



June 29, 2026

Executive Board Special Meeting Minutes
(Approved: July 16, 2026)

1:00 to 3:00

**112 East 2nd Street, Housing Program Office
Alturas, CA 96101**

Special Executive Board Meeting

June 29, 2026

1:00pm-3:00pm

<https://us02web.zoom.us/meeting/register/Mwiazj3RQYKBNEctzXxTYO>

Meeting ID: 819 4445 8167

Passcode: 718512

Teleconference Locations:

Plumas County

PCIRC

591 Main Street

Quincy, CA 95971

Siskiyou County Behavioral Health

2060 Campus Dr.

Yreka, CA 96097

Del Norte County Health and Human Services

455 K Street

Crescent City, CA 95531

Lassen County Health and Social Services

1445 Paul Bunyan, Suite B

Susanville, CA 96130

Shasta County

1205 Placer St.

Redding, CA 96001

Sierra County Behavioral Health

706 Mill Street

Loyalton, CA 9611

Executive Board Members

Cathy Rahmeyer,
County of Plumas, Chair

Maddelyn Bryan,
County of Siskiyou,
Vice Chair

Michael Coats,
County of Del Norte

Grace Poor,
County of Lassen

Tom Sandage,
County of Modoc

Tim Danielson,
County of Shasta

Robert Szopa,
County of Sierra

To Address the Board: Members of the public may address the Board on any agenda item. Pursuant to the Brown Act (Govt. Code section 54950, et seq.) Board action or discussion cannot be taken on non-agenda matters but the board may briefly respond to statements or questions. You may submit your public comment via email to cmadison@teachinc.org that will be read into the record.

- 1. Call to Order/Quorum Established/Introductions** - 1:02pm. Roll call, quorum established.
Members present: Cathy Rahmeyer, Maddelyn Bryan, Michael Coats, Grace Poor, Tom Sandage, Tim Danielson, Robert Szopa.



Attendees: Deb Little, Teddie Pierce, Eric Yan, Jamie Northrup, Carol Madison, William Matson, Emily Kerr, Julie Clemens, Kristen Schreder, Chris Sage, Sarah Prieto, Theresa Azevedo.

2. Public Comments (limited to 3 mins. per comment) - No public comments.

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

3. Action Items

I. Action Item – Review and Approve May 21, 2026 Executive Board Meeting minutes
[Exhibit A - May 21, 2026 Executive Board Meeting Minutes](#)

The board reviewed the draft May 21, 2026 Executive Board Meeting Minutes.

Motion to approve by Tim Danielson. Second by Michael Coats. All in favor, none opposed. Motion passed.

II. Action Item. Approve Emergency Transfer Plan Policy (Teddie)
Review and approve the proposed Emergency Transfer Plan Policy,

Four representative of the NorCal CoC, Teddie Pierce, Rachel Alvey, One Safe Place Shasta, Jamie Northrup and Kristen Schreder, participated in a six-week workshop to enable the development of an Emergency Transfer Plan Policy.

An Emergency Transfer Plan is a housing policy, mandated by the Violence Against Women Act (VAWA) and overseen by the U.S. Department of Housing and Urban Development (HUD), that allows tenants who are victims of domestic violence, dating violence, sexual assault, or stalking to relocate to a safe unit without facing discrimination or denial of housing.

Teddie Pierce prepared the draft ETP NorCal CoC that will improve coordination and services to Survivor Tenants in the seven counties who are eligible for emergency transfers to different and safe units. Additionally an ETP Workshop was held on June 3, 2026 and Teddie conducted additional outreach to review the proposed draft ETP.

In addition to preparing the ETP, we will be developing future training opportunities and sharing information about resources to support eligible tenants.

The EB is being asked to approve the draft as a regional policy governing all housing providers in the NorCal Continuum with the ability to update the policy at a later time based on the regional implementation.

[Exhibit B Emergency Transfer Plan Policy](#)

Teddie Pierce presented the draft Emergency Transfer Plan (ETP) Policy. The ETP is a housing policy mandated by the Violence Against Women Act (VAWA) and overseen by the HUD, that allows tenants who are victims of domestic violence, dating violence, sexual assault, or stalking to relocate to a safe unit without facing discrimination or denial of housing. Four NorCal CoC representatives – Teddie Pierce, Rachel Alvey (One Safe Place Shasta), Jamie Northrup, and Kristen Schreder – participated in a six-week workshop to develop the policy. An ETP Workshop was held on June 3, 2026, with additional outreach conducted thereafter. The board is asked to approve the draft as a regional policy governing all housing providers in the NorCal Continuum, with the ability to update the policy based on regional implementation experience. Future training opportunities and resource-sharing will be developed.

Discussion: Maddelyn Bryan raised questions regarding permanent-to-permanent unit transfers under the policy. Teddie clarified how such transfers are handled. Grace Poor stepped away from the meeting prior to the vote.

Motion to approve by Tim Danielson. Second by Tom Sandage. All in favor, none opposed. Motion passed.

III. Action Item. Approve updated Memorandum of Understanding (MOU) with T.E.A.C.H., Inc. Review and approve the updated MOU.

The initial MOU was updated to adjust for the changes to fiscal year accounting.

Additional revisions include:

1. Revised the MOU to two years instead of one year to align with the May 21, 2026 EB adoption of a two year budget July 1, 2026 to June 30, 2028.
2. Added language to include addition of HMIS Lead.
3. Recommend removal of language that ties the potential termination of the MOU to a timeline aligned with the approved HUD Planning Grant Period of Performance.

Exhibit C Memorandum of Understanding (MOU) with T.E.A.C.H., Inc.

Kristen Schreder presented the updated MOU with T.E.A.C.H., Inc. The initial MOU was revised to adjust for fiscal year accounting changes. Key revisions: (1) the MOU term was revised from one year to two years (July 1, 2026 to June 30, 2028) to align with the May 21, 2026 EB adoption of a two-year budget; (2) language was added to include the HMIS Lead; and (3) language tying potential MOU termination to the HUD Planning Grant Period of Performance was removed. Robert Szopa joined the meeting during this item.

Motion to approve by Maddelyn Bryan. Second by Tom Sandage. All in favor, none opposed. Motion passed.

4. Discussion

I. 2026 HUD Notice of Funding Opportunity (Pathways)

1. Review the CoC's NOFO timeline, focusing on important deliverables and deadlines. See attached timeline, Exhibit D
2. Review the Grant Inventory Worksheet and its implications (Tier 1 anticipated amount; Tier 2 anticipated amount; TH/SSO set-aside)
3. Detail and discuss the latest NOFO legal action filed by the National Alliance.
4. Describe the upcoming Applicant Information Session and the new NOFO email list.

Exhibit D FY 2026 Continuum of Care Competition Timeline

William Matson and Deb Little of Pathways presented an update on the FY 2026 HUD Notice of Funding Opportunity (NOFO). William reviewed the NOFO timeline and key deliverables. Grant Inventory Worksheet (GIW) figures include: Tier 1 anticipated amount of \$250,289; Tier 2 anticipated amount of \$166,859; existing renewal grants consist of Coordinated Entry at \$69,969, HMIS at \$33,956, and PSH at \$313,223. William also briefed the board on a legal action filed by the National Alliance to End Homelessness related to the NOFO process.

A special board meeting was scheduled for August 12 at 1:00 p.m. to continue NOFO-related deliberations. (note: now scheduled for August 11) William noted that Letters of Intent (LOIs) do not need to include dollar amounts. He announced a new NOFO update email sign-up list to enable direct and timely communication with stakeholders during the competitive period. Kristen Schreder

requested that the link to the email sign-up be included when Pathways distributes the tier amount information to agencies.

Discussion: Maddelyn Bryan noted that the Tier 1 amount is significantly less than the current Partners 2 grant level and raised the question of whether Partners 2 would submit an LOI and whether funding could be maintained to sustain currently housed individuals. Kristen Schreder noted that the existing fiscal year 2024 period of performance runs through September 30, 2026, with fiscal year 2025 funding covering October 1, 2026 through September 30, 2027, providing another full year at near-original funding levels. Pathways will send a written summary of NOFO information to the board.

II. **HMIS Status (Teddie)**

- a. HDIS compliance reviews
- b. Coordinated Entry - County-level progress
- c. HMIS Project Names and Contacts updates
- d. HMIS Data Cleaning – projects and client duplications
- e. HMIS Agency Participation Agreements (Jamie)

Teddie Pierce provided an HMIS and Coordinated Entry status update. Approximately 4,300 Coordinated Entry enrollments system-wide have no exit date, going back to 2018; 2025 alone had 1,448 open enrollments with no project exit. The proposed cleanup approach includes: sending each county a spreadsheet of all open enrollments; having the HMIS vendor run scripts to delete completely empty projects (those with no enrollments); and auto-merging approximately 350 duplicate client names. Shasta County proposed clearing all enrollments open through December 31, 2024; Lassen County is actively closing their open enrollments and prefers to retain their data. HDIS will be notified in advance of any data cleaning to account for apparent shifts in numbers. The HMIS technical advisor indicated that the HUD 2024 data standards allow for this type of cleanup.

Behavioral health grants: State behavioral health grants (BHSA, formerly MHSA) must be set up in HMIS by July 1, 2026. Teddie has been working with counties to identify and configure the appropriate project types; project setup varies depending on whether housing includes a lease. Two counties still need project setup completed. The next HDIS data upload is mid-August, providing time to enter backdated enrollment data. Teddie will send counties a summary of how their projects are currently configured.

Compliance: The state is increasingly focused on HMIS compliance, including housing move-in dates on permanent projects and correct project text string identifiers. Reports identifying clients missing housing move-in dates will be distributed to agencies for remediation. NorCal CoC met 3 of 7 state System Performance Measures (SPMs) as of December. The next HDIS outcomes report is expected in August due to a methodology change. Teddie noted that some counties also have duplicate enrollments for the same client on the same date within the same project, which will be cleaned up as well.

Discussion: Tim Danielson asked how agencies will be held accountable for not properly exiting individuals from Coordinated Entry, and raised the question of consequences tied to data quality. Teddie acknowledged data quality could be weighted in future NOFO scoring. Maddelyn Bryan asked whether WellSky/HMIS has automated notification features to flag long-open enrollments; William Matson noted dashboard portlet functionality may be adaptable for this purpose. Teddie noted a report sorted by number of days open is already available and will be distributed to counties. Maddelyn also noted that Siskiyou County clients in the system prior to 2025 are not appearing on the by-name list because the report is currently set to start January 1, 2025; Teddie agreed to extend the start date for Siskiyou. Tim Danielson noted concerns about household members losing their Coordinated Entry record linkage; Teddie asked for specific examples to investigate.

5. Reports

IV. HHAP Funding Status: T.E.A.C.H., Inc. – Update (Kristen)

- a. HHAP 3 - T.E.A.C.H., Inc. received all signed agreements and required documentation to distribute all HHAP 3 funding by the deadline of June 30, 2026
- b. HHAP 4 - HHAP 4 Funding Agreements are currently being sent to agencies to allocate the remainder disbursement.
- c. HHAP 5 - T.E.A.C.H., Inc. HHAP 5 CoC Funding Agreements are currently being sent to agencies. NorCal CoC has met the criteria to obligate 75% and distribute 50% of the initial allocation by June 30, 2026. The NorCal CoC currently demonstrates progress in three of the seven state system performance measures. T.E.A.C.H., Inc. will request distribution of the HHAP 5 remainder disbursement
- d. HHAP 6 – \$5.8 M application requires NorCal CoC counties to adopt Encampment Engagement Policies. The Application has been approved by HCD pending completion of Encampment Engagement Policies. Upon approval of the contract with the HCD T.E.A.C.H., Inc will prepare a NOFA for distribution of the allocations to the CoC, Modoc, Plumas and Sierra Counties.

Compliance with HHAP 6 Application Requirement to Address Encampments and Adoption of Encampment Policies.

Each county is adopting an Encampment Engagement Policy or Procedure to be in place by June 30, 2026. HCD determined Siskiyou County has a compliant policy. Del Norte, Modoc and Plumas-Sierra Counties Advisory Boards approved a policy that has been reviewed by HCD as compliant. Advisory Board approved Policies have been provided to HCD for their review. Lassen and Shasta County are working on components needed to comply with HCD requests.

Jamie Northrup reported on HHAP 3, 4, and 5.

HHAP 3: All funds were expended by the June 30, 2026 deadline. All agreements have been fully executed and all final Requests for Funds (RFFs) submitted and processed. Agencies have until the end of December 2026 to expend those funds.

HHAP 4: Funding agreements for the second-half disbursement are currently being sent to agencies; several have already received theirs.

HHAP 5: Both June 30 milestones were met – 75% of the first allocation was obligated and 50% was expended. T.E.A.C.H., Inc. will request the second-half HHAP 5 disbursement after submitting the monthly June report covering May expenditures. HHAP 5 agreements were prioritized over HHAP 4 due to the June 30 deadline requirements, which pushed HHAP 4 timelines back accordingly.

Kristen Schreder reported on HHAP 6. Siskiyou County has a compliant encampment engagement policy. Del Norte, Modoc, and Plumas-Sierra Counties have submitted their Advisory Board approved policies to HCD. Lassen County (Grace Poor) submitted to HCD an updated MOU and draft program standards including missing components; HCD has not yet responded. Shasta County is working through Supervisor Matt Plummer, who is coordinating with county staff, the sheriff, and county counsel; a written status update documenting their timeline and milestones is expected. HCD indicated that counties unable to fully approve a policy by June 30 should at minimum provide a written timeline and milestones.

Kristen also reported that \$900 million was approved for HHAP 7 with no new application required, as it is a continuation of HHAP 6. A pro housing designation is required only for the 14 major cities



and counties and does not apply to NorCal CoC member counties. The HHAP 7 process is anticipated to begin in fall 2026.

V. Data/Performance Work Group (Teddie)

Next scheduled meeting is July 23, 2026 1:00 to 2:00

Data Performance Meeting topics

- a. HMIS Data Standards 2026 Review
- b. PSH projects analysis (data quality)
- c. Federal System Performance Measures Trends
- d. Data Quality Management Policy Introduction

No Data and Performance Work Group meeting was held in June. The next meeting is July 23, 2026, 1:00 to 2:00 p.m. Topics will include PSH projects data quality analysis, HMIS Data Standards 2026 review, federal system performance measures trends, and data quality management policy introduction. Teddie also announced plans to schedule an all-county Coordinated Entry retraining session in July to review policy and data with all counties.

Meeting link

Data Performance Work Group

July 23, 2026

1:00pm - 2:00pm

https://us02web.zoom.us/join/joinMeeting/aOCZopWAre3Zp_6BhpH8Q

Meeting ID: 862 3057 0923

Passcode: 910017

VI. Youth Action Board (YAB) Development (Kristen)

The following is an update on the progress of the YAB Development Work Group.

Discussions have included the proposed YAB to operate as a CoC-wide model, convened in Shasta with virtual access for other counties. On June 9, 2026 The Shasta CoC Advisory approved HHAP 3 funding in the amount of \$22,368.60 to provide the first year budget for providing payment for a part-time facilitator and youth participation. Future discussions will focus on engaging youth from each county and developing a budget that includes proportional sharing of costs among the participating counties.

At our last YAB development meeting we discussed the need to develop the budget specifics and proposed youth payment amounts. The proposed youth payment amount will be discussed at the 6/30/26 YAB Development meeting. We also discussed some next steps after our last meeting with the TA providers, such as what days and times to set future meetings.

Check out prior YAB Development Work Group meeting notes at the link below.

Notes:

https://docs.google.com/document/d/1gd43F98vtOD-MRuj5LP68MyCCo8CCek4_-BOhXW2pKo/e/dit?usp=sharing

The next YAB development meeting is Tuesday June 30, 3-4:30

Join Zoom Meeting

<https://us06web.zoom.us/j/89441061646?pwd=NAzEMkCcSWYNa2Axye3t3lvIbZDKTw.1>

Meeting ID: 894 4106 1646

Passcode: 219167

June 30, 2026 YAB Development Work Group Agenda Items:

- Voting on a paying rate for YAB members. Please see notes for proposed rate and come ready to share your thoughts and potentially vote on a rate.
- Think about who would be a good fit for the YAB facilitator role. One of our new members, Shayna, would like to be considered. Please see details in the notes for a blurb she sent to be shared with group.
- Review potential opportunities to apply for HUD funding, including the June 10, 2026 HUD NOFO. See the [Youth Homelessness Programs](#) web page and link to HUD published NOFO [Youth Homelessness NOFO](#)

Kristen Schreder provided a Youth Action Board (YAB) development update. On June 9, 2026, the Shasta CoC Advisory Board approved HHAP 3 funding of \$22,368.60 for the first year of YAB operations, covering a part-time facilitator and youth participation stipends. The YAB is proposed to operate as a CoC-wide model convened in Shasta County with virtual participation open to youth across all seven counties. The final technical assistance session with TAC providers is scheduled for June 30, 2026. Future discussions will focus on engaging youth from each county and developing a proportional cost-sharing budget among participating counties.

Regarding HUD funding: Deb Little confirmed that the current Youth Homelessness NOFO does not require an established Youth Action Board; only 8 points are available related to a YAB, and funding is available to help establish one. The NOFO is due in August. Teddie Pierce asked whether the YAB development group had developed a list of proposed activities; Kristen noted the group has focused on draft budget fundamentals and confirmed activity planning is a good next step.

6. NorCal CoC Members and County Updates

Cathy Rahmeyer (PCIRC/Plumas County) announced that Kristen Quaid's last day is June 30, 2026; she is relocating to Arkansas to be closer to family. Ashley Simpson will replace her on CoC committees. Cathy also noted PCIRC is hoping to break ground on transitional housing cabins this summer.

Emily Kerr (Shasta County) reported that Sunrise Cottages, a 44-unit senior housing development, is still in the subsidy layering review process and is eager to provide a groundbreaking update at the next meeting.

Teddie Pierce asked whether the Governance Charter had been approved at a prior meeting. Kristen Schreder explained the charter was held from the agenda pending a Brown Act applicability determination and will return for the July 16, 2026 meeting. Kristen noted that Del Norte County counsel weighed in and confirmed that COCs are not subject to the Brown Act. Maddelyn Bryan noted that Siskiyou County's Health and Human Services Agency provides administrative support for the local advisory board and is seeking county counsel input on whether this affects the Brown Act analysis locally; she noted that Santa Clara County operates its single-county CoC with county government as administrator and also does not adhere to the Brown Act.

7. Items for next meeting.

Governance Charter. Next regular meeting: July 16, 2026.

8. Adjournment - Meeting adjourned at approximately 2:40 p.m.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the T.E.A.C.H., Inc. at (530)233-3111 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

Next Scheduled Executive Board & All Member Meeting
July 16, 2026 1pm – 3pm