



Del Norte County Advisory Board of the
NorCal
Continuum of Care™

Del Norte Advisory Board Meeting Minutes
February 13, 2025
3pm – 4pm
455 K Street, Crescent City, CA 95531
Big Conference Room

1. Call to Order/Quorum Established/Introductions

Quorum was established. Meeting was called to order at 3:00pm by Dorothy Waddelow.

Voting Members Present: Dorothy Waddelow (DHHS Deputy Director of Social Services), Michael Coats (DHHS Housing Services Manager), Dana Gill (United Methodist Church Pastor), Daphne Cortese-Lambert (Del Norte Mission Possible Director), Jeri Robertson (Tolowa Dee-ni' Nation Housing Manager), Megan Miller (City of Crescent City Housing Authority Director)

Non-voting Members Present: Lisa Sellars (DHHS Analyst)

Members of the Public Present: Vicky Klakken (Partnership Healthplan), Ranell Brown (DHHS Director), Deborah Bruschi (DHHS Fiscal Manager)

2. Public Comments (limited to 3 mins. per comment)

Daphne said, "Everyone's doing a great job."

3. Approval of Meeting Minutes

- I. **Board members will review and approve minutes from the January 9, 2025 NorCal CoC Advisory Board meeting (Attachment A).** Megan motioned to approve minutes from the January 9 meeting. Jeri seconded the motion. Roll Call Vote was taken. All approved. The motion passed.

4. Discussion

- I. **Coordinated Entry prioritization assessment tools.** Michael stated that the HMIS Committee sent out a survey regarding the VI-SPDAT. They are revisiting this prioritization tool because of the feedback that it does not accurately prioritize individuals based upon vulnerability. They are considering replacing or changing this tool. Daphne added that all HMIS users had the survey sent to them.
- II. **HHAP-6 application.** Michael said that the NOFA was supposed to be released in January but has not been released yet. He does not have any further information about when it will be released but will share it when he does.
- III. **2025 PIT Count.** Michael thanked Daphne for helping coordinate the event. He said that there were about 27 vendors at the event providing showers, haircuts, laundry,

VA services, mental and behavioral health services, and more. They saw about 78 people at the event. In 2023 there were about 100. The preliminary (not finalized) count is 475 unsheltered individuals, down from 680 for 2023. Michael said that due to the change in administrator for the PIT, the training materials and documentation weren't provided until a couple of days prior to the PIT event. He said that the paper surveys did not match the information requested in the Counting Us app. Dana said that she assumes that the numbers being lower isn't because homelessness is actually down. Daphne stated that previously we were given a full week to do surveys and even longer to enter the data but this year they started earlier, on the previous day, but did not give as much time after the event to do the count and enter the data. Daphne said that this year they were able to get the Yurok Tribe involved. She said that the tribe was not familiar with the Counting Us app and didn't understand exactly what the PIT Count was. She said that they are now on board and have agreed to go out in the field and do the count. Ranell asked if there were specific areas that we know we didn't count. Daphne said that we didn't get a good count at the end of Old Mill or Kellogg Beach due to the character of the encampment at Old Mill and loss of a volunteer familiar with Kellogg Beach who is now housed. She added that people are going back further into the brush because they are scared.

5. Updates

- I. **HHAP (Michael Coats).** Michael said that we are waiting on HHAP-4 funds. HHAP-5 is in the works as well. The HHAP-6 NOFA has not been released.
- II. **NorCal CA 516 CoC Executive Board Meeting (Michael Coats).** Michael said that the Executive Board is waiting for us to report back on our Point-In-Time Counts. They are still discussing the NorCal CoC structure.
- III. **NorCal CA 516 CoC PIT Committee (Michael Coats).** Michael said that he does not have an update except that there is a new PIT administrator. It is no longer Ryan Bonk.
- IV. **NorCal CoC HMIS/CEP Committee (Daphne Cortese-Lambert or Lisa Sellars).** Daphne reported that the meeting was cancelled. Lisa said that that meeting and the February meeting landed on holidays and that the February meeting has been moved to the 24th. Daphne said that the committee had been working on the survey regarding the VI-SPDAT and are waiting for the feedback so that they can revisit the vulnerability scoring system.
- V. **Mobile Shower Project/DNMP (Daphne Cortese-Lambert).** Daphne said that she has not been able to get the numbers for the mobile shower project for January but that everything is working well.
- VI. **DNMP Street Outreach (Daphne Cortese-Lambert).** Daphne said that for Thursdays Street Outreach they served 600 people, 232 unduplicated. On Tuesdays they served 220, 120 unduplicated. We picked up over 18,000 pounds of garbage. She said that one of the best things happening at outreach is the mobile laundry from the Yurok Tribe. Daphne also announced that Del Norte Mission Possible will be renting the property at the Superette from Cherece Norris who is leaving the area.
- VII. **Recuperative Care (Daphne Cortese-Lambert).** Daphne said that in January they served 23 individuals for 491 nights in three different motels.
- VIII. **CalAIM/DNMP Navigation Center (Daphne-Cortese-Lambert).** Daphne said that they will be growing the Navigation Center. It is really tight in the little office. There is currently no bathroom with the store closed.
- IX. **ERF (Dorothy Waddelow, Shiann Hogan, Ranell Brown, or Daphne Cortese-Lambert).** Ranell said that she gave a presentation to the Board on Tuesday for an update. She discussed the updated timeline and presented renderings of the shelter exterior, the interior layout, and the site plan. The timeline got pushed back due to the

delay in the burn and demolition of the old Mental Health building. Ranell said that the office modular is expected to be ready by the end of March. The shelter building may be completed by the end of June but they allowed a couple of months to finalize everything by the end of summer, before the rainy season. Costs are higher than initially anticipated so they are prioritizing by need.

- X. **The Legacy (Michael Coats).** Michael said that March 1st is the projected timeline for The Legacy to be completed. The manager's office is completed but not the manager's unit. There are currently 12 units occupied. Three individuals were moved in last week. Michael said that he has a list of 30 names of people from Coordinated Entry that he will begin contacting as part of the tenant selection process to fill the remaining units. Those selected will begin the application process for The Legacy. Michael said that three units are tied up in the eviction process. He said that tenants in those units were served today and he expects them to be out in a couple of months. Michael said that there are processes in place to address people who are disturbing the peace of their neighbors. Ranell said that they would like to do an open house, probably in March, so the community can see the success. Daphne said that she knows of a couple of people that are really happy about being placed at The Legacy. She said that she thinks that they would be willing to do interviews which could help change the way people think about the people there. The Board of Supervisors can see the difference that it is making in people's lives.
- XI. **Non-Congregate Shelter (Michael Coats).** Michael said that due to funding we are not using this program at this time.
- XII. **BHBH (Meaghan McGlasson).** Michael said that there is one family in the K Street house and four people in the shared house. Two of the individuals in that home will be moving to The Legacy.
- XIII. **Housing Authority (Megan Miller).** Megan said that they have been very busy with The Legacy but that should slow down after it is up and running. She said that one of the biggest things that she should mention is that they are federally funded so it is probably going to be a long time before people on the wait list are served. She said that in addition to expected cuts to funding due to the new administration, they have all of the project-based voucher commitments for the new families coming onto the program. She said that typically they have been one of the shortest general waiting lists in California at 30 days. Now it will be years.
- XIV. **HHIP (Michael Coats or Lisa O'Connell or Rachelle Callan).** No updates for HHIP. Vicky said that PATH CITED Round 4 is live. She said that it is open until May 5th she thinks.
- XV. **Tolowa Dee-ni' Nation Mvn'-dvn/Housing Division (Jeri Robertson).** Jeri said that the tribe received their HHAP-3 funds. She said that funds were tight for that program because they purchased the 5-bedroom home to use for interim housing. She said that now they can return to helping with move-in costs. Jeri said that she hopes to get the house completed and occupied by July or August. She said that she did get confirmation that HHAP-4 was going to be available for tribes.
- XVI. **Foster and Homeless Youth Program (Pam Wilder).** Pam was not present to give an update.
- XVII. **Smith River United Methodist Church (Dana Gill).** Dana did not have an update for the Church.
- XVIII. **Governance Charter Committee (Dana Gill).** Dana said that the Governance Charter Committee has been discussing the difference between participating members and voting members. She said that we are one of the only counties that does not have a lot of participants. They have been looking at the standards for applying. She said that they are also looking at the grievance process and what qualifies as a grievance. Dana said that Shasta wants to add an addendum for their county, and wants to know what other counties would like to do the same, that says

only voting members can apply for funds, not participants or other members of the public. It currently says "voting members or participants in good standing".

6. Discussion Items for Next Meeting

- I. **Bring forward updates.** Updates will be brought forward.
- II. **Other discussion items.** No other discussion items were mentioned.

7. Adjournment

Jeri motioned to adjourn the meeting. Dana seconded the motion. Roll Call Vote was taken. The motion passed and the meeting was adjourned at 4:04pm.

Next Meeting
March 13, 2025
3pm – 4pm