



Siskiyou County Advisory Board Special Meeting
February 19, 2024
1:30pm – 3:00pm
Red Oak Room, Behavioral Health, 2060 Campus Drive, Yreka

Teleconference locations:

Karuk Tribe
 635 Jacobs Way
 Happy Camp, CA 96039

- 1. Call to Order/Quorum Established/Introductions**
- 2. Approval of Meeting Minutes from January (Attachment A)**
 Board members will review and approve minutes from January 8, 2024.
- 3. Public Comments (limited to 3 mins. per comment)**
 Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.
- 4. Committee Updates**
 - a. Executive Board Update – Maddelyn Bryan**
 - b. HMIS/CES Committee – Maddelyn Bryan**
 - c. Governance Charter Committee - Maddelyn Bryan**
 - d. PIT Committee Update – Duane Kegg**
- 5. New Business**
 - a. Presentation; Siskiyou 2024 Annual 211 Report – Michael McNair**
 - b. Action; Approval of Switching YES's Representation (Attachment B) – Joanne Johnson**
- 6. Old Business**
 - a. Discussion; Membership Policy (Attachments C and D) – Maddelyn Bryan**
 - b. Action; Review and Appoint Positions (Current positions listed below) – Maddelyn Bryan**
 - i. Chair: Vacant (Previously Duane Kegg)**

Advisory Board Members:

Vacant

City of Yreka

Michael Aiuto

Homeless Advocate

Trish Barbieri

Social Services Division

Christina Brown

Fairchild Medical Center

Michael A McNair

United Way

Brittany Collier

Siskiyou Co. Office of Ed

Sarah Collard, Ph.D.

Health and Human Services Agency

Mark Gilman

Yreka Police Department

Steven Bryan

Community Resource Collaborative

Nancy Ogren

Siskiyou Co. Board of Supervisors

Denise Patterson

Yreka Food Bank

Sara Spence

Karuk Tribal Housing Authority

Barbra Risling

Youth Empowerment Siskiyou

Dustin Rief

City of Dunsmuir

Carla Charraga

Siskiyou Domestic Violence & Crisis Center



ii. Co-Chair: Nancy Ogren

7. **Member Updates**
 - a. Yreka Basecamp - NVCSS
 - b. Warming Shelter – Mark Gilman
 - c. Other Updates—All Members
8. **Discussion Items for Next Meeting**
9. **Adjournment**

Next Meeting

March 5, 2025

1:30pm-3:00pm

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact 530-841-2748 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.



Siskiyou County Advisory Board Meeting
January 8, 2024
1:30pm – 3:00pm
Red Oak Room, Behavioral Health, 2060 Campus Drive, Yreka

Teleconference locations:

1. Call to Order/Quorum Established/Introductions

Duane Kegg, Chair, called the meeting to order at 1:35 PM. A quorum was established.

Present: Members Duane Kegg, Michael Aiuto, Trish Barbieri, Christina Brown, Michael A McNair, Sarah Collard, Mark Gilman, Steven Bryan, Carla Charraga and Denise Patterson.

Staff/participants/public attendees: Cal Conklin, Francine Ortiz, Sasha Hight, Joel Newlyn, Steve Krul, Stacy Jackson, Andrea Jarmillo, Eric Parsons, Melissa Willick, Tara Kilcollins, Edie Everage, Brian Linsley, Susan Cervelli, Melissa Halvorseth, Erika Cavener, Emily Tuholski, Elizabeth May, Rico Gutierrez, Bob Mason, Maddelyn Bryan, Joanne Johnson, Jerry Stacher, Paul McCoy, Dawnmarie Autry and Lorenzo Love.

Zoom: Alternate Member Ann Escobar.
 Participants: Sam Mubiru and Alan Barreca.

2. Approval of Meeting Minutes from December (Attachment A)

Steven Bryan motioned to approve the meeting minutes from December 4, 2024. Mark Gilman seconded. A roll call vote was taken. The motion passed by unanimous vote.

3. Public Comments (limited to 3 mins. per comment)

Sasha Hight introduced Francine Ortiz, the new case manager for Northern Valley Catholic Social Service (NVCSS).

4. Committee Updates

a. Executive Board Update – Maddelyn Bryan

Advisory Board Members:

Duane Kegg, Chair
 City of Yreka

Michael Aiuto
 Homeless Advocate

Trish Barbieri
 Social Services Division

Christina Brown
 Fairchild Medical Center

Michael A McNair
 United Way

Brittany Collier
 Siskiyou Co. Office of Ed

Sarah Collard, Ph.D.
 Health and Human Services Agency

Mark Gilman
 Yreka Police Department

Steven Bryan
 Community Resource Collaborative

Nancy Ogren
 Siskiyou Co. Board of Supervisors

Denise Patterson
 Yreka Food Bank

Sara Spence
 Karuk Tribal Housing Authority

Barbra Risling
 Youth Empowerment Siskiyou

Dustin Rief
 City of Dunsmuir

Carla Charraga
 Siskiyou Domestic Violence & Crisis Center



Maddelyn Bryan shared that at the December Executive Board meeting, United Way provided an update on the Homeless Management Information System (HMIS). Additionally, representatives from Shasta Community Health Center presented on Partners II. Entities interested in participating in Partners II must execute a memorandum of understanding (MOU). Ms. Bryan also noted that the City of Redding will analyze the costs of running the Continuum of Care (CoC) and the contributions of each county to the budget.

b. HMIS/CES Committee – Maddelyn Bryan

Maddelyn Bryan mentioned that a survey will be released in February to gather feedback on the HMIS and Coordinated Entry process. She also noted that United Way has requested that the HMIS Committee develop guidelines for revoking HMIS access.

c. PIT Committee update – Duane Kegg

Maddelyn Bryan shared that the PIT Count forms have been finalized, and the PIT Administrator will distribute incentives for the PIT surveys.

Duane Kegg announced that the Greenhorn Grange will be available for the PIT Count and Resource Fair event on January 22.

5. New Business

a. Action; Review and Appoint Positions (Current positions listed below)

- i. Chair: Duane Kegg**
- ii. Co-Chair: Nancy Ogren**
- iii. Secretary: Maddelyn Bryan**
- iv. Executive Board Member: Maddelyn Bryan**
- v. Alternate Executive Board Member: Sarah Collard**
- vi. HMIS/CES Committee Member: Maddelyn Bryan**
- vii. Alternate HMIS/CES Committee Member: Tara Kilcollins**
- viii. PIT Committee Member: Duane Kegg**
- ix. Alternate PIT Committee Member: Maddelyn Bryan**
- x. Governance Charter Committee Member: Maddelyn Bryan**

Maddelyn Bryan shared that Duane Kegg will no longer represent the City of Yreka, so the Board will need to vote on a new chair and co-chair. Additionally, the City of Yreka will appoint a new representative. Sarah Collard recommended postponing the vote on chair and co-chair positions until the City appoints a representative. In the meantime, she suggested that Nancy Ogren, the co-chair, lead Board meetings.

Emily Tuholski and Tara Kilcollins volunteered to take on a greater role in committee meetings and potentially become a member or alternate member in the future. The



Board discussed the responsibilities of these roles. Carla Charraga motioned to keep the positions as listed and delay the chair and co-chair vote. Trish Barbieri seconded. The motion passed unanimously.

6. Old Business

a. Discussion item and possible action; Siskiyou County Advisory Board Membership Policy (Attachment B) – Duane Kegg

Duane Kegg introduced the discussion. Sarah Collard asked whether this Advisory Board has the authority to modify the Membership Policy beyond the maximum number of members allowed. The Board discussed potential policy changes, and Duane Kegg recommended postponing any decisions until further guidance is received from the Governance Charter Committee.

7. Member Updates

a. Yreka Basecamp – NVCSS

Tara Kilcollins shared that the permit for the kitchen walls has been approved. The concrete pads for the ADA entrance will be poured soon. The shower room is nearly complete, and Basecamp staff is working on community outreach.

b. Warming Shelter – Mark Gilman

Mark Gilman noted that the mobile warming shelter idea requires establishing an LLC and obtaining the appropriate insurance. A third party is interested in offering their building in Yreka as a warming shelter, so the Yreka City Council is considering this alternative option. The Board discussed the location and number of warming shelters needed, with Dawnmarie Autry urging Mr. Gilman to pursue both options.

c. Other updates—All Members

Maddelyn Bryan shared that site preparation for the Pallet Shelter is progressing well, with the City of Yreka serving as a key partner in the project.

She also noted that the shower and laundry program will conclude at the end of January, with two events remaining.

Maddelyn Bryan mentioned that a townhouse development project in Mount Shasta will receive state funding, partially due to the County's \$1.8 million contribution. This project will include several units designated for permanent supportive housing.

8. Discussion Items for Next Meeting



- Action; review and appoint Advisory Board positions (chair and vice chair) – Duane Kegg/Maddelyn Bryan
- Presentation; 2024 data from 211 – Michael McNair

9. Adjournment

Sarah Collard motioned to adjourn the meeting at 2:55 PM. Mark Gilman seconded. A roll call vote was taken. The motion passed by unanimous vote.

Next Meeting

March 5, 2025

1:30pm-3:00pm

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NorCal
Continuum of Care

Name BRIAN LINSLEY County SISKIYOU
Phone (530) 841-0844 Title HOUSING DIRECTOR
Email Brian@yesiskiyou.com

Agency Name (If Applicable) YOUTH EMPOWERMENT SISKIYOU

Membership request: ☒ Voting Member ☐ Participant

Voting member please identify an alternate (If Applicable) Ryan Romero

Please Select the Category that best defines you or your agency type. What service area, jurisdiction or special population do you represent? (Check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Local Government Staff/Officials | <input checked="" type="checkbox"/> Youth Advocates |
| <input type="checkbox"/> CDBGHOME/ESG Entitlement Jurisdiction | <input type="checkbox"/> School Administrators/Homeless Liaisons |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> CoC Funded Victim Service Providers |
| <input type="checkbox"/> Local Jail(s) | <input type="checkbox"/> Non-CoC Funded Victim Service Providers |
| <input type="checkbox"/> Hospital(s) | <input type="checkbox"/> Domestic Violence Advocates |
| <input type="checkbox"/> EMT/Crisis Response Team(s) | <input checked="" type="checkbox"/> Street Outreach Team(s) |
| <input type="checkbox"/> Mental Health Service Organizations | <input type="checkbox"/> Lesbian, Gay, Bisexual, Transgender (LGBT) |
| <input type="checkbox"/> Substance Abuse Service Organizations | Advocates |
| <input type="checkbox"/> Affordable Housing Developer(s) | <input type="checkbox"/> LGBT Service Organizations |
| <input type="checkbox"/> Disability Advocates | <input type="checkbox"/> Agencies that serve survivors of human trafficking |
| <input type="checkbox"/> Public Housing Authorities | <input type="checkbox"/> Other homeless subpopulation advocates |
| <input type="checkbox"/> CoC Funded Youth Homeless Org. | <input type="checkbox"/> Homeless or Formerly Homeless Persons |
| <input type="checkbox"/> Non-CoC Funded Youth Homeless Org. | <input checked="" type="checkbox"/> Emergency shelter |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Veteran service providers and advocates |
| | <input type="checkbox"/> Locality taskforce representatives |

Please provide the mission statement of the agency/organization, for individuals, explain your interest in

joining the CoC TO PROVIDE 24/7 SAFE AND SUPPORTIVE EMERGENCY SHELTER

FOR YOUTH, 18-25, IN OUR COMMUNITY EXPERIENCING HOMELESSNESS. OUR GOAL IS TO FIND RESOURCES AND ADVOCATE FOR OUR CLIENTS/RESIDENTS IN THEIR SEARCH FOR EMPLOYMENT & PERMANENT HOUSING BY REDUCING OBSTACLES THAT THEY ENCOUNTER.

Describe the agencies/organization's or personal experience working to end homelessness:

YES PROVIDES OUTREACH AND A LOW-BARRIER SHELTER THAT HELPS HOMELESS YOUTH IN OUR COMMUNITY HAVE A SAFE PLACE TO LIVE & FIND RESOURCES FOR PERMANENT HOUSING.

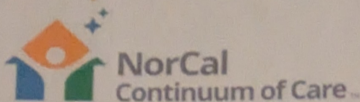
What does the agency/organization or individual hope to contribute and gain by being a members of the

(CoC)? : I HOPE TO CONTRIBUTE MY OWN PERSONAL & PROFESSIONAL EXPERIENCE AND PASSION FOR IMPROVING COMMUNITY BASED SOLUTIONS IN REGARD TO HOMELESS AND AT RISK YOUTH & INDIVIDUALS IN OUR COMMUNITY.

Statement of Commitment: By my signature below, if nominated and elected to the Continuum of Care Advisory Board, I understand that I will attend, with frequency, the Advisory Board Meetings, when scheduled. I will collaboratively participate at each meeting and will share knowledge and information freely. I may revoke my membership at any time, and acknowledge my membership may be revoked for cause, if I am not adhering to the NorCal CoC Governance Charter.

Signature: Brian Linsley

Date: 1-10-25



Name ALAN BARRECA County SISKIYOU
 Phone 808-763-8270 Title VICE PRES OF BOARD OF DIRECTORS
 Email ALAN BARRECA @ GMAIL.COM

Agency Name (If Applicable) McCloud Community Services District

Membership request: ☒ Voting Member ☐ Participant

Voting member please identify an alternate (If Applicable) _____

Please Select the Category that best defines you or your agency type. What service area, jurisdiction or special population do you represent? (Check all that apply):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Local Government Staff/Officials | <input type="checkbox"/> Youth Advocates |
| <input type="checkbox"/> CDBGHOME/ESG Entitlement Jurisdiction | <input type="checkbox"/> School Administrators/Homeless Liaisons |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> CoC Funded Victim Service Providers |
| <input type="checkbox"/> Local Jail(s) | <input type="checkbox"/> Non-CoC Funded Victim Service Providers |
| <input type="checkbox"/> Hospital(s) | <input type="checkbox"/> Domestic Violence Advocates |
| <input type="checkbox"/> EMT/Crisis Response Team(s) | <input type="checkbox"/> Street Outreach Team(s) |
| <input type="checkbox"/> Mental Health Service Organizations | <input type="checkbox"/> Lesbian, Gay, Bisexual, Transgender (LGBT) |
| <input type="checkbox"/> Substance Abuse Service Organizations | <input type="checkbox"/> Advocates |
| <input type="checkbox"/> Affordable Housing Developer(s) | <input type="checkbox"/> LGBT Service Organizations |
| <input type="checkbox"/> Disability Advocates | <input type="checkbox"/> Agencies that serve survivors of human trafficking |
| <input type="checkbox"/> Public Housing Authorities | <input type="checkbox"/> Other homeless subpopulation advocates |
| <input type="checkbox"/> CoC Funded Youth Homeless Org. | <input type="checkbox"/> Homeless or Formerly Homeless Persons |
| <input type="checkbox"/> Non-CoC Funded Youth Homeless Org. | <input type="checkbox"/> Emergency shelter |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Veteran service providers and advocates |
| | <input type="checkbox"/> Locality taskforce representatives |

Please provide the mission statement of the agency/organization, for individuals, explain your interest in joining the CoC MCSD PROVIDES A FULL RANGE OF MUNICIPAL SERVICES. I WISH TO BE A LIASON BETWEEN OUR BOARD AND COC, KEEPING OUR BOARD AWARE OF SOLUTIONS AND PROGRAMS TO END HOMELESSNESS AND REPRESENTING OUR LOCAL NEEDS TO COC.

Describe the agencies/organization's or personal experience working to end homelessness: I AM PURSUING A HUMANITARIAN GRANT TO END HOMELESSNESS; I HAVE BEEN A PARTICIPANT WITH THIS ADVISORY BOARD FOR ABOUT 6 MONTHS, AND HAVE STARTED AND RUN A NON PROFIT TO KEEP PEOPLE IN THEIR HOMES.

What does the agency/organization or individual hope to contribute and gain by being a members of the (CoC)? I WISH TO BRING MY EXPERIENCE IN NATURAL CONSTRUCTION, TEACHER OF PERSONAL GROWTH AND COUNSELOR IN NATURAL HEALTHCARE. MCSD WILL GAIN BY HAVING A VOICE AT THE TABLE.

Statement of Commitment: By my signature below, if nominated and elected to the Continuum of Care Advisory Board, I understand that I will attend, with frequency, the Advisory Board Meetings, when scheduled. I will collaboratively participate at each meeting and will share knowledge and information freely. I may revoke my membership at any time, and acknowledge my membership may be revoked for cause, if I am not adhering to the NorCal CoC Governance Charter.

Signature: Alan Barreca

Date: 1/30/2025



Advisory Board Membership Policy

Advisory Boards will be made up of agency representatives from city(ies) (if applicable), county(ies), and relevant stakeholders that will include a broad representation of key stakeholder groups found within the counties encompassed in the CoC as articulated in the HUD Interim Rule. Each Agency, Department or Division is allowed one Voting Member on the Advisory Board. Advisory Board members must adhere to the guidelines and responsibilities as outlined in the NorCal CoC Governance Charter. Advisory Board participation is mandatory for agencies receiving CoC funding. Designation of Officers such as a chair, vice-chair and secretary, can be made by nomination and appointed by majority vote.

There are **two types** of members:

a. Voting Member

A Voting Member is an Officer and must attend regularly scheduled Advisory Board meetings and shall have the authority to one vote on all action items. Designation of Officers such as a Chair, Vice-Chair, and Secretary, can be made by nomination and appointed by a majority vote of the Voting Members.

b. Participant

A Participant may participate in Advisory Board meeting discussions but do not have the authority to vote on any action items. There is no meeting attendance requirements for Participants.

Both member types must complete a membership application (Attachment B). Each Advisory Board will be made up of a minimum of 3 Voting Members, a representative from a city(ies) (if applicable), the county(ies) and a relevant stakeholder(s), and a maximum of 15 Voting Members. The membership policy, and membership participation should be reviewed annually.

The Advisory Board Secretary will be responsible for maintaining records of all membership applications, and a roster of both participants and Voting Members.

If a Voting Member is aware that they will be unable to attend regularly scheduled Advisory Board meeting they are responsible for notifying the Advisory Board Chair, Vice Chair, or Secretary in advance. This will ensure that quorum will be met. Voting Members may send an alternate in their place from their agency.



Advisory Voting Members and Participants may be removed for good cause upon agreement of a two-thirds majority of Voting Members present at an Advisory Board meeting. Good cause may include but not limited to the following conduct:

1. Accumulating two consecutive absences without contacting the Advisory Board Chair, Vice Chair, or Secretary ("unexcused").
2. Refusing to participate in Advisory Board functions and responsibilities.
3. Engaging in activities not authorized by the Advisory Board that are disruptive or otherwise detrimental to the work of the advisory board.
4. Speaking on behalf of the CoC unless authorized to do so.

In all cases, before removal shall be implemented, the Advisory Board member subject to removal shall:

1. Receive written notice from the Advisory Board Chair and/or Vice-Chair, at least fifteen (15) days prior to the date of discussion, stating the grounds for removal including dates, times, and places that may be applicable.
2. Receive an opportunity to be heard by the Advisory Board Voting Members and Participant prior to a majority vote by the Voting Members on the removal issue.