NorCal Continuum of Care ™

Lassen County Advisory Board Meeting Agenda

July 3, 2024
10:00 am – 11:00 am
1400 Chestnut St. Suite C
Susanville, CA 96130

Teleconference Locations:
Partnership HealthPlan of California
4665 Business Center Drive
Fairfield, CA 94534

1. **Call to Order – 10:00 am**

2. **Quorum Established**

3. **Meeting Agenda Approval**

4. **Approval of Meeting Minutes**

5. **Public Comments (limited to three minutes per comment)**
   Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

6. **Correspondence Received**
   a. Homeless, Housing, Assistance Program (HHAP) Round 4 (Attachment 1)

7. **New Business/Action Items**
   a. Vote/nominate on Secretary Position
   b. Vote/nominate 2025 Point In Time (PIT) Count Coordinator

8. **HMIS/CES Committee Updates**

9. **PIT Committee Updates**

Krystal Dalton, Chair
Housing & Grants

Rebecca Peconom, Vice-Chair
City of Susanville

Cherish Stiles, Secretary
(Non-Voting Member)

Carla McDonald
Salvation Army

Cheri Farrell,
Crossroads Ministries

Cody Evans,
Lassen College

Tina Kennemore,
Adult Services

Tiffany Armstrong,
Behavioral Health

Voting Member,
(Youth Action Board YAB) Member

Voting Member,
Reserved for lived experience

10. Executive Board Updates

11. General Updates
   a. Permanent Supportive Housing Update
   b. Agency Updates
   c. Public Information- Agency Updates Quarterly

12. Discussion Items for Next Meeting

13. Adjournment

Next Meeting
August 1, 2024
10:00 am – 11:00 am

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. **The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**

Homeless Housing, Assistance and Prevention Program- Round 4
Notice of Funding Availability Application

Introduction

The California Interagency Council on Homelessness (Cal ICH) announced the availability of Homeless Housing, Assistance and Prevention (HHAP) Program Round 4 grant funding. HHAP-4 is a $1 billion grant program authorized by AB 140 (Chapter 111, Statutes of 2021; Health & Safety Code (HSC) § 50216, et seq.), which was signed into law by Governor Gavin Newsom on July 19, 2021. HHAP-4 is established for the purpose of organizing and deploying the full array of homelessness programs and resources comprehensively and effectively, and to sustain existing federal, state, and local investments towards long-term sustainability of housing and supportive services. As an eligible applicant for HHAP-4 funds, the NorCal Continuum of Care (CoC) is seeking project applications through this Notice of Funding Availability (NOFA) Process.

Funding Available

The NorCal CoC region serves Del Norte, Lassen, Modoc, Plumas, Shasta, Sierra, and Siskiyou Counties. This solicitation is for entities interested in offering program services under this funding opportunity within these Counties. Applicants may be public or nonprofit agencies that provide services to prevent, reduce, and end homelessness, and are active members of the NorCal CoC.

Counties	% of 2022 PIT	Total Allocation	50% of Allocation
Del Norte	25.15%	$526,033.31	$263,016.65
Lassen	5.55%	$116,137.23	$58,068.615
Modoc	0.65%	$13,663.20	$6,831.60
Plumas	7.13%	$149,156.63	$74,578.315
Shasta	43.44%	$908,603.00	$454,301.50
Sierra	0.60%	$12,524.60	$6,262.30
Siskiyou	17.47%	$365,490.68	$182,745.33
Total CoC	100%	$2,091,608.66	$1,045,804.33

Coordination of proposed projects within the local County jurisdiction is encouraged. There is no matching contribution requirement for activities. Providers / agencies selected to receive funding will be required to enter in a funding agreement with the City of Redding as the Administrative Entity for the NorCal CoC.

Explanation of Allocation: The total allocation is what the CoC is eligible to receive after the 7% admin and joint project are taken out. However only 50% will be initially dispersed by Cal ICH. Receiving the remaining 50% will be contingent on adequate spend down of the funds by May 31, 2025. The remaining 50% of the allocation must be expended by June 30, 2027.

The CoC must submit a funding plan for the <u>entire</u> allocation, but seeks to reiterate that only 50% of these funds will initially be available and should consider this timeline when completing funding plans.

Eligible Activities

- Delivery of Permanent Housing

- Rapid Rehousing
- Prevention and Shelter Diversion
- Operating Subsidies – Permanent housing
- Operation Subsidies – Interim Housing
- Interim Housing
- Improvement to Existing Interim Housing
- Street Outreach
- Systems Support
- Service Coordination

For further explanation of eligible use categories and examples, see **Exhibit A**.

Application Process and Instructions

The HHAP Round-4 application was filed by December 11, 2022 by the previous Lead Agency for the NorCal CoC, Shasta County Housing and Community Action Agency. Determinations for these applications will be reached through this Request for Funds Process. Additionally:

- Questions may be submitted via email to norcalcoc@cityofredding.org.
- All applicants must submit one (1) electronic copy of **Exhibit C: Notice of Funding Availability Questionnaire** via email to norcalcoc@cityofredding.org by the specified deadline.
- A reference of the Rating and Ranking criteria is outlined in **Exhibit B**

Timeline

Topic	Deadline
Release of Notice of Funding Availability	5/28/2024
Notice of Funding Availability (Exhibit C) due from applicants	7/29/2024
Award Announcement	8/9/2024

Resources/Additional Information

Enabling Statute: Bill Text - AB-140 Housing. (ca.gov)

Cal ICH HHAP Grant Program Homepage: https://www.bcsh.ca.gov/calich/hhap_program.html

NorCal CoC Webpage: NorCal Continuum Of Care (cityofredding.gov)

HHAP Eligible Use Category	Explanation and Examples
Delivery of permanent housing and innovative housing solutions	Eligible Uses should be categorized here when costs support the provision of permanent housing Examples: • Acquisition of land, building, etc. • Improvement or renovation of land or building being used as permanent housing. • Maintenance of land or building being used as permanent housing. Services for people in permanent housing programs, so long as the services are trauma-informed and practice harm reduction, to include intensive case management services, assertive community treatment services, critical time intervention services, other tenancy support services, evidence-based employment services, coordinating mental health, substance use, and primary care treatment, or other evidence-based supportive services to increase housing retention.
Rapid Rehousing	Eligible Uses should be categorized here when the costs support operating rapid rehousing type housing service. This means a tenant-based, time limited, permanent housing program, inclusive of wrap-around services. Examples: • Rental subsidies, including to support placement of individuals in CARE Court. • Landlord incentives, such as security deposits, holding fees, funding for needed repairs, and recruitment and relationship management costs. • Move-in expenses. Services for people in rapid rehousing programs, so long as the services are trauma-informed and practice harm reduction, to include intensive case management services, assertive community treatment services, critical time intervention services, other tenancy support services, evidence-based employment services, coordinating mental health, substance use, and primary care treatment, or other evidence-based supportive services to increase housing retention.
Prevention and shelter diversion	Eligible Uses should be categorized here when costs support eligible populations access safe alternatives to shelter and/or remain safely housed at their current residence. Examples: • Homelessness prevention through rental assistance, rapid rehousing, and other programs. • Problem-solving and diversion support programs that prevent people at risk of or recently experiencing homelessness from entering unsheltered or sheltered homelessness.
Operating Subsidies Permanent Housing	Eligible Uses should be categorized here when costs support operations in new and existing affordable or supportive housing units serving people experiencing homelessness. Operating subsidies may include operating reserves (funds held in reserve to cover large, unexpected operating expenses). Examples: • Operating costs for programs such as Home key. • Operating costs for new or existing residential care facilities, funded by the Behavioral Health Continuum Infrastructure Program or the Community Care Expansion

	Program. • Property tax abatements for both affordable ownership and rental properties that have a similar effect, helping to defray the costs of operating the development so residents can pay lower rents. • Subsidies support ongoing operation and availability of permanent housing and/or assisting in management of a building's facilities that can help stabilize or reduce structural decline and serve an important role in broader market stabilization efforts.
Operating Subsidies Interim Housing	Eligible Uses should be categorized here when costs support operations in interim housing serving people experiencing homelessness. Operating subsidies may include operating reserves (funds held in reserve to cover large, unexpected operating expenses). Examples: • Subsidies that support ongoing operation and availability of existing interim housing (both congregate and non-congregate).
Interim Housing	Eligible Uses should be categorized here when costs support the provision of interim housing. Examples: • Acquisition of land, building, etc. • Improvement or renovation of land or building being used as interim housing. • Maintenance of land or building being used as interim housing. • Navigation centers that are low barrier, as defined in Sections 65660 and 65662 of the Government Code. • Motel or hotel vouchers. • Services provided to people in interim housing, to include trauma-informed and evidence-based intensive case management services, housing navigation, connecting people to substance use or mental health treatment, public benefits advocacy, and other supportive services to promote stability and referral into permanent housing. • Youth-focused services in interim housing. • Capital funding to build new non-congregate interim housing sites, including for construction, rehabilitation, and capital improvements to convert existing buildings to interim housing.
Improvements to Existing Interim Housing	Eligible Uses should be categorized here when costs support renovation of existing interim housing to improve the quality of the life for people experiencing homelessness who are residing in the interim housing. Examples: • Maintenance of an interim housing facility. • Minor/major rehabilitation or renovation of an interim housing facility. • Minor/major conversion, additions, updates, and/or enhancements that lower barriers and/or increase privacy.
Systems Support	Eligible Uses should be categorized here when the cost supports homelessness services system infrastructure, regional coordination, and/or improves accessibility and outcomes generally, as opposed to specific client(s). Examples: • Incorporate regional data into housing needs. • Assessments or developing a regional needs assessment. • Collaborate on regional housing strategies. • Pooling resources to support regional housing initiatives.

Street Outreach	Eligible Uses should be categorized here when costs support Outreach programs. Examples: • Services for people experiencing unsheltered homelessness, including, but not limited to, persons experiencing homelessness living in encampment sites and being engaged through the Encampment Resolution Grant program to help them transition to permanent housing with services attached. • Evidence-based street engagement services. • Intensive case management services. • Assertive community treatment. • Housing navigation. • Harm reduction services. • Coordination with street-based health care services. • Hygiene services for unsheltered individuals and people living in encampments.
Services Coordination	Eligible Uses should be categorized here when costs support wrap-around services not directly provided through another project. Examples: • Access to workforce, education, and training programs. • To access legal/advocacy services. • Individual counseling and service planning. • Helping to coordinate medical and mental health appointments, obtaining benefits and medical insurance. • Making referrals to community-based services. • Other services needed to promote housing stability in supportive housing.

Exhibit B
Rating and Ranking/Approval Criteria

	Component	Explanation	Maximum Points
1	Experience	Applicant has experience in effectively utilizing federal, state, and local funds. Organization has experience in providing services or utilizing funding with the goal of preventing, reducing, or ending homelessness for their proposed population, and achieving measurable outcomes for their populations.	10
2	Organizational Capacity	Applicant has the capacity and readiness to deliver the proposed project. Applicant has experience with housing program requirements, including but not limited to HMIS data entry, coordinated entry, and housing first principles.	15
3	Program Design	Provide an overview of the proposed program activities. Including but not limited to: • The target population; • Understanding of program requirements • The gaps the project will address and the intended outcomes; • Planned partnerships; • Description of evidence or historical data supporting the efficacy of the proposed program and • Plan for implementation	20
4	Impact and Effectiveness	Project serves the goals and priorities outlined in the Local Homeless Action Plan and clearly articulates the intended outcomes of the project on the community and populations of interest. Include plan for measuring and evaluating the project to determine if it is achieving its goals. Describes a robust plan for measuring and reporting those outcomes through the duration of the project and how it will create a population level impact. The project describes planned partnerships or leveraging funds that will maximum the outcomes. Plan for measuring and evaluating the project to determine if it is achieving its goals.	20
5	Funding Plan	Provides detail how organization plans to use the full amount of HHAP funds requested (including youth set-aside), what activities the funds will support, how it will complement existing funds. Plan for measuring and evaluating how funds were used to determine if project is achieving its goals	15

6	Equity	Actions that your organization will take to ensure racial and gender equity in service delivery, housing placements, and housing retention and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services. Additional actions that your organization will take to serve those with mental and behavioral health issues and criminal justice involvement.	10
7	System Improvements	Specific and quantifiable system improvements or strategies organization will take to improve the number of people experience homelessness upon exiting institutional settings (examples: jail/prison, behavioral health facilities, foster care). Connecting people experiencing homelessness to all eligible benefit programs. Additional system improvements, if applicable.	10
		Total Points	**100**

Exhibit C: Notice of Funding Availability Questionnaire
Homeless Housing, Assistance and Prevention Program- Round 4

Legal Name of Applicant Organization:			
Contact Name:	Phone:	Fax:	Email:
Agency UEI Number	County:	Agency Tax ID Number:	Total amount of requested funds:

1) Experience: Provide an overview of your organization and experience effectively utilizing federal, state or local funds. Describe your organization's experience in providing services or utilizing funding with the goal of preventing, reducing, or ending homelessness for an identified proposed population, and achieving measurable outcomes for the identified populations.

2) Organizational Capacity: Provide an explanation of your organization's capacity to deliver the project, including but not limited to, an explanation of the staffing structure, existing resources that will be leveraged, and understanding and participation with HMIS data entry, coordinated entry, and implementation of housing first principles.

3) Program Design: Provide an overview of the proposed program activities. Including but not limited to:
- The target population;
- Understanding of program requirements
- The gaps the project will address and the intended outcomes;
- Planned partnerships;
- Description of evidence or historical data supporting the efficacy of the proposed program and
- Plan for implementation

4) **Impact and Effectiveness:** Describe the goals and outlined in the Local Homeless Action Plan and clearly articulate the intended outcomes of the project on the community and populations of interest.
Include plan for measuring and evaluating the project to determine if it is achieving its goals.
Describes a robust plan for measuring and reporting those outcomes through the duration of the project and how it will create a population level impact.
The project describes planned partnerships or leveraging funds that will maximum the outcomes.

5.a) Funding Plans: Budget Table. Complete the table below with the requested funding, and the desired eligible use categories. Note: Identify what percentage of funds will be utilized toward youth set aside activities.

Eligible Use Category	Amount
Delivery of Permanent Housing	$
Delivery of Permanent Housing - Youth	$
Rapid Rehousing	$
Rapid Rehousing - Youth	$
Prevention and Shelter Diversion	$
Prevention and Shelter Diversion - Youth	$
Operating Subsidies – Permanent housing	$
Operating Subsidies – Permanent housing – Youth	$
Operation Subsidies – Interim Housing	$
Operation Subsidies – Interim Housing - Youth	$
Improvement to Existing Interim Housing	$
Improvement to Existing Interim Housing - Youth	$
Street Outreach	$
Street Outreach - Youth	$
Systems Support	$
Systems Support - Youth	$
Total	$

5.b) Funding Plans: Budget Narrative. Explain in detail how your organization plans to use the full amount of HHAP funds requested (including youth set-aside), what activities the funds will support, how it will complement existing funds.

Plan for measuring and evaluating how funds were used to determine if project is achieving its goals

6) Equity: Describe specific actions that your organization will take to ensure racial and gender equity in service delivery, housing placements, and housing retention and changes to procurement or other means of affirming racial and ethnic groups that are overrepresented among residents experiencing homelessness have equitable access to housing and services. Also describe any additional actions that your organization will take to serve those with mental and behavioral health issues and criminal justice involvement.

7) System Improvements: Describe any specific and quantifiable system improvements or strategies that your organization will take to improve:

The number of people experience homelessness upon exiting institutional settings (examples: jail/prison, behavioral health facilities, foster care)

Connecting people experiencing homelessness to all eligible benefit programs

Additional system improvements, if applicable.

<u>Select check boxes below to certify that if selected for funding, the agency is willing to comply with:</u>

☐Homeless Manage Information System (HMIS) data requirements
☐Compliance with grant terms and conditions as indicated in the Notice of Funding Availability:
☐Enter into a contract with the City of Redding as the Administrative Entity for the NorCal CoC
☐Comply with required monitoring per state or federal law, including but not limited to Chapter 6 of the Health and Safety Code, which can be viewed here:
https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=HSC&division=31.&title=&part=1.&chapter=6.&article=

_____ _____ _____
Authorized Representative   Authorized Representative Signature   Date
Printed Name

_____
Title

For Lead Agency Use Only:	Received by Deadline	Yes / No	Project Funded	Yes / No