

Lassen County Advisory Board Meeting

January 2, 2025

12:00 pm to 1:00 pm

1445 Paul Bunyan Road, Aspen Room
Susanville, CA 96130

- 1. Call to Order**
- 2. Quorum Established.**
- 3. Regular Meeting Agenda Approval**
- 4. Approval of Meeting Minutes**
 - a. Approve December 5, 2024 Minutes (Attachment 1)
- 5. Public Comments (limited to three minutes per comment)**

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.
- 6. Correspondence Received**
- 7. Presentation: ADU Housing**
- 8. New Business/Action Items**
 - a. Officer Position: Chair
 - b. Governance Charter Update: Alternate Voting Members
- 9. Youth Action Board Updates**
- 10. HMIS/CES Committee Updates**
- 11. PIT Committee Updates**

Advisory Board Members

Krystal Dalton, Chair

Lassen County Housing and Grants

Rebecca Peconom, Vice-Chair

City of Susanville

Brett Lindsey

Lassen Family Services

Carla McDonald

Salvation Army

Cheri Farrell

Crossroads Ministries

Cody Evans

Lassen Community College

Tina Kennemore

Lassen County Adult Services

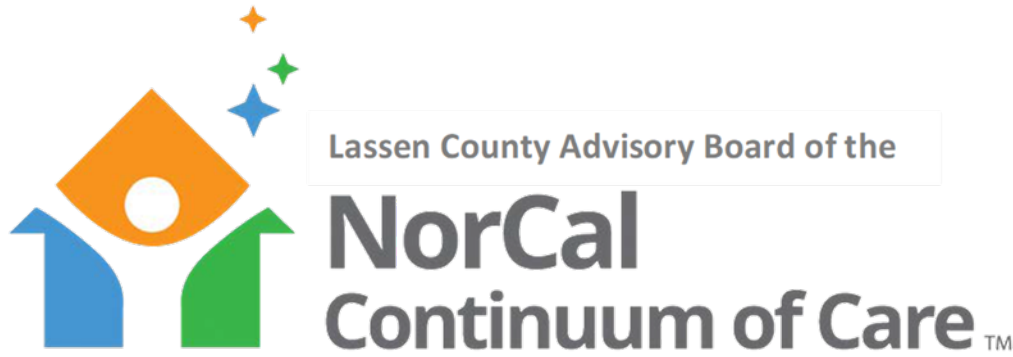
Tiffany Armstrong

Lassen County Behavioral Health

Vacant Voting Member
(Youth Action Board)

Vacant Voting Member
(Lived Experience)

Grace Poor, Secretary
(Non-Voting Member)



12. Executive Board Updates

- a. Partners II Update (Attachment 2)

13. General Updates

14. Discussion Items for Next Meeting

15. Adjournment

Next Meeting

Thursday, February 6, 2025

12:00 pm to 1:00 pm

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.



Lassen County Advisory Board Meeting

December 5, 2024

12:00 pm to 1:00 pm

1445 Paul Bunyan Road, Aspen Room
Susanville, CA 96130

1. Call to Order

The meeting was called to order at 11:59 PM by Krystal Dalton.

2. Establish Quorum

Quorum was established.

Voting Members Present: Krystal Dalton, Rebecca Peconom, Brett Lindsey, Carla McDonald, Cody Evans, Tina Kennemore, and Tiffany Armstrong

Non-Voting Members Present: Brie Buckler, Madeline Koller, Tammy Swayze, and Grace Poor.

3. Regular Meeting Agenda Approval

Krystal proposed an addition to the agenda: 7.d. Approval of the 2025 Calendar. Tina Kennemore made a motion to approve the meeting agenda with the addition. The motion was seconded by Tiffany Armstrong. Roll call vote was taken: all approved, none opposed.

4. Approval of Meeting Minutes

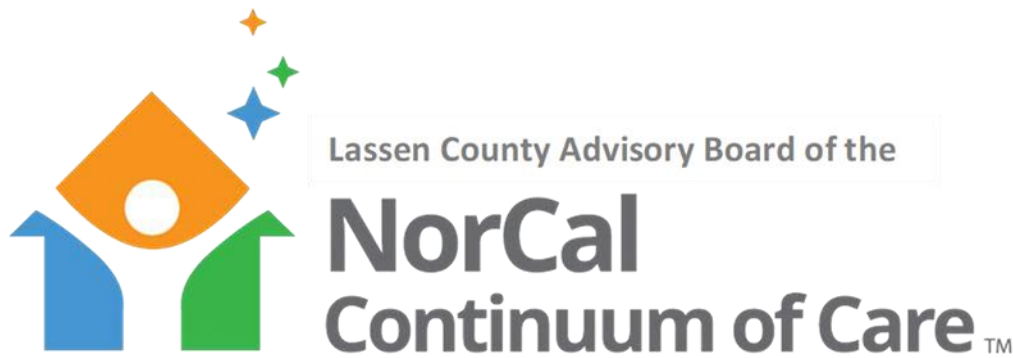
Krystal Dalton presented the minutes from the November 7, 2024 meeting. Cody Evans made a motion to approve the minutes. The motion was seconded by Brett Lindsey. Roll call vote was taken: Tiffany Armstrong abstained; Krystal Dalton, Rebecca Peconom, Brett Lindsey, Carla McDonald, Cody Evans, and Tina Kennemore approved, none opposed.

5. Public Comments (limited to three minutes per comment)

There were no public comments.

6. Correspondence Received

There was no correspondence received.



7. New Business/Action Items

a. Updates to the NorCal CoC Executive Board Governance Charter

Grace presented proposed updates to the Executive Board Governance Charter that outline the process of updating the Charter. Tina Kennemore made a motion to approve the updates. The motion was seconded by Tiffany Armstrong. Roll call vote was taken: all approved, none opposed.

b. Discussion on Care Court

Tiffany Armstrong presented on Lassen County's Community, Recovery, Assistance and Empowerment (CARE) Court program which opened on December 1, 2024. CARE Court focuses on individuals who are not engaged or not fully engaged in behavioral health treatment. It aims to connect a person struggling with untreated mental illness with a court ordered CARE Agreement. Eligible individuals must be 18 years or older and have a diagnosis of schizophrenia or other Psychotic Disorder. Tiffany Armstrong acknowledged that the current eligibility requirements are limiting but that the eligibility requirements may be expanded in the near future.

c. Discussion on alternates for voting members

Rebecca Peconom and Grace Poor presented that there they could not find any specific guidance regarding alternate voting members. Grace Poor recommended following the Executive Board's practice of voting in one alternate per voting member. This would require a change to the Advisory Board Governance Charter. Rebecca Peconom and Krystal Dalton agreed to work on an update to the Charter.

d. Approve 2025 Meeting Schedule

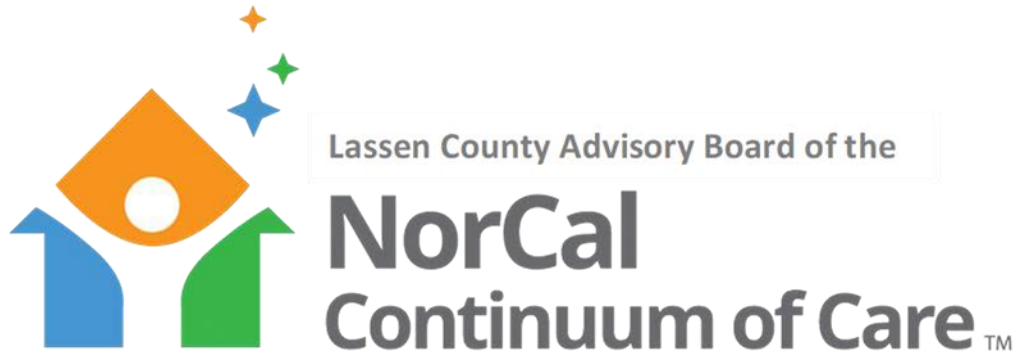
Krystal proposed that the Advisory Board meetings continue to be on the first Thursday of the month at 12:00 pm. Tiffany Armstrong made a motion to approve the current meeting schedule for 2025. The motion was seconded by Brett Lindsey. Roll call vote was taken: all approved, none opposed.

8. HMIS/CES Committee Updates

There were no updates.

9. PIT Committee Updates

Krystal Dalton presented that the PIT Count is the night of January 21, 2025 and that the PIT Planning Team meets weekly from 3:00 – 4:00 pm every week.



10. Executive Board Updates

Grace Poor presented that the NorCal Coc successfully submitted the Collaborative Application for CoC funds and the Board, through a workgroup, continues to work on updating the Governance Charter.

11. General Updates

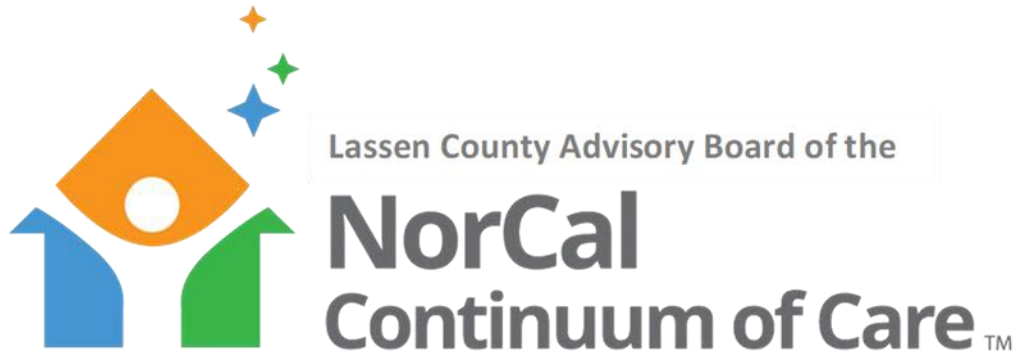
- a. Carla McDonald shared that the Salvation Army was providing assistance through HHAP-4 and that the Salvation Army is busy with the kettle ringing, Angel Tree, and with preparing for Christmas food boxes.
- b. Brett Lindsey shared that in January, Lassen Family Services will be providing a training with attorneys regarding tenant rights and survivor rights. Attendees will be able to ask questions of the attorneys regarding these topics.
- c. Rebecca Peconom reminded the Board that the City of Susanville Police Department is having a Homelessness Solutions Community Presentation on January 9, 2025, 5:30 PM – 6:30 PM.
- d. Cody Evans from Lassen Community College shared that is the last week of semester at the college.
- e. Tina Kennemore from Lassen County Adult Services shared that this time of year they are busy with investigating fraud and that they need social workers.
- f. Brie Buckler shared that the Lassen County Office of Education is working on needs assessments and are hoping to get good data.
- g. Tiffany Armstrong shared that Lassen County Behavioral Health has been busy and that the Mobile Crisis Unit is on pause while they are looking to get a waiver.
- h. Grace Poor shared that Lassen County Housing and Grants is partnering with Lassen County Behavioral Health and Lassen County Public Health to implement a Medical Respite and Care Coordination program.

12. Discussion Items for Next Meeting

- a. ADU Housing

13. Adjournment

Tiffany Armstrong made a motion to adjourn the meeting. The motion was seconded by Brett Lindsey. Roll call vote was taken: all approved, none opposed. The meeting adjourned at 1:08 PM.



Next Meeting

Thursday, January 2, 2024

12:00 pm to 1:00 pm

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SHASTA COMMUNITY HEALTH CENTER

PARTNERS II

12/19/2024

PARTNERS II

Partners II Program exists to address the physical, economic and social needs required to promote and increase self-sufficiency for those who are chronically homeless and/or have a disabling condition.

Supportive services that will be provided under this program:

- Assistance in finding decent and affordable housing.
- Ensure and support access to valuable services and resources in the community, based on needs of the candidate.
- Annual home visits will be conducted by the case worker or project coordinator, to evaluate the clients' adjustment to housing & to encourage service engagement.

FUNDING AVAILABLE

Total Funding

Cost breakdown			Monthly
Total funds		\$ 382,741.50	\$ 31,895.13
Allocations			
	Housing	\$ 247,944.00	\$ 20,662.00
	Suppotive Ser	\$ 37,178.00	\$ 3,098.17
	Admin	\$ 21,072.00	\$ 1,756.00
	HUD Match	\$ 76,548.50	\$ 6,379.04

Funding distribution according to PIT counts.

County	Population	Homeless According to PIT	Chronic Homeless	% of Total Homeless	% of Chronic Homeless
Shasta	182,155	1,013	138	40.2%	22.5%
Lassen	29,904	134	19	5.3%	3.1%
Plumas	19,790	134	13	5.3%	2.1%
Sierra	3,200	12	2	0.5%	0.3%
Siskiyou	44,076	507	119	20.1%	19.4%
Del Norte	27,082	694	317	27.5%	51.8%
Modoc	8,700	27	4	1.1%	0.7%

SCHC PROGRAM DESIGN

- Shasta Community Health (SCHC) will be managing the program and administration of the funds for Partners II.
- Any participating organization that would like to participate in the program will need to complete an MOU with Shasta Community Health Center.
- Participating organizations will be responsible for providing case management services to eligible candidates. If no case management is available, then SCHC Project Coordinator will assist with finding available resources.
- Available funds will be distributed to participating Counties based on HUD eligible PIT Count numbers.

MEMORANDUM OF UNDERSTANDING

SCHC will implement a Memorandum of Understanding with each organization outlining the roles and responsibilities of the program:

- How funds will be utilized.
- Candidates eligibility factors.

MEMORANDUM OF UNDERSTANDING

(CONT'D)

SCHC will implement a Memorandum of Understanding with each organization outlining the roles and responsibilities of the program:

- SCHC and participating organization responsibilities.
- Amount of funding that will be available to the organization
- The process of redistribution if necessary

REFERRAL CRITERIA FOR CANDIDATES:

- In order to be eligible for Partners II Program, each organization will need to utilize Coordinated Entry.
- The project coordinator will attend weekly HMIS Coordinated Entry meetings, where they will collect names of potential candidates that have a VISPADT of 8 or higher.
- Eligible candidates will have a referral packet sent to their case manager to be completed with the candidate. If there is no case manager, then the project coordinator will make enquiring in coordinated entry meetings, to see if any participant is familiar with the candidate and know how to find them.

TIMELINES

- Funding for counties that participate will be available for three months; if not utilized by this time-frame then those funds will then be redistributed for use by other counties.
- Assigned case managers will have three weeks to complete the Partners II packet with their candidate, {a two-week extension can be requested.}
- Project Coordinator will have 7 business days to verify eligibility of candidate.
- Candidate will have six months to locate and secure an appropriate unit, {a 30-day extension can be requested.}

CASE MANAGEMENT

- Case management is preferred but not required.
- The Candidate needs to receive the option of case management at least at each check-in.
- The MOU will outline Housing First Practices that should be used in every participating County.

THANK YOU