



NorCal CoC PIT Committee Meeting Minutes

(Date Approved: September 15, 2026)

August 18, 2026

9:00 am to 10:00 am

**112 East 2nd Street, Housing Program Office
Alturas, CA 96101**

NorCal CoC PIT Committee Meeting

August 18, 2026

DATE 8:45am to 9:45am

<https://us02web.zoom.us/j/84101118561?pwd=FfCl4dbsqF4D1sEVtsp4tas9byBCUJ.1>

Meeting ID: 841 0111 8561

Passcode: 850758

PIT Committee Members

Y	Maddelyn Bryan, Chair County of Siskiyou	Y	Grace Poor, as Alternate Vice-Chair County of Lassen	Y	Candy Corcoran, County of Sierra
Y	Rebecca Green, County of Del Norte	Y	Ashley Simpson, County of Plumas	Y	Emilly Clark, County of Modoc
		Y	Megan Preller, County of Shasta		

Attendance Y or N

Teleconference Locations:

Del Norte County Health and Human Services 880 Northcrest Drive Crescent City, CA 95531	Lassen County Health and Social Services 1445 Paul Bunyan, Suite C Susanville, CA 96130	Plumas County PCIRC 591 W. Main Street Quincy, CA 95971
Shasta County 962 Maraglia Street Redding, CA 96001	Siskiyou County Social Services 818 S. Main St. Yreka, CA 96097	Sierra County Behavioral Health 706 Mill Street Loyalton, CA 96118

To Address the Board: Members of the public may address the Board on any agenda item. You may submit your public comment via email to cmadison@teachinc.org that will be read into the record.



1. Call to Order/Quorum Established/Introductions - 8:48. Roll call. Quorum established.
Attendees: Teddie Pierce, Sam Mubiru, Hailee Warpula, William Matson, Justin Wandro, Natalie Jackson, Connor Stevens, Daniel Howland, Carey Russel, Matt Simmonds, Jamie Northrup, Kristen Schreder, Nikki Kates.

2. Public Comments (limited to 3 mins. per comment) - No public comment.

3. Action Items

I. Action: Approve July 21, 2026 PIT Committee Meeting draft minutes - Exhibit A - July 21, 2026 PIT Committee Meeting draft minutes.

Emilly Clark moved to approve the July 21, 2026 PIT Committee Meeting minutes. Maddelyn Bryan seconded. Roll call vote: Maddelyn Bryan - aye; Grace Poor (Sierra, via chat) - aye; Candy Corcoran - aye; Rebecca Green - aye; Ashley Simpson - aye; Emilly Clark - aye; Megan Preller - aye. All in favor. None opposed. Motion passed.

4. Discussion

I. 2027 PIT and HIC Planning Update.
January 25, 2027 is the approved PIT Count date (Night of)

Draft 2026 HIC Summary and PIT report will be available by end of August or early September.

A. 2027 HIC & PIT Count Planning

1. Discuss proposed 2027 HIC Count process

A Sub-Committee was formed titled "HIC Form and Training", initially with three members, Nicole Lamica, Nikki Kates and Justin Wandro, others volunteers are welcome. First meeting will be scheduled for late August or early September Goal is to update the HIC form to be more user friendly and develop training for use with HIC form and gathering required HIC information.

Review proposed Policy and Procedure for Annual Housing Inventory Exh B.

William Matson presented the proposed Policy and Procedure for Annual Housing Inventory (Exhibit B). The standard process involves orienting new submitters, working with county contacts to reach non-responsive providers, and ensuring any new providers that have emerged in each county are identified and contacted. He noted that the 2026 HIC collection went smoothly with nearly all providers responding, but staff turnover or shifting community priorities may present more challenges in 2027.

The committee discussed HMIS inventory-only projects. Teddie Pierce clarified that quarterly HIC updates will be collected beginning in October 2026, with existing HMIS data serving as a baseline for the next count. William Matson explained that inventory-only projects are set up for providers that do not participate in HMIS, and that naming conventions can vary by community preference.

Kristen Schreder noted that a HIC Form and Training Subcommittee has been formed,

with Nicole Lamica, Nikki Kates, and Justin Wandro (Good News Rescue Mission) volunteering to serve; additional volunteers are welcome. The subcommittee will redesign the HIC form to be more user-friendly and develop training to help participants understand the purpose of each question. The first meeting will be scheduled for late August or early September.

2. Discuss proposed strategy for the 2027 Sheltered PIT Count

Sheltered PIT count proposal:

Use HMIS data supplemented by CountingUs data from non-HMIS participating facilities that agree to use the app. If shelters choose not to use CountingUs or do not use it correctly, forms and interviews will be used as a fallback. Additionally, to strengthen documentation, see draft proposed policy and procedure for the sheltered PIT count.

Review proposed Policy and Procedure for Sheltered PIT Count Exh C

The committee discussed using HMIS as the primary data source for the 2027 sheltered count, supplemented by the CountingUs app for non-HMIS-participating providers. If shelters choose not to use CountingUs or do not use it correctly, forms and interviews will be used as a fallback.

Justin Wandro (Good News Rescue Mission) raised a concern about how GNRM tracks shelter guests. Guests are enrolled in HMIS at intake but are not checked in on a nightly basis, meaning the census night HMIS data may not accurately reflect who was present. GNRM operates an extremely low-barrier emergency shelter with 250-300 guests nightly and does not have the staffing capacity to log individual nightly check-ins. Megan Preller echoed the concern, noting that a similar issue arose in 2026 when the count was conducted at dinner time and missed people who arrived later.

Matt Simmonds (SimTech) explained the bed register approach as an alternative - using a simple name-and-bed-assignment process rather than a full HMIS intake, similar to a hotel check-in, which could support a lighter nightly tracking process. He noted that Mission Tracker, the internal system used by GNRM, can integrate with WellSky (the CoC HMIS platform). Daniel Howland agreed to contact Justin Wandro directly to discuss the Mission Tracker/WellSky integration and explore whether a nightly bed register approach could work for GNRM.

Sam Mubiru (NLDP) cautioned that prior HMIS data showed clients who had not been properly exited from shelter programs, resulting in counts that exceeded actual bed inventory. He recommended using both HMIS and CountingUs as a cross-check rather than relying on a single data source.

Teddie Pierce noted that approximately 22 projects reported 100% bed utilization in the prior PIT count, which raised data accuracy concerns for brick-and-mortar shelter programs. She encouraged providers to ensure their data reflects actual heads in beds on the census night. Matt Simmonds noted that running capacity utilization scorecards in advance of the count can help identify anomalies - a utilization rate between 80% and 120% is generally acceptable; rates outside that range warrant follow-up with the provider or, if needed, supplemental in-person counting.

Maddelyn Bryan expressed support for the HMIS-based approach, noting it could reduce staff burden by eliminating duplicative counting processes while simultaneously improving data quality.

3. Discuss proposed 2027 Unsheltered PIT count process

Continue to develop proposed strategy for 2027 Unsheltered PIT Count.

Kristen Schreder noted the committee will continue developing the unsheltered count strategy. Maddelyn Bryan highlighted a significant challenge from the 2026 count: the near-absence of fixed encampments due to increased enforcement has made it harder to locate people experiencing homelessness, and many individuals who do have trusted relationships with outreach workers are reluctant to disclose their locations due to fear of enforcement.

Matt Simmonds acknowledged this as a national trend and described several strategies in use in other communities. Building trust through consistent year-round street outreach is the most effective long-term approach. For large geographic CoCs like NorCal, geographic sampling and enumeration - canvassing known high-probability areas and randomly sampling other areas, then statistically imputing estimates for uncovered areas - can provide reliable counts without requiring full coverage. SimTech has submitted a HUD research grant exploring alternatives to the traditional PIT count; Houston is a community partner in that effort. SimTech also has GPS-enabled bi-directional surveying technology that allows outreach teams to share and build on existing client data rather than re-collecting assessments from scratch each time.

Matt Simmonds introduced **Natalie Jackson**, a new SimTech team member with extensive CoC administration experience, who will support the NorCal CoC for the 2027 count.

4. Prepare timeline to plan for 2027 PIT.

No formal written timeline was presented at this meeting. Kristen Schreder noted the committee will meet regularly through January 2027 and will bring draft recommended strategies for the 2027 sheltered count to the next meeting. The first quarterly HIC report is expected in October 2026.

II. PIT/HIC Regional/County Lead and Alternates

Confirm PIT/HIC Regional/County Leads for 2027 PIT/HIC

Proposed 2027 Regional Leads

Co	PIT/HIC Regional/County Lead	PIT/HIC Regional/County Alternate
DN	Michael Coats	Rebecca Green
LS	Nicole Lamica	Grace Poor
MO	Emilly Clark	Antoinette Lalancette
PL	Ashley Simpson	
SH	Justin Wandro	
SI		
SK	Maddelyn Bryan	

The committee reviewed the proposed 2027 PIT/HIC Regional and County Lead and Alternate list and confirmed or flagged updates as follows:

Nicole Lamica (Lassen): confirmed correct. Rebecca Green (Del Norte): confirmed Michael

Coats as county lead and Rebecca Green as alternate - correct. Maddelyn Bryan (Siskiyou): confirmed correct; noted she may identify an alternate in the coming months. Emily Clark (Modoc): confirmed correct. Ashley Simpson (Plumas): did not respond during this agenda item; Kristen Schreder to follow up. Megan Preller (Shasta): noted that Lesha Schaefer volunteered at a prior CoC meeting but Megan was unsure whether Lesha had been re-confirmed for 2027; Kristen Schreder offered to contact Lesha, clarify the role description, and send to the Shasta team. Justin Wandro (Good News Rescue Mission) volunteered to serve as a Shasta County PIT lead and will identify an alternate.

5. PIT Count - HIC Next Steps

Nicole Lamica, Nikki Kates, and Justin Wandro (Good News Rescue Mission) volunteered for the HIC Form Subcommittee to redesign the form and develop associated training. Kristen Schreder and William Matson will coordinate scheduling. Both Nicole and Nikki noted they wished to participate as contributors, not in a leadership role. Kristen noted that once members see their data reflected in the HIC infographic, the connection between form questions and reported outcomes will be clearer, improving future completion rates.

Action items identified:

- Kristen Schreder to draft and present recommended strategies for the 2027 sheltered count (HMIS-based options, bed register, and HUD CSV approaches) at the September meeting.
- Kristen to follow up with Ashley Simpson (Plumas) to confirm 2027 PIT/HIC lead.
- Kristen to contact Lesha Schaefer (Shasta) to confirm willingness to serve as county lead, clarify the role description, and send the role description to the Shasta team.
- All committee members to submit additional feedback on the HIC infographic to Jamie Northrup or Kristen Schreder for forwarding to Pathways.
- Pathways to develop quarterly HIC check-in form and process; first quarterly HIC report expected October 2026.
- HIC Form Subcommittee to be scheduled by Pathways/Kristen Schreder (Nicole Lamica, Nikki Kates, Justin Wandro confirmed as volunteers).
- Pathways to update the HIC infographic: change population denominator to per 10,000; replace "not applicable" with "undetermined/general use" for Modoc; add veteran and chronic bed footnotes; add context narrative explaining 2026 methodology improvement; add prominent definitions section.

6. Items for Next Meeting

- Recommended strategies for the 2027 sheltered count (HMIS, bed register, HUD CSV options).
- HIC Form Subcommittee update.
- Confirmation of regional leads for Plumas and Shasta.
- Continue 2027 PIT planning timeline.
- SimTech 2026 PIT report - status update and draft distribution.

7. Adjournment - 9:30 am.

Next Meeting: September 15, 2026 8:45am - 9:45am