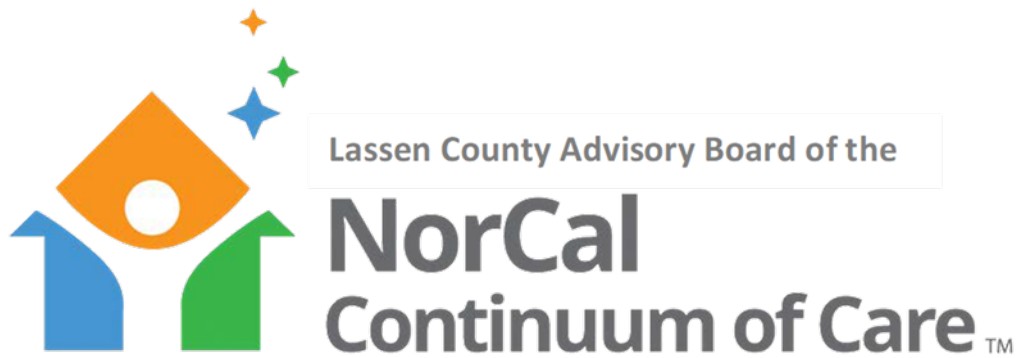




Lassen County Advisory Board Special Meeting

October 2, 2025

12:00 PM – 1:00 PM

1445 Paul Bunyan Road, Aspen Room
Susanville, CA 96130

- 1. Call to Order**
- 2. Establish Quorum**
- 3. Approval of Meeting Minutes**
 - a. September 11, 2025 (Attachment 1)
- 4. Approval of Regular Meeting Agenda**
- 5. New Business/Action Items**
 - a. HMIS System Administrator, Pathways MISI
 - b. Advisory Board Voting Member
 - c. Executive Board Alternative
 - d. HMIS Committee Member
 - e. HMIS Committee Alternative
- 6. Youth Action Board Updates**
- 7. HMIS/CES Updates**
- 8. PIT Committee Updates**
- 9. General Updates**
- 10. Discussion Items for Next Meeting**
- 11. Adjournment**

Next Meeting: Thursday, November 6, 2025, 12:00 pm to 1:00 pm

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. **The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.**

Voting Members:

Rebecca Peconom, Chair

City of Susanville

Brett Lindsey, Vice-Chair

Lassen Family Services

Carla McDonald

Salvation Army

Cheri Farrell

Crossroads Ministries

Cody Evans

Lassen Community College

Nicole Lamica

Lassen County Housing and Grants

Tina Kennemore

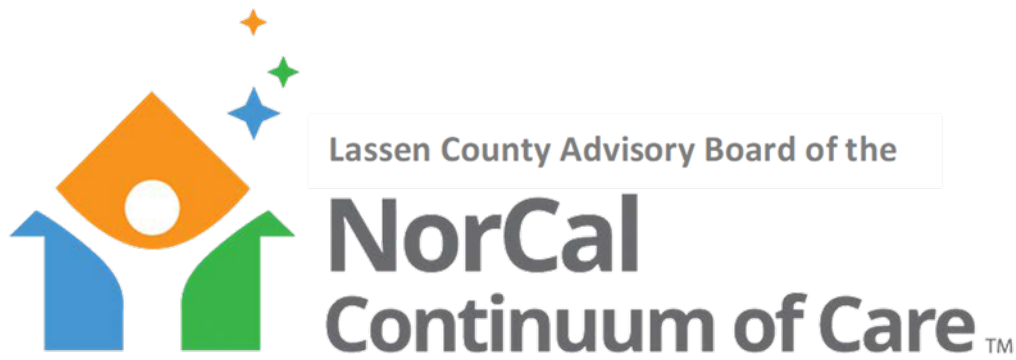
Lassen County Adult Services

Tiffany Armstrong

Lassen County Behavioral Health

Grace Poor, Secretary

(Non-Voting Member)



Special Meeting Minutes

Date: September 11, 2025

Time: 12:00 PM – 1:00 PM

Location: 1445 Paul Bunyan Road, Aspen Room, Susanville, CA 96130

1. Call to Order

The meeting was called to order by Chair Rebecca Peconom at **12:15 PM**.

2. Establish Quorum

Quorum was established.

Voting Members Present: Rebecca Peconom, Brett Lindsey, Carla McDonald, Cody Evans, and Tiffany Armstrong

Voting Members Absent: Cheri Farrell, Nicole Lamica, and Tina Kennemore

Others Present: Grace Poor and Brie Buckler

3. Approval of Meeting Minutes

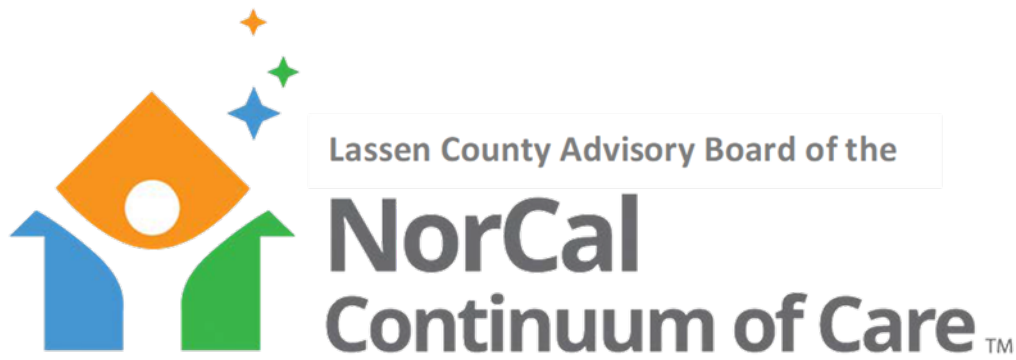
Meeting Minutes from:

- July 10, 2025 (Attachment 1)

Motion to Approve: Brett Lindsey

Seconded by: Carla McDonald

Vote: All approved, Tiffany Armstrong abstained.



4. Approval of Regular Meeting Agenda

Motion to Approve Agenda as Presented: Tiffany Armstrong

Seconded by: Cody Evans

Vote: All in favor, motion carried.

5. New Business / Action Items

a. Executive Board Alternative

Discussion Summary: The board discussed the need to appoint an Executive Board Alternate.

Action Taken: Tabled until more members are present.

Motion to Table: Carla McDonald

Seconded by: Tiffany Armstrong

Vote: All in favor, motion carried.

b. Voting Member Application (Attachment 2)

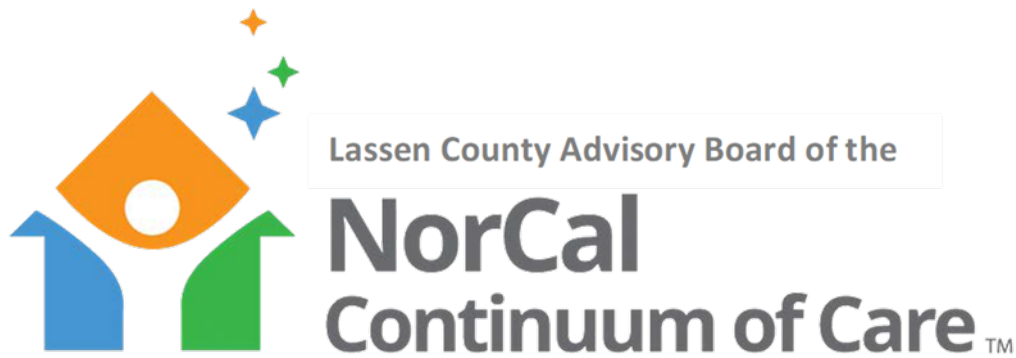
Discussion Summary:

- The application was denied as the applicant no longer works at the Susanville Indian Rancheria.
- Discussion about inviting the new SIR social services director to apply.
- Carla noted someone with lived experience is interested.
- Interest in recruiting a representative from the education system.
- Group agreed to further explore HUD-recommended board representation requirements at a future meeting.

Motion to Deny Application: Brett Lindsey

Seconded by: Tiffany Armstrong

Vote: All in favor, motion carried.



c. HMIS and CE System Administrator

Discussion Summary:

- Grace Poor shared that the Executive Board will be selecting a new HMIS and CE System Administrator.
- The board expressed appreciation for United Way's service and regret that the contract could not be extended.

Action: Discussion only, no motion made.

6. Youth Action Board Updates

Presented by: Rebecca Peconom

Summary: Rebecca and Brie met the previous week. An invitation will be sent out this week for an upcoming meeting at Lassen High School.

7. HMIS/CES Updates

Presented by: Carla McDonald

Summary: Carla reported that at the last meeting, the TA provider presented findings from their recent assessment of the CoC's coordinated entry system.

8. PIT (Point-in-Time) Committee Updates

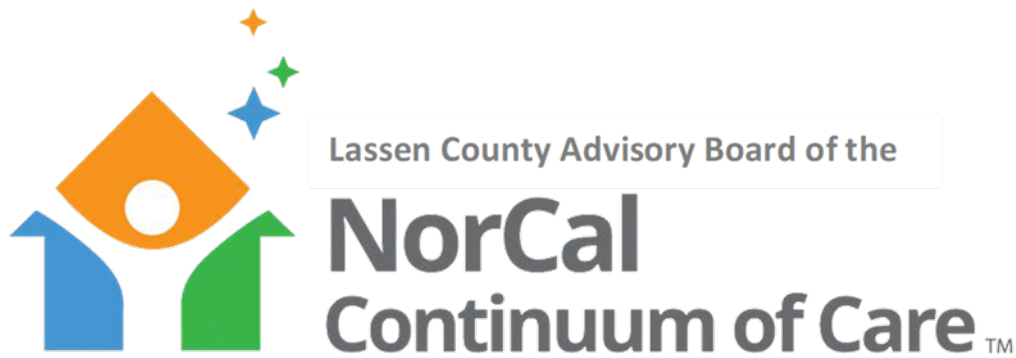
Presented by: Rebecca Peconom

Summary: Planning meetings for the upcoming PIT count will begin soon. Nicole Lamica will provide updates at future meetings.

9. General Updates

Grace Poor:

- Housing and Grants is moving forward with housing developments. Construction has resumed.



Brie Buckler:

- The Lassen County Office of Education has launched a tutoring program for TK–12 students.
- There is a growing need for more resource (foster) families in Lassen County.

Rebecca Peconom:

- The Susanville Police Department’s police chief position will close this week.
- SPD has funds available for security deposits.

Brett Lindsey (LFS):

- “Dancing for a Brand New Me” will not be held this year.
- A new fundraiser, “Hometown Hoedown,” is being planned. LFS is seeking sponsors.
- LFS also has a peer training scheduled.

Cody Evans (Lassen Community College):

- The college is experiencing increased enrollment.
- Hosting a suicide prevention walk this month.

Tiffany Armstrong (Behavioral Health):

- A new program manager will be hired soon.
- Starting January 2026, there will be a new 5150 form/process. Agencies interested in training should reach out to Tiffany.
- The community suicide prevention walk was canceled this year, but a spring event is being considered.

Carla McDonald (Salvation Army):

- The new outreach van is currently inoperable and needs repairs, impacting services.
- Group discussed strategies to continue outreach to Ravendale despite transportation issues.

10. Discussion Items for Next Meeting

- Voting Member Representation
- HMIS Committee Member Appointment
- Executive Board Alternate



Lassen County Advisory Board of the

NorCal
Continuum of Care TM

11. Adjournment

Motion to Adjourn: Carla McDonald

Seconded by: Tiffany Armstrong

Vote: All in favor.

Meeting adjourned at: 1:08 PM

12. Next Meeting

📅 **Date:** Thursday, October 2, 2025

🕒 **Time:** 12:00 PM – 1:00 PM

📍 **Location:** 1445 Paul Bunyan Road, Aspen Room, Susanville, CA 96130