



Siskiyou County Advisory Board Special Meeting
March 11, 2025
1:30pm – 3:00pm
Red Oak Room, Behavioral Health, 2060 Campus Drive, Yreka

Teleconference locations:

Karuk Tribe
 635 Jacobs Way
 Happy Camp, CA 96039

- 1. Call to Order/Quorum Established/Introductions**
- 2. Approval of Meeting Minutes from February (Attachment A)**
 Board members will review and approve minutes from February 19, 2025.
- 3. Public Comments (limited to 3 mins. per comment)**
 Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.
- 4. Committee Updates**
 - a. Executive Board Update (Attachment B) – Maddelyn Bryan**
 - b. HMIS/CES Committee – Maddelyn Bryan**
 - c. Governance Charter Workgroup - Maddelyn Bryan**
 - d. PIT Committee Update – Duane Kegg**
- 5. New Business**
 - a. Action; Governance Charter update (Attachment C) – Maddelyn Bryan**
 - b. Action; Membership application for Paul McCoy as City of Yreka representative (Attachment D) – Nancy Ogren**
- 6. Old Business**
 - a. Action; Appoint Co-Chair Position – Nancy Ogren**
- 7. Member Updates**

Advisory Board Members:

Nancy Ogren, Chair
 Siskiyou Co. Board of Supervisors

Michael Aiuto
 Homeless Advocate

Trish Barbieri
 Social Services Division

Christina Brown
 Fairchild Medical Center

Michael A McNair
 United Way

Brittany Collier
 Siskiyou Co. Office of Ed

Sarah Collard, Ph.D.
 Health and Human Services Agency

Mark Gilman
 Yreka Police Department

Steven Bryan
 Community Resource Collaborative

Vacant
 City of Yreka

Denise Patterson
 Yreka Food Bank

Sara Spence
 Karuk Tribal Housing Authority

Brian Linsley
 Youth Empowerment Siskiyou

Dustin Rief
 City of Dunsmuir

Carla Charraga
 Siskiyou Domestic Violence & Crisis Center



- a. Yreka Basecamp - NVCSS
- b. Other Updates - All Members

8. Discussion Items for Next Meeting

9. Adjournment

Next Meeting

April 2, 2025
1:30pm-3:00pm

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact 530-841-2748 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.



Siskiyou County Advisory Board Special Meeting
February 19, 2024
1:30pm – 3:00pm
Red Oak Room, Behavioral Health, 2060 Campus Drive, Yreka

Teleconference locations:

Karuk Tribe
635 Jacobs Way
Happy Camp, CA 96039

1. Call to Order/Quorum Established/Introductions

Nancy Ogren, Co-Chair, called the meeting to order at 1:33 PM. A quorum was established.

Present: Members Michael Aiuto, Trish Barbieri, Christina Brown, Michael A McNair (arrived at agenda item 6a.), Sarah Collard, Nancy Ogren, Denise Patterson, Dustin Rief, and Carla Charraga
Alternate Member: Brian Linsley (arrived at agenda item 4a.)

Staff/participants/public attendees: Joel Newlyn, Alexandra Agron, Scott Schoonover, Corey Middleton, Stacy Jackson, Susan Cervelli, Erika Cavener, Emily Tuholski, Elizabeth May, Bob Mason, Maddelyn Bryan, Joanne Johnson, Luther Findley, Dawnmarie Autry and Lorenzo Love.

Zoom: Member Sara Spence.
Participants: Alan Barreca, Namita Vij, Eric Parsons, Tara Kilcollins, Sasha Hight, Rico Gutierrez, and Tim Danielson.

2. Approval of Meeting Minutes from January (Attachment A)

Dustin Rief motioned to approve the meeting minutes from January 8, 2025. Sarah Collard seconded. A roll call vote was taken. The motion passed by unanimous vote.

3. Public Comments (limited to 3 mins. per comment)

Advisory Board Members:

Nancy Ogren
Siskiyou Co. Board of Supervisors,
Co-Chair

Vacant
City of Yreka

Michael Aiuto
Homeless Advocate

Trish Barbieri
Social Services Division

Christina Brown
Fairchild Medical Center

Michael A McNair
United Way

Brittany Collier
Siskiyou Co. Office of Ed

Sarah Collard, Ph.D.
Health and Human Services Agency

Mark Gilman
Yreka Police Department

Steven Bryan
Community Resource Collaborative

Denise Patterson
Yreka Food Bank

Sara Spence
Karuk Tribal Housing Authority

Barbra Risling
Youth Empowerment Siskiyou

Dustin Rief
City of Dunsmuir

Carla Charraga
Siskiyou Domestic Violence & Crisis



Maddelyn Bryan shared that the City of Yreka nominated their Advisory Board representative to replace Duane Kegg. An application for this new representative, Paul McCoy, will be presented to the Advisory Board as an action item at the next meeting.

Luther Finley observed during Tuesday's dinner service that several individuals were cold and in need of assistance. He emphasized the importance of treating everyone with respect and compassion.

Mike Aiuto reported that a person living on the hill suffered frostbite on their toes, requiring medical treatment.

4. Committee Updates

a. Executive Board Update – Maddelyn Bryan

Maddelyn Bryan shared the following updates from the January 16th Executive Board meeting:

- United Way submitted the Longitudinal Systems Analysis data report to the US Department of Housing and Urban Development (HUD). United Way expects that HUD will accept this report.
- United Way presented 211 statistics from 2024.
- The City of Redding, as the lead agency, provided an overview of its accomplishments and the associated operational costs.

b. HMIS/CES Committee – Maddelyn Bryan

Maddelyn Bryan noted that the last Committee meeting was rescheduled. She mentioned that a survey is being circulated to gather feedback on the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT). The current VI-SPDAT is not considered best practice, and those who administer it are encouraged to provide feedback to help guide improvements.

c. Governance Charter Workgroup - Maddelyn Bryan

Maddelyn Bryan reported that the Governance Charter Workgroup is discussing updates to language on threshold requirements.

d. PIT Committee Update – Duane Kegg

Duane Kegg mentioned that there was a good turnout at the January resource fair in Yreka. Maddelyn Bryan shared that the Dunsmuir Community Resource Center contributed significantly to the PIT surveying in South County. They successfully worked with a homeless advocate to identify encampment locations in Dunsmuir. In Mount Shasta, County employees visited encampments for



surveying, but many were abandoned. The Karuk Tribe also contributed to PIT surveying within Siskiyou County.

5. New Business

a. Presentation; Siskiyou 2024 Annual 211 Report – Michael McNair

Michael McNair presented statistics on 211 calls during 2024, including average wait times, call durations, referral data, and a demographic breakdown. He also outlined planned improvements, such as implementing a closed-loop referral system. Members asked clarifying questions, leading to a discussion on 211's progress and future goals.

b. Action; Approval of Switching YES's Representation (Attachment B) – Joanne Johnson

Carla Charraga motioned to approve Brian Linsley's voting member application, with Ryan Romero as his alternate. Dustin Rief seconded. A roll call vote was taken. The motion passed by unanimous vote.

6. Old Business

a. Discussion; Membership Policy (Attachments C and D) – Maddelyn Bryan

Maddelyn Bryan requested feedback from Advisory Board members on the Membership Policy. The group discussed the distinction between voting members and participants, as well as the types of groups that should be represented by voting members. Ms. Bryan encouraged members to review the Membership Policy and bring their feedback to the next meeting.

b. Action; Review and Appoint Positions (Current positions listed below) – Maddelyn Bryan

- i. Chair: Vacant (Previously Duane Kegg)**
- ii. Co-Chair: Nancy Ogren**

Maddelyn Bryan introduced this action item. Discussion ensued on possible Chair and Co-Chair nominations. Dustin Rief motioned to nominate Nancy Ogren as Chair with the Co-Chair vote postponed until the next meeting. Denise Patterson seconded. A roll call vote was taken. The motion passed unanimously.

7. Member Updates

a. Yreka Basecamp – NVCSS

Tara Kilcollins provided a construction update on the Yreka Basecamp shelter. The redlined kitchen plan has been submitted to the City and County for review. NVCSS requested a delay in pouring concrete for the ADA ramps until 60 days after the end of winter. They hope to receive approval to open the shelter before



the ramps are installed. Meanwhile, the granting agency, the Board of State and Community Corrections (BSCC), has confirmed that reporting on outreach and engagement activities can begin.

b. Warming Shelter – Mark Gilman

Mark Gilman is absent.

c. Other Updates—All Members

None.

8. Discussion Items for Next Meeting

- Governance charter/membership policy updates – Maddelyn Bryan
- Vote for Co-Chair – Nancy Orgen

9. Adjournment

Sarah Collard motioned to adjourn the meeting at 3:01 PM. Nancy Ogren seconded. A roll call vote was taken. The motion passed by unanimous vote.

Next Meeting

March 5, 2025

1:30pm-3:00pm

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact 530-841-2748 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

**REQUEST FOR PROPOSALS
TO PROVIDE
ADMINISTRATIVE ENTITY SERVICES FOR
THE NORCAL CONTINUUM OF CARE**

SCHEDULE 2025-01
PROPOSALS DUE:
tbd by 2 pm



Contents

Estimated Timeline 3

Overview 3

NorCal CoC Executive Board 3

NorCal CoC Administrative Entity Scope of Work 4

Application Procedures 5

Project Review and Scoring 5

Application.....EXHIBIT A

Rating and Ranking CriteriaEXHIBIT B

Scope of Work Cost ToolEXHIBIT C

Estimated Timeline

The following schedule of events will be followed to the extent achievable; however, the City of Redding reserves the right to adjust or make changes to the schedule as needed.

Date	Activity
Tbd	Release of Request for Proposals (RFP)
Tbd	Deadline to Submit Questions
Tbd	Submission of Proposals due by 2:00 pm
Tbd	Review of Proposals Complete
Tbd	Notification of Recommended Selection
Tbd	NorCal CoC Executive Board Meeting to Approve Recommended Selection
Tbd	Professional Service Agreement Start Date

Overview

The Continuum of Care program is authorized by subtitle C of title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C 11381-113890) to promote communitywide commitment to the goal of ending homelessness.

The NorCal Continuum of Care (NorCal CoC) was created in response to the McKinney-Vento Homeless Assistance Act and 24 CFR 578.5(a) and was established with representatives from organizations within a seven counties region including the county governments of Del Norte, Lassen, Modoc, Plumas, Shasta, Sierra, and Siskiyou as well as nonprofit homeless assistance providers, victim service providers, faith-based organizations, local governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement and organizations that serve veterans and homeless and formerly homeless individuals.

The NorCal CoC is requesting proposals from interested entities to provide services as an Administrative Entity (AE). The AE role ensures consistency with the regulations, guidance and priorities established by HUD. The CoC regulations may be obtained at: <https://www.hudexchange.info/resources/documents/CoCProgramInterimRule.pdf>.

NorCal CoC Executive Board

The full membership of the NorCal CoC established an Executive Board pursuant to 24 CFR 578.5(b)

to act on behalf of the NorCal CoC. The NorCal CoC Executive Board designated the City of Redding as its Administrative Entity (AE) on September 19, 2023 to enter into contracts and manage grant funding on its behalf;

The NorCal CoC Executive Board approved the 2023-2025 CoC Executive Board Budget and Funding Plan at its March 7, 2024 meeting, which included 7% HHAP Administration and a Joint Project to be split among the NorCal CoC County Governments and county allocations based on the 2022 Point-in-Time Count;

The NorCal CoC Executive Board has directed the current AE to solicit for a new AE.

The Administrative Entity Scope of Work

The CoC Executive Board has established an AE role to provide guidance to ensure that duties of the NorCal CoC are being met. The AE may be a unit of local government, a non-profit agency or an individual person. The role of the AE includes, but is not limited to the following:

1. Oversee operational aspects of the NorCal CoC planning process, which shall include, but not be limited to, advising NorCal CoC members of issues and activities, establishing NorCal CoC meeting dates, convening NorCal CoC meetings, and ongoing development of the NorCal CoC work plan in a manner that is consistent with local NorCal CoC priorities and federal regulations;
2. Act as Secretary to the NorCal CoC Executive Board and facilitate monthly meetings, Special Meetings (as needed), and All Member meetings twice per year;
3. Coordinate NorCal CoC subcommittee meetings and ensure that appropriate follow-up activities are undertaken, including the HMIS Committee, the Governance Charter Workgroup and the Data/Performance Ad-Hoc;
4. Act as primary liaison between the U.S. Department of Housing and Urban Development (HUD), California Department of Housing and Community Development (HCD), the Homeless Management Information System (HMIS) System Administrator, the Community, and NorCal CoC members relative to NorCal CoC activities;
5. Assist with coordination efforts of the annual Point-In-Time (PIT) and Housing Inventory Count (HIC) of homeless persons in camps, staying on the street, in cars, in shelters, in transitional housing or other institutional facilities, which HUD requires CoC organizations to conduct during the last 10 days in January;
6. Provide technical assistance and referral information to potential applicants seeking funding through various CoC grant opportunities, including but not limited to HUD CoC funding and Emergency Solutions Grants (ESG);
7. Complete NorCal CoC-wide funding applications, oversee the Rating and Ranking processes pertaining to funding, process consultant applications, invoices and requests for support materials, services and supplies, and monitor the performance of projects in accordance with the funding contract;
8. Act as the Fiscal Agent for the NorCal CoC to include applying for grants, receiving grants, subrecipient agreements, tracking of funding, reporting of funding and monitoring subrecipients;
9. Coordinate and provide information required to complete the Consolidated Plan(s) within the NorCal CoC's geographic area;
10. Conduct the Annual Gap Analysis;

11. Ensure that the CoC maintains a HUD-compliant HMIS by coordinating with the System Administrator, United Way of Northern California;
12. Coordinate outreach to the community through letters, meetings, and phone calls to expand NorCal CoC membership and HMIS participation;
13. Establish and monitor performance targets, collaborate with HMIS and Coordinated Entry (CE) Leads, Coordinate and implement a housing and service system; and
14. Create, maintain, and update a web page to share Agendas, Minutes, Recorded Meetings, Policies and Procedures, resources, training curriculum, reports, and other related documents.

Application Procedures

Interested applicants will be subject to a rating and ranking of the proposals received. Applicants will be to be sure to include in their proposal the questions listed in Exhibit A.

Completed proposals are due by tbd, 2025, by 2 pm , and may be emailed to Shawwna Flanigan at NorCalCoC@CityofRedding.org, or dropped off at the address below:

City of Redding
Housing Division
777 Cypress Ave.
Redding Ca 96001.

Project Review and Scoring

Once a proposal has been submitted, a review will be undertaken **and** will be scored and ranked, using the rating and ranking tool in Exhibit B, by the NorCal CoC Executive Board.

Final Rankings and Submission

Following the NorCal CoC's Executive Board's ranking process, all applicants will be notified as to their ranking, if chosen to be the AE, the NorCal CoC will enter into a Memorandum of Understanding with the approved applicant.

Exhibit A

NorCal CoC Administrative Entity Application

	Component	Explanation
1	Experience	Provide a description of your experience and qualifications to serve as the Administrative Entity including but not limited to the following: Experience in writing state and/or federal grants, grant monitoring, grant reporting, grant contracting, overseeing operations, including planning and preparing meetings, developing a workplan, and understanding federal regulations.
2	Organizational Capacity	Provide a description of your capacity and readiness to support the NorCal CoC as the Administrative Entity.
3	Program Design	Provide a detailed description of the proposed Administrative Entity activities, including but not limited to the Scope of Work Exhibit C.
4	Impact and Effectiveness	Provide a detailed plan for measuring and evaluating how the Administrative Entity plans to support these goals and priorities of the NorCal CoC and the NorCal CoC Executive Board.
5	Funding Plan	Provide in detail how your organization will account for the cost of the services and what activities the funds will support. May use Scope of Work Tool, Exhibit C.

Exhibit B

NorCal CoC Administrative Entity Rating and Ranking Criteria

	Component	Explanation	Maximum Points
1	Experience	Applicant has experience in writing state and/or federal grants, grant monitoring, grant reporting, grant contracting, overseeing operations, including planning and preparing meetings, developing a workplan, and understanding federal regulations.	20
2	Organizational Capacity	Applicant has the capacity and readiness to support the NorCal CoC as the Administrative Entity.	15
3	Program Design	Applicant provided a detailed description of the proposed Administrative Entity activities, including but not limited to the Scope of Work Exhibit C.	30
4	Impact and Effectiveness	Applicant provided a detailed plan for measuring and evaluating how the Administrative Entity plans to support these goals and priorities of the NorCal CoC and the NorCal CoC Executive Board.	20
5	Funding Plan	Applicant provided in detail how their organization will account for the cost of the services and what activities the funds will support. May use Scope of Work Tool, Exhibit C.	15
		Total Points	100

Exhibit C

NorCal COC Cost Estimation Tool for City identified costs associated with running NorCal Continuum of Care Operations	No. of Hours Each Occurrence	No. Occurrences per Year	Total Number Hours per Year	Estimated Cost / Hour	AND / OR	Estimated Contract Cost	Total Line Item Cost
Task 1 - HHAP Grants							
Application to HCD	100	1	100			50,000.00	50,000.00
State Contract	10	1	10				-
Budget Preparation	5	12	60				-
Process invoices/RFF's	10	12	120				
Monitor Subrecipients	60	12	720				
Submit Monthly Reports to the State	75	12	900				
Annual Report to the State	100	1	100				
NOFA Creation	20	1	20				-
Application Review	12	1	12				-
Environmental Impact Reviews	15	1	15				-
Monthly Office Hours Call	1	12	12				-
Meetings	1	25	25				-
Subtotal Task 1	409	91	2094	-		50,000.00	50,000.00
Task 2 - ESG Grant							
NOFA Review and Correspondence	10	1	10				-
Application Review	10	1	10				-
Coordinate Rating & Ranking	10	1	10				-
Support Staff Tasks	10	1	10				-
Subtotal Task 2	40	4	40	-		-	-
Task 3 - Collaborative Applicant							
Application	20	1	20			50,000.00	50,000.00
Meetings with HUD	2	12	24				-
Meetings with Consultant	2	75	150				-
Grant Execution	5	1	5				-
Annual Reporting	3	1	3				-
Subtotal Task 3	32	90	202	-		50,000.00	50,000.00
Task 4 - Executive Board							
Prepare and Host Meetings	4	18	72				-
Prepare Agendas	5	18	90				-
Complete Minutes	2	18	36				-
Complete Executive Board Requests & Follow Ups	1	45	45				-
Draft and Send Announcement Emails	1	45	45				-
Advisory Board Support	2	20	40				-
Governance Charter	2	25	50				-
Subtotal Task 4	17	189	378	-		-	-
Task 5 - HMIS/CE							
System Administration			0			400,000.00	400,000.00
Contract Review and Processing	10	1	10				-
Process/analyse reports	2	50	100				
Meetings with Contractor	1	50	50				-
Emails and Communication with Executive and Advisory Boards	1	15	15				-
Committee Meetings	5	12	60				-
Subtotal Task 5	19	128	235	-		400,000.00	400,000.00
Task 6 - PIT/HIC							
Administration Costs	2	20	40			50,000.00	50,000.00
Subtotal Task 6	2	20	40	-		50,000.00	50,000.00
Task 7 - Website							
Updates and Maintenance	0.25	250	62.5				-
Subtotal Task 7	0.25	250	62.5	-		-	-
TOTAL Estimated COC Operation Cost	519.25	772	3051.5	-		550,000.00	550,000.00

Attachment C

NorCal CoC Governance Charter

Point-In-Time Count (PIT) and Housing Inventory Count (HIC)

Annually, the CoC assesses the needs of homeless persons in the seven Counties through a well- coordinated point in time count, an on-going review of trends through analysis of HMIS data, and an identification of homeless needs and housing/services resources available within the CoC.

A. Point in Time Count

The PIT Count of homeless persons within the CoC geographical area enumerates the following:

1. The number of homeless persons who are living in places not designed for or ordinarily used as regular sleeping accommodations for humans (unsheltered homeless persons);
2. Identify the number of homeless persons living in emergency shelters and transitional housing projects (sheltered homeless persons); and
3. Identify other annual count requirements established by HUD by Notices

B. Housing Inventory Count

The HIC Count of homeless persons within the CoC geographical area enumerates the following:

1. Available beds dedicated to the homeless population;
2. The number of beds dedicated to serve homeless persons in all available project types including emergency shelters, transitional housing, rapid re-housing, permanent supportive housing, other permanent housing, or safe havens;
3. The number of HMIS dedicated beds; and
4. Beds available for subpopulations including but not limited to veterans and youth.

C. County Responsibility

Each County Advisory Board is required to appoint a PIT/HIC lead. The County PIT Lead or designee must;

1. Coordinate the PIT and HIC counts within their County and include all agencies who provide services to the homeless;
2. Participate in the CoC PIT/HIC committees;
3. Act as the lead trainer for their County;
 - a. Ensure only trained volunteers participate in the count.
4. Ensure data quality by reviewing submitted surveys;
5. Enter surveys in the online platform; and
6. Report any concerns to the Executive Board and the Administrative Entity.

D. CoC Member Participation Requirements

PIT participation is mandatory for CoC voting members.

Participation is defined as any of the following:

- a. Participate on a PIT committee or sub-committee preparing for PIT
- b. Participate in the PIT Count
- c. Participate as the PIT Administrator

- d. In the alternative, applicant could partner with agency that does currently meet PIT participation requirements.
- e. Additionally, applicant could stipulate when they will meet the PIT participation requirements.
 - i. Participant must commit to participating in the following year PIT count.
- f. Participation can include donations to the PIT
- g. Participation can include entering PIT data

Funding

The Administrative Entity develops a strong application and aggressively seeks resources from other funding opportunities as appropriate. The CoC adequately manages the funds, conducts activities that achieve CoC outcomes and goals, and maximizes the use of the funds. The CoC follows a collaborative process for developing applications and approving the submission of applications in response to a NOFA published by HUD and/or the State of California; in concert with the funding priorities and plan adopted by the Strategic Plan.

When funding is made available to the CoC, a NOFA process begins, which will include an open application process across the CoC region, including an addendum with County specific criteria if applicable, and use of the Rating and Ranking committee when funds are oversubscribed.

A. Application Standards and Thresholds

The Administrative Entity will annually update the requirements for federal and/or state applications, as specified in the funding contract.

All Applicants must meet the following threshold requirements:

1. Service providers and counties receiving CoC funding must actively participate in the PIT/HIC count as per section D of the PIT and HIC;
2. Actively collect and enter HMIS data, including, but not limited to the following:
 - a. Provide timely and accurate HMIS data input, based on current HMIS user policy;
 - b. Provide timely responses to data requests; and/or
 - c. Applicant may partner with an agency that does currently collect and enter HMIS data. The partner Agency must be listed in the application.
3. Participate in Coordinated Entry, per user agreement as referenced in 24 CFR 578.7;
4. Be a member of their local NorCal CoC Advisory Board, voting or participant in good standing;
5. A completed application is submitted by the deadline;
6. Provide the following completed certifications with the funding application or NOFA;
 - a. Advisory Board certification of member status;
 - b. HMIS certification of project participation; and
 - c. Point in Time Participation certification.
7. The applicant's organization must adequately demonstrate they have capacity and experience to successfully manage the funds, including consideration of their ability to manage existing grants; additional financials may be requested per the project funding per **2 CFR Part 200.501**;

8. The applicant's organization must adequately demonstrate they have capacity and experience to implement the project in their application;
9. The grant request is reasonable based upon the proposed scope, number of client services, and availability and utilization of existing competitive programs within the geographical area;
10. The application is likely to improve the CoC's outcome performance and will contribute to reducing homelessness; and
11. The project meets specific threshold requirements per the NOFA.

B. Rating and Ranking

Agencies may be called upon to participate in the Rating and Ranking (R&R) committee. R&R committees are neutral groups without a conflict of interest, consisting of three or more individuals comprised of active CoC voting members or participants who will rate, rank, and determine funding amounts of applications based on the NOFA Application criteria. Committee members should be familiar with housing and homeless needs and be willing to review projects with the best interest of homeless persons in mind. The R&R committee members must be able to meet deadlines set by the Administrative Entity.

C. Grievance and Appeals

All funding applications not meeting thresholds will be denied. Applicants may submit a grievance or appeal to the Administrative Entity to be reviewed by the established Grievance Committee. The Grievance Committee will provide a written decision, the Committee's determination will be considered final.

D. Grant Sub-recipient threshold requirements

1. Any agency awarded CoC funding must maintain threshold requirements throughout the grant performance period, in accordance with the funding agreement.
2. Upon request of remaining funds, the Administrative Entity will confirm adherence with continuing to meet threshold requirements.
3. If a Grant Sub-recipient is not maintaining threshold requirements they will not be eligible to receive remaining funds until requirements are met, or will be required to repay the funds, as outlined in the contract.



Continuum of Care Membership Application

Vision for Success

The NorCal Continuum of Care (CoC) envisions a homeless response system that uses resources effectively, quickly connecting our neighbors with services to regain and retain housing or to prevent homelessness from occurring. By reducing homelessness, we will improve the quality of life and well-being of everyone in our region.

The CoC Executive Board has established Advisory Boards to include representatives from relevant stakeholders and will include a broad representation of key stakeholder groups found within the counties encompassed in the CoC as articulated in the HUD Interim Rule. Each of the counties participating in the CoC region will be responsible for forming a local Advisory Board. There may be no more than one Advisory Board per county.

Values

Our values, based on a unified and community-wide solution, will align efforts to address homelessness and mitigate the impacts it has on our communities. Together, we create an assertive, effective and strategic approach that will serve as the homeless response system.

- Healthy Communities - with a coordinated, regional response, support our most vulnerable populations in identifying housing opportunities and achieving greater dignity and self-sufficiency.
- Coordinated System of Care – a community-wide response to homelessness prioritizes the quality of life for all persons, understanding that each person has unique needs, strengths and experiences.
- Long-term Sustainability-investments in the right solutions will result in effective use of resources and significantly reduce the number of persons experiencing homelessness.

Advisory Board Membership Responsibilities

Responsibilities include providing input, expertise, and recommendations to the Board regarding all matters relating to Continuum of Care ("COC") responsibilities, policies, and procedures, including

- Strategic planning for the COC
- Coordinated entry
- Homeless Management Information System (HMIS)
- Project compliance
- Data quality
- Training
- Community planning
- Resource planning and allocation
- Housing Inventory count
- Point-In-Time count
- Coordination of COC with other community resources
- Establishing workgroups as needed to perform COC functions

There are two types of members:

a. Voting Member

A Voting Member must attend regularly scheduled Advisory Board meetings and shall have one vote on all action items.

b. Participant

A Participant may participate in Advisory Board meeting discussions but do not vote on action items. There is no meeting attendance requirement for a Participant.

For additional information please see the Governance Charter and Membership Policy at
https://www.co.shasta.ca.us/index/housing_index/continuum-of-care-advisory-board-meetings

Attachment B



Name Paul McCoy County Siskiyou
Phone (530) 340-3219 Title Mayor Pro Tempore
Email pmccoy@yrekaca.gov

Agency Name (If Applicable) City of Yreka

Membership request: ☒ Voting Member ☐ Participant

Voting member please identify an alternate (If Applicable) Corey Middleton - Yreka Mayor

Please Select the Category that best defines you or your agency type. What service area, jurisdiction or special population do you represent? (Check all that apply):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Local Government Staff/Officials | <input type="checkbox"/> Youth Advocates |
| <input type="checkbox"/> CDBGHOME/ESG Entitlement Jurisdiction | <input type="checkbox"/> School Administrators/Homeless Liaisons |
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> CoC Funded Victim Service Providers |
| <input type="checkbox"/> Local Jail(s) | <input type="checkbox"/> Non-CoC Funded Victim Service Providers |
| <input type="checkbox"/> Hospital(s) | <input type="checkbox"/> Domestic Violence Advocates |
| <input type="checkbox"/> EMT/Crisis Response Team(s) | <input type="checkbox"/> Street Outreach Team(s) |
| <input type="checkbox"/> Mental Health Service Organizations | <input type="checkbox"/> Lesbian, Gay, Bisexual, Transgender (LGBT) |
| <input type="checkbox"/> Substance Abuse Service Organizations | <input type="checkbox"/> Advocates |
| <input type="checkbox"/> Affordable Housing Developer(s) | <input type="checkbox"/> LBGT Service Organizations |
| <input type="checkbox"/> Disability Advocates | <input type="checkbox"/> Agencies that serve survivors of human trafficking |
| <input type="checkbox"/> Public Housing Authorities | <input type="checkbox"/> Other homeless subpopulation advocates |
| <input type="checkbox"/> CoC Funded Youth Homeless Org. | <input type="checkbox"/> Homeless or Formerly Homeless Persons |
| <input type="checkbox"/> Non-CoC Funded Youth Homeless Org. | <input type="checkbox"/> Emergency shelter |
| <input type="checkbox"/> Other: | <input type="checkbox"/> Veteran service providers and advocates |
| | <input type="checkbox"/> Locality taskforce representatives |

Please provide the mission statement of the agency/organization, for individuals, explain your interest in joining the CoC To continue to support initiatives in Siskiyou County that attempt to end homelessness

Describe the agencies/organization's or personal experience working to end homelessness: Helped with multiple PIT counts and City partners on homeless projects with County, recently the pallet shelter.

What does the agency/organization or individual hope to contribute and gain by being a members of the (CoC)? : Continue to bolster the effort of joint projects between the City and County to provide housing and services that help homeless people into housing and services.

Statement of Commitment: By my signature below, if nominated and elected to the Continuum of Care Advisory Board, I understand that I will attend, with frequency, the Advisory Board Meetings, when scheduled. I will collaboratively participate at each meeting and will share knowledge and information freely. I may revoke my membership at any time, and acknowledge my membership may be revoked for cause, if I am not adhering to the NorCal CoC Governance Charter.

Signature:  Date: 1/25/25

For additional information please see the Governance Charter and Membership Policy at https://www.co.shasta.ca.us/index/housing_index/continuum-of-care-advisory-board-meetings