



Shasta County Advisory Board of the

NorCal
Continuum of Care™

Shasta Advisory Board Meeting
January 9, 2024, 3:00 pm-5:00 pm
Redding City Hall - Caldwell Park Conference Room (2-Floor)
777 Cypress Avenue, Redding, CA 96001

MEETING MINUTES

Voting Members

Abbott, Paul-Shasta Thrive
Alvey, Rachel - One Safe Place
Danielson, Tim - United Way
Eddy, Brent - New Life Discovery Project
Joyce, Maggie - SCOE
Kerr Emily-HHSA
Middleton, Amber – SCHC
Schaefer, Leshia - Pathways/Housing
Schreder, Kristen - Executive Board Chair
Sears, Katie - Hill Country
Smith, Nicole – City of Redding
Spencer, Crystal – FaithWorks
Van Horne, Kirsha - Nation's Finest

1. Call to Order

A meeting of the Shasta Advisory Board was called to order at 3:00 p.m. by Chair Maggie Joyce. A reminder of the Brown Act was completed.

2. Introductions/Establish Quorum

Quorum was established, and the meeting was called to order.

3. Approval Meeting Minutes

Kirsha Van Horne's name is misspelled in the minutes. Cole Azare, her alternate, will attend while she is on maternity leave.

Kristen Schreder motioned to approve the meeting minutes of December 12, 2023. Amber Middleton seconded the motion. All in favor.

4. Public Comments

Wendy Longwell shared the DAC is temporarily without a location due to their building being unsafe for use. They are in the process of securing another location.

5. New Business

Action:

A. PIT/HIC Planning-

January 23, 2024, will be the day of the count. Confirmed that Rachel Alvey will be Admin for the Counting Us App, with Dawn Pittore providing support.

2 items need to be removed from the PIT methodology. 1-Youth Count Methodology 2-section 5b Mission will use paper surveys for staff/volunteers who cannot use the app. They will be doing their own data entry into the app.

Mission and No Boundaries need volunteers to assist with the sheltered count day of. Mission will be doing the count from 4:30 pm to 6:30 pm at the latest on January 23rd. NB will be doing their count at 8:00 am on January 24th.

Mission volunteers- Amber Middleton, Dawn Pittore, Brandon Thornock, Brandon Brackett from Youth and Family, Matt committed 3 people from the Mission, Pathways to Housing committed 2 people, No Boundaries committed one person and Chris Ornsby from Hill Country volunteered. I know that this puts us a little over our 10 people, but I think it will be ok.

No Boundaries Volunteers- Hill Country volunteered two people, No Boundaries committed 2 people, Paul Abbot committed three people, Faithworks committed 2 people and HHSA committed one person. All individuals will use the app per Christine.

Medical Respite: Pathways to count individuals in the house, SCHC to count individuals in the hotels. Staff will count on 1/24.

One Safe Place will do internal count.

The New Life Discovery Project will do internal count.

SCOE will do internal count.

Micorshelters will do an internal count.

Kristen/United Way is working on finding a copy of the paper survey. Kristen wants to include in the debrief what are the problems with just everyone doing the app.

HHSA will only be doing paper surveys due to the terms and conditions of the app not being approved by the county council. Michael McNair and Melissa Taiji volunteered to input their paper surveys into the app. HHSA will get the surveys to them by Jan 24th. Michael requested there be a how-to on entering the paper surveys into the app. Amber Middleton and Maggie Joyce will connect offline to create a sheet.

Shasta Advisory Sheltered Survey Lead (Attachment 2) Maggie Joyce will lead PIT. Dawn Pittore will share last year's PIT and HIC lists. Maggie will send it out to the advisory members for approval. Maggie Joyce will schedule 2- Zoom volunteer training. A copy of the paper survey, volunteer release, and confidentiality forms are still needed. Kristen and Maggie will work on obtaining said forms.

Shasta Advisory HIC Lead- City of Redding will be the lead for HIC. PIT Volunteer forms will be sent to the norcalcoc@cityofredding.org

B. Membership Applications

- a. Nicole Smith-COR Stepping down from Voting Member to Participant, Tim Danielson made the motion to approve, Brent Eddy seconded the motion, and all approved it.
- b. Laura McDuffy-COR To be Voting Member Tim Danielson made the motion to approve the calendar, Wendy Logwell seconded the motion, and all approved it.

Discussion:

A. Funding Update

- a. Status of Funding- Will be a standing report. Announcement of upcoming Executive Board meeting and Public Meetings for HHAP 5
- b. HHAP 2, 3, 4, & 5- Amber Middleton requested that there be consistent and regular communication on the status of HHAP 3 funding. Shawwna Flanigan said she would begin working on this. The County is waiting on the State direction to put the transfer on the Board of Supervisors agenda for approval, and cannot give an estimated time period that will be completed.

6. Reports

A. Executive Board

Kristen Schreder Upcoming EB meeting, went over outstanding invoices that need to be paid with HHAP 3 monies, may have to be paid by HHAP 4 and reimbursed by HHAP 3, once it is received. Introduced Shawna Flannigan as the New Associate Project Coordinator for COC.

B. County/City

COR has their CDBG application available online for entities to apply. HHIP agreements are being worked on.

C. PIT Committee

Covered in meeting

D. Member Announcements

None

8. Partner Presentations for the next meeting

Christine Cage will do a presentation on No Boundaries

9. Discussion Items for the next meeting

PIT Debrief, HHAP 3 status and timeline, HIP, Project Homeless Connect

10. Adjournment

The meeting was adjourned at 4:40 p.m.