



NorCal CoC PIT Committee Meeting

May 21, 2024

11:00 am to 12:00 pm

**Siskiyou County
Social Services
818 S. Main St.
Yreka, CA 96097**

Teleconference locations:

**Del Norte County Health and Human Services
880 Northcrest Drive
Crescent City, CA 95531**

**Lassen County Health and Social Services
1445 Paul Bunyan, Suite C
Susanville, CA 96130**

**Teach I.N.C
112 E 2nd Street
Alturas, CA 96101**

**Plumas County
PCIRC
591 Main Street
Quincy, CA 95971**

**Shasta County
962 Maraglia Street
Redding, CA 96001**

**Siskiyou Builders Exchange
2121 Fairlane Rd
Yreka, CA 96097**

**Siskiyou County
Social Services
818 S. Main St.
Yreka, CA 96097**

**Sierra County Behavioral Health
706 Mill Street
Loyalton, CA 96118**

PIT Committee Members

Duane Kegg,
County of Siskiyou, Chair

Grace Poor,
County of Lassen,
Vice-Chair

Barbara Daughtrey,
County of Sierra

Rebecca Green,
County of Del Norte

Kristen Quade
County of Plumas

Carol Madison,
County of Modoc

Megan Preller,
County of Shasta



To Address the Board: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to norcalcoc@co.shasta.ca.us that will be read into the record.

1. Call to Order/Quorum Established/Introductions

Present: Members Duane Kegg, Barbara Daughtrey, Kristen Quade, Carol Madison, Megan Preller, and Grace Poor. Public/participants/staff Kristen Schreder, Maddelyn Bryan, Nicole Lamica, Cathy Rahmeyer, Krystal Dalton, Tim Danielson, and Amanda Johnson.

2. Public Comments (limited to 3 mins. per comment)

No public comments.

3. Action Items

I. Approval of Meeting Minutes from April (Attachment A)

Poor motioned to approve the minutes. Quade seconded. A roll call vote was taken. The motion passed unanimously.

II. Selecting census date for 2025 PIT

Kegg motioned to select January 21 as the PIT census night. Quade seconded. A roll call vote was taken. The motion passed unanimously.

4. Discussion Items

I. Continued discussion of PIT/Coordinator position – Kristen Schreder

Kristen Schreder presented a spreadsheet with a detailed proposal for a PIT Administrator. This would be a contracted position with the City of Redding. The contract would have a total not to exceed of \$40,000/annually, funded by HHAP-4 and 5. Members discussed a timeframe of 1 year vs 2. They agreed the CoC should post an RFP before the end of May.

II. 2024 PIT/HIC status update – Tim Danielson

Tim Danielson stated that the PIT and HIC data have not been submitted due to issues with HUD's HDIX site. He noted that improvements and corrections are in process for the PIT/HIC projects which staff will have to enter into HMIS in the future.

III. Review of PIT forms and surveys



Tim Danielson shared that some of the providers had confusion over the forms. Most projects will not have to use the form again since HUD will pull the data from HMIS in the next HIC Count. Discussion ensued about asking the new PIT Administrator to update and streamline the forms. United Way staff provided a demonstration of the HDX system.

5. Discussion Items for Next Meeting

- Intro to new PIT Coordinator if already selected.
- Review forms.
- Clarification of Roles and County assigned administrators.

6. Adjournment

Barbara motioned to adjourn at 11:58am. Poor seconded. A roll call vote was taken. The motion passed unanimously.

Next Regular PIT Committee Meeting
August 20, 2024
11 am – 12 pm