause, if I am not adhering to the NorCal CoC Governance Charter.

Signature: _____ Date: 8/8/2024

For additional information please see the Governance Charter and Membership Policy at https://www.co.shasta.ca.us/index/housing_index/continuum-of-care-advisory-board-meetings



Continuum of Care Membership Application

Vision for Success

The NorCal Continuum of Care (CoC) envisions a homeless response system that uses resources effectively, quickly connecting our neighbors with services to regain and retain housing or to prevent homelessness from occurring. By reducing homelessness, we will improve the quality of life and well-being of everyone in our region.

The CoC Executive Board has established Advisory Boards to include representatives from relevant stakeholders and will include a broad representation of key stakeholder groups found within the counties encompassed in the CoC as articulated in the HUD Interim Rule. Each of the counties participating in the CoC region will be responsible for forming a local Advisory Board. There may be no more than one Advisory Board per county.

Values

Our values, based on a unified and community-wide solution, will align efforts to address homelessness and mitigate the impacts it has on our communities. Together, we create an assertive, effective and strategic approach that will serve as the homeless response system.

- Healthy Communities - with a coordinated, regional response, support our most vulnerable populations in identifying housing opportunities and achieving greater dignity and self-sufficiency.
- Coordinated System of Care – a community-wide response to homelessness prioritizes the quality of life for all persons, understanding that each person has unique needs, strengths and experiences.
- Long-term Sustainability-investments in the right solutions will result in effective use of resources and significantly reduce the number of persons experiencing homelessness.

Advisory Board Membership Responsibilities

Responsibilities include providing input, expertise, and recommendations to the Board regarding all matters relating to Continuum of Care ("COC") responsibilities, policies, and procedures, including

- | | |
|---|--|
| • Strategic planning for the COC | • Community planning |
| • Coordinated entry | • Resource planning and allocation |
| • Homeless Management Information System (HMIS) | • Housing Inventory count |
| • Project compliance | • Point-In-Time count |
| • Data quality | • Coordination of COC with other community resources |
| • Training | • Establishing workgroups as needed to perform COC functions |

There are two types of members:

a. Voting Member

A Voting Member must attend regularly scheduled Advisory Board meetings and shall have one vote on all action items.

b. Participant

A Participant may participate in Advisory Board meeting discussions but do not vote on action items. There is no meeting attendance requirement for a Participant.

For additional information please see the Governance Charter and Membership Policy at
https://www.co.shasta.ca.us/index/housing_index/continuum-of-care-advisory-board-meetings

Attachment B



NorCal
Continuum of Care

Name Collier Azare County Shasta
Phone 719-287-9696 Title Outreach Specialist
Email CAzare@nationsfinest.org Personal Email Collier.Azare@gmail.com

Agency Name (If Applicable) Nation's Finest

Membership request: ☒ Voting Member ☐ Participant

Voting member please identify an alternate (If Applicable) ~~Patricia Kempley~~

Please Select the Category that best defines you or your agency type. What service area, jurisdiction or special population do you represent? (Check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Local Government Staff/Officials | <input type="checkbox"/> Youth Advocates |
| <input type="checkbox"/> CDBGHOME/ESG Entitlement Jurisdiction | <input type="checkbox"/> School Administrators/Homeless Liaisons |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> CoC Funded Victim Service Providers |
| <input type="checkbox"/> Local Jail(s) | <input type="checkbox"/> Non-CoC Funded Victim Service Providers |
| <input type="checkbox"/> Hospital(s) | <input type="checkbox"/> Domestic Violence Advocates |
| <input type="checkbox"/> EMT/Crisis Response Team(s) | <input checked="" type="checkbox"/> Street Outreach Team(s) |
| <input type="checkbox"/> Mental Health Service Organizations | <input type="checkbox"/> Lesbian, Gay, Bisexual, Transgender (LGBT) |
| <input type="checkbox"/> Substance Abuse Service Organizations | <input type="checkbox"/> Advocates |
| <input type="checkbox"/> Affordable Housing Developer(s) | <input type="checkbox"/> LBGT Service Organizations |
| <input type="checkbox"/> Disability Advocates | <input type="checkbox"/> Agencies that serve survivors of human trafficking |
| <input type="checkbox"/> Public Housing Authorities | <input type="checkbox"/> Other homeless subpopulation advocates |
| <input type="checkbox"/> CoC Funded Youth Homeless Org. | <input checked="" type="checkbox"/> Homeless or Formerly Homeless Persons |
| <input type="checkbox"/> Non-CoC Funded Youth Homeless Org. | <input type="checkbox"/> Emergency shelter |
| <input type="checkbox"/> Other: | <input checked="" type="checkbox"/> Veteran service providers and advocates |
| | <input type="checkbox"/> Locality taskforce representatives |

Please provide the mission statement of the agency/organization, for individuals, explain your interest in joining the CoC At Nation's Finest, our mission is to support America's military veterans and their families with a comprehensive approach to housing, health, and employment that helps them achieve self-sufficiency and reach their full potential. We also provide case management, behavioral health services, referral services, and more.

Describe the agencies/organization's or personal experience working to end homelessness: Primarily NF uses the SSVF and HUDVash grants to help end homelessness in the veteran community. We focus on RRH and homelessness prevention.

What does the agency/organization or individual hope to contribute and gain by being a members of the (CoC)? : Nation's Finest hopes to gain a stronger network of supporting agencies and participate in the collaborative effort that the CoC represents as all of our agencies better serve the homeless community when we collaborate and work together.

Statement of Commitment: By my signature below, if nominated and elected to the Continuum of Care Advisory Board, I understand that I will attend, with frequency, the Advisory Board Meetings, when scheduled. I will collaboratively participate at each meeting and will share knowledge and information freely. I may revoke my membership at any time, and acknowledge my membership may be revoked for cause, if I am not adhering to the NorCal CoC Governance Charter.

Signature: 

Date: 7/2/24

For additional information please see the Governance Charter and Membership Policy at https://www.co.shasta.ca.us/index/housing_index/continuum-of-care-advisory-board-meetings

