



Del Norte County Advisory Board of the
NorCal
Continuum of Care™

Del Norte Advisory Board Meeting Minutes
June 11, 2026
3pm – 4:30pm
455 K Street, Crescent City, CA 95531
Big Conference Room

1. Call to Order/Quorum Established/Introductions

Quorum was established. Meeting was called to order at 3:03pm by Michael Coats.

Voting Members Present: Michael Coats (DHHS Housing Services Manager), Dana Gill (United Methodist Church Pastor), Daphne Cortese-Lambert (Del Norte Mission Possible Director), Megan Miller (City of Crescent City Housing Authority Director), Pam Wilder (DNUSD Foster and Homeless Youth Services Director), Shiann Hogan (DHHS Behavioral Health Deputy Director)

Non-voting Members Present: Lisa Sellars (DHHS Analyst)

Members of the Public: Syllas Ryan (Smith River United Methodist Church Certified Lay Minister)

2. Public Comments (limited to 3 mins. per comment)

None.

3. Approval of Meeting Minutes

- I. **Board members will review and approve minutes from the May 14, 2026 NorCal CoC Advisory Board meeting (Attachment A).** Megan motioned to approve the minutes. Dana seconded the motion. Roll Call Vote was taken. All approved. The motion passed.

4. Action Items

- I. **Accept and approve the resignation of Dorothy Waddelow as the Advisory Board Chair (Attachment B).** Dana Gill made the motion to approve the resignation of Dorothy as Chair. Pam seconded the motion. Roll Call Vote was taken. All approved. The motion passed.

- II. **Nominate and approve the appointment of a new Advisory Board Chair.** Michael Coats nominated Shiann Hogan as Advisory Board Chair. Daphne motioned to approve Shiann as the new Chair. Megan seconded the motion. All approved. The motion passed.
- III. **Accept and approve the resignation of Sherry Hertz as a member of the Advisory Board (Attachment C).** Dana motioned to approve Sherry's resignation. Shiann seconded the motion. Roll call vote was taken. All approved. The motion passed.
- IV. **Review and approve the Del Norte County Encampment Engagement Policy (Attachment D).** Discussion on the plan. Megan motioned to approve the Encampment Engagement Policy. Shiann seconded the motion. All approved. The motion passed.

5. Updates

- I. **HHAP (Michael Coats).** Michael said HHAP-5 agreements are coming to us. We will be working on contracts. After we get them approved by the Board of Supervisors we will return them to T.E.A.C.H. Then we should start receiving funds for HHAP-5. We should be receiving HHAP-6 funds soon, as well as half of HHAP-4, and the rest of HHAP-3.
- II. **NorCal CA 516 CoC Executive Board Meeting (Michael Coats).** Michael said that the Executive Board is still restructuring. They are making sure projects are in HMIS and that we are doing Coordinated Entry correctly. They are going over the Governance Charter to make sure that it is written to reflect what we are doing.
- III. **NorCal CA 516 CoC PIT Committee (Michael Coats).** Michael did not attend the last PIT Committee meeting but said he believes that planning for the next PIT Count begins in July. By the next HIC Count, the information in HMIS should be updated so that the count can be pulled from the system.
- IV. **NorCal CoC HMIS/CEP Committee (Daphne Cortese-Lambert or Lisa Sellars).** Daphne said that the HMIS/CEP Committee meeting was rescheduled again.
- V. **BHBH (Shiann Hogan or Meaghan McGlasson).** Shiann said that for BHBH they currently have two men's beds open. She is not certain where the two open beds are located. BHBH homes have the following capacity: K Street House has two beds. The Humboldt House has six. The York House on 2nd Street has five beds. They also just signed a lease for a property on Cooper Avenue that includes five studio apartments and a 5-bedroom home. Shiann said that because the property on Cooper Avenue is in the County there are occupancy rules that limit the number of people at that address. She will have to research this. The Department may need to get a special use permit.
- VI. **Mobile Shower Project/DNMP (Daphne Cortese-Lambert).** The Mobile Shower Project has been moved over to the Cornerstone parking lot. Daphne said that it is going well. She has seen improvement in the behavior of the individuals coming to the program since the move. She said that the numbers are lower and people don't stay as long.

- VII. DNMP Street Outreach (Daphne Cortese-Lambert).** Daphne said that they served 809 people at street outreach last month. Everything is going well.
- VIII. Recuperative Care (Daphne Cortese-Lambert).** They had 33 clients in recuperative care for 693 nights. Daphne is looking forward to shifting this program over to the shelter. It will be helpful with case management and meals.
- IX. CalAIM/DNMP Navigation Center (Daphne-Cortese-Lambert).** Daphne said that they served 306 individuals at the Navigation Center last month.
- X. ERF (Shiann Hogan or Daphne Cortese-Lambert).** Shiann reported that the ribbon cutting is next week on June 17, from 4pm to 6pm. The opening of the shelter is yet to be determined.
- XI. The Legacy (Michael Coats).** Michael said that he has two staff members stationed at the Legacy in the community room. Now it can be open for residents to use. He said they are planning to use the community room to bake cookies with the residents. Michael believes this activity will help build relationships. Michael also reported that there was a fire at the Legacy today, and the team is evaluating adjustment to protocols and awaiting the report from the fire department as to the cause of the fire.
- XII. HDAP (Michael Coats).** Michael said that he reached out to Change Well Project to get help with policy and procedure templates. He said they sent him some trainings and got him in touch with other people who are going to help him with the HDAP program process from entry to exit. Michael said that the HDAP program recently had one person exit into homelessness by choice. Others are housing at the Del Norte Mission Possible house or The Legacy.
- XIII. Housing Authority (Megan Miller).** Megan reported that they are not issuing any vouchers currently. They are still having construction delays for the units behind Joe Hamilton.
- XIV. Tolowa Dee-ni' Nation Mvn'-dvn/Housing Division (Jeri Robertson).** Jerry was not present to give an update.
- XV. Foster and Homeless Youth Program (Pam Wilder).** Pam said that they are ending the school year for the McKinney-Vento program with 208 students, approximately 5% of the student population. Of those, there are 27 seniors. Four of them are at risk of not graduating. She said that because they are in the McKinney-Vento program they have the option to return as fifth year seniors to get their diploma. The McKinney-Vento program is working to support them in doing this. Pam also reported that Assembly Bill 673 is going through. This bill establishes the Unaccompanied Youth Support Grant Program, so there are potential funds coming down for supporting unaccompanied youth, youth not living with their parents or legal guardian. Pam shared that of the 233 students they served throughout the school year, 64, or approximately 27.5%, are unaccompanied youth. Most of them are doubled-up rather than living on the street so they are safe, warm, and have a roof over their head. Pam said that there is a need, particularly for the youth under 18. We need to figure out what will work for our community and what our funding options are. The funding for unaccompanied youth may be able to support something. She said that they have been exploring host homes,

families that are licensed as resource parents, willing to open their homes for an emergency night or two.

XVI. United Methodist Church (Dana Gill). Dana said that she is waiting for the HHAP application for funding for the porta-potties and fencing for their safe parking program.

XVII. Governance Charter Committee (Dana Gill). No updates. The Governance Charter Committee hasn't met since the last Executive Board meeting.

XVIII. Partnership HealthPlan (Vicky Klakken, Sunshine Jackson, or Anna Costa). No update.

6. Discussion Items for Next Meeting

- I. Bring forward updates.** Add Behavioral Health Services Act (BHSA) Housing update by Shiann.
- II. Other discussion items.** None stated.

7. Adjournment

Dana motioned to adjourn the meeting. Pam seconded the motion. Roll Call Vote was taken. All approved. The motion passed and the meeting was adjourned at 4:31pm.

Next Meeting

July 9, 2026
3pm – 4:30pm