



March 19, 2026
Executive Board Member Meeting Minutes
(Approved: April 16, 2026)
1:00 pm to 3:00 pm
112 East 2nd Street, Housing Program Office
Alturas, CA 96101

NorCal CoC Executive Board Meeting

March 19, 2026

1:00pm - 3:00pm

<https://us02web.zoom.us/j/87698317560?pwd=k457GFRJUDlniwNkyLWWmequ17BW6M.1>

Meeting ID: 876 9831 7560

Passcode: 541563

Teleconference Locations:

Plumas County
PCIRC
591 Main Street
Quincy, CA 95971

Siskiyou County Behavioral Health
2060 Campus Dr.
Yreka, CA 96097

Del Norte County Health and Human Services
455 K Street
Crescent City, CA 95531

Lassen County Health and Social Services 1445
Paul Bunyan, Suite B
Susanville, CA 96130

Shasta County
3300 Churn Creek
Redding, CA 96002

Sierra County Behavioral Health
706 Mill Street
Loyalton, CA 9611

Executive Board Members

Cathy Rahmeyer,
County of Plumas, Chair

Maddelyn Bryan,
County of Siskiyou,
Vice Chair

Michael Coats,
County of Del Norte

Grace Poor,
County of Lassen

Tom Sandage,
County of Modoc

Tim Danielson,
County of Shasta

Sheryll Prinz-McMillan,
County of Sierra

To Address the Board: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to cmadison@teachinc.org that will be read into the record.



1. Call to Order/Quorum Established/Introductions - 1:02pm. Roll call, quorum established. Members present: Maddelyn Bryan, Michael Coats, Grace Poor, and Tim Danielson.

Attendees: Kristen Schreder, Jamie Northrup, Daniel Howland, Jeri Robertson, Deborah Bruschi, Cole Azare, Andrew Smelser, Teddie Pierce, Tina Norman, Robert Szopa, Emily Kerr, William Matson, Dawn Steffey, Sarah Prieto, Kim Decker, Carol Madison.

2. Public Comments (limited to 3 mins. per comment) - No public comment.

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

3. Action Items

I. Action Item – Review and Approve Meeting Minutes

Attachment A February 19, 2026 Executive Board Meeting Minutes

Grace Poor motioned to approve. Second by Robert Szopa. All in favor. None opposed. Motion passed.

4. Discussion

I. Compliance with HHAP 6 Application Requirement to Address Encampments and Adoption of Encampment Policies

The NorCal CoC HHAP 6 Application was filed August 28, 2025. NorCal CoC counties each identified known encampments and included specific plans to address the encampments

Siskiyou County filed a policy that is only missing one component; Lassen County provided a partially compliant policy. Del Norte, Modoc, Plumas, Shasta and Sierra indicated “Formal Encampment Policy – Nonexistent”

Answers provided to the following three Application criteria

1. Describe existing efforts to address encampments: Modoc, Plumas and Sierra stated they do not have any encampments, Del Norte, Lassen, Shasta and Siskiyou described efforts to address encampments
2. Does the Eligible Applicant actively commit to adopting a policy that complies with Cal ICH Guidance: each county answered “yes”
3. Provide a specific timeline for future adoption of formal policies that comply with Cal ICH Guidance: Del Norte identified May 2027 Modoc, Plumas, Shasta and Sierra identified May 2028

HCD requested a March 9, 2026 HCD zoom conference to discuss a path forward for the NorCal CoC to comply with HHAP 6 Encampment Policy adoption. On March 9, HCD indicated that the timeline identified in the HHAP 6 Application did not meet the HCD timeline criteria and HCD requested that the timeline for adopting a formal Encampment Policy occur in the next 4-6 months. HCD provided the HHAP 6 Application FAQ Question #14 and response that includes the Cal ICH Guidance: Addressing Encampments. Additionally the FAQ includes seven required components. HCD indicated that the requested Cal ICH compliant policy does not require Board of Supervisor approval.



Compliance with HHAP 6 Application Encampment Policy Requirements: Exhibit B

1. HHAP Application Section 3.a.5. Policies for Addressing Encampments
2. February 27, 2026 - HCD Email included instructions for compliance with HHAP 6 Application Sec. 3.a.5. Encampment Policies
3. March 9, 2026 - HCD Zoom Meeting Summary

Draft Encampment Policy. Exhibit C

Shasta County Health and Human Services Agency has shared the attached Draft Encampment Policy.

1. Please review the draft policy and determine for each County what is needed to prepare and adopt an Encampment Policy.
2. Discussion to include a proposed timeline and next steps needed to adopt an Encampment Policy for each County.
3. T.E.A.C.H., Inc. will work with the NorCal CoC to assist with coordination of the approval of Encampment Policies to be filed with HCD in compliance with HHAP 6 Application requirements.

The meeting focused on addressing HCD's requirements for an encampment policy to approve the HHAP-6 application. Kristen explained that HCD identified missing components in the submitted application, particularly regarding encampment policies across the seven counties. The group discussed a draft policy developed by Shasta County and identified the need to add specific details about notice requirements for encampment residents, as per CalICH's 7-point guidance. Key questions were raised about the approval process at the county level and whether the policy would apply to both CoC and county-specific applications. The group agreed to share the draft policy among counties for review and to potentially seek HCD's pre-approval of the draft before final adoption.

II. HMIS Data Status (Pathways MISI and T.E.A.C.H., Inc.)

- a. LSA and CA SPM's
- b. Coordinated Entry Training
- c. HMIS End Users and training schedule
- d. HMIS Agency Participation Agreements were distributed beginning the week of December 8 by Jamie Northrup at T.E.A.C.H., Inc. to be signed by Agency Executive Directors and returned to T.E.A.C.H., Inc.

Daniel reported that the LSA submission from January had clean data with only minor warnings, and the California SPMs report submitted a few weeks ago also had no errors. The team is currently working on the housing inventory and point-in-time count report due at the end of April.

Teddie reported monitoring and inactivating user licenses for those who haven't logged into HMIS in 90 days, and mentioned preparing a trend analysis of system performance measures to present at the next executive board meeting. The discussion focused on coordinated entry implementation across counties, with Teddie noting that many people need to be exited from the system and that data discrepancies exist between different reporting systems, particularly for Plumas and Sierra counties. Grace mentioned that Lassen County had been following a policy of keeping people in coordinated entry for up to a year with interim updates, and the team discussed the need to approve the coordinated entry policy in April and address data cleanup issues to meet state performance outcomes requirements.



Kristen explained that the NorCal CoC received the second half of HHAP-4 funding after taking corrective action to clean up data in HDIS and identifying how to address technical and reporting issues. She noted that for HHAP-5, they are meeting the minimum requirement of showing progress in three SPMs out of seven, and they are waiting for verification to determine eligibility for the second half of HHAP-5 funding. Teddie mentioned that HMIS data uploads can affect past performance measures, potentially changing outcomes for earlier HHAPs. Kristen emphasized the importance of data quality for future funding eligibility and highlighted the ongoing efforts to improve data entry practices and obtain reports to monitor progress.

The team discussed updates to HMIS training dates for April, which Daniel will update and share in the system. Maddelyn suggested sending calendar invites to HMIS users about upcoming trainings, which Kristen agreed to follow up on with Jamie's help. Teddie mentioned the availability of the self-sufficiency matrix tool in HMIS for interested agencies.

Jamie reported that most agencies have submitted their HMIS Agency Participation Agreements, with only six remaining.

5. Reports

I. 2026 HIC/PIT Planning and Administration - T.E.A.C.H., Inc.

A. County PIT & HIC Lead Responsibilities.

HIC and PIT estimated due to be filed April 2026. Update on status of HIC list and PIT Survey information.

B. Begin Debrief to plan for 2027 PIT

Begin preparation of timeline to plan for 2027 PIT.

Daniel outlined the timeline for updating housing inventory information in HMIS and HDX, with a goal to complete updates by March 31st and submit to HUD by April 30th. Kristen announced plans to send out an inquiry to gather feedback on lessons learned from the PIT and HIC processes for 2027 improvements.

II. Revised Governance Charter – T.E.A.C.H., Inc. – Update

Proposed Governance Charter Revisions to be presented to Executive Board possibly by April 16, 2026

The meeting covered updates on the revised governance charter, which was approved by Siskiyou and Shasta Advisory with an addendum in draft form.

III. Funding Status: T.E.A.C.H., Inc. – Update

- a. HHAP 3 - T.E.A.C.H., Inc. received HHAP 3 funds and subrecipient agreements were sent to agencies and counties the week of November 24, 2025.
- b. HHAP 4 – T.E.A.C.H., Inc. received the remainder disbursement from HCD. T.E.A.C.H., Inc. is drafting updated funding agreements.



- c. HHAP 5 - initial half of funds have not been transferred from the City of Redding to T.E.A.C.H., Inc. to allow distribution of funds to the CoC, Modoc, Plumas and Sierra Counties. Awaiting the amended contract from HCD. T.E.A.C.H., Inc. is drafting updated funding agreements.
- d. HHAP 6 – \$5.8 M application requires NorCal CoC to adopt Encampment Policies.
- e. HUD 2025 NOFO – No additional information as of March 16, 2026

IV. Data/Performance Work Group - – Next scheduled meeting March 26, 2026 1:00 to 2:00
Serves as a learning opportunity for NorCal homeless programs to improve service delivery through a data-informed approach

The Data Performance Workgroup will transition to a standing committee called Project Evaluation.

Data Performance Work Group

March 26, 2026

1:00pm - 2:00pm

<https://us02web.zoom.us/j/86112504456?pwd=Y2bJ5r0pb1f4fRasYxJMrlIA0a00a4.1>

Meeting ID: 861 1250 4456

Passcode: 011922

V. 2026-27 Budget Development – T.E.A.C.H., Inc. – Update Continue to research and confirm proposed 2026-27 expenditures and available funding. Updating proposed expenditures for 2026/27 for Administration and HMIS for presentation to a future Executive Board Meeting.

Updates were shared on budget development for the next fiscal year, with a focus on aligning budgets with a fiscal year ending June 30th.

VI. Development of Youth Action Board - T.E.A.C.H., Inc. - Update

The NorCal CoC has the opportunity to receive Technical Assistance to support partnering with youth with lived experience of homelessness and the development of a Youth Action Board (YAB). We had our first meeting on February 11, 2026 and our second meeting was February 24, 2026 with Jenna Espinosa and Manuela Molina Pineda with Technical Assistance Collaborative (TAC).

Representatives from Shasta, Modoc, Lassen and Siskiyou joined the meeting. Outreach will be made by TAC to engage with the other three counties.

TAC is offering to provide youth-specific technical assistance and support to the NorCal CoC through a contract TAC currently has with HCD to support HHAP grantees with their Youth Set Aside spending and other youth homeless system activities.

Development of a YAB and implementation of a coordinated community approach to preventing and ending youth homelessness will enable the NorCal CoC to apply for future HUD Youth Homelessness Demonstration Program funding.

The next meeting will be scheduled during the week of March 16 or 23. Please email Kristen Schreder if you would like to be included in future meetings.



The group discussed progress on developing a Youth Action Board, with the next meeting scheduled for March 24th.

6. NorCal CoC Members and County Updates

Member updates included Del Norte's new emergency shelter and micro-shelter projects, Lassen's pending housing project, and Sierra's funding for PCIRC's tiny cabin project.

7. Items for next meeting

Encampment Policy discussion.

8. Adjournment - 2:12pm

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the T.E.A.C.H., Inc. at (530)233-3111 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

**Next Scheduled Executive Board & All Member Meeting
April 16, 2026 1pm – 3pm**