



January 15, 2025

Executive Board Member Meeting Minutes

1:00 pm to 3:00 pm

(Approved: February 19, 2026)

**112 East 2nd Street, Housing Program Office
Alturas, CA 96101**

**NorCal CoC Executive Board Meeting
November 20, 2025**

1:00 to 3:00 Executive Board Meeting

<https://us02web.zoom.us/j/87698317560?pwd=k457GFRJUDlniwnkyLWWmequ17BW6M.1>

Meeting ID: 876 9831 7560

Passcode: 541563

Teleconference Locations:

**Plumas County
PCIRC
591 Main Street
Quincy, CA 95971**

**Siskiyou County Behavioral Health 2060 Campus
Dr.
Yreka, CA 96097**

**Del Norte County Health and Human Services 455
K Street
Crescent City, CA 95531**

**Lassen County Health and Social Services 1445
Paul Bunyan, Suite B
Susanville, CA 96130**

**Shasta County
The Salvation Army Redding Corps 2691 Larkspur
Lane
Redding, CA 96002**

**Sierra County Behavioral Health
706 Mill Street
Loyalton, CA 9611**

**Executive Board
Members Cathy
Rahmeyer,
County of Plumas, Chair**

**Maddelyn Bryan,
County of Siskiyou,
Vice Chair**

**Michael Coats,
County of Del Norte**

**Grace Poor,
County of Lassen**

**Tom Sandage,
County of Modoc**

**Major Tammy Ray,
County of Shasta**

**Sheryll
Prinz-McMillan,
County of Sierra**

To Address the Board: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to cmadison@teachinc.org that will be read into the record.



1. Call to Order/Quorum Established/Introductions - 1:03 pm. Roll call, quorum established. Members present: Maddelyn Bryan, Michael Coats, Grace Poor, Tom Sandage, Alternate for Shasta County Cole Azare. Attendees: Kristen Schreder, Teddie Pierce, Jamie Northrup, Carol Madison, Patricia Barbieri, Sarah Prieto, Nancy Ogren, Jaclyn Disney, Shiann Hogan.

2. Public Comments (limited to 3 mins. per comment) - No public comment. Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

3. Action Items

I. Action Item – Review and Approve Meeting minutes

(Attachment A) December 18, 2025 Executive Board Meeting Minutes (includes slides from Teddie Pierce’s presentation regarding NorCal CoC CA System Performance Measure Update)

Motion to approve by Grace Poor. Second by Michael Coats. Five in favor. None opposed. Motion passed.

II. HMIS Data Status

a. LSA and CA SPM’s data cleaning update(s) - Teddie provided an update on the HMIS LSA (federal report) submission due January 16, 2026, noting that most data errors have been cleared from 600 to just 2.

b. Coordinated Entry Training - Coordinated Entry training is scheduled for January 16, 2026 at 11 o'clock for licensed users.

c. HMIS End Users and training schedule - Approximately 60 names are still outstanding for user agreements, and about 4 people who hadn't logged in were contacted, with 3 declining the license. Teddie announced plans for end user training on HMIS data entry in February to address issues like missing annual assessments and income data.

d. HMIS Vendor Cleaning - After the LSA submission, the system will undergo a 7-year data clean-up.

III. 2025 Federal CoC Notice of Funding Opportunity Withdrawn December 8, 2025 The November 2025 HUD NOFO was held up by a Federal Court in December. As of January 8, 2026 HUD announced that it will be taking steps to process eligible FY 2025 renewal projects using the FY 2024–2025 NOFO rules. The deadline for the CoC competition is February 9, 2026. HUD anticipates being able to select awards no later than March 2026 per the new NOFO release, however HUD acknowledges the e-Snaps application portal is not open and that the proceedings will be dependent on the District of Rhode Island court order.

The 2025 Federal LCOC Notice of Funding Opportunity was withdrawn in December and republished January 9th, creating uncertainty about the application process and whether to treat renewals as new or existing projects.

4. Reports

I. 2026 HIC/PIT Planning and Administration - T.E.A.C.H., Inc.

A. 2026 Surveys

The PIT Committee worked with Simtech Solution through January 6 to update the 2026 Sheltered and Unsheltered surveys. The proposed final draft was approved by the PIT Committee on January 6 and distributed to PIT Committee members with request for any revisions to be shared by January 9. No requested revisions were received.



Kristen provided updates on survey finalization with SimTech and emphasized the need for county leads to review and verify shelter and housing information.

B. County Lead Responsibilities.

PIT and HIC Volunteer Leads for each County will oversee the PIT Unsheltered and Sheltered Count. We are in need of identifying all homeless-dedicated beds and programs operated by organizations that need to be included in the 2026 HIC list of projects, regardless of funding source and including those not currently participating in HMIS. Each agency who received a HIC form please respond at your earliest convenience to Seth Maneja smaneja@pathwaysmisi.org or Daniel Howland dhowland@pathwaysmisi.org

C. 2026 Sheltered PIT Survey Count

The list of projects that will be used for the Sheltered Point in Time Count will be distributed to each county to be used for the administration of a Sheltered Survey that meet the definition of the following:

1. Emergency Shelter, 2. Transitional Housing, and 3. Safe Haven

PIT Planning Resources link below.

<https://pointintime.info/volunteer/norcal-point-in-time-count/norcal-jurisdictional-leads/>

5. T.E.A.C.H., Inc. – Update

I. HMIS: HMIS Agency Participation Agreements were distributed beginning the week of December 8 by Jamie Northrup at T.E.A.C.H., Inc. to be signed by Agency Executive Directors and returned to T.E.A.C.H., Inc.

The meeting discussed ongoing issues with unsigned user agreements, with approximately 60 agreements still pending and 7 people needing to be removed from the list. Teddie and Jamie plan to focus on one county at a time to address the agreement signing delays, with Maddelyn offering to help promote signing in Siskiyou County.

II. Data Reporting: CA HDIS download is due January 15, 2026, HUD LSA is due January 16, 2026

III. Policy Revision/Development –

- a. HMIS Policies Update approved by Executive Board December 18, 2025,
- b. Proposed Governance Charter Revisions to be presented to Executive Board by Spring 2026 (see more information below)

Kristen provided updates on the governance charter work, noting upcoming meetings on February 5th and 12th to define membership requirements for the seven counties in NorCal, with the goal of finalizing the draft by February 12th to allow time for advisory board review before presenting to the executive board.

IV. 2026-27 Budget Development – Continue to research and confirm proposed 2026-27 expenditures and available funding for presentation to a future Executive Board Meeting.

Kristen provided an update on budget development, including confirmation with the city about funding amounts and sources. She discussed plans to switch from a calendar year to a fiscal year for better alignment with T.E.A.C.H., Inc. . Kristen mentioned the need for cost-sharing of HMIS licenses in future years and stated that more information would be available soon.



V. HHAP Funding Status:

- a. HHAP 3 - T.E.A.C.H., Inc. received HHAP 3 funds and subrecipient agreements were sent to agencies and counties the week of November 24, 2025.
- b. HHAP 4 - initial half was distributed to agencies and counties. Currently NorCal CoC is not eligible to receive the second half of HHAP 4 in the amount of \$2.3 million as the NorCal CoC currently demonstrates progress in one of seven CA System Performance Measures when the requirement is to demonstrate progress on two of seven CA SPM. During a meeting with HCD on December 30, 2025 the State indicated the required Technical Assistance will be offered to the NorCal CoC shortly. The TA has not been offered as of January 12, 2026.

Kristen shared new information about receiving the first offer of technical assistance from HCD for HHAP-4, with a 30-day window to complete tasks before the money can be released. Maddelyn inquired about tasks for a 30-day deadline, and Kristen explained the requirements, including reviewing compliance reports and technical assistance.

- c. HHAP 5 - initial half of funds have not been transferred from the City of Redding to T.E.A.C.H., Inc. to allow distribution of funds to the CoC, Modoc, Plumas and Sierra Counties. HCD has scheduled a meeting with the City of Redding attorney on January 21 to discuss contract amendments that will ensure the funds will be transferred.

- d. HHAP 6 – \$5.8 M application submitted August 28, 2025. Second required amendments were filed on December 31, 2025. Estimate final HCD approval of the application early 2026 and potential receipt of State funding Spring 2026. Estimated that the NorCal CoC NOFA process could also begin Spring 2026.

Kristen provided updates on HHAP-6, noting that recent amendments were submitted and awaiting feedback.

6. Governance Charter Work Group – Continue to review proposed Governance Charter revisions. Next Meetings:

February 5, 2026 12:00 to 1:30 and

February 12, 2026 12:00 to 1:30

Amendments to the Governance Charter are anticipated to be ready for Governance Charter Work Group approval by February 12, 2026 to then be referred to the Advisory Boards for review and approval in March and then to the Executive Board for approval in April.

***** Everyone is welcome to attend the Governance Charter Work Group meetings*** Governance Charter Work Group Meeting**

February 5, 2026

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12:00 pm to 1:30pm

<https://us02web.zoom.us/j/87531295286?pwd=7FA4zzc4X4Z0COiGkwm7wqey6XbAPR.1>

Meeting ID: 875 3129 5286

Passcode: 416005



Governance Charter Work Group Meeting

February 12, 2026

12:00 pm to 1:30pm

<https://us02web.zoom.us/j/83298189459?pwd=eU2aMtcaM7FJgQNqYRCf3RUIYWI8sd.1>

Meeting ID: 832 9818 9459

Passcode: 707272

7. Data/Performance Work Group – Next scheduled meeting January 22, 2026 1:00 to 2:00

Teddie outlined plans for the Data Performance Workgroup, which will restart on January 22nd to review data points and explain system performance measures.

8. NorCal CoC Members and County Updates - No updates.

9. Items for next meeting.

10. Adjournment - 2:07 pm. Motion to adjourn by Grace Poor. Second by Michael Coats. Five in favor. None opposed. Meeting adjourned.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the T.E.A.C.H., Inc. at (530)233-3111 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

Next Scheduled Executive Board Member Meeting

February 19, 2026 1pm – 3pm