**Executive Board Meeting**

**September 19, 2024 Minutes (Approved 12/19/2024)**

**1:00 pm to 3:00 pm**

**777 Cypress Ave. Enterprise Conference Room**

**Redding, CA 96001**

**9/19 – Enterprise Conference Room**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/85471378459?pwd=oqkvypaKXAlkcyYd6Afwea2lalFALe.1>

Meeting ID: 854 7137 8459

Passcode: 795026

1(669)444-9171

**Teleconference locations:**

**Sierra County Behavioral Health**

**Executive Board Members**

**Kristen Schreder,**

County of Shasta, Chair

**Maddelyn Bryan,**

County of Siskiyou, Co-Chair

**Grace Poor**

County of Lassen

**Cathy** **Rahmeyer,**

County of Plumas

**Carol Madison,**

County of Modoc

**Sheryll Prinz-McMillan,**

County of Sierra

**Michael Coats,**

County of Del Norte

**706 Mill Street**

**Loyalton, CA 9611**

**Del Norte County Health and Human Services**

**455 K Street**

**Crescent City, CA 95531**

**Teach I.N.C**

**112 E 2nd Street**

**Alturas, CA 96101**

**Lassen County Health and Social Services**

**1445 Paul Bunyan, Suite B**

**Susanville, CA 96130**

**Siskiyou County Behavioral Health**

**2060 Campus Dr.**

**Yreka, CA 96097**

**Plumas County**

**PCIRC**

**591 Main Street**

**Quincy, CA  95971**

**To Address the Board**: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to [norcal](mailto:norcal)coc@cityofredding.org that will be read into the record.

1. **Call to Order/Quorum Established/Introductions**

Executive Board Members in attendance: Kristen Schreder, Maddelyn Bryan, Grace Poor, Cathy Rahmeyer, Carol Madison, Robert Szopa, Michael Coats.

Public in attendance: Shawnna Flanigan, Emily Kerr, Dwayne Green, Nicole Smith, Marcie Fernandez, Tim Danielson, Alicia Evans, Jeri Robertson, Lisa Sellers, Debbie Bruschi, Rebecca Peconom, Teddie Pierce, and Ryan Bonk

1. **Public Comments (limited to 3 mins. per comment)**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

No public comment

1. **Action Items**
   1. **Review and approve the NorCal CoC Structure Discussion**

Requesting each Advisory Board discuss the current structure of the seven-county CoC, during their next Advisory Board meeting. The notes from the discussion are to be provided back to the Executive Board no later than 11/30/2024.

Attachment A – NorCal CoC Structure Discussion

Shawnna Flanigan shared the updates to the NorCal CoC Structure Discussion document based on the feedback from the last meeting. Executive Board members provided additional feedback and new proposed language. After further discussion new language was agreed upon. Grace Poor made a motion to approve the NorCal CoC Structure Discussion with the edits made, seconded by Michael Coats. Vote was taken, all approved, none opposed.

* 1. **Approve the Shasta County Advisory Board recommendation for HHAP 4 Funding Awards.**

Executive Board to review and approve the Shasta County Advisory Board recommendations for HHAP 4 funding awards.

Attachment B – Shasta County HHAP 4 Awards and Rating and Ranking Recommendations

Carol Madison made a motion to approve The Shasta County Advisory Board recommendation for HHAP 4 Funding Awards, seconded by Robert Szopa. Vote taken, all approved, none opposed.

* 1. **Approve new HMIS Committee Members**

Shawnna Flanigan shared the need for additional members from each Advisory Board to have better all-around participation. Shawnna then asked each member to share the names of their newly proposed members, as requested at the last meeting.

Del Norte requested to keep the same members.

Modoc still needs to get a name of a new member. Will follow up vis email.

Sierra will have new member Robert Szopa.

Shasta will have new member Sarah Prieto.

Lassen will have two new members, Carla McDonald and Nicole Lamica. As her back up.

Siskiyou will keep same members.

Plumas will have new member Kristen Quade and Cathy as her back up.

Grace Poor motioned to approve the new members, seconded by Cathy Rahmeyer. Vote taken, all approved, none opposed.

1. **Discussion Items**
   1. Governance Charter

Shawnna Flanigan shared the need for more Governance Charter Committee members and asked if each Advisory Boards had a volunteer. Del Norte County shared Dana Gill has volunteered, and Lassen County shared that Grace Poor and Rebecca Peconom will continue to be on the committee. Sierra will be asking t their next meeting September 29th.

* 1. HMIS Committee

Tim Danielson shared a recap of the last meeting.

* 1. Collaborative Applicant

Teddie with Decipher HMIS shared updates on the Collaborative Application, including HUD CoC funding structure. The Executive Board discussed the need for a special meeting to meet the needs of the Collaborative Application requirements. They chose October 21st for the meeting.

* 1. Changes to HHAP Reporting and Funding

Shawnna Flanigan shared updates to HHAP funding and reporting requirements including monthly reporting, and the new requirements to receive the second half od HHAP funding.

1. **Reports**
   1. City of Redding

Shawnna Flanigan asked about how to best structure the All Member Meeting happening in October. The Executive Board discussed how to be sure to meet quorum for all seven counties.

* 1. UWNC

Tim Danielson shared the new HMIS Office Hours, and updates to HMIS and CE.

* 1. PIT Administrator

Ryan Bonk introduced himself and shared a recap of the first PIT meeting.

* 1. NorCal CoC Members – County Updates

Del Norte: Still in phase one of their PSH Legacy Project. The Micro village is slated to open next year.

Lassen: Their Homekey project has stalled, and they are just starting to work on their new Med respite program.

Plumas: Working with contractors for North Star Navigation Center progress. They have broken ground on their cabins.

Shasta: City of Redding is starting a Motel Conversion to become a 35-unit PSH apartments. City of Redding is also starting work on a new resiliency center. City of Redding and Shasta County are working on their Center of Hope 2 47-unit project, which should start construction in 4 months. Also working on Piper way senior housing, and a mixed use PSH for 12 units. Burney Commons is 100% leased, and Cascade Village in Shasta lake City is near completion with 48 units. The list should be opening in January.

Sierra: Robert shared that luckily the recent fire didn’t cause too much damage.

Siskiyou: They are working on their BHBH tiny housing project, and still operating their shower truck. They have also been able to set up capitalized reserve stocks for sustainability. They have started moving tenants into crossroads.

1. **Discussion Items for Next Meeting**

No discussion.

1. **Adjournment**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the City of Redding Housing Division at (530)225-4048 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

**Next Executive Board Meetings**

**October 17, 2024 1pm – 3pm (All CoC Meeting)**