



Del Norte County Advisory Board of the
NorCal
Continuum of Care™

Del Norte Advisory Board Meeting Minutes
December 12, 2024
3pm – 4pm
455 K Street, Crescent City, CA 95531
Big Conference Room

1. Call to Order/Quorum Established/Introductions

Quorum was established. Meeting was called to order at 3:05pm by Michael Coats.

Voting Members Present: Dorothy Waddelow (DHHS Deputy Director of Social Services), Michael Coats (DHHS Housing Services Manager), Dana Gill (United Methodist Church Pastor), Daphne Cortese-Lambert (Del Norte Mission Possible Director), Jeri Robertson (Tolowa Dee-ni' Nation Housing Manager), Pam Wilder (DNUSD Foster and Homeless Youth Services Director)

Non-voting Members Present: Lisa Sellars (DHHS Analyst)

Members of the Public Present: Vicky Klakken (Partnership Healthplan)

2. Public Comments (limited to 3 mins. per comment)

Daphne said, "I think you guys are amazing."

3. Approval of Meeting Minutes

- I. **Board members will review and approve minutes from the November 14, 2024 NorCal CoC Advisory Board meeting (Attachment A).** Jeri Robertson motioned to approve minutes from the November 14 meeting. Pam Wilder seconded the motion. Roll Call Vote was taken. All approved. The motion passed.

4. Action Items

- I. **Review and approve the 2025 Advisory Board Meeting Calendar (Attachment B).** Daphne Cortese-Lambert motioned to approve the 2025 Advisory Board Meeting Calendar. Jeri Robertson seconded the motion. Roll Call Vote was taken. All approved. The motion passed.
- II. **Approve the amended language to the Policy and Procedures section of the NorCal CoC Governance Charter (Attachment C).** Jeri Robertson motioned to approve the amended language to the Policy and Procedures

section of the Governance Charter. Pam Wilder seconded the motion. Roll Call Vote was taken. All approved. The motion passed.

5. Discussion

- I. **Discuss application for HHAP Round 6.** Michael Coats said the NOFA for HHAP Round 6 should be coming out in January. He said that he has already talked with Pam Wilder regarding ways to use the youth set-aside funds to support our youth. He said that Dana Gill also has some ideas of how her church may be able to use CoC funds. Michael will inform the board when the NOFA is released and will share it with everyone. Daphne Cortese-Lambert asked if we know how much the allocation is. Michael did not have that information but said that he can look for it.
- II. **Discuss PIT Count for 2025.** Michael Coats said that the PIT will be happening on January 22 from 9am to 4pm at the Recreation Gym. He said that he sent out a flyer for agencies, non-profits, and businesses that would like to participate. Michael said that he got approval for the food. He said that they will likely have fruit, vegetables, oatmeal, hot coffee, and tea for the morning. Lunch will be sandwiches, soup, and drinks. He is planning for about 100 people. They will also be handing out backpacks and supplies to people who complete the surveys. Daphne Cortese-Lambert said that it would be good if on January 23 we had people out at Outreach as well to get more individuals for the count. Several other places were discussed. More details will be shared at the PIT meeting that will immediately follow this meeting.

6. Updates

- I. **HHAP (Michael Coats).** Michael said that HHAP-2 funds just came in and HHAP-3 and 4 funds should be coming in soon. We hope to receive HHAP-5 funds by February. The HHAP-6 NOFA will be coming out in January.
- II. **NorCal CA 516 CoC Executive Board Meeting (Michael Coats).** Michael said that the Executive Board reviewed the responses that came back to them from the counties regarding the NorCal CoC structure. The consensus was that counties don't have the capacity to sustain themselves as independent CoCs, etc.
- III. **NorCal CA 516 CoC PIT Committee (Michael Coats).** Michael was unable to attend this meeting but said that the head administrator Ryan Bonk is no longer there. Michael is hoping to get updates on the trainings that Ryan had planned.
- IV. **NorCal CoC HMIS/CEP Committee (Daphne Cortese-Lambert or Lisa Sellars).** Daphne said that there weren't any actions taken at the HMIS committee meeting. She said that they discussed the AB 977 guidance and project set-up and updating uses and disclosures to clarify how agencies share information with law enforcement. They also discussed LSA, the Longitudinal System Analysis that is done annually. Daphne said that they talked about changing the Coordinated Entry structure in HMIS and rebranding it by county.
- V. **Mobile Shower Project/DNMP (Daphne Cortese-Lambert).** Daphne said that the Senior Center has not given her the numbers for the mobile shower for November but she knows that there were a couple of times when showers were not provided due to changes in staffing, problems heating the water,

mechanical issues, etc. She said that they were still out there handing out hygiene items.

- VI. DNMP Street Outreach (Daphne Cortese-Lambert).** Daphne said that Street Outreach served 250 people on Tuesday in November, 117 individuals, 39 of which were new. On Thursday they served 414 people last month, 225 individuals, 42 of which were new. They gathered 16,000 lbs. of garbage from the camps. Daphne said that it has been a challenge with the change of not having youth out there but people understand that we are waiting for the waiver for everyone to sign. Right now people who have children are being served off site. They also put things over at the Navigation Center. Daphne said that they have Pat Black out there and that she is training one of Daphne's case workers to work on Social Security Disability applications with individuals. Daphne said that she thinks that one of the biggest things they have going on at outreach is the mobile medical clinic. She said that it is phenomenal to get people the support they need and that Dr. Turner is amazing with them. She said that case managers act as advocates and help people connect with the doctor. She said that this is where ECM comes in handy. Daphne said that next Thursday Legal Services of Northern California will be coming to outreach.
- VII. Recuperative Care (Daphne Cortese-Lambert).** Daphne reported that in November Recuperative Care helped 24 people for 474 nights of shelter. It is making a huge difference in people's lives. Vicky Klakken from Partnership HealthPlan told Daphne that DHCS will likely launch in July a new service for Community Supports, transitional rent. She said that in 2026 it will be mandated for every health plan to offer transitional rent.
- VIII. CalAIM/DNMP Navigation Center (Daphne-Cortese-Lambert).** Daphne reported that the Navigation Center is going wonderfully. She said that they have four case managers in the tiny office.
- IX. ERF (Dorothy Waddelow, Shiann Hogan, Ranell Brown, or Daphne Cortese-Lambert).** Michael Coats reported that they had the burn of the old Mental Health building so now they can prepare the site for construction. Daphne reported that they are now submitting for permits.
- X. The Legacy (Michael Coats).** Michael said that they are in Phase 2 of the remodel. They are leasing up the current tenants. He said that Phase 2 should be completed around February. He said that he will be pulling people off the by-name list and working with some of the grant funded programs that are running out of funds to get applications into HUD so that we can immediately move people in once the project is completed.
- XI. Non-Congregate Shelter (Michael Coats).** Michael said that they have zero people in this program due to funding.
- XII. BHBH (Meaghan McGlasson).** Michael said that there is one house that is communal living that has a couple and three single individuals living in it. He said that the participants in this program are able to work through any differences or situations that arise.
- XIII. Housing Authority (Megan Miller).** Megan was not present to give a report.
- XIV. HHIP (Michael Coats or Lisa O'Connell or Rachelle Callan).** Michael reported that HHIP is paying for a little bit of staffing and also assists people in

getting into permanent housing by paying for deposits and first month's rent through Rapid Rehousing.

XV. Tolowa Dee-ni' Nation Mvn'-dvn/Housing Division (Jeri Robertson). Jeri didn't have anything critical to report.

XVI. Foster and Homeless Youth Program (Pam Wilder). Pam reported that there are 207 students that are McKinney-Vento eligible, 25 of which are seniors. One has graduated and one will graduate in January. Two students are not on track for graduation but will be able to come back for a fifth year. Three other students will not be on track if their attendance does not improve. Pam stated that there are a lot of seniors who are truly on track to graduate.

XVII. Smith River United Methodist Church (Dana Gill). Dana didn't have anything new to report.

8. Discussion Items for Next Meeting

- I. Bring forward updates.** Updates will be brought forward.
- II. Other discussion items.** Daphne wants to add a discussion to the agenda regarding selecting a focus population to serve such as disabled seniors.

7. Adjournment

Jeri Robertson motioned to adjourn the meeting. Pam Wilder seconded the motion. Roll Call Vote was taken. The motion passed and the meeting was adjourned at 4:03pm.

Next Meeting

January 9, 2025
3pm – 4pm