



April 16, 2026
All Member and Executive Board Meeting
(Approved: May 21, 2026)
1:00 pm to 3:00 pm
112 East 2nd Street, Housing Program Office
Alturas, CA 96101

NorCal CoCAll Member and Executive Board Meeting

April 16, 2026

1:00pm - 3:00pm

<https://us02web.zoom.us/j/87698317560?pwd=k457GFRJUDlniwnkyLWWmequ17BW6M.1>

Meeting ID: 876 9831 7560

Passcode: 541563

Teleconference Locations:

Plumas County
PCIRC
591 Main Street
Quincy, CA 95971

Siskiyou County Behavioral Health
2060 Campus Dr.
Yreka, CA 96097

Del Norte County Health and Human Services
455 K Street
Crescent City, CA 95531

Lassen County Health and Social Services
1445 Paul Bunyan, Suite B
Susanville, CA 96130

Shasta County
3300 Churn Creek
Redding, CA 96002

Sierra County Behavioral Health
706 Mill Street
Loyalton, CA 9611

Executive Board Members

Cathy Rahmeyer,
County of Plumas, Chair

Maddelyn Bryan,
County of Siskiyou,
Vice Chair

Michael Coats,
County of Del Norte

Grace Poor,
County of Lassen

Tom Sandage,
County of Modoc

Tim Danielson,
County of Shasta

Sheryll Prinz-McMillan,
County of Sierra

To Address the Board: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to cmadison@teachinc.org that will be read into the record.



1. Call to Order/Quorum Established/Introductions - 1:02 pm. Roll call, quorum established. Chair Cathy Rahmeyer was unable to attend; Vice Chair Maddelyn Bryan chaired the meeting in her absence.

Members present: Kristen Quade (alternate, County of Plumas), Maddelyn Bryan, Michael Coats, Grace Poor, Tom Sandage, Tim Danielson, Robert Szopa (alternate, County of Sierra).

Attendees: Kristen Schreder, Jamie Northrup, Teddie Pierce, Trish Barbieri, Sarah Prieto, Laurel Park, Emily Kerr, Jenny Melchor, Veronica Cutchen, Megan Miller, Joe Chimenti, Carol Madison, Oretta Groom, Cole Azare, Jaclyn Disney, Sarah Collard, Megan Preller, Lisa Foster, Kassandra Knepp, Crystal Spencer, Kim Decker, Lesha Schaefer, Shiann Hogan, Melissa Taiji, Christina Brown, Nikki Kates, Katelynn DeWitt, Ashley Saecho, N, Schumaker.

2. Public Comments (limited to 3 mins. per comment) - No public comments were received. Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

All Member Meeting Agenda 1:00 to 1:45

3. Discussion

I. Agenda Item: Regional Unmet Needs Assessment – Presenter Tim Danielson, New Life Discovery Project.

NorCal Continuum of Care Objective:

Compile a comprehensive **Unmet Needs List** for each of the seven counties within the NorCal Continuum of Care (CoC) to better understand the varying homelessness challenges across the region. This information will support regional planning, improve collaboration, and inform future funding strategies and policy advocacy.

Discussion Purpose:

Board members and county representatives will share insights on the homelessness landscape within their jurisdictions. The goal is to identify common and unique challenges, highlight effective strategies, and document areas where additional resources or system changes are needed.

See attached Key Focus Areas Exhibit A

Tim Danielson presented on the NorCal CoC's objective to compile a comprehensive Unmet Needs List for each of the seven counties. The goal is to better understand the varying homelessness challenges across the region to support regional planning, improve collaboration, and inform future funding strategies and policy advocacy.

Tim shared infographics illustrating how unexpected expenses and life events can cause a spiral leading to housing instability – examples included utility bill spikes, car repairs, childcare costs, and credit card debt. He noted that it costs 7 to 10 times more to get someone out of homelessness than to keep someone housed through prevention.

Crystal Spencer shared that her agency has operated a prevention program since 2020, with over 50% of clients also requiring utility assistance, and noted the loss of Emergency Food and Shelter Program (EFSP) utility funding as a significant gap. Lisa Foster confirmed that the REACH utility assistance



program through Salvation Army is still available. Kristen Schreder noted that the Redding Electric Utility has an income-qualified assistance program that is often underutilized.

Teddie Pierce referenced the Keep Oakland Housed model (funded by a Bay Area organization using Dr. Kushel's vulnerability screening tool) as a potential prevention funding and data resource that could be explored for NorCal counties.

Next Steps: Tim Danielson and Kristen Schreder will collaborate to develop a questionnaire based on the Key Focus Areas (Exhibit A) to guide each County Advisory Board in documenting unmet needs, gaps in services, and effective strategies. The questionnaire will be distributed to advisory boards for discussion, with a follow-up check-in at a future meeting. Vice Chair Bryan offered to schedule Tim to present at the Siskiyou County Advisory Board.

II. Shasta Housing Collaborative and Ready to Rent Program

Introducing the Shasta Housing Collaborative – Presenter: Jenny Melchor

The Shasta Housing Collaborative is a community-driven group that brings together housing professionals, service providers, and community partners to strengthen our local response to homelessness and housing instability.

Through this collaboration, members:

- Share Resources – Exchange tools, services, and up-to-date housing opportunities
- Address Barriers – Identify challenges within the system and develop practical, solution-focused approaches
- Advocate for Change – Elevate frontline and lived experience voices to inform policy and improve systems
- Collaborate & Build Community – Foster strong cross-agency relationships to better support those we serve.

The collaborative also supports emerging initiatives such as coordinated resource sharing, housing navigation tools, prevention efforts, and community-informed advocacy.

Jenny Melchor (housing case manager, Lutheran Social Services) introduced the Shasta Housing Collaborative, a community-driven group of housing professionals, service providers, and community partners working together to strengthen the local response to homelessness and housing instability. Jenny presented a video featuring perspectives from multiple collaborative members.

The collaborative meets on the third Wednesday of each month at 3:00 pm at the Salvation Army, 2691 Larkspur Lane, Redding, and via Zoom (<http://shastahc.sfarea.info>). The most recent in-person meeting drew approximately 25 attendees. Small working groups have formed around advocacy and policy awareness, landlord engagement, community outreach, and learning. Goals include a shared housing resource database, a prevention program, and coordinated resource sharing.

Cole Azare expressed strong interest, noting that this type of collaborative, solutions-focused forum fills a gap distinct from the more procedural CoC meetings. Kristen Schreder suggested distributing the flyer to all CoC counties and exploring replication of the model in other counties.

Contact: jmelchor@lssnorcal.org

Ready to Rent Program – Presenter: Jenny Melchor and Veronica Cutchen



Ready to Rent is a six-week housing readiness program designed to support individuals transitioning from homelessness into permanent housing. Through hands-on learning, participants complete real housing steps—such as applications, budgeting, and barrier resolution—while building the knowledge and community connections needed to not only obtain housing, but sustain it long-term.

Two Flyers attached, Shasta Housing Collab and Ready to Rent Program Exhibit B

Jenny also presented on the Ready to Rent Program, a six-week housing readiness and stabilization program for individuals transitioning from homelessness. Participants complete real housing steps including applications, budgeting, barrier resolution, credit history, understanding tenant rights, and building community connections. Guest speakers have included waitlist experts, legal services, property managers, and peer community members.

Most recent cohort: 15 attendees, 9 graduates. Graduates receive a signed certification indicating they are “ready to rent.” Veronica Cutchen, a program graduate and alumni mentor with lived experience, participated as a co-presenter and shared her perspective on what participants need most from the program.

Next class starts July 2026. Jenny shared a vision for growing the program into a community-owned curriculum taught collaboratively by multiple case managers, open to clients of any agency. Contact: jmelchor@lssnocal.org or (916) 860-4638.

Vice Chair Bryan thanked Jenny and Veronica and expressed interest in exploring replication of the Ready to Rent curriculum in Siskiyou County.

III. Development of Youth Action Board (1:35 pm to 1:45 pm)

Technical Assistance advisors from TAC have been working with the NorCal CoC YAB Work Group to support the development of a Youth Action Board (YAB) to better engage youth and address youth homelessness. Formation of a YAB would also enable the CoC to be eligible for HUD funding. 3 A draft concept has been developed to adopt a YAB that would operate similar to the CoC County Advisories and function regionally as opposed to one large YAB.

Our next steps include discussing options for determining the focus for each YAB, establishing proposed two year budgets for each YAB and determine the potential funding sources.

The next YAB Work Group meeting is scheduled for April 21, 2026. We meet every two weeks on Tuesday 1:00 to 2:30.

YAB Zoom Meeting Link:

<https://us06web.zoom.us/j/89441061646?pwd=NAzEMkCcSWYNa2Axye3t3lvIbzDKTw.1>

Meeting ID: 894 4106 1646

Passcode: 219167

Please email Kristen Schreder at kristen@kristenschreder.com if you would like more information about developing a YAB and to be included in future meetings.

Kristen Schreder provided an update on NorCal CoC’s work with the Technical Assistance Collaborative (TAC) to develop a Youth Action Board (YAB). Technical assistance began approximately six weeks prior, with biweekly meetings. Representatives from Shasta, Modoc, Lassen, Siskiyou, and other counties have participated.



The model being explored would establish a YAB beginning with Shasta County's existing Homeless Youth Alliance, revising it to meet HUD's YAB parameters, and then replicating the structure across the seven counties – operating regionally, similar to the CoC County Advisory model. TAC advisors attended the Homeless Youth Alliance meeting the same afternoon. Formation of a YAB would enable the NorCal CoC to apply for future HUD Youth Homelessness Demonstration Program funding.

A two-year operating budget is estimated at \$50,000–\$58,000 annually. Potential funding sources include HHAP youth set-aside funds (10% requirement) and HUD YAB funding. Next YAB Work Group meeting: April 21, 2026, 1:00–2:30 pm via Zoom (Meeting ID: 894 4106 1646, Passcode: 219167). Contact: kristen@kristenschreder.com.

Vice Chair Bryan noted this represents the farthest the CoC has progressed toward forming a YAB.

Executive Board Meeting 1:45 pm to 3:00

4. Action Items

I. Action Item – Review and Approve March 19, 2026 Executive Board Meeting Minutes Attachment C

No revisions were requested.

Motion to approve by Tim Danielson. Second by Robert Szopa. All in favor. None opposed. Motion passed.

5. Discussion

I. 2026 HIC/PIT Administration - T.E.A.C.H., Inc. Teddie Pierce

a. Review HIC and PIT draft reporting

Teddie Pierce reported on the 2026 Housing Inventory Chart (HIC) and Point-in-Time (PIT) Count. Note: Pathways MISI was not present but continues work on housing inventory and PIT numbers. A reconfirmation email was sent April 15 asking agencies to verify bed counts. Corrections or questions should be directed to Daniel Howland by April 20; final numbers due to HUD by April 30.

b. Year over comparisons, additional projects added, enrollment utilization rates

Significant year-over-year variances in the HIC were identified and are being reviewed: Emergency Shelter beds up 29%; Permanent Supportive Housing (PSH) beds down 33%; Transitional Housing beds up 83%. New projects (e.g., No Place Like Home) are being added that were not previously reported in the HIC. Bed utilization rates showed concerns: Emergency Shelter at 66% and Transitional Housing at 56% (HUD expects 85–105%); PSH at 87% (within normal range).

Tim Danielson noted that many end-user agencies do not fully understand HMIS reporting requirements and suggested more robust training. Teddie noted that the monthly Data/Performance Work Group meetings address this on an ongoing basis. Vice Chair Bryan noted that Siskiyou County opened two new



shelters (explaining the shelter bed increase) but could not account for a decrease in PSH beds and encouraged members to review and respond to the data.

Kristen Schreder noted that Pathways will produce regular reports going forward to enable more frequent data check-ins and proactive monitoring.

II. HMIS Data Status - T.E.A.C.H., Inc., Teddie Pierce

a. HUD System Performance Measures Trends

The federal System Performance Measures presentation was deferred pending comparison with state data.

b. Coordinated Entry System - County Updates

Teddie reported ongoing weekly meetings with Shasta County to advance coordinated entry. Across all NorCal CoC counties, approximately 4,500 unique individuals have not been exited from coordinated entry. A data cleanup process is planned for May/June following completion of the HIC. Shasta County CE meetings have been lightly attended; agencies with rapid rehousing capacity were encouraged to participate. Del Norte County engagement is limited; meetings to be scheduled. Lassen and Siskiyou have had minimal contact. Sierra County is coordinating with Plumas County on data entry processes.

Kim Decker raised a question about veteran coordinated entry data for the VA. Teddie noted veteran-specific CE data and eligibility tools are available in HMIS and offered to connect with the VAMC contact for data sharing. Maddelyn Bryan confirmed that Siskiyou County actively exits clients when housed. A follow-up check-in with Teddie was agreed upon to review older CE data.

c. HMIS Clients Added Trends

Teddie shared HMIS client ID trend data: 514 unique new clients added year-to-date in 2026; 2,315 new clients added in 2025. Project breakdown by type: Emergency Shelter is the largest project type in HMIS, followed by Rapid Rehousing, then Transitional Housing, with only 5 Permanent Supportive Housing projects. Teddie noted a state-level push to expand prevention funding and encouraged members to consider applying for prevention dollars in future HHAP rounds.

d. BHSA (CalMHSA) HMIS User Additions

Beginning July 1, 2026, California will mandate HMIS data entry for projects funded through the Behavioral Health Services Act (CalMHSA, converting to BHSA). Counties that receive funding will need to enter data into HMIS starting July 1. Agencies should notify Kristen Schreder as soon as possible to plan for additional user licenses.

e. HMIS Agency Participation Agreements were distributed beginning the week of December 8 by Jamie Northrup at T.E.A.C.H., Inc. to be signed by Agency Executive Directors and returned to T.E.A.C.H., Inc.

Jamie Northrup reported that most agencies have returned their HMIS Agency Participation Agreements; a small number remain outstanding.

III. Data/Performance Work Group – Teddie Pierce



Next scheduled meeting April 30, 2026 1:00 to 2:30

Meeting Topics to include data quality for Street Outreach, Chronic Homeless Definition and eligibility for Prevention vs. Rapid ReHousing.

Data Performance Work Group

April 30, 2026

1:00pm - 2:30pm

https://us02web.zoom.us/join/CI5l_49vTHS4cxOoqwLJZg

Meeting ID: 881 2622 8617

Passcode: 196151

Teddie noted a common point of confusion: Rapid Rehousing requires the client to be homeless; Prevention requires the client to be housed but at imminent risk. A question has been added to the CE brief assessment to distinguish clients seeking prevention assistance.

6. Reports

I. Policy Revision/Development – T.E.A.C.H., Inc. – Update

Proposed Governance Charter Revisions and Proposed Encampment Engagement Policy to be presented to Executive Board May 21, 2026.

Kristen Schreder reported that most County Advisory Boards have reviewed the proposed governance charter revisions. Plumas County Advisory is scheduled to review on May 6, 2026. The revised Governance Charter is expected to be brought to the Executive Board for action at the May 21, 2026 meeting.

Each County Advisory Board is reviewing the Draft Encampment Engagement Policy (presented to the Executive Board on March 19, 2026). Key update: Siskiyou County's encampment policy has been confirmed by HCD as meeting their standards. Other counties are in various phases of review. The recommendation is that each county share their county draft with Kristen Schreder to enable pre-approval by HCD before final adoption. Adoption of encampment engagement policies by all seven counties is required for NorCal CoC to qualify for HHAP 6 contracting (\$5.8M application).

II. 2026-27 Budget Development – T.E.A.C.H., Inc. – Update

Research and confirm 2025-26 expenditures and funding sources, proposed 2026-27 expenditures and available funding. Updating proposed expenditures to be changed to fiscal year for 2026/27 for Administration and HMIS (HMIS license purchase is paid on the calendar year). Budget presentation scheduled for May 21, 2026 Executive Board Meeting.

T.E.A.C.H., Inc. is finalizing proposed costs for all components of CoC operations including TEACH administration, Pathways HMIS, and consultants. A proposal from Housing Tools is being requested in connection with a potential HHAP 7 application.

III. HHAP Funding Status: T.E.A.C.H., Inc. – Update



a. HHAP 3 - T.E.A.C.H., Inc. received HHAP 3 funds and subrecipient agreements were sent to agencies and counties the week of November 24, 2025. Awaiting return of signed agreements and required documentation.

NOTE: T.E.A.C.H., Inc. is required by State contract to distribute all HHAP 3 funding by June 30, 2026 – Subrecipients have until December 31, 2026 to expend HHAP 3 funds. Kristen Schreder urged all subrecipients with outstanding contracts or requests for funds (RFF) to return them immediately.

Maddelyn Bryan noted that Siskiyou County has received and expended their HHAP 3 second disbursement but has not yet returned the new contract. She requested that Kristen explore the possibility of a contract assignment rather than a new contract to reduce the county board approval burden. Kristen indicated she would review the contract components and share with the county to determine the best path forward.

b. HHAP 4 - HHAP 4 Funding Agreement should be available mid-April to distribute available funding. T.E.A.C.H., Inc. is required by State contract to distribute all HHAP 4 funding by June 30, 2027 – Subrecipients have until December 31, 2027 to expend HHAP 4 funds. All subrecipients are on quarterly reporting; latest report due April 20, 2026.

c. HHAP 5 - Received the HCD executed amended contract from HCD April 6, 2026. Awaiting initial half of funds to be transferred from the City of Redding to T.E.A.C.H., Inc. to allow distribution of funds to the CoC, Modoc, Plumas and Sierra Counties. HHAP 5 Funding Agreements should be available mid-April to distribute funds. T.E.A.C.H., Inc. is required by State contract to distribute all HHAP 5 funding by June 30, 2028 – Subrecipients have until June 30, 2029 to expend HHAP 5 funds.

To qualify for the second 50% of HHAP 5 from HCD, NorCal CoC must: (1) obligate 75% of the first 50% disbursement; (2) meet System Performance Measures (currently met); and (3) demonstrate progress in the annual report. Agencies with HHAP 5 contracts were asked to ensure projects are included in the annual report and to return signed contracts promptly.

d. HHAP 6 – \$5.8 M application requires NorCal CoC to adopt Encampment Engagement Policies.

7. NorCal CoC Members and County Updates

No formal county updates were provided. Vice Chair Bryan opened the floor; no members brought forward updates at that time.

8. Items for next meeting.

Kristen Schreder noted that the Shasta County Advisory Board raised a question about whether the NorCal CoC is subject to the Brown Act. Some other California CoCs (e.g., Tehama County, Sacramento County) have stated in their governance charters that they are not subject to the Brown Act. Changes to the Brown Act take effect July 1, 2026. This topic will be added to the May 21, 2026 Executive Board agenda.

9. Adjournment - 3:02 pm

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec.



12132), and the federal rules and regulations adopted in implementation thereof. You may contact the T.E.A.C.H., Inc. at (530)233-3111 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

Next Scheduled Executive Board Meeting
May 21, 2026 1pm – 3pm