



Shasta County Advisory Board of the

**NorCal
Continuum of Care™**

**Shasta Advisory Board Meeting
April 9, 2024, 3:00pm-5:00pm
Redding City Hall – Community Room
777 Cypress Avenue, Redding, CA 96001**

MEETING MINUTES

Voting Members

Abbott, Paul-Shasta Thrive
Alvey, Rachel - One Safe Place
Christine Cage – No Boundaries
Danielson, Tim-United Way
Eddy, Brett-New Life Discovery Project
Preller, Austin-SCOE Alternate
Kennedy, Marci-NorCal LSS
Kerr, Emily-HHSA
McDuffey, Laura-City of Redding
Benson, Rema – SCHC Alternate
Preller, Megan - Ready for Life
Schaefer, Lesha - Pathways/Housing
Schreder, Kristen - Executive Board Chair
Sears, Katie - Hill Country
Spencer, Crystal-Faithworks
Azare, Cole - Nation's Finest Alternate
Zander, Hollie - CRDC

1. Call to Order

A meeting of the Shasta Advisory Board was called to order at 3:02 p.m. by Co-chair Kristen Schreder. A reminder of the Brown Act was completed.

2. Introductions/Establish Quorum

Quorum was established, and the meeting was called to order.

3. Approval Meeting Minutes

Lesha Schaefer made the motion to approve the meeting minutes of March 12, 2024. Tim Danielson seconded the motion. All in favor.

4. Public Comments

Christine Cage announced No Boundaries was having a fundraiser @ Red Robin on March 19, 2024, 20% proceeds benefit No Boundaries.

Lesha Schafer announced that she had a conversation with a donor/participate of Pathways that would like to see more information on the CoC with information the agencies and the services they provide, a visual aid would be informative. Susan Weiss responded and said that what she was working on and will pick it back up.

Jaelyn gave an update on the ACTION project- wanted to clarify it is not faith based, it is a non-profit and is eligible for funding. Also, Step up & Learn started and was well attended by all parts of the community. April will be the 1st month for the monthly newsletter. Newsletter will inform everyone on how to give donations, rules on volunteers and donations, updates on projects considered for a property donation and partnerships with Providence. Will work on phases, 266 people of the street and project over 300 people when we expand to the Village.

Katy Sears announced Hill Country's calendar for Community Events was now available.

Dr. Mercedes announced Renewed Life Medical Group was new in town, they have telehealth services, currently at 100 members in recovery, and they are looking for programs to partner with. They are located on Hartnell across from the old VA.

5. Presentation

Tim Danielson with United Way presented information about the Micro Shelter and HMIS. The presentation will be sent out to the group. He expressed how important data is and the accuracy of that data in HMIS. He went through how agencies can pull their own reports out of HMIS to review their inputted data. The report is called 0252 Data Completeness Report Card. United Way will start sending out the report card monthly, but agencies are encouraged to pull report card on their own to find discrepancies and keep up on their grade.

He announced that a HMIS survey will be going out for the HMIS lead of each agency to complete with input from their team, only one report from each agency needs to be completed. They need all the users to be registered into the system and MOUs need to be signed as soon as possible, please check spam/junk folder. Training needs to be completed and takes about 2 ½ hours. He stated they cannot onboard any new agencies until the legacy users are all registered and completed their onboard.

He stated that they are working on updating all Access points and working on 211 becoming an access point, if any agency wants to become one, please contact him.

6. New Business

Action: No Action Items

Discussion:

A. Funding Update

- a. HHAP 1 & 2 all agreements are done except 2 contracts due to insurance issues.
- b. HHAP 3 all agreements have been sent out to agencies for signature.

Question regarding when the money will be released after signature, response, agencies will need to submit a RFF, then it should take up to 30 days for the money to be sent out. Agencies can request up to 50% on initial request, then once 80% of that is expended, they can request the remaining 50%.

- c. HHAP 4 City is drafting a NOFA, they are using a new template and think it will be easier to follow and they will accept any feedback. The state only sent 50% of the funding, each agency will need to submit a budget for 100% of the funds requested, but they will only receive 50% upfront.
- d. HHAP 5 the application was submitted at the end of March. The NOFA will go out right away when the funds are received to be a quicker process.

Additionally, 10% of the youth set aside is for the total amount of funding for CoC and County portions. CoC and County's need to coordinate who will be spending funding on Youth projects. (18-24yrs)

B. Seven County PIT Administrator

The Executive Board approved a joint project, they need input from all advisory boards on what the

position should be. Roles & Responsibilities and estimated cost.

The Advisory Board input the following:

- Part-time person
- Responsible for the Counting Us App and training
- Coordinate with HUD TA
- Facilitator of the PIT/HIC/HMIS committee meetings
- Coordinate with all seven counties PIT administrators

United Way is working to get rid of the HIC forms and have it all go through HMIS.

C. At Home

Janice Powell, Shasta Lake City Mayor gave an update from the board, they are looking at progress, how money is being utilized successfully.

Advisory board would like more information from the At Home board on what information they want form the Shasta CoC advisory board.

D. Project Homeless Connect

They need more barbers, and they also announced the date and time.

E. Discussion to create a list of eligible use categories at a later date

Shawanna will work on a centralized document and share.

7. Reports

A. Executive Board

Announced the next Executive Board meeting will be on April 18, 2024, it is also the same date and location for the Full Member CoC meeting. The EB meeting will take about 20 to 30 minutes for action items. The Full Member CoC meeting will have 2 topics, Teddy Pierce will report on and expand options for collaborative application. Also, a presentation from HUD TA that will be working with us on the Governance Charter.

B. City and County

No updates

C. HMIS

Tim wanted to say a Thank you to all the agencies that have been participating in CES. Any agencies that would like to join, please reach out to United Way.

D. PIT Committee

No updates

E. Member Announcements

Susan Weiss wanted to thank Kristen for all her hard work

Hollie Zander announced that CRDC is still looking for a non-profit to lease their old office on Parkview

Shawanna CoC facilitator announced that the Partners II due date for responses to RFP have been extended to May 1, 2024

8. Partner Presentations for next meeting

Austin announced that Maggie will do a presentation for SCOE

Rema stated that Amber wanted to have presentations to be a learning experience for everyone

9. Discussion Items for next meeting

Survey Monkey

Any progress reports for the Navigation Center

Needs for Micro Shelter

10. Adjournment

Meeting adjourned at 4:45pm