



**Shasta County Advisory Board Meeting**  
**June 9, 2026, 3:00 PM- 5:00 PM**  
**Shasta County Office of Education**  
**2985 Innsbruck Dr, Redding, CA 96003**

- 1. Call to Order/Reminder of Brown Act.**
- 2. Introductions/Establish Quorum.**

<b>Voting Members</b>	
<ol style="list-style-type: none"> <li>1. Alvey Rachel- One Safe Place</li> <li>2. Azare, Collier- Nation’s Finest</li> <li>3. Chimenti, Joe-Emergent</li> <li>4. Danielson, Tim - New Life Discovery</li> <li>5. Disney, Jaclyn-NVCCS</li> <li>6. Howard, Jannamarie-Redding Rancheria</li> <li>7. Joyce, Maggie - SCOE</li> <li>8. Kerr, Emily-HHSA</li> <li>9. Knepp, Kassandra-NorCal LSS</li> </ol>	<ol style="list-style-type: none"> <li>10. Longwell, Wendy-DAC</li> <li>11. Middleton, Amber – SCHC</li> <li>12. Preller, Megan – Ready for Life</li> <li>13. Ray, Major Tammy-Salvation Army</li> <li>14. Schaefer, Lesha – Pathways/Housing</li> <li>15. Sevilla, Art – Empire Recovery</li> <li>16. Spencer, Crystal – FaithWorks</li> <li>17. Watson Stacy-Hill Country</li> </ol>

**3. Action Items**

**A. Approval of Meeting Minutes.**

- Board Members will review and approve minutes from the May 12, 2026, meeting (attachment 1)

**B. Membership**

- Laura McDuffy has resigned as a voting member for the City of Redding. Email sent 5/20/26
- Hollie Zander has resigned as a voting member for CRDC. Email sent 5/18/26
- Approve Shawwna Young as a voting member for the City of Redding (attachment 2)

**4. Public Comments (limited to 3 minutes per speaker)**

- Members of the public will have the opportunity to address the Advisory Board on any issue within the jurisdiction of the Advisory Board. Speakers will be limited to three minutes.

**5. New Business**

*Action*

- A. **Discuss the Formation of a NorCal CoC Youth Action Board (YAB), identify options for funding and approve a plan to provide up to \$53,714 for two years at an annual YAB operating budget of \$26,857**

The NorCal CoC has been receiving Technical Assistance to form a Youth Action Board (YAB) to better engage youth and address youth homelessness. Shasta CoC members have been very active in the discussions. A few additional NorCal CoC members have attended the meetings. During the past several weeks and based on the history of the Homeless Youth Alliance Shasta CoC is best positioned to form a YAB that operates in Shasta County using virtual meetings and will encourage other counties to participate.

The draft budget is approximately \$24,000 to \$26,857 for a regional YAB that would include funds to provide payments to youth for their involvement and funding for a part time YAB facilitator. Draft budget (attachment 3)

**Below is a summary of the Formation of the Youth Action Board**

A one page description of the YAB activities has been updated to distribute to youth. The YAB Work Group changed the meeting time to later at 3:00 to engage more youth. We continue to seek Youth with lived experience of homelessness or housing instability to join the YAB planning efforts, to become engaged and help influence the youth homeless response system. TAC is providing additional planning material, to be shared in a google drive that is in development. TAC recommended we connect with Tehama County CoC who just completed establishing a YAB. The Work Group will continue meeting after the TA final meeting on June 16, 3:00 to 4:30. Future meeting dates and times TBD.

**B. Discuss and approve the meeting structure and attendance requirements for future hybrid Shasta Advisory meetings.**

At the May 21, 2026, NorCal CoC Executive Board meeting T.E.A.C.H., Inc. presented a recommendation that the NorCal CoC is not subject to the new SB 707 Brown Act. Attached is the T.E.A.C.H., Inc. Memo “Review of Brown Act Applicability Under SB 707 and Recommendation” (attachment 4).

**6. Reports.**

- A. Executive Board Report
- B. Administrative Entity T.E.A.C.H (Attachment 5)
- C. County/City
- D. NorCal CoC PIT Committee
- E. Strategic Planning Ad Hoc Update
- F. HMIS Committee
- G. Member Announcement

**7. Discussion Items for Next Meeting**

**8. Adjournment**

Next Meetings:

Advisory Board Meeting: July 14, 2026, 3-5 pm at 2985 Innsbruck Dr, Redding, CA 96003  
Executive Board Regular Meeting June 18, 2026, 1-3, Virtual



Shasta County Advisory Board of the

**NorCal**  
Continuum of Care™

**Shasta County Advisory Board Meeting**  
**May 12, 2026, 3:00 PM-5:00 PM**  
**Shasta County Office of Education**  
**2985 Innsbruck Dr, Redding, CA**  
**96003**

**Attachment 1**

**1. Call to Order/Reminder of Brown Act.**

A meeting of the Shasta Advisory Board was called to order at 3:05 p.m. by Chair Maggie Joyce. A reminder of the Brown Act was provided.

**2. Introductions/Establish Quorum.**

Quorum was established, and introductions were completed.

<b>Voting Members</b>	
1. Alvey Rachel- One Safe Place	10. Longwell, Wendy-DAC
2. Azare, Collier- Nation's Finest	11. McDuffy, Laura- City of Redding
3. Chimenti, Joe-Emergent	12. Middleton, Amber – SCHC
4. Danielson, Tim - New Life Discovery	13. Preller, Megan – Ready for Life
5. Disney, Jaclyn-NVCSS	14. Ray, Major Tammy-Salvation Army
6. Howard, Jannamarie-Redding Rancheria	15. Schaefer, Lesha – Pathways/Housing
7. Joyce, Maggie - SCOE	16. Sevilla, Art – Empire Recovery
8. Kerr, Emily-HHSA	17. Spencer, Crystal – FaithWorks
9. Knepp, Kassandra-NorCal LSS	18. Watson Stacy-Hill Country
	19. Zander, Hollie - CRDC

**3. Action Items**

**A. Approval of Meeting Minutes**

Lesha Schaefer made a motion to approve the meeting minutes from April 14<sup>th</sup> 2026 with noted changes, Tim Danielson seconded the motion. All were in favor

**B. Membership**

Paul Abbott has resigned as a voting member for Shasta Thrive, email sent 4/10/26

**4. Public Comments (limited to 3 minutes per speaker)**

Laura McDuffy announced she accepted a position with NVCSS members expressed appreciation for Lauras contributions to homelessness and housing efforts throughout the community and offered congratulations

**5. New Business**

*Action*

**A. Consideration of Convening a Workgroup to Develop Coordinated Entry Decision Flow- Matt Plummer.**

Megan Preller made a motion that Matt Plummer, Dawn Steffey Megan Preller, Amber Middleton, Tim Danielson and Melissa Taiji participate in a temporary workgroup to develop Coordinated Entry Decision Flow. Amber Middleton seconded the motion. All were in favor.

**B. Review and Approve the Shasta County Encampment Engagement Procedure draft**

Amber Middleton made a motion to continue work on Encampment Engagement Procedure outside of advisory board meeting and trust the greater good to make the best decision. Megan Preller Seconded the motion. All were in favor

**C. Approval of the updated Shasta CoC Advisory Board Addendum to the NorCal CoC Governance Charter, Shasta CoC Advisory Board Application Standards, and Thresholds.**

Lesha Schaefer made a motion to approve the Shasta CoC Advisory Board Addendum to the NorCal CoC Governance. Collier Azare seconded the motion. All were in favor

*Discussion*

**A. Unmet Needs – Tim Danielson**

- Tim Danielson provided an update on the work of the Shasta Housing CoLab and its collaboration with the VOAD Unmet Needs Committee.
- Discussion focused on identifying unmet needs across the seven county Continuum of Care and understanding barriers that contribute to homelessness.
- Members discussed broad community challenges, including:
  - Childcare availability and affordability
  - Workforce development and living-wage employment
  - Access to healthcare and dental care
  - Behavioral health and substance use treatment
  - Economic mobility and recovery support
  - Navigation of available services and community resources
- Members emphasized the importance of gathering more detailed data regarding why individuals and families lose housing and return to homelessness.
- Suggestions included:
  - Developing surveys or questionnaires for providers.
  - Interviewing individuals seeking homelessness prevention services.
  - Identifying existing prevention efforts and resource gaps.
  - Creating a community resource matrix to improve coordination and referrals.
- Tim agreed to continue collecting information and provide future updates regarding prevention efforts and unmet needs.

**B. Development of Youth Action Board (YAB)**

- The Youth Action Board workgroup reported ongoing participation in technical assistance sessions involving representatives from multiple counties.
- Progress has been made in developing a Youth Action Board structure, including review and revision of a recruitment flyer.
- The primary challenge remains recruiting youth participants, as meaningful youth involvement is necessary for the YAB to be successful.
- Agencies serving youth were encouraged to recruit and support youth participation.
- The Homeless Youth Alliance continues to support YAB development and may serve as a partner organization.
- Discussion included:
  - Creating opportunities for youth to influence programs and services.
  - Allowing youth to determine meeting formats, locations, and schedules to encourage engagement.

**C. Emergency Transfer Plan Policy**

- An update on participation in a technical assistance workgroup focused on developing Emergency Transfer Plan policies.
- Emergency Transfer Plans are required for housing providers and help facilitate transfers for individuals experiencing unsafe housing situations.
- A draft Emergency Transfer Plan for the CoC is being developed.
- The draft policy will:
  - Be presented to the Executive Board for review.
  - Be distributed to county advisory boards and housing providers for feedback.
  - Promote consistency across the Continuum.

## **D. Reports**

### **A. Executive Board Report**

- An update was provided regarding the recent All Members Meeting.
- Jenny was recognized for her presentation on the Shasta Housing CoLab and her contributions to the Continuum of Care.
- The Shasta Housing CoLab was highlighted as a collaborative resource for case managers to:
  - Share resources and best practices.
  - Address barriers to housing.
  - Strengthen partnerships among service providers.
  - Support problem-solving for client needs.
- Information was shared regarding the Ready to Rent Program, which assists individuals transitioning from homelessness to permanent housing. A participant who recently secured housing after completing local micro-shelter programming shared her success story.
- Discussion also included unmet needs and factors contributing to homelessness, including small financial crises that can trigger housing instability.

### **B. Administrative Entity (T.E.A.C.H.) Report**

- The Administrative Entity report was submitted through the end of April.

### **C. County/City Reports**

- An update was provided that the (HHIP) agreement is nearing completion and awaiting final signatures.

### **D. NorCal CoC PIT Committee Report**

- Discussion focused on Point-in-Time (PIT) Count data and discrepancies between survey results and reported shelter counts.
- Members discussed:
  - Differences between surveyed individuals and shelter occupancy data.
  - Potential use of HMIS shelter data to improve future PIT count accuracy.
  - Opportunities to streamline data collection processes.
- Pathways staff agreed to review and clarify reported shelter count discrepancies.
- Additional discussions included:
  - Quarterly data verification processes.
  - Future utilization and capacity analyses.

## **E. Strategic Planning Ad Hoc Update**

Getting a complete picture of HMIS data and capacity was discussed

## **F. HMIS Committee Report**

- HMIS guidance has been approved for Executive Board review.
- Discussion included:
  - Prioritization of Clean Data Performance measures.
  - HMIS naming convention updates.
  - Coordinated Entry processes and pending policy revisions.
  - Data quality improvement efforts.

## **G. Member Announcements**

- No additional member announcements were recorded.

## **7. Discussion Items for Next Meeting**

- Follow-up regarding PIT Count shelter count discrepancies.
- Update on HMIS data verification and reporting efforts.
- Status update regarding Coordinated Entry discussions.
- Progress update from ongoing workgroups and data analysis

## **8. Adjournment**

4:51pm



Name Shawna Young

County Shasta

Phone 530-225-4299

Title Housing Program Supervisor

Voting Member Email sflanigan@cityofredding.gov

Agency Name (If Applicable) City of Redding

Membership request: X Voting Member X Voting Member Alternate

Please identify an alternate (If Applicable) Natasha Rose

Alternate Email nrose@cityofredding.gov Phone 530-225-4162

Please Select the Category that best defines you or your agency type. What service area, jurisdiction or special population do you represent? (Check all that apply):

- Local Government Staff/Officials
- CDBGHOME/ESG Entitlement Jurisdiction
- Law Enforcement
- Local Jail(s)
- Hospital(s)
- EMT/Crisis Response Team(s)
- Mental Health Service Organizations
- Substance Abuse Service Organizations
- Affordable Housing Developer(s)
- Disability Advocates
- Public Housing Authorities
- CoC Funded Youth Homeless Org.
- Non-CoC Funded Youth Homeless Org.
- Other:
- Youth Advocates
- School Administrators/Homeless Liaisons
- CoC Funded Victim Service Providers
- Non-CoC Funded Victim Service Providers
- Domestic Violence Advocates
- Street Outreach Team(s)
- Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates
- LBGT Service Organizations
- Agencies that serve survivors of human trafficking
- Other homeless subpopulation advocates
- Homeless or Formerly Homeless Persons
- Emergency shelter
- Veteran service providers and advocates
- Locality taskforce representatives

Please provide the mission statement of the agency/organization, for individuals, explain your interest in

joining the CoC: The Redding Housing Division's mission is to improve and expand the City's affordable housing stock, address the needs of low-income residents, and stimulate the physical and economic revitalization of the City's neighborhoods in concert with public, private, and non-profit organizations.

Describe the agency's/organization's or personal experience working to end homelessness:

The Housing Authority of the City of Redding works to provide Permanent Housing for citizens of the City of Redding

What does the agency/organization or individual hope to contribute and gain by being a member of the (CoC)? :

Gain an understanding of the housing needs within the City of Redding, collaborate with community partners, and share information about the City of Redding housing programs.

Statement of Commitment: By my signature below, if nominated and elected to the Continuum of Care Advisory Board, I understand that I will attend, with frequency, the Advisory Board Meetings, when scheduled. I will collaboratively participate at each meeting and will share knowledge and information freely. I may cancel my membership at any time, and acknowledge my membership may be revoked for cause, if I am not adhering to the NorCal CoC Governance Charter.

Signature: [Handwritten Signature]

Date: 6/2/20



## Continuum of Care Advisory Board Membership Application

### Vision for Success

The NorCal Continuum of Care (CoC) envisions a homeless response system that uses resources effectively, quickly connecting our neighbors with services to regain and retain housing or to prevent homelessness from occurring. By reducing homelessness, we will improve the quality of life and well-being of everyone in our region.

The CoC Executive Board has established Advisory Boards to include representatives from relevant stakeholders and will include a broad representation of key stakeholder groups found within the counties encompassed in the CoC as articulated in the HUD Interim Rule. Each of the counties participating in the CoC region will be responsible for forming a local Advisory Board. There may be no more than one Advisory Board per county.

### Values

Our values, based on a unified and community-wide solution, will align efforts to address homelessness and mitigate the impacts it has on our communities. Together, we create an assertive, effective and strategic approach that will serve as the homeless response system.

- Healthy Communities - with a coordinated, regional response, support our most vulnerable populations in identifying housing opportunities and achieving greater dignity and self-sufficiency.
- Coordinated System of Care – a community-wide response to homelessness prioritizes the quality of life for all persons, understanding that each person has unique needs, strengths and experiences.
- Long-term Sustainability-investments in the right solutions will result in effective use of resources and significantly reduce the number of persons experiencing homelessness.

### Advisory Board Membership Responsibilities

Responsibilities include providing input, expertise, and recommendations to the Board regarding all matters relating to Continuum of Care ("COC") responsibilities, policies, and procedures, including

- Strategic planning for the COC
- Coordinated entry
- Homeless Management Information System (HMIS)
- Project compliance
- Data quality
- Training
- Community planning
- Resource planning and allocation
- Housing Inventory count
- Point-In-Time count
- Coordination of COC with other community resources
- Establishing workgroups as needed to perform COC functions

### Voting Member Responsibilities

A Voting Member must attend regularly scheduled Advisory Board meetings and shall have one vote on all action items.

For additional information please see the NorCal CoC Governance Charter at  
<https://www.teachinc.org/norcal-continuum-of-care/>

## Sample Annual Budget for Regional YABs

Budget Item	Notes
Monthly YAB Meetings	\$4,800 4 general members at \$50/hr for 2 hours for 12 month
Coordination Meetings	\$7,200 Work Group Participation 4 members @ 50/hr 3 hours a month for 12 months
General Member Activities	\$12,000 Advocacy, outreach, community-building, mentoring, working group meeting prep (really depends on how active the YAB is) est. 5 hrs/month per member
YAB Facilitator	\$20,000 Could be hired position or part of someone's role; Part-time, depending on how active the YAB becomes, this could grow into 10-15 hrs/week; Supports Exec members to lead YAB; supports all the YABs
CoC Activities	\$2,400 2 Executive Members at \$50/hr for 2 hrs monthly
Executive Member Activities	\$9,600 CoC wide activities and general member activities (really depends on how active the YAB is); est. 8 hrs/month per member

<b>Total Per Region Current Need</b>	<b>\$24,000.00</b>
<b>Total per Region with One YAB Facilitat</b>	<b>\$26,857.15</b>
<b>Total Per Region w Executive Member /</b>	<b>\$38,857.15</b>

**Considerations:** This budget is based on an active, well-functioning YAB with 4 general members, that expands to include 2 executive members (leads), and 1 YAB facilitator to support the YABs in all counties. This YAB would engage in local leadership at the County/Regional level and the executive members would also participate on a CoC YAB Executive Team. Sample activities that a YAB may engage in are providing input on system-level and project-level policy decisions, carrying out continuous quality improvement/evaluation of system and projects, advocacy, community-building/peer support opportunities, marketing youth services on behalf of youth-serving providers, professional development, and building-out and maintaining their own operations like a governance charter, membership expectations, mission statement, member application process, etc.

**TO:** NorCal CoC Executive Board  
**FROM:** T.E.A.C.H., Inc.  
**DATE:** May 21, 2026  
**RE:** NorCal CoC — Review of Brown Act Applicability Under SB 707 and Recommendation

## Background

The NorCal Continuum of Care (CoC) serves a geographically expansive seven-county region in Northern California — Del Norte, Lassen, Modoc, Plumas, Shasta, Sierra, and Siskiyou — operating under the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11381–11389). The Executive Board serves as the CoC's governing body, supported by six county-level Advisory Boards. **T.E.A.C.H., Inc., a nonprofit organization, serves as the CoC's Collaborative Applicant and Administrative Entity.**

On October 3, 2025, Governor Gavin Newsom signed **SB 707 (Durazo)** into law, enacting the most significant changes to the Ralph M. Brown Act in decades. Key provisions take effect **July 1, 2026**, including: a revised definition of the “legislative bodies” to which the Brown Act applies; expanded requirements for virtual meeting access; and revised criteria for holding meetings remotely on a regular basis.

Historically, the NorCal CoC has operated with the understanding that it is subject to the Brown Act. SB 707's revisions require a fresh evaluation of that assumption.

## Issue 1: Do CoC Programs Meet the Definition of a “Legislative Body” Under SB 707?

### The Brown Act's Scope

The Brown Act applies to “**legislative bodies of local agencies.**” Under California Government Code §54952, a “local agency” means a county, city, city and county, town, school district, municipal corporation, district, political subdivision, or any board, commission, or agency thereof, or other local public agency. A “legislative body” includes the governing board of such an entity, as well as certain commissions, committees, or boards created by formal action of that governing board.

### What the Law Does Not Cover

CoCs are federally authorized programs under the McKinney-Vento Homeless Assistance Act and are **not** local government agencies created by California statute, charter, or ordinance. The CoC itself is a community planning body — a consortium of diverse stakeholders (nonprofits, government agencies, service providers, advocates, and people with lived experience of homelessness) convened under federal rules to plan a housing and services system.

### The Critical Structural Fact: T.E.A.C.H., Inc. Is a Nonprofit

The NorCal CoC's Administrative Entity and Collaborative Applicant is **T.E.A.C.H., Inc., a private nonprofit corporation**, which assumed that role effective August 1, 2025. This is the determinative structural fact. The Brown Act's definition of “local agency” does not encompass private nonprofit organizations. Because the entity administering the CoC and submitting applications to HUD on the CoC's behalf is a nonprofit — not a county department, city agency, or joint powers authority — the CoC's governing structures do not arise from formal action of a local government legislative body.

### SB 707's “Eligible Legislative Body” Definition Confirms Non-Applicability

SB 707's new enhanced requirements apply to an “eligible legislative body,” defined as city councils and county boards of supervisors of jurisdictions with populations of 30,000 or more, and boards of directors of special districts meeting specific size thresholds (1,000+ employees or \$400 million+ in annual revenue). The NorCal CoC Executive Board and Advisory Boards fit none of these categories.

## Issue 2: How Do Other California CoCs Approach Brown Act Compliance?

To further inform this analysis, T.E.A.C.H., Inc. reviewed the publicly available governance documents and policies of numerous California CoCs. The findings are consistent with the legal analysis above.

### CoCs That Explicitly State They Are Not Subject to the Brown Act

CoC / Jurisdiction	Administrative Entity	AE Type	Brown Act Status
Sacramento City & County CoC	Sacramento Steps Forward	Nonprofit	Explicitly not subject; meets Brown Act standards voluntarily
Tehama County CoC	Tehama County CoC (nonprofit)	Nonprofit	Explicitly not subject; operates transparently per governance charter
San Diego CoC (CA-601)	Regional Task Force on Homelessness	Nonprofit	Confirmed by representative: not subject to Brown Act
Santa Clara County CoC	County of Santa Clara Office of Supportive Housing	Government	Governing documents do not reference Brown Act compliance
Bakersfield-Kern Regional Homeless Collaborative	Nonprofit AE	Nonprofit	Governing documents do not reference Brown Act compliance
Roseville/Rocklin/Placer County CoC	Homeless Resource Council of the Sierras (HRCS)	Nonprofit	Governing documents do not reference Brown Act compliance
Nevada County CoC	Homeless Resource Council of the Sierras (HRCS)	Nonprofit	Governing documents do not reference Brown Act compliance
Kings/Tulare Homeless Alliance	Nonprofit AE	Nonprofit	Governing documents do not reference Brown Act compliance

#### Notable Governance Language from Peer CoCs:

*“While meetings of the TCCoC Executive Council are not subject to the Ralph M. Brown Act, the Council operates transparently.”*

— Tehama County CoC Governance Charter

*“Meetings shall be run by the chair consistent with Robert’s Rules of Order. While meetings are not subject to the Ralph M. Brown Act, we strive to reach these standards to ensure transparency and accountability.”*

— Sacramento CoC Governance Charter

The peer CoC review reveals a clear pattern: **California CoCs administered by nonprofit entities consistently do not operate under the Brown Act**, though many adopt transparency practices consistent with or similar to Brown Act standards as a matter of good governance.

### Issue 3: SB 707 Virtual Meeting Requirements (If Brown Act Applied)

While the analysis below supports a finding that the Brown Act does not apply to the NorCal CoC, it is instructive to understand what SB 707 would require if it did — particularly regarding the Executive Board’s interest in holding virtual meetings. This context demonstrates that even if the Brown Act applied, full virtual meetings would remain significantly restricted.

Scenario	SB 707 Outcome (If Applicable)
<b>All governing body meetings fully virtual</b>	Not permitted for routine meetings. Quorum must be physically present at a public location. Only allowed during declared state or local emergencies.
<b>All members attend virtually</b>	Not permitted. Individual remote participation capped at 2, 5, or 7 meetings/year depending on meeting frequency.
<b>Advisory Boards fully virtual (as subsidiary bodies)</b>	Potentially permitted under §54953.8.6 eligible subsidiary body pathway, but requires: parent body authorization every 6 months, designated physical location with staff present, on-camera requirement, and sunsets January 1, 2030.
<b>Individual members remote for just cause</b>	Permitted with annual cap, notification requirement, video-on requirement, and disclosure of co-present adults.

This overview reinforces that even if the Brown Act applied, the Executive Board’s goal of conducting meetings flexibly and virtually would remain heavily constrained. Operating outside the Brown Act, by contrast, allows the CoC to design meeting structures that are both accessible and practical for a geographically dispersed, multi-county body.

### Findings

- The NorCal CoC does not meet the definition of a legislative body under the Brown Act or SB 707** and is therefore not subject to its requirements. The CoC is a federally authorized community planning consortium, not a local government agency created by California law.
- T.E.A.C.H., Inc. as a nonprofit Administrative Entity** is the determinative structural fact. Because the Administrative Entity is a private nonprofit — not a government agency or joint powers authority — the CoC’s governance structures do not arise from formal action of a local government legislative body.
- A substantial number of California CoCs** with nonprofit Administrative Entities explicitly do not operate under the Brown Act, confirming that this conclusion reflects standard practice statewide.
- Even if the Brown Act applied**, SB 707 would significantly restrict the CoC’s ability to hold fully virtual meetings, underscoring the practical value of the non-applicability finding for a geographically expansive, multi-county CoC.

### Recommendation

**The Executive Board should formally adopt the position that NorCal CoC operations — including Executive Board and Advisory Board meetings — are not subject to the Brown Act.**

T.E.A.C.H., Inc. recommends the Executive Board take the following actions:

## Recommended Actions

1. **Adopt a Board Resolution** formally stating that the NorCal CoC and its governing bodies (Executive Board and Advisory Boards) are not local agency legislative bodies under California Government Code §54950 et seq. and are not subject to the Ralph M. Brown Act or SB 707.
2. **Update the Governance Charter** to include language consistent with peer CoC practice, such as: “While meetings of the NorCal CoC Executive Board and Advisory Boards are not subject to the Ralph M. Brown Act, the CoC is committed to operating transparently and to the highest standards of public accountability.”
3. **Adopt Voluntary Transparency Standards** consistent with Brown Act principles and or Rosenberg’s Rules of Order as a matter of governance best practice. These may include: publicly posted agendas at least 72 hours before meetings; opportunity for public comment; accessible meeting records; and virtual attendance options for members and the public and proposed procedures in the event of disruption of remote access during virtual meetings. Adopting these practices voluntarily strengthens community trust without creating the legal constraints of mandatory Brown Act compliance.
4. **Communicate the Change to Advisory Boards and Members** clearly explaining the basis for the non-applicability finding, the CoC’s continued commitment to transparent governance, and any updated meeting practices that will be adopted voluntarily.

**Practical Impact:** Operating outside the Brown Act allows the NorCal CoC to: hold fully virtual meetings for the Executive Board and Advisory Boards; conduct meetings at times and in formats that maximize participation across seven rural, geographically dispersed counties; and design governance procedures suited to a nonprofit-led, community-planning consortium rather than a local government body. This flexibility is particularly important for a CoC serving communities where travel distances are significant and broadband access varies across counties.

## References

- California SB 707 (Durazo, 2025), Chapter 327, Statutes of 2025 — Ralph M. Brown Act Amendments
- Ralph M. Brown Act, California Government Code §§54950–54963
- California Special Districts Association (CSDA), SB 707 Brown Act Revamp Statutory Reference Table, November 2025
- HUD 24 CFR Part 578 — Continuum of Care Program Interim Rule
- Tehama County CoC Governance Charter (publicly available)
- Sacramento CoC Governance Charter — Sacramento Steps Forward (publicly available)
- San Diego CoC (CA-601) — Regional Task Force on Homelessness (representative confirmation)
- NorCal CoC Governance Charter, as amended September 2025
- T.E.A.C.H., Inc. — NorCal Continuum of Care program description ([www.teachinc.org](http://www.teachinc.org))

**T.E.A.C.H., Inc. NorCal CoC Update**  
**June 3, 2026**

**1. 2026 PIT and HIC Update**

Pathways MISI and Simtech Solutions are working on draft HIC and PIT reports. HIC and PIT information was filed with HUD HDX by the April 30 deadline. HUD review and confirmation of 2026 HIC and PIT will take a few months. The next NorCal CoC PIT Committee Meeting is June 16, 2026 8:45-9:45.

**2. HUD CoC Funding**

- a. The HUD 2026 NOFO was released June 1, 2026. Pathways MISI will provide guidance and assistance to the NorCal CoC to complete the Collaborative Application.
- b. This past week HUD announced the NorCal CoC FY 2025 Third Quarter Project Awards. For comparison the FY 2024 Award amounts and the newly announced FY 2025 Award amounts are listed below.

Award	FY 2024	Match FY 24	FY 2025	Match FY 25
HMIS	\$31,911	\$7,978	\$33,956	\$8,489
CE	\$65,751	\$16,438	\$69,969	\$17,492
Planning	\$77,532	\$19,383	\$77,532	\$19,383
Housing Partners II	\$266,394	\$66,599	\$313,223	\$78,306
Total	\$441,588	\$110,398	\$494,680	\$123,670

Required match is 25%

**3. HHAP Funding Distribution**

**HHAP 4** - HHAP 4 Funding Agreements are currently being sent to agencies to allocate the remainder disbursement. Total HHAP 4 Shasta CoC allocation is \$908,603.00. Shasta County allocation is \$852,466.06.

**HHAP 5** – T.E.A.C.H., Inc. provided FaithWorks 50% of the HHAP 5 Shasta CoC allocation of \$1,249,625.71. Shasta County receives a direct allocation of \$1,397,559.41 from HCD.

**HHAP 6** – Six of the seven counties are working on adopting county specific Encampment Engagement Policies that are compliant with the Cal ICH criteria and meets with HCD approval by the HCD imposed deadline of June 30, 2026. Siskiyou County policy complies with State criteria.

Total HHAP 6 funding is \$5.8. Shasta CoC allocation - \$1,083,071.41, Shasta County allocation - \$1,144,365.08

**4. Development of an Emergency Transfer Plan Policy. (ETP)**

Four representatives of the NorCal CoC have been participating in a six week workshop to enable the development of an Emergency Transfer Plan Policy.

An Emergency Transfer Plan is a housing policy, mandated by the Violence Against Women Act (VAWA) and overseen by the U.S. Department of Housing and Urban Development (HUD), that allows tenants who are victims of domestic violence, dating violence, sexual assault, or stalking to relocate to a safe unit without facing discrimination or denial of housing.

Teddie Pierce has prepared a draft NorCal CoC ETP that will improve coordination and service to tenants in the seven counties who are eligible for an emergency transfer.

**On June 3, 2026 Teddie facilitated an ETP Focus Group**

**Structure and approach:**

- Multi-county discovery session with 10 emailed questions sent Thursday prior to meeting
- Structured as informal focus group to gather input on current practices and support for regional DV bonus funding
- DV/victim service providers from Shasta and Modoc counties attended.
- Teddie will reach out to the other counties to obtain the requested information

**Discovery questions focused on:**

- Current processes similar to emergency transfers (even if not formally named)
- Frequency of transfers and roles involved
- Support for formal ETP adoption and DV bonus funding application
- Regional lead responsibility concept based on transfer volume

The final NorCal CoC ETP Workshop Check-in is on Tuesday June 9, from 10:00 to 11:00.

Email Jamie Northrup at [jnorthrup@teachinc.org](mailto:jnorthrup@teachinc.org) if you would like additional information or an invitation to join our June 9 Workshop Check-in.

#### **5. Next Meeting of the Youth Action Board Work Group**

Final NorCal CoC YAB Development Technical Assistance Meeting with TAC TA is June 16 2026 3:00 to 4:30

Join Zoom Meeting

<https://us06web.zoom.us/j/89441061646?pwd=NAzEMkCcSWYNa2Axye3t3lvIbzDKTw.1>

Meeting ID: 894 4106 1646

Passcode: 219167

#### **6. Data/Performance Work Group**

Next scheduled meeting is July 30, 2026 1:00 to 2:30

Data/Performance Work Group google site includes prior meeting material located at the link below.

<https://sites.google.com/view/norcalcontinuumofcare/home?authuser=0>

#### **7. Governance Charter Work Group**

The draft Governance Charter was circulated to the Advisory Boards for review and approval through April 2026. The final approval will be scheduled for the June 18, 2026 Executive Board meeting.

For any questions about this report email Kristen at [kristen@kristenschreder.com](mailto:kristen@kristenschreder.com)