

Agenda
T.E.A.C.H., Inc.
Board of Directors Meeting
TEACH Inc.
112 E. 2nd St.
Alturas, CA 96101

August 26, 2026
5:15 p.m.

1. CALL TO ORDER:

To Our Visitors:

Addressing Agenda Items:

Members of the public may place items on the agenda of any regular Board meeting. The items must be directly related to T.E.A.C.H., Inc.'s business. Requests for placement must be made in writing and delivered to the T.E.A.C.H., Inc. office no later than 12:00 noon on the ninth (9th) business day prior to the meeting. The placement of the item on the agenda will be determined by the Executive Director who may consult with the Board Chairman on the matter. Items placed on the agenda by the public will be for information and discussion so that the Board may be advised of the views of the community. The Board Chairman reserves the right to place the item on the agenda, (as an action item) on a subsequent meeting for action.

2. ROLL CALL:

Present: ____Curtis ____Forrest ____Keostier ____ Shimamoto____ Stockwell ____Wanye

Staff: ____Madison____MacDonnell

Visitors: _____

3. POSTING OF AGENDA: Notice that the Agenda has been properly posted.

4. APPROVAL OF MINUTES:

The Board will review the minutes for the July 8, 2026 meeting for approval. **Action Item.**

5. REVIEW AND APPROVAL OF EXPENDITURES:

The Board will review for approval the July 2026 expenditures. **Action Item.**

6. REVIEW OF YEAR-TO-DATE EXPENDITURES & SWEEP ACCOUNT BALANCE:

The Board will review year-to-date expenditures. **Information Item.**

7. PUBLIC INPUT:

PUBLIC COMMENTS:

Citizens may address the T.E.A.C.H., Inc. Board of Directors at this time on any items not on the agenda. Following recognition by the Chairman, each speaker may have the floor for two (2) minutes. Persons addressing the Board are requested to give their name, address, and the group organization they represent, if any, in order that an accurate record can be made in the minutes. If the Board desires action, the item can be put on the agenda of a future meeting ***NOTE: Citizens should be aware that, in accordance with the Brown Act, the Board is not allowed to act on non-agenda items**

8. STAFF REPORTS:

9. BOARD/COMMITTEE REPORTS:

10. OLD BUSINESS:

11. NEW BUSINESS:

- a. Resolution 27-03: California Office of Emergency Services Programs
Action Item

12. CORRESPONDENCE:

- a. Cal OES Performance Assessment Information Item
- b. Cal OES Supplemental Performance Assessment Information Item

13. NEXT MEETING:

14. CLOSED SESSION:

15. ADJOURNMENT:

T.E.A.C.H., INC.
Board of Directors
Regular Meeting Minutes
July 8th, 2026
5:15 p.m.

1. CALL TO ORDER:

Chairperson Keostier called the meeting to order at 5:46 p.m.

2. ROLL CALL:

PRESENT: Members Koetsier, Forrest, Curtis, Shimamoto, Wayne, and Stockwell

ABSENT:

STAFF: Madison and MacDonnell

VISITORS:

3. POSTING OF AGENDA:

Member Koetsier noted that the agenda had been properly posted.

4. APPROVAL OF MINUTES:

The minutes from the May 27th, 2026, meeting were reviewed.

Member Curits made a motion to approve the minutes. Member Wayne seconded the motion. The motion carried with all ayes.

5. REVIEW AND APPROVAL OF EXPENDITURES:

Expenditures for the month of June 2026 were discussed. **Member Curits made a motion to approve the expenditures for the month of June 2026. Member Forrest seconded the motion. Motion carried. All ayes.**

6. REVIEW OF YEAR-TO-DATE EXPENDITURES & SWEEP ACCOUNT BALANCE:

Year-to-date expenditures and Sweep Account Balance was reviewed.

7. PUBLIC INPUT: None

8. STAFF REPORTS:

Carol Madison made the following report:

- Our Adult Education graduation ceremony was held on June 4. Thirteen graduates participated in the ceremony, representing a total of 20 program graduates.
- Community Care Licensing was here for their Biennial site visit of the Foster Family Agency on July 1 st . There were no citations issued.
- PSA II conducted a fiscal monitoring review in June. We are pleased to report that there were no findings.
- Cal-OES will conduct a Performance Assessment Review on July 29. As part of the review process, all required documentation must be submitted by Wednesday, July 15.
- Regarding the acquisition of the Modoc Work Activity Center, the Center's Director and Board were unaware of the requirement to file documentation with the Attorney General prior to transferring assets to T.E.A.C.H. I am

currently working to complete and submit the necessary filings on their behalf. We are also continuing to make progress with the licensing process. While it is not yet complete, we are moving forward steadily. A contractor is scheduled to inspect the building tomorrow morning as part of that effort.

9. BOARD REPORTS:

10. OLD BUSINESS: None.

11. NEW BUSINESS:

- a. Approval for Resolution 27-01 Planning and service Area 2 Area Agency on Aging** Member Curtis made a motion to approve Resolution 27-01 Planning and service Area 2 Area Agency on Aging, and Member Forrest seconded the motion. Motion carried, all ayes.
- b. Approval of the Board Education Document** Member Wayne made a motion to approve the board education document for the Foster Family Agency, and Member Curtis seconded the motion. Motion carried, all ayes.
- c. Foster Family Agency Expenditure Approval and Authorization Policy:** Member Wayne made a motion to approve the Foster Family Agency Expenditure Approval and Authorization Policy, and Member Forrest seconded the motion. Motion carried, all ayes.
- d. Approval for Resolution 27-02** Member Curtis made a motion to approve Resolution 27-02, and Member Forrest seconded the motion. Motion carried, all ayes.

1. CORRESPONDENCE:

- a. PSA 2 Area Agency on Aging Fiscal Monitoring Report:** The Board reviewed and discussed details regarding the correspondence from PSA 2 Area Agency on Aging.
- b. Review of FFA- ILS 88263 Accountability and Blue book Audit Guide -** The board reviewed and discussed the policies

2. NEXT MEETING: August 26th, 2026, at the T.E.A.C.H Office , 5:15 p.m.

3. CLOSED SESSION:

4. ADJOURNMENT: The meeting was adjourned at 6:59 p.m.

Training, Employment and Community Help Inc.

Posted General Ledger Transactions

Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
Rape Crisis 2123	1001	7/1/2026	Cory Yancey	700.00	SA Jul'26 Rent
Rape Crisis 2123	1001	7/1/2026	Tnet Broadband Internet LLC	33.00	Internet
Rape Crisis 2123	1001	7/9/2026	ACE / Four Seasons	149.84	SA Cleaning Supplies
Rape Crisis 2123	1001	7/9/2026	Alexandro G. Acuna	60.00	SA Lawn Service
Rape Crisis 2123	1001	7/10/2026	Waste Management Of Nevada	68.73	SA Garbage
Rape Crisis 2123	1001	7/14/2026	Spectrum	160.01	SA Cable
Rape Crisis 2123	1001	7/14/2026	Ubeo Business Services	39.43	SA & DV Printer Maint. Contract
Rape Crisis 2123	1001	7/14/2026	Verizon	25.30	Cell & Ipad Lines Jun'26
Rape Crisis 2123	1001	7/20/2026	Alexandro G. Acuna	60.00	SA Lawn Service
Rape Crisis 2123	1001	7/22/2026	Frontier	20.00	SA & DV Telephone
Rape Crisis 2123	1001	7/28/2026	Staub & Sons Petroleum	0.60	Gas
Rape Crisis 2123	1001	7/28/2026	Tnet Broadband Internet LLC	33.00	Internet
Rape Crisis 2123	1001	7/31/2026	Alexandro G. Acuna	60.00	SA Lawn Service
Rape Crisis 2123	1001	7/31/2026	City Of Alturas	101.44	SA Water
Rape Crisis 2123	1001	7/31/2026	Modoc Media dba Modoc County Record	25.00	MCC Monthly Ad
Rape Crisis 2123	1001	7/31/2026	Modoc Media dba Modoc County Record	670.00	SA Take Back the Night Ad
Rape Crisis 2123	1001	7/31/2026	Pacific Power And Light	67.27	Electricity
Rape Crisis 2123	1001	7/31/2026	Spectrum	160.01	SA Cable
Rape Crisis 2123	1001	7/31/2026	Verizon	25.26	Cell Phone & Ipad Lines
OES Domestic Violence	1200	7/1/2026	Charles D. Yancey	700.00	DV Jul'26 Rent
OES Domestic Violence	1200	7/1/2026	Teach Inc.	805.25	DV Jul'26 Rent
OES Domestic Violence	1200	7/1/2026	Tnet Broadband Internet LLC	66.00	Internet
OES Domestic Violence	1200	7/2/2026	Grocery Outlet	40.66	DV Food
OES Domestic Violence	1200	7/2/2026	Holiday Market	9.99	DV Food
OES Domestic Violence	1200	7/9/2026	ACE / Four Seasons	0.00	DV Cleaning Supplies
OES Domestic Violence	1200	7/9/2026	Alexandro G. Acuna	130.00	DV Lawn Service
OES Domestic Violence	1200	7/9/2026	Holiday Market	38.53	DV Food
OES Domestic Violence	1200	7/10/2026	Waste Management Of Nevada	156.45	DV Garbage
OES Domestic Violence	1200	7/14/2026	Frontier	165.00	Internet
OES Domestic Violence	1200	7/14/2026	Holiday Market	24.43	DV Food
OES Domestic Violence	1200	7/14/2026	Ubeo Business Services	39.42	SA & DV Printer Maint. Contract
OES Domestic Violence	1200	7/14/2026	Verizon	25.29	Cell & Ipad Lines Jun'26
OES Domestic Violence	1200	7/20/2026	Alexandro G. Acuna	130.00	DV Lawn Service

Training, Employment and Community Help Inc.

Posted General Ledger Transactions

Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
OES Domestic Violence	1200	7/20/2026	Frontier	59.33	Dv Telephone
OES Domestic Violence	1200	7/20/2026	Holiday Market	170.24	DV Food
OES Domestic Violence	1200	7/20/2026	McCombs Electric Inc.	680.00	DV Change Cameras
OES Domestic Violence	1200	7/22/2026	ACE / Four Seasons	66.67	DV Materials & Supplies
OES Domestic Violence	1200	7/22/2026	Frontier	20.00	SA & DV Telephome
OES Domestic Violence	1200	7/22/2026	Holiday Market	104.54	Dv Food
OES Domestic Violence	1200	7/27/2026	American Express	115.61	AWS Server Jun'26
OES Domestic Violence	1200	7/27/2026	American Express	26.99	DV Netflix Monthly Subscription
OES Domestic Violence	1200	7/28/2026	ACE / Four Seasons	79.34	DV Supplies
OES Domestic Violence	1200	7/28/2026	Holiday Market	69.14	DV Food
OES Domestic Violence	1200	7/28/2026	Staub & Sons Petroleum	0.60	Gas
OES Domestic Violence	1200	7/28/2026	Tnet Broadband Internet LLC	66.00	Internet
OES Domestic Violence	1200	7/30/2026	ACE / Four Seasons	7.50	DV Duct Tape
OES Domestic Violence	1200	7/31/2026	Alexandro G. Acuna	130.00	DV Lawn Service
OES Domestic Violence	1200	7/31/2026	City Of Alturas	318.63	DV Water
OES Domestic Violence	1200	7/31/2026	Modoc Media dba Modoc County Record	25.00	MCC Monthly Ad
OES Domestic Violence	1200	7/31/2026	Pacific Power And Light	391.94	Electricity
OES Domestic Violence	1200	7/31/2026	Spectrum	160.01	DV Cable
OES Domestic Violence	1200	7/31/2026	Verizon	25.25	Cell Phone & Ipad Lines
Eddingfield Apartments	1905	7/1/2026	Tnet Broadband Internet LLC	153.00	Internet
Eddingfield Apartments	1905	7/9/2026	ACE / Four Seasons	126.16	Eddingfield Apts. Supplies
Eddingfield Apartments	1905	7/10/2026	Waste Management Of Nevada	274.85	Eddingfield Apt. Garbage
Eddingfield Apartments	1905	7/14/2026	ACE / Four Seasons	93.29	Eddingfield Apt. Materials & Supplies
Eddingfield Apartments	1905	7/14/2026	Frontier	143.03	Eddingfield Apt. Telephone
Eddingfield Apartments	1905	7/27/2026	American Express	134.79	Eddingfield Apts. laundry Cart
Eddingfield Apartments	1905	7/28/2026	Staub & Sons Petroleum	151.40	Gas
Eddingfield Apartments	1905	7/28/2026	Tnet Broadband Internet LLC	153.00	Internet
Eddingfield Apartments	1905	7/31/2026	City Of Alturas	710.08	Eddingfield Apt. Water
Eddingfield Apartments	1905	7/31/2026	Pacific Power And Light	636.70	Electricity
Parenting Education	2200	7/14/2026	Verizon	71.68	Cell & Ipad Lines Jun'26
Parenting Education	2200	7/22/2026	Holiday Market	5.00	Parenting Food
Parenting Education	2200	7/27/2026	American Express	115.61	AWS Server Jun'26
Parenting Education	2200	7/27/2026	American Express	99.95	Parenting Annual Subscription

Training, Employment and Community Help Inc.

Posted General Ledger Transactions

Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
Parenting Education	2200	7/27/2026	American Express	12.99	Parenting Microsoft Monthly Subscription
Parenting Education	2200	7/31/2026	Verizon	71.72	Cell Phone & Ipad Lines
CASA	2400	7/14/2026	Verizon	22.61	Cell & Ipad Lines Jun'26
CASA	2400	7/31/2026	Verizon	22.60	Cell Phone & Ipad Lines
Foster Family Agency	2800	7/14/2026	Frontier	165.00	Internet
Foster Family Agency	2800	7/14/2026	Junior Automotive	259.15	Chevy Traverse Service
Foster Family Agency	2800	7/27/2026	American Express	115.61	AWS Server Jun'26
Foster Family Agency	2800	7/27/2026	American Express	245.00	FFA Essential Base Fee
Foster Family Agency	2800	7/27/2026	American Express	151.50	Unlocked Business Solutions
Foster Family Agency	2800	7/27/2026	American Express	358.55	Unlocked Business Soultions
Foster Family Agency	2800	7/28/2026	Staub & Sons Petroleum	84.40	Gas
Foster Family Agency	2800	7/30/2026	Renae Sweet	1,050.00	FFA & CCC CPR/1st Aid Class
Foster Family Agency	2800	7/31/2026	Carmen Stra	100.00	FFA Clothing Reimbursement Jul'26
Foster Family Agency	2800	7/31/2026	Carmen Stra	3,396.00	FFA Jul'26 A. Smith
Foster Family Agency	2800	7/31/2026	Carmen Stra	3,396.00	FFA Jul'26 N. Hardin-Husley
Foster Family Agency	2800	7/31/2026	Concept Envy, LLC	900.00	Concept Co
Foster Family Agency	2800	7/31/2026	Evah Dixon	1,596.00	FFA Jul'26 K. Mesa
Foster Family Agency	2800	7/31/2026	Evah Dixon	1,301.00	FFA Jul'26 L. Hayes
Foster Family Agency	2800	7/31/2026	Evah Dixon	1,301.00	FFA Jul'26 N. Hayes
Foster Family Agency	2800	7/31/2026	Evah Dixon	1,596.00	FFA Jul'26 S. Witzle Jr.
Foster Family Agency	2800	7/31/2026	Mary Garner	241.00	FFA Jul'26 J. Geipel
Foster Family Agency	2800	7/31/2026	Robert Esparza	907.00	FFA Jul'26 Z. Stewart
Foster Family Agency	2800	7/31/2026	Skylar Pina	1,596.00	FFA Jul'26 M. Parraz
Foster Family Agency	2800	7/31/2026	Swanson Law Office	1,127.50	FFA Legal Services
Foster Family Agency	2800	7/31/2026	Tracy Moore	2,410.00	FFA Jul'26 S. Thompson
Foster Family Agency	2800	7/31/2026	Tracy Moore	7,017.00	FFA Jul'26 Z. Stewart
IHSS	3000	7/1/2026	Excellesoft Partners, LLC	74.00	IHSS REVA Per IP Fee
IHSS	3000	7/14/2026	Excellesoft Partners, LLC	4,809.00	IHSS Nexus Registry & Text Messagin Annual Subscription
IHSS	3000	7/14/2026	Excellesoft Partners, LLC	4,668.00	IHSS REVA Subscription & Tex Messaging Fee
IHSS	3000	7/14/2026	Frontier	165.00	Internet
IHSS	3000	7/14/2026	Verizon	71.68	Cell & Ipad Lines Jun'26
IHSS	3000	7/27/2026	American Express	115.61	AWS Server Jun'26
IHSS	3000	7/31/2026	Verizon	71.72	Cell Phone & Ipad Lines
AB 86 Consortium	3100	7/1/2026	Bear Creek Mall, LLC.	95.00	GED Backflow Test Year 2026
AB 86 Consortium	3100	7/1/2026	Robert or Dawn Baird	750.00	GED Jul'26 Rent
AB 86 Consortium	3100	7/1/2026	Tnet Broadband Internet LLC	68.00	Internet
AB 86 Consortium	3100	7/2/2026	HUE & CRY, INC. / AND	45.00	GED Security Service
AB 86 Consortium	3100	7/9/2026	HUE & CRY, INC. / AND	45.00	GED Security System
AB 86 Consortium	3100	7/14/2026	Frontier	119.42	GED Telephone

Training, Employment and Community Help Inc.

Posted General Ledger Transactions

Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
AB 86 Consortium	3100	7/20/2026	Alliance For Workforce Development, Inc.	183.81	GED Copy Machine Usage Jun'26
AB 86 Consortium	3100	7/27/2026	American Express	55.00	GED & Admin STARLINK Internet
AB 86 Consortium	3100	7/27/2026	American Express	182.27	GED Office Desk Chair
AB 86 Consortium	3100	7/28/2026	Tnet Broadband Internet LLC	68.00	Internet
AB 86 Consortium	3100	7/31/2026	Alliance For Workforce Development, Inc.	183.81	GED Copy Machine Usage Jul'26
AB 86 Consortium	3100	7/31/2026	City Of Alturas	101.13	GED Water
AB 86 Consortium	3100	7/31/2026	Pacific Power And Light	334.88	Electricity
2024-DG Literacy Foun...	3105	7/28/2026	Sarah Merrick	314.24	Dollar General Expense Reimbursement
2024-DG Literacy Foun...	3105	7/31/2026	Sarah Merrick	54.56	GED/DG Expense Reimbursement
K16 Collaboratives Grant	3300	7/14/2026	Ubeo Business Services	65.32	K16 Printer Maint. Contract
K16 Collaboratives Grant	3300	7/20/2026	Frontier	106.23	K16 Telephone
Job First	3401	7/27/2026	American Express	45.01	Materials & Supplies
Job First	3401	7/28/2026	Tiny, Mighty and Strong	32,333.92	Job's First Reimbursement
Food Bank Modoc	4101	7/24/2026	Miscellaneous Customer Reciept		Cash Receipts Week 7
26F-5026-M2 Food Bank	4106	7/22/2026	Grocery Outlet	44.70	MSCAA Food Bank
26F-5026-M2 Food Bank	4106	7/31/2026	Sherm's Thunderbird Market	3,449.60	MSCAA Food Bank
26B-4023 LiHEAP	4321	7/28/2026	Michael English	1,000.00	Liheap Firewood Voucher
26B-4023 LiHEAP	4321	7/28/2026	Staub & Sons Petroleum	1,000.00	Liheap 101332 Kerosene
26B-4023 LiHEAP	4321	7/28/2026	Staub & Sons Petroleum	1,000.00	Liheap 281053 Kerosene
26B-4023 LiHEAP	4321	7/30/2026	Anthony Flores Clark	500.00	Liheap Firewood Voucher
2026 SLIHEAP	4322	7/27/2026	American Express	95.33	Materials & Supplies
26F-5026-M4 Housing	4506	7/1/2026	TEACH Edding field apartment	200.00	Eddingfield Apt. #3 Jul'26 Rent
26F-5026-M4 Housing	4506	7/1/2026	TEACH Edding field apartment	200.00	Eddingfield Apt. #4 Jul'26 Rent
26F-5026-M4 Housing	4506	7/1/2026	TEACH Edding field apartment	200.00	Eddingfield Apt. #5 Jul'26 Rent
26F-5026-M4 Housing	4506	7/1/2026	TEACH Edding field apartment	200.00	Eddingfield Apt. #6 Jul'26 Rent
26F-5026-M4 Housing	4506	7/1/2026	TEACH Edding field apartment	200.00	Eddingfield Apt. #7 Jul'26 Rent
26F-5026-M4 Housing	4506	7/1/2026	TEACH Edding field apartment	500.00	Eddingfired Apt. #2 Jul'26 Rent
CRRP-3036	5001	7/1/2026	Modoc Media dba Modoc County Record	104.00	R & R Subscription Paper Ad

Training, Employment and Community Help Inc.

Posted General Ledger Transactions

Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
CRRP-3036	5001	7/1/2026	Thriving Families CA (TFC) Foundation	2,915.00	R & R FY 26-27 Contractor Membership
CRRP-3036	5001	7/14/2026	Frontier	165.00	Internet
CRRP-3036	5001	7/20/2026	ACT Niles Theater	250.00	R & R Wild Wednesday Sponsorship
CRRP-3036	5001	7/24/2026	Miscellaneous Customer Reciept		Cash Receipts Week 7
CRRP-3036	5001	7/27/2026	American Express	115.61	AWS Server Jun'26
CRRP-3036	5001	7/27/2026	American Express	70.29	Materials & Supplies
CRRP-3036	5001	7/27/2026	American Express	151.50	Unlocked Business Solutions
CRRP-3036	5001	7/27/2026	American Express	358.55	Unlocked Business Soultions
CRRP-3036	5001	7/31/2026	Concept Envy, LLC	1,800.00	Concept Co
CRRP-3036	5001	7/31/2026	Modoc Media dba Modoc County Record	50.00	R & R Monthly Ad
CRRP-3036	5001	7/31/2026	Pacific Power And Light	596.61	Electricity
Child/Adult Care Food ...	5201	7/31/2026	Arien Church	492.83	Provider Payments & Food Program Jul'26
Child/Adult Care Food ...	5201	7/31/2026	Autumn Sky Fieguth	85.04	Provider Payments & Food Program Jul'26
Child/Adult Care Food ...	5201	7/31/2026	Farmer, Kelly	1,283.02	Provider Payments & Food Program Jul'26
Child/Adult Care Food ...	5201	7/31/2026	Hall, Heidi	673.67	Provider Payments & Food Program Jul'26
Child/Adult Care Food ...	5201	7/31/2026	Kuhn, Sheryl	199.16	Provider Payments & Food Program Jul'26
Child/Adult Care Food ...	5201	7/31/2026	Minute Menu Systems, LLC	39.40	Food Program Jul'26
Child/Adult Care Food ...	5201	7/31/2026	Samantha Harer	1,055.25	Provider Payments & Food Program Jul'26
CAPP-4037 Alternative ...	5408	7/8/2026	Miscellaneous Customer Reciept		Cash Receipts Week 2
CAPP-4037 Alternative ...	5408	7/14/2026	Deanna Garcia	60.50	Family Fee Refund Jul'26
CAPP-5037	5409	7/24/2026	Miscellaneous Customer Reciept		Cash Receipts Week 7
CAPP-5037	5409	7/27/2026	American Express	75.75	Unlocked Business Solutions
CAPP-5037	5409	7/27/2026	American Express	179.28	Unlocked Business Soultions
CAPP-5037	5409	7/31/2026	Ada, Duarte	1,029.35	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Alvin Brown	951.42	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Ananda Rabor	1,427.13	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Arien Church	3,765.58	Provider Payments & Food Program Jul'26

Training, Employment and Community Help Inc.

Posted General Ledger Transactions

Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
CAPP-5037	5409	7/31/2026	Autumn Sky Fieguth	1,359.16	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Caroline Griggs	599.08	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Correa, Martha	6,307.47	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Dawn A Hunter	746.32	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Farmer, Kelly	3,354.79	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Hall, Heidi	5,929.51	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Hanna C Miller	946.48	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Jenna L Warren	3,452.01	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Jennel Pimentel	946.48	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Jodie Phillips	475.71	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Kimberly Colt	1,427.13	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Kuhn, Sheryl	5,082.00	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Lala L. Parrish	948.95	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Minnie J. Reid	951.42	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Nessling, Stephanie	5,641.70	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Patricia Perez Carrillo	1,424.66	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Quality Children's Services	1,176.00	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Rangel, Guadalupe	553.64	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Samantha Harer	4,757.27	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Sierra Ann Duran	721.34	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Susan Perales	1,289.44	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	T.E.A.C.H. Budding Tree	4,500.00	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	TEACH, Latchkey	20,631.59	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Timmarie Blankenship	946.48	Provider Payments & Food Program Jul'26
CAPP-5037	5409	7/31/2026	Victoria L. Still	1,424.66	Provider Payments & Food Program Jul'26
C2AP - 3036	5501	7/31/2026	Arien Church	676.06	Provider Payments & Food Program Jul'26
C2AP - 3036	5501	7/31/2026	Autumn Sky Fieguth	1,466.97	Provider Payments & Food Program Jul'26
C2AP - 3036	5501	7/31/2026	Kayla Derner	1,424.66	Provider Payments & Food Program Jul'26
C2AP - 3036	5501	7/31/2026	TEACH, Latchkey	4,894.60	Provider Payments & Food Program Jul'26

Training, Employment and Community Help Inc.

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Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
CFCC	5701	7/31/2026	Arien Church	790.91	Provider Payments & Food Program Jul'26
CFCC	5701	7/31/2026	Autumn Sky Fieguth	676.06	Provider Payments & Food Program Jul'26
CFCC	5701	7/31/2026	Farmer, Kelly	4,284.24	Provider Payments & Food Program Jul'26
CFCC	5701	7/31/2026	Hall, Heidi	1,537.03	Provider Payments & Food Program Jul'26
CFCC	5701	7/31/2026	Samantha Harer	2,121.46	Provider Payments & Food Program Jul'26
CFCC-4013 Family Chil...	5702	7/27/2026	American Express	227.25	Unlocked Business Solutions
CFCC-4013 Family Chil...	5702	7/27/2026	American Express	537.83	Unlocked Business Soultions
Child Care Bulletin 23-37	5802	7/27/2026	American Express	378.75	Unlocked Business Solutions
Child Care Bulletin 23-37	5802	7/27/2026	American Express	358.55	Unlocked Business Soultions
Child Care Bulletin 23-37	5802	7/31/2026	Ada, Duarte	216.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Alvin Brown	216.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Ananda Rabor	324.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Arien Church	1,694.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Autumn Sky Fieguth	770.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Caroline Griggs	216.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Concept Envy, LLC	900.00	Concept Co
Child Care Bulletin 23-37	5802	7/31/2026	Correa, Martha	1,848.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Dawn A Hunter	216.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Farmer, Kelly	1,694.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Hall, Heidi	2,310.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Hanna C Miller	216.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Jenna L Warren	770.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Jennel Pimentel	216.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Jodie Phillips	108.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Kayla Derner	324.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Kimberly Colt	324.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Kuhn, Sheryl	1,694.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Lala L. Parrish	216.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Minnie J. Reid	216.00	Provider Payments & Food Program Jul'26

Training, Employment and Community Help Inc.

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Child Care Bulletin 23-37	5802	7/31/2026	Nessling, Stephanie	1,232.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Patricia Perez Carrillo	324.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Quality Children's Services	308.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Rangel, Guadalupe	108.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Samantha Harer	1,694.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Sierra Ann Duran	216.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Susan Perales	324.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	T.E.A.C.H. Budding Tree	1,386.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	TEACH, Latchkey	8,162.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Timmarie Blankenship	216.00	Provider Payments & Food Program Jul'26
Child Care Bulletin 23-37	5802	7/31/2026	Victoria L. Still	324.00	Provider Payments & Food Program Jul'26
Cal Works Stage 1 Chil...	5810	7/31/2026	Samantha Harer	676.06	Provider Payments & Food Program Jul'26
TEACH LATCHKEY	5850	7/1/2026	Modoc J.U.S.D. / Business Office	500.00	Latchkey Jul'26 Rent
TEACH LATCHKEY	5850	7/9/2026	Ubeo Business Services	21.40	Latchkey Printer Maint. Contract
TEACH LATCHKEY	5850	7/14/2026	Holiday Market	123.09	Latchkey Food
TEACH LATCHKEY	5850	7/14/2026	Modoc J.U.S.D. / Business Office	500.00	Latchkey Aug'26 Rent
TEACH LATCHKEY	5850	7/27/2026	American Express	5.99	Latchkey Amzon Kids Monthly Subscription
TEACH LATCHKEY	5850	7/27/2026	American Express	13.90	Latchkey Key Rings
TEACH LATCHKEY	5850	7/31/2026	Double Down Distributing Inc.	269.94	Latchkey Food & Supplies
TEACH LATCHKEY	5850	7/31/2026	Grocery Outlet	31.89	Latchkey Food
TEACH LATCHKEY	5850	7/31/2026	Holiday Market	28.14	Latchkey Food
Budding Tree	5860	7/1/2026	ACE / Four Seasons	145.00	Budding Tree Materials & Supplies
Budding Tree	5860	7/1/2026	Department of Social Services	242.00	Budding Tree Care Licensing Fees
Budding Tree	5860	7/1/2026	Shelby Danley	335.00	Budding Tree Balloons & Custom Built Tree
Budding Tree	5860	7/9/2026	Alexandro G. Acuna	70.00	Budding Tree Lawn Service
Budding Tree	5860	7/9/2026	Holiday Market	76.46	Budding Tree Food
Budding Tree	5860	7/10/2026	Waste Management Of Nevada	72.44	Budding Tree Garbage
Budding Tree	5860	7/14/2026	Frontier	146.23	Budding Tree Telephone
Budding Tree	5860	7/20/2026	Alexandro G. Acuna	70.00	Budding Tree Lawn Service

Training, Employment and Community Help Inc.

Posted General Ledger Transactions

Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
Budding Tree	5860	7/20/2026	John Wisser Construction	625.00	Budding Tree Hydrant Replace
Budding Tree	5860	7/22/2026	Holiday Market	97.99	Budding Tree Food
Budding Tree	5860	7/27/2026	American Express	305.64	Budding Tree Cubby Mobile Tray Cabinet
Budding Tree	5860	7/27/2026	American Express	58.98	Budding Tree Kids Picnic Table
Budding Tree	5860	7/27/2026	American Express	1,387.89	Budding Tree Kids Summer Supplies
Budding Tree	5860	7/27/2026	American Express	347.49	Budding Tree Materials & Supplies
Budding Tree	5860	7/27/2026	American Express	686.20	Budding Tree Rubber Border
Budding Tree	5860	7/28/2026	Staub & Sons Petroleum	151.40	Gas
Budding Tree	5860	7/30/2026	Holiday Market	35.32	Budding Tree Food
Budding Tree	5860	7/31/2026	Alexandro G. Acuna	70.00	Budding Tree Lawn Service
Budding Tree	5860	7/31/2026	Pacific Power And Light	194.37	Electricity
Budding Tree	5860	7/31/2026	Verizon	100.49	Cell Phone & Ipad Lines
Rainbow	5920	7/27/2026	American Express	537.83	Unlocked Business Soultions
Community Connection...	6450	7/8/2026	Noelle MacDonnell	400.00	CCC Activities Petty Cash
Community Connection...	6450	7/10/2026	The Brass Rail	210.60	CCC Lunch
Community Connection...	6450	7/16/2026	AMS	1,090.49	CCC Insurance
Community Connection...	6450	7/16/2026	Anthem Blue Cross	2,651.48	CCC Insurance
Community Connection...	6450	7/16/2026	Brandon Souza	255.00	CCC Hours Pay Ju'26
Community Connection...	6450	7/16/2026	Cameron McCarty	33.80	CCC Hours Pay Jul'26
Community Connection...	6450	7/16/2026	Christina Cohen	33.80	CCC Hours Pay Jul'26
Community Connection...	6450	7/16/2026	Cindy Tabieros	33.80	CCC Hours Pay Jul'26
Community Connection...	6450	7/16/2026	City Of Alturas	59.00	CCC Livescan
Community Connection...	6450	7/16/2026	City Of Alturas	182.30	CCC Water
Community Connection...	6450	7/16/2026	Dylan Souza	33.80	CCC Hours Pay Jul'26
Community Connection...	6450	7/16/2026	Employment Development Dept.	31.55	CCC EDD Acct. ID: 499-6002-4 / Letter ID: L1164116272
Community Connection...	6450	7/16/2026	Frontier	182.68	CCC Telephone
Community Connection...	6450	7/16/2026	John Parkin	33.80	CCC Hours Pay Ju'26
Community Connection...	6450	7/16/2026	Ma'Keilah Steele	0.00	CCC Hours Pay Jul'26
Community Connection...	6450	7/16/2026	Pacific Power And Light	478.01	CCC Electricity
Community Connection...	6450	7/16/2026	Rachel Wion	255.00	CCC Hours Pay Jun'26
Community Connection...	6450	7/16/2026	Richard Allert	25.35	CCC Hours Pay Jul'26
Community Connection...	6450	7/16/2026	Steven Van Slyke	33.80	CCC Hours Pay Jul'26
Community Connection...	6450	7/16/2026	US Cellular	163.61	CCC Cell Line
Community Connection...	6450	7/16/2026	Waste Management Of Nevada	106.87	CCC Garbage
Community Connection...	6450	7/20/2026	Department Of Motor Vehicles	369.00	CCC Vehicle Registration Renewal
Community Connection...	6450	7/20/2026	Holiday Market	95.95	CCC Food

Training, Employment and Community Help Inc.

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Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
Community Connection...	6450	7/22/2026	Canon Financial Services Inc	98.65	CCC Copier Maintenance
Community Connection...	6450	7/22/2026	Ma'Keilah Stopher	12.68	Reissue Check #12419
Community Connection...	6450	7/27/2026	American Express	35.90	CCC Postage
Community Connection...	6450	7/27/2026	American Express	2,895.72	Lenovo Computer & Accesories
Community Connection...	6450	7/28/2026	City Of Alturas	59.00	CCC Livescan
Community Connection...	6450	7/28/2026	Siskiyou Fire Equipment	267.00	CCC Annual Fire Extinguisher Service
Community Connection...	6450	7/28/2026	Staub & Sons Petroleum	6.12	CCC Late Fee
Community Connection...	6450	7/28/2026	Staub & Sons Petroleum	333.80	Gas
Community Connection...	6450	7/30/2026	Frontier	215.00	CCC Telephone
Community Connection...	6450	7/30/2026	Renae Sweet	300.00	FFA & CCC CPR/1st Aid Class
Community Connection...	6450	7/31/2026	AMS	1,090.49	Non Profits Insurance Payment
Community Connection...	6450	7/31/2026	Anthem Blue Cross	2,651.48	Anthem Blue Payment
Community Connection...	6450	7/31/2026	Brandon Souza	255.00	CCC Hours Pay Jul'26
Community Connection...	6450	7/31/2026	Cameron McCarty	16.90	CCC Hours Pay Jul'26
Community Connection...	6450	7/31/2026	Christina Cohen	16.90	CCC Hours Pay Jul'26
Community Connection...	6450	7/31/2026	Cindy Tabieros	16.90	CCC Hours Pay Jul'26
Community Connection...	6450	7/31/2026	City Of Alturas	188.74	CCC Water
Community Connection...	6450	7/31/2026	Dylan Souza	21.13	CCC Hours Pay Jul'26
Community Connection...	6450	7/31/2026	Frontier	183.38	CCC Telephone
Community Connection...	6450	7/31/2026	Holiday Market	25.72	CCC Food
Community Connection...	6450	7/31/2026	John Parkin	16.90	CCC Hours Pay Jul'26
Community Connection...	6450	7/31/2026	Ma'Keilah Stopher	4.23	CCC Hours Pay Jul'26
Community Connection...	6450	7/31/2026	Pacific Power And Light	116.19	CCC Electricity
Community Connection...	6450	7/31/2026	Steven Van Slyke	16.90	CCC Hours Pay Jul'26
Community Connection...	6450	7/31/2026	Verizon	82.33	Cell Phone & Ipad Lines
MHSA Advocate Program	6504	7/14/2026	Verizon	82.29	Cell & Ipad Lines Jun'26
Modoc Harvest	7701	7/2/2026	Ary West	400.00	Modoc Harvest Cash For Sales
Modoc Harvest	7701	7/2/2026	Miscellaneous Customer Reciept		Cash Receipts Week 1
Modoc Harvest	7701	7/27/2026	American Express	227.10	Modoc Harvest Flyers & Vinyl Banners
Modoc Harvest	7701	7/27/2026	American Express	23.29	Modoc Harvest Rotary Card File
Modoc Harvest	7701	7/27/2026	American Express	220.20	Modoc Harvest Supplies
Modoc Harvest	7701	7/28/2026	Staub & Sons Petroleum	12.40	Gas
Modoc Harvest	7701	7/31/2026	Modoc Media dba Modoc County Record	200.00	Farmers Market Add Jul'26
CDFA	7702	7/2/2026	Miscellaneous Customer Reciept		Cash Receipts Week 1
CDFA	7702	7/10/2026	Andrea Kew	50.00	CDFA July PSC Meeting Stipends

Training, Employment and Community Help Inc.

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Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
CDFA	7702	7/10/2026	Heart T Hogs	50.00	CDFA July PSC Meeting Stipends
CDFA	7702	7/10/2026	Joyce Miller	50.00	CDFA July PSC Meeting Stipends
CDFA	7702	7/10/2026	Kay Antunez de Mayolo	50.00	CDFA July PSC Meeting Stipends
CDFA	7702	7/10/2026	Trouble Valley Farm, LLC	50.00	CDFA July PSC Meeting Stipends
CDFA	7702	7/17/2026	Miscellaneous Customer Reciept		Cash Receipts Week 5
CDFA	7702	7/20/2026	Holiday Market	194.53	CDFA Food Bags
CDFA	7702	7/30/2026	Miscellaneous Customer Reciept		ACH Paypal 073026
CDFA	7702	7/31/2026	Andrea Kew	58.00	July 2026 Food Hub Sales
CDFA	7702	7/31/2026	Canyon Creek Ranch	360.00	July 2026 Food Hub Sales
CDFA	7702	7/31/2026	Heart T Hogs	5.00	CDFA July 2026 Food Hub Sales
CDFA	7702	7/31/2026	Heart T Hogs	342.31	July 2026 Food Hub Sales
CDFA	7702	7/31/2026	Joyce Miller	346.50	July 2026 Food Hub Sales
CDFA	7702	7/31/2026	Kay Antunez de Mayolo	10.25	CDFA July 2026 Food Hub Sales
CDFA	7702	7/31/2026	Kay Antunez de Mayolo	451.05	July 2026 Food Hub Sales
CDFA	7702	7/31/2026	Pat Anderberg	367.00	July 2026 Food Hub Sales
CDFA	7702	7/31/2026	Pure Honey Company	28.00	July 2026 Food Hub Sales
CDFA	7702	7/31/2026	Trouble Valley Farm, LLC	451.00	July 2026 Food Hub Sales
CNIP Expansion	7705	7/20/2026	ACT Niles Theater	375.00	CNIP Expansion Video Ad
CNIP Expansion	7705	7/20/2026	Noemi Campos-Jones	38.00	CNIP Expansion Request Mileage Refund
NorCal CoC	7905	7/9/2026	Kristen Schreder	11,666.67	NorCal CoC Coordinator Service Jun'26
NorCal CoC	7905	7/14/2026	Wells Small Flehart & Weil	0.00	Norcal CoC Professional Services
NorCal CoC	7905	7/27/2026	American Express	115.61	AWS Server Jun'26
NorCal CoC	7905	7/27/2026	American Express	218.43	NorCal CoC Toner Cartridge
NorCal CoC	7905	7/27/2026	American Express	49.46	NorCal CoC Weekly Panner & Notebook
NorCal CoC	7905	7/27/2026	American Express	151.50	Unlocked Business Solutions
NorCal CoC	7905	7/27/2026	American Express	358.55	Unlocked Business Soultions
NorCal CoC	7905	7/29/2026	WellSky Human & Social Services Corp.	3,150.00	Reissued Check #12410
NorCal CoC	7905	7/31/2026			Sweep Interest
HHAP4	7907	7/14/2026	Ready for Life Foster Familiy Agency	147,500.00	HHAP-4 Contract
HHAP4	7907	7/31/2026	Pathways Community Network Institute	11,022.89	HHAP 4 HMIS Administration Services Jun'26

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HHAP5	7908	7/9/2026	Plumas Crisis Intervention & Resource Center	191,287.88	HHAP-5 Contract #24-HHAP-1004
HHAP5	7908	7/22/2026	Northern Valley Catholic Social Services	87,653.00	HHAP-5 Sub Contract Services
Teach Senior Services	8000	7/2/2026	Miscellaneous Customer Reciept		Cash Receipts Week 1
Teach Senior Services	8000	7/8/2026	Miscellaneous Customer Reciept		Cash Receipts Week 2
Teach Senior Services	8000	7/10/2026	Miscellaneous Customer Reciept		cash Receipts Week 3
Teach Senior Services	8000	7/17/2026	Miscellaneous Customer Reciept		Cash Receipts Week 5
PSA 2 C-1 Congregate ...	8001	7/1/2026	Grocery Outlet	27.93	Senior Serv. Food
PSA 2 C-1 Congregate ...	8001	7/1/2026	Modoc J.U.S.D. / Business Office	14.00	Senior Serv. Electric Usage Jul'26
PSA 2 C-1 Congregate ...	8001	7/8/2026	Miscellaneous Customer Reciept		Cash Receipts Week 2
PSA 2 C-1 Congregate ...	8001	7/10/2026	Miscellaneous Customer Reciept		cash Receipts Week 3
PSA 2 C-1 Congregate ...	8001	7/14/2026	ACE / Four Seasons	13.92	Senior Serv. Cleaning Supplies
PSA 2 C-1 Congregate ...	8001	7/14/2026	Modoc J.U.S.D. / Business Office	14.00	Senior Serv. Electric Usage Aug'26
PSA 2 C-1 Congregate ...	8001	7/14/2026	Vestis	170.19	Senior Serv. Lndry
PSA 2 C-1 Congregate ...	8001	7/17/2026	Miscellaneous Customer Reciept		Cash Receipts Week 5
PSA 2 C-1 Congregate ...	8001	7/20/2026	Frontier	71.97	Senior Serv. Telephone
PSA 2 C-1 Congregate ...	8001	7/28/2026	Double Down Distributing Inc.	55.76	Senior Serv. Supplies
PSA 2 C-1 Congregate ...	8001	7/28/2026	Vestis	170.19	Senior Serv. Lndry
PSA 2 C-1 Congregate ...	8001	7/31/2026	Miscellaneous Customer Reciept		Cash Receipts Week 9
PSA2 C-2 Homebound ...	8002	7/1/2026	Modoc J.U.S.D. / Business Office	14.00	Senior Serv. Electric Usage Jul'26
PSA2 C-2 Homebound ...	8002	7/10/2026	Miscellaneous Customer Reciept		cash Receipts Week 3
PSA2 C-2 Homebound ...	8002	7/14/2026	ACE / Four Seasons	13.92	Senior Serv. Cleaning Supplies
PSA2 C-2 Homebound ...	8002	7/14/2026	Modoc J.U.S.D. / Business Office	14.00	Senior Serv. Electric Usage Aug'26
PSA2 C-2 Homebound ...	8002	7/14/2026	Vestis	170.18	Seniror Serv. Lndry
PSA2 C-2 Homebound ...	8002	7/20/2026	Frontier	71.97	Senior Serv. Telephone

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PSA2 C-2 Homebound ...	8002	7/27/2026	American Express	41.77	Admin & senior Supplies With Credit \$49.89
PSA2 C-2 Homebound ...	8002	7/27/2026	American Express	13.90	Senior Serv. Food Handler Training
PSA2 C-2 Homebound ...	8002	7/28/2026	Double Down Distributing Inc.	55.75	Senior Serv Supplies
PSA2 C-2 Homebound ...	8002	7/28/2026	Staub & Sons Petroleum	82.40	Gas
PSA2 C-2 Homebound ...	8002	7/28/2026	Vestis	170.18	Senior Serv. Lndry
PSA2 C-2 Homebound ...	8002	7/31/2026	Miscellaneous Customer Reciept		Cash Receipts Week 9
Meals on Wheels, Shar...	8007	7/17/2026	Miscellaneous Customer Reciept		Cash Receipts Week 5
26F-5026-M3 MSCAA S...	8026	7/9/2026	Double Down Distributing Inc.	608.60	MSCAA Senior Food
26F-5026-M3 MSCAA S...	8026	7/9/2026	Holiday Market	19.36	MSCAA Senior Food
26F-5026-M3 MSCAA S...	8026	7/9/2026	Oliver Packaging & Equipment Company	2,157.05	MSCAS Senior Serving Tray
26F-5026-M3 MSCAA S...	8026	7/10/2026	Double Down Distributing Inc.	340.12	MSCAA Senior Food & Supplies
26F-5026-M3 MSCAA S...	8026	7/10/2026	Grocery Outlet	99.43	MSCAA Senior Food
26F-5026-M3 MSCAA S...	8026	7/14/2026	Double Down Distributing Inc.	292.15	MSCAA Senior Serv. Food
26F-5026-M3 MSCAA S...	8026	7/14/2026	Double Down Distributing Inc.	946.77	MSCAA Senior Serv. Food & Supplies
26F-5026-M3 MSCAA S...	8026	7/14/2026	Grocery Outlet	94.73	MSCAA Senior Serv. Food
26F-5026-M3 MSCAA S...	8026	7/20/2026	Double Down Distributing Inc.	341.39	MSCAA Senior Food
26F-5026-M3 MSCAA S...	8026	7/22/2026	Double Down Distributing Inc.	368.01	MSCAA Senio Food & Supplies
26F-5026-M3 MSCAA S...	8026	7/22/2026	Grocery Outlet	86.47	MSCAA Senio Food
26F-5026-M3 MSCAA S...	8026	7/28/2026	Double Down Distributing Inc.	1,056.26	MSCAA Senior Serv. Food
26F-5026-M3 MSCAA S...	8026	7/28/2026	Grocery Outlet	53.10	MSCAA Senior Serv. Food
26F-5026-M3 MSCAA S...	8026	7/28/2026	Holiday Market	26.16	MSCAA Senior Serv. Food
26F-5026-M3 MSCAA S...	8026	7/31/2026	Double Down Distributing Inc.	235.20	MSCAA Food
26F-5026-M3 MSCAA S...	8026	7/31/2026	Grocery Outlet	22.53	MSCAA Senior Serv. Food
Housing and Disability ...	9000	7/2/2026	Nifty Moblie Home & Rv Park	621.80	HDAP Jul'26 Rent
Housing and Disability ...	9000	7/14/2026	Verizon	164.31	Cell & Ipad Lines Jun'26
Housing and Disability ...	9000	7/27/2026	American Express	23.12	AWS Server Jun'26
Housing and Disability ...	9000	7/28/2026	Staub & Sons Petroleum	2.20	Gas

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Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
Housing and Disability ...	9000	7/31/2026	Verizon	164.21	Cell Phone & Ipad Lines
24-120 Bridge Housing...	9001	7/2/2026	ACE / Four Seasons	79.23	BHBH Cleaning Supplies
24-120 Bridge Housing...	9001	7/2/2026	Alan Botello	800.00	BHBH Jul'26 Rent
24-120 Bridge Housing...	9001	7/2/2026	John Wisser	800.00	BHBH Jul'26 Rent
24-120 Bridge Housing...	9001	7/2/2026	Juan Ledezma	657.00	BHBH Jul'26 Rent
24-120 Bridge Housing...	9001	7/2/2026	Nifty Moblie Home & Rv Park	420.00	BHBH Jul'26 Rent
24-120 Bridge Housing...	9001	7/14/2026	Frontier	55.00	Internet
24-120 Bridge Housing...	9001	7/14/2026	Waste Management Of Nevada	100.80	BHBH Garbage
24-120 Bridge Housing...	9001	7/20/2026	Big Time Pest Control	65.00	BHBH Pest Control
24-120 Bridge Housing...	9001	7/20/2026	Spur Your Success, LLC	131.63	BHBH Financial Coaching
24-120 Bridge Housing...	9001	7/27/2026	American Express	23.12	AWS Server Jun'26
24-120 Bridge Housing...	9001	7/27/2026	American Express	1,694.00	BHBH Room Voucher
24-120 Bridge Housing...	9001	7/27/2026	American Express	145.00	BHBH Storage unit #123 Rent
24-120 Bridge Housing...	9001	7/27/2026	American Express	184.50	BHBH Storahe Unit #123 Rent & Late Fee
24-120 Bridge Housing...	9001	7/27/2026	American Express	370.41	Lenovo Computer & Accesories
24-120 Bridge Housing...	9001	7/28/2026	Modoc Inn	1,521.00	BHBH Room Voucher
24-120 Bridge Housing...	9001	7/28/2026	Spur Your Success, LLC	131.63	BHBH Financial Coaching
24-120 Bridge Housing...	9001	7/28/2026	Staub & Sons Petroleum	0.80	Gas
24-120 Bridge Housing...	9001	7/30/2026	Lucas Bocanegra	3,000.00	BHBH Security Deposit Jul'26
24-120 Bridge Housing...	9001	7/31/2026	Modoc Storage	145.00	BHBH Storage Unit
24-120 Bridge Housing...	9001	7/31/2026	Spur Your Success, LLC	184.28	BHBH Finance Coaching
Housing And Homeless...	9400	7/2/2026	Hacienda Motel	1,015.00	HHIP Room Voucher Per Nikki Pay On Jul'26
Housing And Homeless...	9400	7/2/2026	Nifty Moblie Home & Rv Park	495.00	HHIP Jul'26 Rent
Housing And Homeless...	9400	7/2/2026	Sunrays of Hope Inc	20.00	HHIP Laundry Soap & Dryer Sheets Per Nikki Pay On Jul'26
Housing And Homeless...	9400	7/14/2026	Verizon	64.15	Cell & Ipad Lines Jun'26
Housing And Homeless...	9400	7/30/2026	Carol Madison	32.00	HHIP Expense Reimbursement
Housing And Homeless...	9400	7/31/2026	Terminix Processing Center	153.00	Eddingfield Apt. Pest Control
Housing And Homeless...	9400	7/31/2026	Verizon	64.19	Cell Phone & Ipad Lines
Cal Works Housing Sup...	9405	7/2/2026	Alturas Garden Apartments	120.00	HSP Jul'26 Rent
Cal Works Housing Sup...	9405	7/2/2026	Modoc Inn	2,970.00	HSP Room Voucher Per Nikki Pay On Jul'26
Cal Works Housing Sup...	9405	7/2/2026	Nifty Moblie Home & Rv Park	520.00	HSP Jul'26 Rent
Cal Works Housing Sup...	9405	7/14/2026	Danny Dynamo	60.00	HSP Cleaning Services

Training, Employment and Community Help Inc.

Posted General Ledger Transactions

Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
Cal Works Housing Sup...	9405	7/14/2026	Frontier	55.00	Internet
Cal Works Housing Sup...	9405	7/14/2026	Verizon	41.15	Cell & Ipad Lines Jun'26
Cal Works Housing Sup...	9405	7/27/2026	American Express	23.12	AWS Server Jun'26
Cal Works Housing Sup...	9405	7/28/2026	Spur Your Success, LLC	184.28	HSP Financial Coaching
Cal Works Housing Sup...	9405	7/30/2026	Modoc Inn	2,970.00	HSP Room Voucher
Cal Works Housing Sup...	9405	7/31/2026	Big Time Pest Control	80.00	HSP Pest Control Monthly Service
Cal Works Housing Sup...	9405	7/31/2026	Verizon	41.18	Cell Phone & Ipad Lines
Home Safe Program	9406	7/2/2026	Alturas Garden Apartments	316.00	HS Jul'26 Rent
Home Safe Program	9406	7/2/2026	Cynthia Pena	700.00	HS Jul'26 Rent
Home Safe Program	9406	7/9/2026	Butte Creek Mobile & RV Park	700.00	HS Jul'26 Rent
Home Safe Program	9406	7/9/2026	Juan Ledezma	750.00	HS Jul'26 Rent
Home Safe Program	9406	7/13/2026	Sage Credit Union	647.02	HS Client Loan & Credit Card Payment
Home Safe Program	9406	7/14/2026	Frontier	55.00	Internet
Home Safe Program	9406	7/14/2026	Jen Best Consulting	1,350.00	HS Preparation for Developing Policies & Procedures
Home Safe Program	9406	7/14/2026	Waste Management Of Nevada	449.72	HS Garbage
Home Safe Program	9406	7/20/2026	Carol Madison	224.00	HS Storage unit Expense Reimbursement
Home Safe Program	9406	7/20/2026	Modoc Transportation Agency	80.00	HS Buss Passes
Home Safe Program	9406	7/20/2026	Nifty Moblie Home & Rv Park	1,054.59	HS Jul'26 Rent
Home Safe Program	9406	7/27/2026	American Express	23.12	AWS Server Jun'26
Home Safe Program	9406	7/27/2026	American Express	85.76	HS Client Insurance
Home Safe Program	9406	7/27/2026	American Express	518.19	HS Client Vehicle Repair
Home Safe Program	9406	7/27/2026	American Express	3,546.81	HS New Windows
Home Safe Program	9406	7/27/2026	American Express	297.58	HS Room Voucher
Home Safe Program	9406	7/27/2026	American Express	100.00	HS Storage Unit #55 Rent
Home Safe Program	9406	7/27/2026	American Express	50.00	HS Storage Unit B0207 Rent
Home Safe Program	9406	7/27/2026	American Express	1,072.83	Lenovo Computer & Accesories
Home Safe Program	9406	7/28/2026	Spur Your Success, LLC	131.63	HS Financial Coaching
Home Safe Program	9406	7/28/2026	Staub & Sons Petroleum	16.80	Gas
Home Safe Program	9406	7/30/2026	ACE / Four Seasons	128.59	HS Latch Storage Box
Home Safe Program	9406	7/30/2026	ACE / Four Seasons	174.40	HS Materials & Supplies

Training, Employment and Community Help Inc.

Posted General Ledger Transactions

Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
Home Safe Program	9406	7/30/2026	Matthew Kitchen	2,600.00	HS Roof Repair
Home Safe Program	9406	7/30/2026	Valero - Modoc Mini	12.00	HS Food
Home Safe Program	9406	7/31/2026	Nifty Moblie Home & Rv Park	624.25	HS Jul'26 Rent
Bringing Families Home...	9407	7/2/2026	Loan Care	1,154.34	BFH Client Mortgage Payment
Bringing Families Home...	9407	7/2/2026	Lucaina Camarillo	2,500.00	BFH Jul'26 Rent
Bringing Families Home...	9407	7/14/2026	Lucaina Camarillo	75.00	BFH Late Fee Charge Rent Jul'26
Bringing Families Home...	9407	7/27/2026	American Express	23.12	AWS Server Jun'26
Bringing Families Home...	9407	7/28/2026	Jen Best Consulting	5,700.00	BFH Policy & Procedures Feb-Jun'26
CAL-AIM	9500	7/2/2026	Modoc Inn	2,871.00	CAL-AIM Room Voucher Per Nikki Pay In Jul'26
CAL-AIM	9500	7/20/2026	Change Healthcare	70.40	CAL-AIM RPA Claims Monthly Fee
CAL-AIM	9500	7/30/2026	Modoc Inn	2,475.00	CAL-AIM Room Voucher
Non-Resource Related	9999	7/1/2026	City Of Alturas	118.00	MWAC Livescan
Non-Resource Related	9999	7/1/2026	Smith Bates, LLC	1,166.13	Envelope With Logo, Note Cards & Card Envelopes
Non-Resource Related	9999	7/2/2026	Auction Yard Cafe	190.27	MWAC Lunch
Non-Resource Related	9999	7/2/2026	Miscellaneous Customer Reciept		Cash Receipts Week 1
Non-Resource Related	9999	7/8/2026	Miscellaneous Customer Reciept		Cash Receipts Week 2
Non-Resource Related	9999	7/9/2026	City Of Alturas	400.00	Turkey Trot Pool Passes
Non-Resource Related	9999	7/9/2026	Quail Mountain, Inc	71.50	Coffee & Products
Non-Resource Related	9999	7/9/2026	Ubeo Business Services	119.74	Printer Maint. Contract
Non-Resource Related	9999	7/10/2026	Miscellaneous Customer Reciept		cash Receipts Week 3
Non-Resource Related	9999	7/10/2026	Terminix Processing Center	181.00	Pest Control
Non-Resource Related	9999	7/10/2026	Waste Management Of Nevada	491.06	Garbage
Non-Resource Related	9999	7/14/2026	Frontier	165.00	Internet
Non-Resource Related	9999	7/14/2026	Modoc County Probation Department	5,600.00	Donations
Non-Resource Related	9999	7/14/2026	Swanson Law Office	165.00	Legal Services/Reemployment Matter
Non-Resource Related	9999	7/17/2026	Miscellaneous Customer Reciept		Cash Receipts Week 5
Non-Resource Related	9999	7/20/2026	ADT Security Systems, Inc.	48.75	Security System
Non-Resource Related	9999	7/20/2026	Carol Madison	158.66	Expense Reimbursement
Non-Resource Related	9999	7/20/2026	Frontier	277.77	Telephone

Training, Employment and Community Help Inc.

Posted General Ledger Transactions

Resource Title	Re... Code	Effective Date	Name	Debit	Document Description
Non-Resource Related	9999	7/20/2026	Quail Mountain, Inc	71.50	Coffee & Products
Non-Resource Related	9999	7/24/2026	Miscellaneous Customer Reciept		Cash Receipts Week 7
Non-Resource Related	9999	7/27/2026	American Express	19.99	Acrobat Monthly Subscription
Non-Resource Related	9999	7/27/2026	American Express	7.08	Admin & senior Supplies With Credit \$49.89
Non-Resource Related	9999	7/27/2026	American Express	199.99	Award Plaque
Non-Resource Related	9999	7/27/2026	American Express	115.61	AWS Server Jun'26
Non-Resource Related	9999	7/27/2026	American Express	82.52	Board Meeting Food
Non-Resource Related	9999	7/27/2026	American Express	11.22	CA DMV Fee
Non-Resource Related	9999	7/27/2026	American Express	73.58	CA Harassment Precention Training Oline
Non-Resource Related	9999	7/27/2026	American Express	64.80	Classification File Folder
Non-Resource Related	9999	7/27/2026	American Express	36.80	Food Snack
Non-Resource Related	9999	7/27/2026	American Express	1,188.00	G-Mail
Non-Resource Related	9999	7/27/2026	American Express	55.00	GED & Admin STARLINK Internet
Non-Resource Related	9999	7/27/2026	American Express	2,213.66	Lenovo Computer & Accesories
Non-Resource Related	9999	7/27/2026	American Express	228.07	Materials & Supplies
Non-Resource Related	9999	7/27/2026	American Express	129.99	Microsoft Annual Subscription
Non-Resource Related	9999	7/27/2026	American Express	78.98	Tax Forms
Non-Resource Related	9999	7/27/2026	American Express	390.00	Unit #1010 Jul'26 Rent
Non-Resource Related	9999	7/27/2026	American Express	378.75	Unlocked Business Solutions
Non-Resource Related	9999	7/27/2026	American Express	896.36	Unlocked Business Soultions
Non-Resource Related	9999	7/27/2026	American Express	2,791.96	WIFI
Non-Resource Related	9999	7/28/2026	Jesika Villegas	139.70	Expense Reimbursement
Non-Resource Related	9999	7/28/2026	Staub & Sons Petroleum	11.25	Gas
Non-Resource Related	9999	7/31/2026			Sweep Interest
Non-Resource Related	9999	7/31/2026	City Of Alturas	96.08	Water
Non-Resource Related	9999	7/31/2026	Miscellaneous Customer Reciept		Cash Receipts Week 9
Non-Resource Related	9999	7/31/2026	Pacific Power And Light	596.61	Electricity
Non-Resource Related	9999	7/31/2026	STOP PAYMENT BANK FEE	25.00	Stop Payment
Non-Resource Related	9999	7/31/2026	Teach, Community Connections	100.50	CCC Snack Box

Training, Employment and Community Help Inc.

Posted General Ledger Transactions

<u>Resource Title</u>	<u>Re... Code</u>	<u>Effective Date</u>	<u>Name</u>	<u>Debit</u>	<u>Document Description</u>
Report Total				794,265.01	

Training, Employment and Community Help Inc.
Statement of Revenues and Expenditures
From 7/1/2026 Through 6/30/2027

	Current Period Actual	Prior Year Actual
Revenue		
Federal Revenue	0.00	131,346.47
State Revenue	85,136.75	10,085,862.92
Other Revenue	2,741.50	63,766.94
Interest Income	7,538.90	47,076.70
Family Fee	3.50	3,335.36
Other local income	39,027.69	3,145,210.85
Tuition	783.53	26,916.10
Apartment Rents	7,568.75	57,031.00
Total Revenue	<u>142,800.62</u>	<u>13,560,546.34</u>
Expenses		
Salaries	279,826.89	2,956,365.80
Benefits	62,304.33	681,119.16
Supplies		
Books & Reference Materials	0.00	11,000.83
Materials & Supplies	27,412.44	282,829.31
Food Supplies	16,181.48	156,116.29
Total Supplies	<u>43,593.92</u>	<u>449,946.43</u>
Operating		
Conference & Travel	1,830.48	55,948.95
Mileage, Fuel, Bus Passes	216.00	5,679.32
Dues & Memberships	10,834.73	124,279.43
License and taxes	802.55	17,743.09
Bank Service Fees	25.00	4,347.70
Insurance	7,983.70	85,610.78
Operating & Housekeeping	480.03	3,672.48
Electricity	3,412.58	46,198.63
Water & Sewer	2,283.00	17,353.11
Garbage	3,576.69	11,807.90
Liquid, Propane, Gas, Fuel Oil	1,748.30	18,298.11
Energy Asst./WPO	8,955.00	167,606.00
Other	6,856.49	13,083.06
Room Vouchers	19,100.58	62,682.92
Rentals, Leases Repair	44,732.52	191,588.58
Repairs/Maintenance	27,629.37	162,622.67
Maintenance Agreements	49,339.11	412,640.19
Advertising	1,825.74	43,522.57
Legal Services	1,563.50	9,292.79
Audit Services	0.00	33,900.00
Consultants, Trainers	7,813.45	41,246.28
Information Tech	9,590.40	115,559.95
Sub. Contract Services	496,440.88	2,213,861.12
Other operating	32,333.92	176,985.14
Communications	7,058.71	57,079.27
Postage	538.15	6,349.12
Total Operating	<u>746,970.88</u>	<u>4,098,959.16</u>
Equipment	0.00	192.00
Contract 1099 Services	<u>157,742.79</u>	<u>1,730,291.20</u>
Total Expenses	<u>1,290,438.81</u>	<u>9,916,873.75</u>
Revenue Over (Under) Expenses	<u>(1,147,638.19)</u>	<u>3,643,672.59</u>

ACCOUNT NO.	STATEMENT ENDING	PAGE
171019123	07/31/2026	Page 7

7/24/26 CSH MGMNT TRANSFER IN Checking 171019123	26,000.17 +
7/27/26 CSH MGMNT TRANSFER IN Checking 171019123	107,909.22 +
7/28/26 CSH MGMNT TRANSFER OUT Checking 171019123	90,263.24 -
7/29/26 CSH MGMNT TRANSFER OUT Checking 171019123	2,892.11 -
7/30/26 CSH MGMNT TRANSFER OUT Checking 171019123	8,066.10 -
7/31/26 CSH MGMNT TRANSFER IN Checking 171019123	31,907.94 +
7/31/26 INTEREST DEPOSIT	7,538.90 +
Interest Rate: 1.3500 Ending Balance of	\$ 6,622,007.99



112 East 2nd Street, Alturas, CA 96101 • (530) 233-3111 • FAX (530) 233-4744

RESOLUTION NUMBER 27-03

California Office of Emergency Services Programs

BE IT RESOLVED BY THE Board of Directors of Training, Employment, and Community Help, Inc. THAT Carol Madison, Executive Director, is hereby vested with the authority to enter into and make changes to Grant Subawards, on behalf of Training, Employment, and Community Help, Inc., a private non-profit corporation, established under the laws of the State of California, and any actions necessary for the purpose of obtaining financial assistance provided by the California Office of Emergency Services for fiscal year 2026/2027 for All Cal OES Programs.

PASSED AND ADOPTED at a regular meeting of the Training, Employment, and Community Help, Inc. Board of Directors on the 26th day of August, 2026.

CERTIFICATION

AYES _____ NOES _____ ABSTENTIONS _____ ABSENT _____

Danny Koetsier, Chairperson
Board of Directors

ATTEST:
Sean Curtis, Secretary
Board of Directors



Grant Subaward Performance Assessment Report

Subrecipient: Training, Employment and Community Help, Inc.

Grant Subaward Number(s): DV25019501, RC25019501

Date of Performance Assessment: July 29, 2026

Thank you for your time and cooperation during the Performance Assessment. As a result of the Performance Assessment, the following areas of non-compliance were identified and are detailed within this report.

- I. ADMINISTRATIVE REQUIREMENTS, B. PROOF OF AUTHORITY (SRH Section 1.055)
- I. ADMINISTRATIVE REQUIREMENTS, C. FIDELITY BOND/CERTIFICATE OF INSURANCE – NON-GOVERNMENTAL ORGANIZATION (NGO) (SRH Section 2.015)
- II. HUMAN RESOURCES, B. PERSONNEL POLICIES (SRH Section 3.025)
- IV. FINANCIAL REQUIREMENTS, B. CONTRACT AND PROCUREMENT POLICIES (SRH Section 6.045)
- IV. FINANCIAL REQUIREMENTS, E. SEPARATION OF DUTIES (SRH Section 9.040)

Please log into Grants Central System to provide a Corrective Action Plan that addresses each of the above areas of non-compliance by providing a detailed explanation and/or document(s) by the due date identified. Cal OES will review the Corrective Action Plan and either close the Performance Assessment, based on compliance, or request further information.

Cheng Saechao

Grants Analyst Name

7/29/2026

Date

Johanna Roman-Bays

Unit Chief Name

8/12/2026

Date

I. ADMINISTRATIVE REQUIREMENTS

A. CONTROLLING DOCUMENTS & FORMS

	Yes	No	N/A
1. Does the Subrecipient have access to:			
a. Applicable Cal OES Subrecipient Handbook?	Yes		
b. Applicable Program Supplemental(s)?	Yes		
c. Executed Grant Subaward(s)?	Yes		
d. Approved Grant Subaward Amendment(s)?	Yes		
e. Approved Grant Subaward Modification(s)?	Yes		
f. CFR Title 2 Part 200?	Yes		
2. Is the Subrecipient aware of Special Conditions?	Yes		

B. PROOF OF AUTHORITY (SRH Section 1.055)

	Yes	No	N/A
1. Does the Subrecipient have written authority by the governing body (e.g., County Board of City Council, or Governing Board) in the form of one of the following:	Yes		
X Governing Board Resolution			
Governing Board Meeting Minutes			
Signed letter from the Governing Board Chair			
2. Does the written authority include:			
a. The name of the Cal OES Program(s) or "All Cal OES Programs?"	Yes		
b. Authority for the Authorized Agent(s) (by title) to act on behalf of the Subrecipient?	Yes		
c. A statement that the Authorized Agent has authority to enter into Grant Subaward?		No	
d. The signature of the Governing Body representative?	Yes		

Findings

All Grant Subawards: The Subrecipient's Proof of Authority does not state an Authorized Agent has authority to enter into Grant Subaward.

Corrective Action

The Subrecipient must provide an updated Proof of Authority that includes the individual(s) authorized to enter into Grant Subaward to Cal OES by September 14, 2026.

C. FIDELITY BOND/CERTIFICATE OF INSURANCE – NON-GOVERNMENTAL ORGANIZATION (NGO) (SRH Section 2.015)

	Yes	No	N/A
1. Does the Subrecipient have a Certificate of Insurance or a Fidelity Bond for the Grant Subaward?	Yes		
2. Does the Certificate of Insurance or the Fidelity Bond include:			

a. Insurance company name?	Yes		
b. Insurance policy number?	Yes		
c. Coverage for Employee Dishonesty and/or Theft and Forgery (Fidelity Bond)?		No	
d. Required amount of coverage for Employee Dishonesty and/or Theft and Forgery OR Fidelity Bond?		No	
e. Coverage period is at least one year?	Yes		
f. Coverage period includes either the start date or end date of the Grant Subaward performance period?	Yes		
g. Certificate holder/first loss payee is "California Governor's Office of Emergency Services" or "Cal OES"?	Yes		
h. Name of the Cal OES Program(s) covered by the policy?		No	

Findings

All Grant Subawards: The Subrecipient's Certificate of Insurance does not include Employee Dishonesty and/or Theft and Forgery coverage and does not include current subaward numbers.

Corrective Action

The Subrecipient must provide an updated Certificate of Insurance to Cal OES by September 14, 2026.

D. CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) COMPLIANCE (SRH Section 2.035)

	Yes	No	N/A
1. Does the Grant Subaward include any activities that meet the definition of "project," pursuant to California Public Resources Code Section 21065?		No	

E. FACILITY RENTAL (SRH Section 4.040)

	Yes	No	N/A
1. Does the facility rental space shown via tour align with the facility rental space allocated in the Grant Subaward Budget (i.e., Rent Costs)?	Yes		
2. Does the lease or written facility use agreement support the amount allocated in the Grant Subaward Budget (i.e., Rent Costs)?	Yes		

Comments

The RC Program has rent allocated at 215 West 2nd Street and the DV Program has rent allocated at 1211 North Court Street.

II. HUMAN RESOURCES**A. FUNCTIONAL TIMESHEETS (SRH Section 3.065)**

	Yes	No	N/A
1. Does the Subrecipient use functional timesheets for all Grant Subaward-funded personnel who are directly allocated to the Grant Subaward(s), either in whole or in part?	Yes		

2. Do the functional timesheets include the actual time and activities performed by the employee, for both Grant Subaward and non-Grant Subaward activities to which the employee's time is allocated?	Yes		
3. Do the functional timesheets account for all time worked by the employee (not just the time charged to the Grant Subaward)?	Yes		
4. Are the functional timesheets approved by both the employee and their supervisor?	Yes		

B. PERSONNEL POLICIES (SRH Section 3.025)

	Yes	No	N/A
1. Does the Subrecipient have written personnel policies that include:			
a. Work hours?	Yes		
b. Compensation rates, including overtime and benefits?		No	
c. Vacation, sick, and other leave allowances?		No	
d. Hiring and promotional policies?	Yes		
e. Drug-free workplace compliance?	Yes		
f. Code of conduct/Conflict of Interest?	Yes		
g. Equal Employment Opportunity (EEO)?	Yes		
h. Anti-discrimination, including complaint procedures?		No	
i. Anti-harassment, including complaint procedures?	Yes		
2. Does the Subrecipient have documentation confirming personnel policies were approved by the Governing Board or applicable personnel department?	Yes		

Findings

All Grant Subawards: The Subrecipient's Personnel Policies did not include all the required components. The Subrecipient submitted Personnel Policies for compensation rates, sick leave allowance, and anti-discrimination procedures on the day of the Performance Assessment on July 29, 2026. No further action is required.

III. CIVIL RIGHTS AND EQUAL EMPLOYMENT OPPORTUNITY (EEO) COMPLIANCE

A. U.S. DEPARTMENT OF JUSTICE (DOJ), OFFICE OF JUSTICE PROGRAMS, OFFICE FOR CIVIL RIGHTS (OCR) – VERIFICATION FORM SUBMISSION REQUIREMENTS (SRH Section 2.025) – Only for Grant Subawards with federal funds administered through the Department of Justice

	Yes	No	N/A
1. Does the Subrecipient have a current (within the last 12 months) Verification Form which acknowledges compliance of federal EEO reporting requirements?			N/A
3. Per the Verification Form, is the Subrecipient required to prepare and complete an Equal Employment Opportunity Program (EEO) Utilization Report?			N/A

Comments

The EEO Report Builder is not available on the US DOJ, Office of Justice Programs website.

B. CIVIL RIGHTS - NON-DISCRIMINATION POLICIES (SRH Section 2.020)

	Yes	No	N/A
1. Does the Subrecipient have the following documents that comply with civil rights laws enforced by the State of California Civil Rights Department (CRD):			
a. EEO Policy statement that states the Subrecipient does not discriminate in employment practices against any individuals based on all current protected characteristics identified by the CRD?	Yes		
b. EEO policy statement is included in job advertisement or blank employment application that states Subrecipient does not discriminate in employment practices?	Yes		
c. Anti-Discrimination Policy statement, brochure, or posting that notifies clients, participants, and beneficiaries that the Subrecipient does not discriminate in the delivery of services or benefits based on all current protected characteristics?	Yes		
d. A written Complaints & Grievances policy that notifies employees on how to file complaints and/or grievances alleging discrimination based on all current protected characteristics?	Yes		
e. A written Complaints & Grievances policy that notifies clients, participants, and beneficiaries on how to file complaints and/or grievances alleging discrimination based on all current protected characteristics?	Yes		
2. Has the Subrecipient designated an employee responsible for coordinating compliance with prohibiting discrimination in employment practices and in the delivery of services?	Yes		
3. Has the Subrecipient had any adverse findings of discrimination against their organization issued by a federal or state court, or a federal or state administrative agency?		No	

C. CIVIL RIGHTS – LIMITED ENGLISH PROFICIENCY (LEP) (SRH Section 2.020)

	Yes	No	N/A
1. Does the Subrecipient have a written policy or procedure that states they will provide meaningful access to services and activities to persons who have LEP, including but not limited to, written language access policy, bilingual staff, telephone interpreter, etc.?	Yes		

D. CIVIL RIGHTS TRAINING (SRH Section 2.020) - Only for Grant Subawards with federal funds administered through the Department of Justice

	Yes	No	N/A
1. Has the Subrecipient reviewed the online training videos on the U.S. Department of Justice (DOJ), Office of Justice Programs, Office for Civil Rights website: https://ojp.gov/about/ocr/ocr-training-videos/video-ocr-training.htm ?	Yes		
2. Does the Subrecipient train employees on the requirements of the applicable federal civil rights laws?	Yes		

E. FAITH-BASED/RELIGIOUS ORGANIZATIONS – Only for Subawards with federal funds to faith-based or religious organizations (SRH Section 2.020)

	Yes	No	N/A
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1. Does the Subrecipient ensure that clients, participants, or beneficiaries are not required to participate in religious activities in order to receive services under its federally funded program(s)?			N/A
2. Does the Subrecipient ensure that its religious beliefs, practices, and activities are separate from its federally funded services and benefits?			N/A
3. For those victims/clients who object to the religious affiliation of the Subrecipient:			
a. Does the Subrecipient make reasonable efforts to locate and refer to an alternate organization that offers comparable services and benefits when requested?			N/A
b. Does the Subrecipient keep a record of those referrals?			N/A

IV. FINANCIAL REQUIREMENTS

A. FINANCIAL TRACKING (SRH Sections 9.020, 9.045, 9.050)

	Yes	No	N/A
1. Accounting Procedures (SRH Section 9.020): Does the Subrecipient have written accounting procedures for the following accounting and reporting functions:			
a. Records for funds and revenue received?	Yes		
b. Deposits?	Yes		
c. Disbursement of funds?	Yes		
d. Payroll?	Yes		
e. General ledger?	Yes		
f. Equipment inventory?	Yes		
2. General Ledger Account Structure (SRH Section 9.045):			
a. Are costs/expenditures recorded in the general ledger recorded in Budget Cost Categories parallel to the Grant Subaward?	Yes		
b. Does the Subrecipient maintain subsidiary records and original source documentation that support general ledger entries that can be traced (reconciled) to the Report of Expenditures & Payment Request?	Yes		
3. Payroll Records (SRH Section 9.050): Does the Subrecipient maintain payroll records that include:			
a. W-2 or W-4?	Yes		
b. Personnel action forms (i.e., approved pay rates by the Governing Board or appropriate personnel agency, promotions, terminations, etc.)?	Yes		
c. Cumulative earnings records?	Yes		
d. Leave records?	Yes		
e. Employee authorized deduction forms?	Yes		
f. Paid invoices submitted by employees for reimbursement of benefit costs?	Yes		

B. CONTRACT AND PROCUREMENT POLICIES (SRH Section 6.045)

	Yes	No	N/A
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1. Does the Subrecipient have comprehensive written contract and procurement policies?		No	
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Findings

All Grant Subawards: The Subrecipient's contract and procurement policies did not include all required components.

Corrective Action

The Subrecipient must submit updated Contract and Procurement Policies to Cal OES by September 14, 2026.

C. EQUIPMENT IDENTIFICATION AND RECORDS (SRH Section 5.025)

	Yes	No	N/A
1. Does the Subrecipient have equipment records that include the following:			
a. Description of the property?			N/A
b. Serial number or other identification number?			N/A
c. Identification of title holder?			N/A
d. Acquisition date?			N/A
e. Cost of equipment?			N/A
f. Percentage of cost supported with Grant Subaward funds?			N/A
g. Location of equipment?			N/A
h. Use and condition of the equipment?			N/A
i. Disposition data, including date of disposal or sale price/date sold?			N/A
2. Has a physical inventory of equipment been performed, and the results reconciled, within the past two years?			N/A
3. Was the equipment available for review?			N/A

D. MATCH (SRH Section 9.060)

	Yes	No	N/A
1. Does the Subrecipient have adequate source documentation for all cash and in-kind match included in the current approved Grant Subaward Budget, general ledger (for cash match), and reported on the Report of Expenditures & Payment Request?			N/A
2. Does the Subrecipient have source documentation for volunteers to support what was reported as in-kind match on a Report of Expenditures & Payment Request, including:			
a. Volunteer time log?			N/A
b. Duty statements for all volunteer positions?			N/A
c. How the volunteer rate was established including hourly rates for comparable paid employee positions, including fringe benefits, or the documentation showing the normal rate in the community for the services provided?			N/A
d. Source documentation for any in-kind match reported on a Report of Expenditures & Payment Request?			N/A
3. Is the match being reported as it is accrued?			N/A

E. SEPARATION OF DUTIES (SRH Section 9.040)

	Yes	No	N/A
1. Does the Subrecipient confirm understanding that members of the same family or household (e.g., spouse, partner, parent, sibling, child, etc.) are considered one person for the purposes of separation of duties?	Yes		

Individuals Assigned To	Name	Title
a. Receiving/depositing funds	Christina Charter	Receptionist
b. Authorizing disbursements of funds	Carol Madison	Executive Director
c. Preparing checks	Allie Cervantes	Fiscal Officer
d. Attaching electronic/automated signatures	Allie Cervantes	Fiscal Officer
e. Comparing electronically-signed checks with authorizations and supporting documents (or signing checks manually after personally comparing them with authorizations and supporting documents)	Noelle MacDonnell	Administrative Assistance
f. Preparing or initiating invoices	Kirsten Easley	Program Director
g. Reconciling bank statements and posting to the general ledger	Jesika Villegas	Fiscal Clerk

	Yes	No	N/A
2. Does the Subrecipient report one or more individuals performing more than one of the above duties?	Yes		
Has the Subrecipient established other procedures to mitigate that weakness?		No	

Comments

Attaching electronic signature is an automatic process when preparing checks. The Subrecipient indicates that these duties cannot be separated.

Findings

The Subrecipient has the same individual preparing checks and attaching electronic/automated signatures. The Subrecipient does not have a procedure to mitigate this weakness.

Corrective Action

The Subrecipient must develop, implement, and submit a policy for internal controls that reduces the risk of theft or mismanagement of Grant Subaward funds (e.g. separation of duties) to Cal OES by September 14, 2026.

V. PERSONS INTERVIEWED**Persons interviewed during Grant Subaward Performance Assessment:**

Name	Title	Organization
Kirsten Easley	Grand Subaward Director	TEACH Inc



Supplemental Performance Assessment Report

Subrecipient: Training, Employment and Community Help, Inc.
Grant Subaward Number: DV25019501
Date of Performance Assessment: July 30, 2026

Thank you for your time and cooperation during the Performance Assessment. As a result of the Performance Assessment, the following areas of non-compliance were identified and are detailed within this report.

- **V. PROGRAMMATIC REQUIREMENTS, A. OPERATIONAL AGREEMENTS (SRH Section 7.005)**

Please log into Grants Central System to provide a Corrective Action Plan that addresses each of the above areas of non-compliance by providing a detailed explanation and/or document(s) by the due date identified. Cal OES will review the Corrective Action Plan and either close the Performance Assessment, based on compliance, or request further information.

Luba Villarreal
Grants Analyst Name:

7/30/2026
Date:

Daniel Gomez
Unit Chief Name:

8/12/2026
Date:

I. STAFFING AND OPERATION

A. ORGANIZATIONAL CHART (SRH Section 3.035)

	Yes	No	N/A
1. Does the Subrecipient have a current Organizational Chart?	Yes		
2. Does the current Organizational Chart include:			
a. All staff positions allocated in the Personnel Budget Category Form for the Grant Subaward?	Yes		
b. Structure of the Subrecipient's organization?	Yes		
c. Supporting units and lines of authority within the organization?	Yes		

B. SECOND-TIER SUBAWARDS (SRH Section 7.010)

	Yes	No	N/A
1. Does the applicable Grant Subaward include Second-Tier Subawards Costs in the approved Budget?			N/A

II. FUND SOURCE SPECIFIC REQUIREMENTS

B. VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE FORMULA GRANT PROGRAM AND VOLUNTEERS

	Yes	No	N/A
1. Does the Subrecipient use volunteers?	Yes		

C. OTHER FUND SOURCE SPECIFIC REQUIREMENTS

	Yes	No	N/A
1. The Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services (FVPS) Grant: Does the Subrecipient contribute to preventing incidents of family violence, domestic violence, and dating violence?	Yes		
2. The Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services (FVPS) Grant: Does the Subrecipient provide immediate shelter, supportive services, and access to community-based programs for victims of family violence, domestic violence, or dating violence, and their dependents?	Yes		
3. The Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services (FVPS) Grant: Does the Subrecipient provide specialized services for children exposed to family violence, domestic violence, or dating violence including victims who are members of underserved populations?	Yes		
4. The Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services (FVPS) Grant: Does the Subrecipient use funds to pay the salary, or any percentage of salary, to an individual at a rate in excess of Executive Level II (\$228,000)?		No	

5. The Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services (FVPS) Grant: Does the Subrecipient serve all victims of family violence, domestic violence, and dating violence regardless of their age, race, and sexuality?	Yes		
6. The Family Violence Prevention and Services/Domestic Violence Shelter and Supportive Services (FVPS) Grant: Does the Subrecipient collect Service Outcome Data via Survey (Shelter/Support [Advocacy])/Counseling/Support Group?	Yes		

III. PERSONNEL

A. PERSONNEL ACTIVITIES

	Yes	No	N/A
1. Do all Key Personnel (SRH Section 3.005) and Grant Subaward-funded staff understand the programmatic requirements of the Program Supplemental?	Yes		
2. Do Grant Subaward-funded personnel report performing duties consistent with their Grant Subaward-related duties (e.g., Personnel Cost description in the Personnel Budget Category Form for the Grant Subaward and written job description - SRH Section 3.020)?	Yes		

Comments

Interviewed: Ryan Wilson- Lead Client Service Specialist. Gena Long- Education Specialist

B. PERSONNEL FILES (SRH Section 3.030)

	Yes	No	N/A
1. Does the Subrecipient have personnel files that include:			
a. Application forms?	Yes		
b. Resume, if applicable?	Yes		
c. Job descriptions?	Yes		
d. Performance evaluations?	Yes		
e. Appointment documents that include approved compensation rate (s), benefits, and other terms of employment?	Yes		
f. Signed Drug-Free Workplace policy?	Yes		
2. Does the Subrecipient maintain source documentation of any applicable required advanced degree, specialized certification/license, or required training certification per programmatic requirements in the personnel file or elsewhere (electronically)?	Yes		
3. Does the Subrecipient have documentation that personnel meet all programmatic requirements (e.g., proof of licensure, required degrees, etc.)?	Yes		

IV. EXPENDITURES & PAYMENT REQUESTS

A. SOURCE DOCUMENTATION (SRH Section 9.055)

	Yes	No	N/A
1. Reporting Period(s) Reviewed:	April 2026		
2. Did the Subrecipient provide sufficient source documentation (e.g., general ledger and paid invoices/receipts) to support the Report of Expenditures & Payment Request reviewed?	Yes		
3. Did the source documentation align with the amount of funds requested and (if applicable) match reported?	Yes		
4. Does the Subrecipient maintain an adequate record-keeping system that accurately supports costs claimed on the Report of Expenditures & Payment Request?	Yes		

B. REPORTING AND SUBMISSION REQUIREMENTS (SRH Section 9.025)

	Yes	No	N/A
1. Is the Grant Subaward expenditure rate commensurate with the time elapsed for the Grant Subaward performance period?	Yes		
2. Are the expenditures in accordance with the terms of the Grant Subaward?	Yes		
a. Is the Subrecipient expending funds for Grant Subaward expenditures before reporting the expenditures?	Yes		
b. Is the Subrecipient requesting payment for funds expended for approved budget line-items?	Yes		
3. Is the Subrecipient submitting Report of Expenditures & Payment Requests monthly/quarterly?	Yes		
4. Does the Subrecipient need to submit a Change Request - Modification for the Grant Subaward budget?		No	

V. PROGRAMMATIC REQUIREMENTS**A. OPERATIONAL AGREEMENTS (SRH Section 7.005)**

	Yes	No	N/A
1. Does the Subrecipient have current Operational Agreements required by the Program Supplemental?	Yes		
2. Do the required Operational Agreements:			
a. Include the names of the Subrecipient organization and the participating agency/organization?	Yes		
b. Include the titles and contact information for the individuals that will serve as the primary contacts?		No	
c. Cover the Grant Subaward performance period?	Yes		
d. Include the roles and responsibilities (as they relate to the specific Grant Subaward) of the Subrecipient organization and the participating agency/organization	Yes		
e. Include specific information concerning all non-fiscal resources shared between the Subrecipient organization and the participating agency/organization?	Yes		
f. Include signatures of the chief executive(s) or designee(s) of the Subrecipient organization and the participating agency/organization, including the dates of those signatures?	Yes		

3. Are the signed Operational Agreements for a period of five years or less?	Yes		
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Findings

The Subrecipient does not include the titles and contact information for the individuals that serve as the primary contacts in their Operational Agreements.

Corrective Action

The Subrecipient must provide Cal OES with updated Operational Agreements that include the titles and contact information for the individuals that serve as the primary contacts to Cal OES by September 14, 2026.

B. GRANT SUBAWARD GOALS AND OBJECTIVES (Program Supplemental)

	Yes	No	N/A
1. Is the Subrecipient meeting the Grant Subaward goals and objectives as required by the Program Supplemental?	Yes		
2. Is the Subrecipient meeting the Grant Subaward goals and objectives commensurate with the time elapsed for the Grant Subaward performance period?	Yes		
3. Does the Subrecipient need to submit a Change Request - Modification to modify Grant Subaward goals and objectives?		No	

C. ASSISTANCE WITH CALIFORNIA VICTIM COMPENSATION BOARD (CalVCB) CLAIMS

	Yes	No	N/A
1. Does the Subrecipient assist with, or refer out, the preparation of victim compensation claims to CalVCB?	Yes		
2. Does the Subrecipient provide clients with information and referral to local non-governmental agencies that can provide this victim assistance service?	Yes		

D. OTHER PROGRAMMATIC REQUIREMENTS

	Yes	No	N/A
1. Required Staff & Volunteer Trainings/Records: a. Does the Subrecipient require all direct services staff and volunteers to complete the required 40-hour Domestic Violence Training prior to providing services to clients per the California Evidence Code § 1037.1. b. Is the required 40-hour Domestic Violence Training supervised by an individual who qualifies as a DV Counselor and has at least one year of experience counseling DV survivors for the DV agency? 	Yes		
2. Required Staff & Volunteer Trainings/Records: a. Is the required curriculum for the required 40-hour training provided by the Subrecipient up to date? (Collect & review the current syllabus/curriculum) b. Does the 40-hour DV Counselor Training curriculum include the required subject area pursuant to the CA Evidence Code: • History of Domestic Violence; • Civil and criminal law as it relates to domestic violence, the domestic violence victim-counselor privilege, and other laws that protect the confidentiality of victim records and information; • Societal attitudes towards domestic violence and peer counseling techniques; • Housing, public assistance, and other financial resources available to meet the financial needs of domestic violence victims; and • Referral services available to domestic violence victims. c. Is the DV Counselor Training course agenda attached to the Certificate of Completion for all paid and volunteer advocates, and maintained in personnel files?	Yes		

3. Crisis Intervention Services: a. 24-hour crisis line is staffed 24 hours a day, seven days a week. b. Immediate crisis intervention and assistance to survivors of domestic violence (DV) and their children through telephone response. c. Emergency telephone crisis intervention provided by trained project staff or volunteers pursuant to the California Evidence Code § 1037.1.	Yes		
4. Counseling Services (Individual Counseling): a. Provides or refers free individual (one-on-one) counseling services when requested. b. Counseling services provided by agency staff/volunteers who meet the training requirements under CA Evidence Code § 1037.1. c. If individual counseling services are referred, the Subrecipient has written procedures for referrals to qualified professional counselors and/or counseling agencies. (Review copy of written referral procedures)	Yes		
5. Counseling Services (Group Counseling): a. Provides or refer group counseling for adult survivors. b. Group counseling services provided by agency staff/volunteers who meet the training requirements under the CA Evidence Code. c. If group counseling services are referred, the Subrecipient has written procedures for referrals to qualified professional counselors and/or counseling agencies. (Review copy of written referral procedures)	Yes		
6. Emergency Food and Clothing: a. Provides a means for food and clothing needs to DV survivors and their children. 	Yes		
7. Emergency Response Calls from Law Enforcement: a. Provide 24-hour telephone response to local LE agencies within the service area for victims/survivors and their dependents seeking emergency services. b. A list of services, including shelter and supportive services, are provided to all local LE agencies, and updated regularly.	Yes		
8. Transportation: a. Provide emergency transportation to shelters or other safe locations. b. Provide means for victims/survivors to receive non-emergency transportation.	Yes		
9. Counseling for Children: a. Refer or provide counseling services for children of DV survivors b. Ensure that counseling services for children are age-appropriate, goal-oriented, and topic-focused. c. If counseling for children is provided, services are provided at Shelter or Business Office (specify location in Comment section). d. If counseling for children is referred, the Subrecipient has written procedures for referrals to qualified professional counselors and/or counseling agencies. (Review copy of written referral procedures)	Yes		
1 Criminal Justice and Social Service Advocacy: a. Provide advocacy (including accompaniment) services for DV clients with criminal justice and social service agencies or providers.	Yes		
1 Legal Assistance with Temporary Restraining Orders/Other Protective Orders and Custody Disputes: a. Provide information and assistance with understanding, preparing, and processing legal documents necessary to obtain temporary restraining orders (TRO's) and other protective orders and/or custody orders?	Yes		
1 Court Accompaniment: a. Provide accompaniment to criminal and/or civil court hearings. 	Yes		
1 Community Resource and Referral: a. The agency is an established, active participant in the local public and private services network. b. The agency maintains contact with all local agencies that are available to assist with DV survivors. c. Provide referrals to other agencies in the DV services network. d. Regularly maintain and update its referral resources list for DV survivors. (Obtain a copy from Subrecipient)	Yes		
1 Household Establishment Assistance: a. Provide victims/survivors with household establishment which includes any support that helps victims/survivors transition into the next stage.	Yes		
1 Children's Programs: a. Ensure that the needs of children of victims/survivors are met (i.e. arranging for school-aged children to continue their education during their shelter stay).	Yes		

1 6. Transitional Housing Assistance (Optional): a. Provide Transitional Housing Assistance services with Cal OES DV grant funds. b. Are Transitional Housing Assistance services funded by no more than 20% of Cal OES DV grant funds? c. If yes, are the Transitional Housing Assistance expenses listed on an approved Cal OES DV budget? 	Yes		
1 7. Non-Discrimination Service Policy: a. Is there a written policy that ensures all services are inclusive of all victims/survivors and their children/dependents, including male dependent children, that need shelter? (Obtain a copy from the Subrecipient) b. Do the service policies comply with federal and state regulations prohibiting discrimination based on actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability?	Yes		
1 8. Non-Discrimination Service Policy: a. Does the Subrecipient use sex-segregated programming in their DV program (e.g., shelter, support groups)? b. If yes, has the Subrecipient provided a written justification to Cal OES citing the need for sex-segregated services? (Obtain a copy if applicable, the justification should discuss to whom the justification was sent, the response from Cal OES, and note this in the comments section). c. Are DV services comparable for both male and female DV survivors?	Yes		
1 9. Non-Discrimination Service Policy: a. Are services accessible to individuals with disabilities in accordance with the American with Disabilities Act (ADA) of 1990, 42 U.S.C. 12101, et seq., and Title 28 of the Code of Federal Regulations, part 35? b. Does the Subrecipient ensure that communication with individuals with disabilities is as effective as communication with others without disabilities? c. Does the Subrecipient ensure that individuals with impaired vision or hearing can obtain information about services and location?	Yes		
2 0. Voluntary Participation in Services: a. Is the Subrecipient complying with the VPS Policy that survivors cannot be required to participate in services in order to access emergency shelter or that any resource accessed by a survivor must be voluntary and not be conditioned upon participation in other services or programs, no matter how helpful the program? b. Is the written policy posted in common areas where a survivor can see or access them? (Obtain a copy from the Subrecipient)	Yes		
2 1. Client Confidentiality: a. Does the Subrecipient have a written policy regarding client confidentiality? b. Does the Subrecipient ensure that client records are kept confidential?	Yes		
2 2. Language Access Plan: a. Does the Subrecipient have a Language Access Plan and practice in place that ensures access to programs and services? (Obtain a copy from the Subrecipient and review for the following) b. Does the Language Access Plan describe how the Subrecipient is currently engaging in outreach to individuals within their community who have limited to nonexistent English proficiency including deaf and hard of hearing.	Yes		
2 3. Business Center: a. Does the Subrecipient have an established physical business center (office) location? b. Does the Subrecipient maintain regular business hours for its business center? c. Is the facility space budgeted in the approved Grant Subaward Agreement being used for designated purposes? d. Is the business center location well publicized (e.g., appropriate signage)?	Yes		

Comments

All physical files are locked up and only certain personnel can access them. Children services are provided at both the business center and shelter.

VI. ACTIVITY AND ACHIEVEMENT REPORTING (SRH Section 11.005)

	Yes	No	N/A
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1. Does the Subrecipient maintain a data collection system to adequately document all the activities required by the Program Supplemental?	Yes		
2. Does the Subrecipient maintain accurate records to support the information reported on Cal OES Progress Reports and applicable federal reports?	Yes		
3. Does the Subrecipient submit Cal OES completed Progress Reports and applicable federal reports timely?	Yes		
4. Is the Subrecipient aware that these records must be retained for at least seven years from the end of the Grant Subaward Performance Period?	Yes		

Comments

R Client is the database that is used to track all data for activity and achievement reporting.

VII. PERSONS INTERVIEWED

Persons interviewed during Supplemental Performance Assessment

[illegible]

Persons interviewed during Supplemental Performance Assessment

Name	Title	Organization



Housing First Compliance Report

Subrecipient: Training, Employment and Community Help, Inc.
Grant Subaward Number(s): DV25019501
Date of Performance Assessment: July 29, 2026

Thank you for your time and cooperation during the Performance Assessment. Your organization is in compliance with all requirements detailed in this report. Please view all other associated reports for areas of non-compliance.

Luba Villarreal

Grants Analyst Name

7/30/2026

Date

Daniel Gomez

Unit Chief Name

8/12/2026

Date

I. WELFARE & INSTITUTIONS CODE REQUIREMENTS

A. SCREENING AND SELECTION

	Yes	No	N/A
1. Tenant screening and selection practices promote accepting applicants regardless of their sobriety or use of substances, completion of treatment, or participation in services. Does the Subrecipient require that applicants meet sobriety, treatment, or participation requirements to be eligible for services?		No	
2. Applicants must not be rejected for shelter/housing on the basis of poor credit or financial history, poor or lack of rental history, criminal convictions unrelated to tenancy, or behaviors that indicate a lack of housing readiness. Does the Subrecipient turn away victims/survivors for their financial or rental history, criminal convictions unrelated to tenancy, or other behaviors that indicate that they are not ready for housing?		No	
3. In communities with coordinated assessment and entry systems, incentives for funding promote tenant selection plans for supportive housing that prioritize eligible tenants based on criteria other than 'first-come-first-serve,' including, but not limited to, the duration or chronicity of homelessness, vulnerability to early mortality, or high utilization of crisis services. Prioritization may include triage tools, developed through local data, to identify high-cost, high-need homeless residents. It is important to regularly evaluate outcomes and ensure that historically over-represented communities of color, especially Black and Native American populations, are being appropriately served through the prioritization system. Does the Subrecipient refer people experiencing homelessness to housing or housing-based services based on standardized prioritization criteria (not based on a "first-come first-served" approach)?		No	

B. REFERRALS

	Yes	No	N/A
1. Acceptance of referrals directly from shelters, street outreach, drop-in centers, and other parts of crisis response systems frequented by vulnerable people experiencing homelessness. Does the Subrecipient accept and consider referrals sent to them from any part of the homelessness response system, including referrals through coordinated entry systems?	Yes		

C. SERVICES

	Yes	No	N/A
1. Supportive services that emphasize engagement and problem solving, over therapeutic goals, and service plans that are highly tenant-driven without predetermined goals.			

a. Does the Subrecipient have predetermined goals that apply to all participants?		No	
b. Are supportive services tailored and relevant to participants and are participants empowered in the decision-making process to determine solutions for their needs?	Yes		
2. Participation in services or program compliance is not a condition of permanent housing tenancy.			
a. Does the Subrecipient design and offer supportive services that are flexible and voluntary?	Yes		
b. Is participation in services a pre-requisite condition to receiving and retaining housing?		No	
3. Services are informed by a harm-reduction philosophy that recognizes drug and alcohol use and addiction as a part of tenants' lives, where tenants are engaged in nonjudgmental communication regarding drug and alcohol use, and where tenants are offered education regarding how to avoid risky behaviors and engage in safer practices, as well as connected to evidence-based treatment if the tenant so chooses. Does the Subrecipient offer services that are informed by harm reduction philosophies, as described above?	Yes		

D. STAFF TRAINING

	Yes	No	N/A
1. Case managers and service coordinators who are trained in and actively employ evidence-based practices for client engagement, including, but not limited to, motivational interviewing and client-centered counseling. Does the Subrecipient utilize staff who are trained in evidenced-based and culturally-sensitive practices for client engagement or provide training on such models?	Yes		

E. OTHER POLICIES

	Yes	No	N/A
1. When applicable, tenants have a lease and all the rights and responsibilities of tenancy, as outlined in California's Civil, Health and Safety, and Government codes. Participants in temporary housing settings, such as shelters or transitional housing, are not required to be provided a lease. Does the Subrecipient ensure victims/survivors assisted with permanent housing are provided with a lease and all the rights and responsibilities of tenancy?	Yes		
2. The use of alcohol or drugs in and of itself, without other violations, is not a reason for evictions.			

a. Does the Subrecipient evict or remove participants from housing or shelter settings solely for use of alcohol or drugs, without other violations?		No	
b. Does the Subrecipient use evidence-based harm reduction techniques to prevent participants from engaging in actions that may lead to violation of the lease terms?	Yes		
3. When applicable, the project and specific apartment may include special physical features that accommodate disabilities, reduce harm, and promote health and community and independence among tenants. Does the Subrecipient ensure housing is tailored to the physical needs of participants to allow them to remain in their housing?	Yes		



Suitability to Interact with Minors Compliance Report

Subrecipient: Training, Employment and Community Help, Inc.

Grant Subaward Number(s): DV25019501, RC25019501

Date of Performance Assessment: July 29, 2026

Thank you for your time and cooperation during the Performance Assessment. As a result of the Performance Assessment, the following areas of non-compliance were identified and are detailed within this report.

- **I. DETERMINATION REQUIREMENTS, C. COVERED INDIVIDUALS**

Please log into Grants Central System to provide a Corrective Action Plan that addresses each of the above areas of non-compliance by providing a detailed explanation and/or document(s) by the due date identified. Cal OES will review the Corrective Action Plan and either close the Performance Assessment, based on compliance, or request further information.

Cheng Saechao

Grants Analyst Name

7/29/2026

Date

Johanna Roman-Bays

Unit Chief Name

8/12/2026

Date

I. DETERMINATION REQUIREMENTS

A. APPLICABILITY

	Yes	No
1. Do some or all of the activities carried out under the Grant Subaward serve or involve interaction with individuals under 18 years of age?	Yes	

B. POLICIES AND PROCEDURES

	Yes	No
1. Does the Subrecipient have written policies/procedures regarding covered individual's interactions with participating minors?	Yes	
2. Does the Subrecipient have written policies/procedures that ensure a covered individual (determined suitable) personally accompanies all non-covered individuals when they interact with participating minors?	Yes	
3. Does the Subrecipient have written policies/procedures for determining suitability?	Yes	
4. Do the written policies/procedures identify an individual(s) or position(s) that serves as the custodian of records?	Yes	
5. Do the written policies/procedures explicitly state no covered individual may interact with participating minors until suitability is determined?	Yes	
6. Do the written policies/procedures include how suitability is determined initially?	Yes	
7. Do the written policies/procedures include how suitability is reexamined every five years and, if appropriate, modify or withdraw that determination?	Yes	
8. Do the written policies/procedures include how suitability is reexamined for a covered individual upon learning of information that may reasonably suggest unsuitability and, if appropriate, modify or withdraw that determination?	Yes	
9. Do the written policies/procedures include how/where the Subrecipient will maintain documentation of Live Scan results for each covered individual?	Yes	
10. Do the written policies/procedures include all factors and considerations which will prohibit a determination of suitability, including those identified in SRH Section 2.050?	Yes	
11. Do the written policies/procedures include how the Subrecipient will monitor Second-Tier Subawards and/or contractors to ensure compliance with determination of suitability requirements?	Yes	

C. COVERED INDIVIDUALS

1. Five individuals or five percent of covered individuals, whichever is greater.				
Full Name	Position	Documentation Provided	Most Recent Determination	Prior Determination
none provided	none provided	No	7/29/2026	1/1/0001

	Yes	No
2. Do all selected individuals have documentation determining suitability?		No
3. Were selected determinations renewed every 5 years?		No
4. Has the Subrecipient been notified or provided information to reasonably suggest unsuitability of any of their covered individuals?		No

Findings

The Subrecipient did not provide a list of covered individuals and written Determination of Suitability for their covered individuals.

Corrective Action

The Subrecipient must provide a list of covered individuals and written Determination of Suitability for each covered individual to Cal OES by September 14, 2026.