**Lassen County Advisory Board Meeting Minutes**

**February 7, 2024**

**1445 Paul Bunyan St.**

**Susanville CA, 96130**

1. **Call to Order**

The meeting was called to order at 10:13 am by Krystal Dalton.

1. **Quorum Established**

Quorum was established.

Voting Members Present: Carla McDonald, Cody Evans, Krystal Dalton, and Tina Kennemore.

Non-Voting Members Present: Grace Poor, Cherish Stiles, Gaylon Norwood, Rachelle Callan, Marisela Martinez, Luke Lindenbusch

1. **Regular Meeting Agenda Approval**

Krystal Dalton requested a motion for the Agenda to be approved. Carla McDonald made a motion to approve the agenda with the changes. The motion was seconded by Tina Kennemore. Roll call vote was taken: all approved, none opposed.

1. **Approval of Meeting Minutes**

Krystal Dalton made a motion to approve the January 17, 2024 meeting minutes. The motion was seconded by Carla McDonald. Roll call vote was taken; all approved, none opposed.

1. **Public Comments (limited to three minutes per comment)**

There were none.

1. **Correspondence Received**

There was no correspondence to present.

1. **New Business/Action Items**
   * + 1. Housing Element Update

Luke and Marisela from 4 Leaf, inc., presented that the state has requirements for goals, policies, and programs to meet the need of homelessness in the Housing Element, there are also economic segments and sites that need to meet the needs of the community. Each regional need is projected and the state (HCD) ensures that the goals are consistent with the general plan. Marisela presented that the needs of the community need to be reflected in the goals set out in the Housing Element. This plan will be for 2024 through 2029. There are workshops scheduled for the public to provide feedback before being submitted for approval to HCD. The email to reach Luke and Marisela is [lassenhousingelement@4leafinc.com](mailto:lassenhousingelement@4leafinc.com).

e. Discuss Homeless Housing, Assistance Program (HHAP) Round 5

Grace Poor presented that there are three scheduled public meetings regarding the seven county Continuum of Care (CoC) and encouraged members of the board and the public to attend to provide necessary feedback.

1. **HMIS/CES Committee Updates**

There were no updates to present

1. **Point in Time (PIT) Committee Updates**

Krystal Dalton presented that the PIT Count took place and that Nicole Lamica, Housing and Grants Program Coordinator, planned and executed a successful year. Official numbers from the PIT county will take a while, but the unofficial numbers will be shared once they are received.

1. **Executive Board Updates**

There were no updates to present.

1. **General Updates** 
   1. Permanent Supportive Housing Update

Grace Poor presented that Homekey Award was received, and Lassen County Health and Social Services applied jointly with ColWest. The next meeting regarding this award is scheduled for February 13, 2024 at the Board of Supervisors Meeting. Grace Poor informed the different agencies at the advisory board that LCHSS will be reaching out to connect and collaborate assistance for college students, youth, etc.

b. Street Outreach Update

Krystal Dalton presented that this months Street Outreach will occur during the PIT Count and that planning is going well.

c. Discuss Meeting Location

Krystal Dalton discussed possible meeting locations for the Advisory Board Meetings that would work best for members and participants. Krystal Dalton requested feedback regarding what location is preferred. The members from the advisory board agreed that the 1400 Chestnut location is best and easier to access. Public Health has sign in process and it takes time to get into the meeting room. The location was easier for attendees that were coming from the Lassen County Jail or Lassen WORKs, as it was closer. The Advisory Board agreed that meeting at 1400 Chestnut would be best. Tina Kennemore stated that the meeting dates and times are scheduled on the calendar and the conference room is reserved for the meetings, on an ongoing basis.

1. **Discussion Items for Next Meeting**
2. Youth Action Board Planning Discussion- Tina Kennemore is interested, the college is interested. Krystal Dalton encouraged anyone who is interested in the planning part to reach out via email or phone call to get the YAB started.
3. **Adjournment**

Cody Evans made a motion to adjourn the meeting. Tina Kennemore seconded the motion. Roll call vote was taken: all approved, none opposed.

Meeting was adjourned at 10:42 am.