



**Shasta County Advisory Board Meeting  
December 9, 2025, 3:00 PM-5:00 PM  
Shasta County Office of Education  
2985 Innsbruck Dr, Redding, CA 96003**

- 1. Call to Order/Reminder of Brown Act.**
- 2. Introductions/Establish Quorum.**

Voting Members	
<ol style="list-style-type: none"><li>1. Abbott, Paul – Shasta Thrive</li><li>2. Alvey Rachel- One Safe Place</li><li>3. Azare, Collier- Nation’s Finest</li><li>4. Chimenti, Joe-Emergent</li><li>5. Danielson, Tim - United Way</li><li>6. Disney, Jaclyn-NVCSS</li><li>7. Howard, Jannamarie-Redding Rancheria</li><li>8. Johnson, Crystal – FaithWorks</li><li>9. Joyce, Maggie - SCOE</li><li>10. Kennedy, Marci – NorCal LSS</li></ol>	<ol style="list-style-type: none"><li>11. Kerr Emily-HHSA</li><li>12. Longwell, Wendy – DAC</li><li>13. McDuffy, Laura- City of Redding</li><li>14. Middleton, Amber – SCHC</li><li>15. Preller, Megan – Ready for Life</li><li>16. Ray, Major Tammy-Salvation Army</li><li>17. Schaefer, Lesha – Pathways/Housing</li><li>18. Sevilla, Art – Empire Recovery</li><li>19. Watson Stacy-Hill Country</li><li>20. Zander, Hollie - CRDC</li></ol>

**3. Action Items**

**A. Approval of Meeting Minutes.**

- Board Members will review and approve minutes from the November 18, 2025, meeting (Attachment 1)

**B. Membership**

**4. Public Comments (limited to 3 minutes per speaker)**

- Members of the public will have the opportunity to address the Advisory Board on any issue within the jurisdiction of the Advisory Board. Speakers will be limited to three minutes.

**5. New Business**

***Action***

- A. Approve Shasta Advisory 2026 Meeting Calendar (Attachment 2)

***Discussion***

A. PIT Sub-Committee Updates

- a. Donations & Service-Based Count/Youth-Marci Kennedy
- b. Maps and Camps, Volunteer & Training/Counting US App-Crystal & Melissa
- c. Day of Event-All
- d. HIC & Sheltered

- B. PIT & HIC update (Attachment 3)

**6. Reports.**

- A. Executive Board

- B. Administrative Entity T.E.A.C.H (Attachment 3)
- C. County/City
- D. Strategic Planning AdHoc Update
- E. Member Announcement
- 7. Discussion Items for Next Meeting**
- 8. Adjournment**

Next Meetings:

Advisory Board Meeting: January 13, 2025, 3-5 pm at SCOE 2985 Innsbruck Dr, Redding, CA 96003  
Executive Board Regular Meeting December 18, 2025, 1-3, Virtual  
AT HOME Meeting TBD



Shasta County Advisory Board of the

**NorCal**  
**Continuum of Care™**

**Shasta County Advisory Board Meeting**  
**November 18, 2025, 3:00pm-5:00pm**  
**Redding City Hall – Community Room**  
**777 Cypress Avenue, Redding, CA 96001**

**MEETING MINUTES**

**Voting Members**

- |  |  |
|--|--|
| 1. Abbott, Paul – Shasta Thrive          | 10. McDuffy, Laura- City of Redding    |
| 2. Alvey Rachel- One Safe Place          | 11. Middleton, Amber – SCHC            |
| 3. Azare, Collier- Nation’s Finest       | 12. Preller, Megan – Ready for Life    |
| 4. Danielson, Tim - United Way           | 13. Ray, Tammy-Salvation Army          |
| 5. Howard, Jannamarie-Redding Rancheria  | 14. Schaefer, Lesha – Pathways/Housing |
| 6. Taiji, Melissa – FaithWorks Alternate | 15. Watson Stacy-Hill Country          |
| 7. Joyce, Maggie - SCOE                  | 16. Zander, Hollie - CRDC              |
| 8. Kennedy, Marci – NorCal LSS           |  |
| 9. Kerr Emily-HHSA                       |  |

**1. Call to Order**

**A meeting of the Shasta Advisory Board was called to order at 3:03 pm by Chair Maggie Joyce. A reminder of the Brown Act was completed.**

**2. Introductions/Establish Quorum**

Quorum was established, and the meeting was called to order.

**3. Approval Meeting Minutes**

Tim Danielson made the motion to approve the meeting minutes of October 14, 2025, Collier Azare, seconded the motion. All in favor.

**4. Public Comments**

- Amber Middleton announced that National Homeless Memorial Day will be observed on the Winter Solstice in December. She also shared that World AIDS Day (December 1) and an event will take place at All Saints Episcopal Church.
- Hollie Zander, shared that Cascade Village and Bertie Commons waitlists are now open. Need for 3-bedroom units at Cascade Village emphasized. Flyers forthcoming; will be sent to Maggie.
- Agencies acknowledged recent successful collaboration in supporting an unsheltered community member with emergency housing.
- Tim Danielson stated that he had 2-1-1 cards and Central Access Point informational cards available for agencies.

## 5. New Business

### Action:

B. Membership Approve Jaclyn Disney, NVCSS voting member Amber Middleton Motion to approve Jacqueline as a voting member, with corrections noting her voting status begins today. Preller, Megan seconded the motion. All in favor.

### Discussion:

- A. New location for Shasta Advisory Meetings Shasta County Office of Education -2985 Innsbruck Dr, Redding, CA 96003 **New permanent location:**
  - Starting next meeting, except February (pending confirmation).
  - **Hybrid Meetings:**
  - Current meeting link was provided only for a presenter (Teddy).
  - Not currently operating as hybrid meetings under Brown Act.
  - Some agencies desire virtual access due to travel limits.
  - **Recommendation:** Agencies wishing to propose hybrid participation should contact Maggie to place item on future agenda.
- B. Review 2025 PIT Survey Questions. Determine whether additional questions are needed and what data should be collected and reported for each county.

### Discussion Points:

- Whether Shasta County can add its own unique questions; pending confirmation from SimTech.
- Limitation on additional questions; need to prioritize.
- Reviewing which existing questions may be removed or revised.

### Specific Questions Discussed:

- **Question 12 (Last address):** Concerns it may feel inappropriate for unsheltered individuals; may be redundant given Q11.
- **Survey length:** CAB feedback survey feels long and repetitive (e.g., Q8–10 overlap).
- **Conditional logic:** Recommendation to only display veteran-specific questions if respondent answers “yes” to being a veteran.
- **Gender/Sex Questions:**
  - Concern about safety/discomfort for transgender individuals under current federal environment.
  - Ideas included:
    - Removing gender question
    - Adding “Decline to State” as the first checkbox
    - Seeking consumer feedback from NorCal Outreach
- **Veteran-specific questions proposed:**
  - Do you have a copy of your DD-214?
  - Do you have access to VA benefits?
  - Have you contacted Shasta County Veteran Services?

- “*Would you like help finding housing?*” Considered inappropriate due to survey limitations; likely to be removed.
- Suggestion to provide a **resource bookmark/flyer** instead.
- **Question 18 (Disability Benefits):** Possibly unnecessary data has limited functional use; may be removed.
- **Question 21 (Foster Care):** Suggested expansion to include:
  - Foster home
  - Group home
  - Juvenile hall
  - Youth may need ability to check multiple answers.
- **Additional Data Gap:**
  - Consider adding: “Age at first experience of homelessness.”

### **C. PIT volunteer discussion:**

Supervisors for volunteer committee to contact were determined and estimated amount of volunteers was given

### **D. PIT Sub-Committee**

- a. Donations & Service-Based Count/Youth-Marci Kennedy:
  - Meets just started more information to come
- b. Maps and Camps, Volunteer & Training/Counting US App-Crystal & Melissa: Discussion of pop up crews for night of events
- c. Day of Event-All: discussion of getting the flyers done sooner this year
- d. HIC & Sheltered: discussion of who will help with these committees TBD
- E. NorCal CoC PIT Committee Update: changes to app were discussed and the need for Shasta county main contact for it was determine Kristien will reach out to appropriate people for coordinating PIT

## **6. Reports**

### **A. Executive Board:**

Revisions made to agenda for a special meeting in regard to the RFP

### **B. Administrative Entity T.E.A.C.H:**

Talk of upcoming meeting in regards to NOFA and link will be sent out

C.County/City: Non at this time

## **7. Partner Presentations for next meeting**

None determined at this time

## **8. Discussion Items for next meeting**

None determined at this time

## **9. Adjournment**

The meeting was adjourned at 5:10 pm.

# Shasta CoC Meeting 2026 Calendar

## January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

## March

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## June

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## November

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## December

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

CoC mtg

US Federal Holiday (observed)

**T.E.A.C.H., Inc. NorCal CoC Update  
December 9, 2025**

**1. 2026 PIT and HIC Planning Update.**

January 26, 2026 is approved PIT count date ("night of") January 27, 2026 approved for Day of Count.

**A. Simtech Solutions identified key action items that need to be focused on for PIT Count**

- I. The Volunteer Registration Portal is live at <https://norcal.pointintime.info/>. We still need jurisdictional leads to register for the count. As of today, we only have four people signed up.
- II. We have recruiting materials to share with the understanding that people may want to tailor these to meet local needs or create their own.
- III. Regional count admin(s) need to be chosen and given access to the command center. We are in the process of creating a roles and responsibilities for Regional Count Admins document to share.
- IV. Outreach teams and others should be identifying known locations.  
All supporting materials are being posted to <https://pointintime.info/volunteer/norcal-point-in-time-count/norcal-jurisdictional-leads/>. We will review this site together and continue to add to it.

**B. 2026 Surveys**

The PIT Committee worked with Simtech Solution on December 4 to update the 2026 Sheltered and Unsheltered surveys. The draft will be returned to T.E.A.C.H., Inc to share with the PIT Committee early week of December 8, 2025.

**C. HIC County Responsibilities.**

Volunteer Leads and alternates for each County will oversee the PIT Sheltered Count and HIC process. We are in need of Identifying organizations and projects in the NorCal CoC that need to be included in the 2026 HIC, assist with follow-up if needed. For each agency who received a HIC form please respond at your earliest convenience or by January 9, 2026.

Provide Seth and Daniel by **December 9, 2025**, with the names of programs for "all homeless-dedicated beds and programs operating by organizations in your county that are missing from the 2025 HIC List of Projects, regardless of funding source and including those not currently participating in HMIS. These would be programs that are not included in the 2025 HIC that meet the criteria identified on the "Project Type Reference Sheet"

Seth from Pathways MISI will attempt to reach out to all providers by December 12, 2025 to allow time to follow-up with those who were only left voicemails or have not yet responded prior to the January 9, 2026 deadline. Once the data is gathered, Pathways will be updating the data in HMIS and it will be used to update the HIC in HDX for the HUD submission. For questions contact Seth Maneja [smaneja@pathwaysmisi.org](mailto:smaneja@pathwaysmisi.org) or Daniel Howland [dhowland@pathwaysmisi.org](mailto:dhowland@pathwaysmisi.org)

**D. 2026 Sheltered PIT Survey Count**

We are developing a list of the projects that that will be used for the Sheltered Point in Time Count.

The list will include all programs that will require the **administration of a Sheltered Survey** that meet the definition of the following:

1. Emergency Shelter
2. Transitional Housing
3. Safe Haven

The goal is to have the list compiled by December 9 and Pathways MISI will be responsible to transfer the project list to Simtech Solutions to include with the Counting Us app to be used for the Sheltered PIT Count.

## 2. 2025 HUD Notice Of Funding Opportunity, local NorCal CoC Notice Of Funding Available

December 4, 2025, Executive Board Special Meeting approved Tier 1 funding allocation at \$100,000 for HMIS and \$23,673 for Coordinated Entry. T.E.A.C.H., Inc. as AE will be the applicant for both projects.

Applications can be submitted for Tier 2 funding in the amount of \$639,522, in the categories listed below.

Tiering Amounts		
ARD	\$412,542	Renewal or New funded if meeting threshold requirements
Tier 1 @ 30%	\$123,763	<b>Competitive - Reliant on CoC performance</b>
Tier 2 @ 70%	\$228,779	<b>Nationally Competitive Amount for NorCal \$639,522</b>
CoC Bonus	\$273,829	
DV Bonus	\$136,914	
PH Cap 30% of ARD	\$123,763	PSH or CoC Rapid ReHousing Projects only

**Discussion:**

Tier 1 –Preserve HMIS and CES as Renewal Projects to total \$123,763

Tier 2 – Competitive Projects focused on HUD’s new priorities (TH and Street Outreach)

CoC and DV Bonus Funds – additional \$410,733 so a competitive total of \$639.522

Application eligibility assessment due December 8, local applications due December 18, 2025. Rating and Ranking will be scheduled for December 27-29 and Collaborative application is due to HUD January 14, 2026. Return both to Jamie Northrup at [jnorthrup@teachinc.org](mailto:jnorthrup@teachinc.org)

### Office Hours: December 9 and December, 16

NorCal CoC Application Applicant Office Hours:

**December 9, 2025 – 10-11:30 am (eSnaps focus)**

**Topic: NorCal CoC - Office Hour I**

Time: Dec 9, 2025 10:00 AM Pacific Time (US and Canada)

<https://us06web.zoom.us/j/87940492689?pwd=OODtvQ6qvJI0UAiNr912nIXidrNqbG.1>

Meeting ID: 879 4049 2689

Passcode: 829042

**December 16th – 10-11:30 am (misc. questions)**

**Topic: NorCal Office Hour II**

Time: Dec 16, 2025 10:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84077352361?pwd=voObbudEmiTrXHNzNT8y64OS878XIO.1>

Meeting ID: 840 7735 2361

Passcode: 106456e-snaps Information

## 3. HMIS Update

Pathways MISI distributed new HMIS User License agreements which need to be signed and returned. HMIS Agency Participation Agreements will be distributed beginning the week of December 8 by Jamie Northrup at T.E.A.C.H., Inc. to be signed by Agency Executive Directors and returned.



#### 4. HHAP Funding Distribution

T.E.A.C.H., Inc. received HHAP 3 funds and subrecipient agreements were sent to agencies and counties the week of 11/24

HHAP 4 initial half was distributed to agencies and counties. Currently NorCal CoC is not eligible to receive the second half of HHAP 4 in the amount of \$2.3 as the NorCal CoC currently demonstrates progress in one of seven CA System Performance Measures when the requirement is to show progress on two of seven CA SPM. (as of mid-November) State requires NorCal CoC to accept TA to receive the balance of the HHAP 4 funding which to date has not been offered after multiple written requests for TA. Total HHAP 4 Shasta CoC allocation is \$908,603.00. Shasta County allocation is \$852,466.06

HHAP 5 initial half of funds have not been transferred from the City of Redding to T.E.A.C.H., Inc. to allow distribution of Shasta CoC 50% allocation of \$1,249,625.71 to FaithWorks. Shasta County is one of four counties who receive funding directly from CA in the amount of \$1,397,559.41.

HHAP 6 – \$5.8 M application submitted August 28, 2025.

First CA HCD response received September 29, Submitted amendments November 5

Second feedback received December 1, response due by December 31, fewer required amendments.

Estimate final HCD approval of the application early 2026

Estimate receipt of State funding spring 2026, and begin NorCal CoC NOFA process

Shasta CoC allocation - \$1,083,071.41, Shasta County allocation - \$1,063,450.37