



**Shasta County Advisory Board Meeting
September 8, 2026, 3:00 PM- 5:00 PM
Shasta County Office of Education
1644 Magnolia Ave. Redding Ca 96001**

Join Zoom Meeting

<https://us02web.zoom.us/j/87080773391?pwd=exesJDtjLBg983bDxo7GY0LFv4WHZv.1>

Meeting ID: 870 8077 3391

Passcode: 159305

- 1. Call to Order/Reminder of Brown Act.**
- 2. Introductions/Establish Quorum.**

Voting Members	
1. Alvey, Rachel- One Safe Place 2. Azare, Collier- Nation's Finest 3. Danielson, Tim - New Life Discovery 4. Disney, Jaclyn-NVCSS 5. Howard, Jannamarie-Redding Rancheria 6. Joyce, Maggie - SCOE 7. Kerr, Emily-HHSA 8. Knepp, Kassandra-NorCal LSS 9. McDuffey, Laura-NVCSS	10. Middleton, Amber – SCHC 11. Preller, Megan – Ready for Life 12. Ray, Major Tammy-Salvation Army 13. Russell, Wendy-DAC 14. Schaefer, Lesha – Pathways/Housing 15. Spencer, Crystal – FaithWorks 16. Wandro, Justin-GNRM 17. Watson Stacy-Hill Country 18. Young, Shawwna-City of Redding

3. Action Items

A. Approval of Meeting Minutes.

- Board Members will review and approve minutes from the August 11, 2026, meeting (attachment 1)

B. Membership

- Approve Katie Maier as a voting member for Empire Recovery (attachment 2)

4. Public Comments (limited to 3 minutes per speaker)

- Members of the public will have the opportunity to address the Advisory Board on any issue within the jurisdiction of the Advisory Board. Speakers will be limited to three minutes.

5. New Business

Action

- A. Review and approve virtual expectations for Shasta Advisory Board meetings (attachment 3)

6. Discussion

- A. Project Homeless Connect
- B. 2027 PIT Subcommittee Updates
- C. 211 Shasta's role as the Central Access Point for HMIS and Coordinated Entry-Kalie Brisbon
- D. Coordinated Entry Workflow-Matt Plummer
- E. HMIS data quality

- F. HIC form training
- G. HHAP 6 Presentaion meeting date

7. . Reports.

- A. Executive Board Report
- B. Administrative Entity T.E.A.C.H (attachment 4)
- C. County/City
- D. NorCal CoC PIT Committee
- E. Youth Action Board (YAB) update
- F. Strategic Planning Ad Hoc Update
- G. HMIS Committee
- H. Member Announcement

8. Discussion Items for Next Meeting

9. Adjournment

Next Meetings:

Advisory Board Meeting: October 13, 2026, 3-5 pm at **1644 Magnolia Ave, Redding, CA 96001**
Executive Board Regular Meeting: September 15, 2026, 1-3, Virtual



**Shasta County Advisory Board Meeting
Minutes August 11, 2026, 3:00 PM-
5:00 PM**

**Shasta County Office of Education
1644 Magnolia Ave. Redding Ca 96001**

Join Zoom Meeting

<https://us02web.zoom.us/j/87080773391?pwd=exesJDtjLBg983bDxo7GY0LFv4WHZv.1>

Meeting ID: 870 8077 3391

Passcode: 159305

1. Call to Order/Reminder of Brown Act.

A meeting of the Shasta Advisory Board was called to order at 3:04 p.m. by Chair Maggie Joyce.

2. Introductions/Establish Quorum.

Quorum was established, and introductions were completed.

Voting Members	
1. Alvey, Rachel- One Safe Place 2. Azare, Collier- Nation's Finest 3. Danielson, Tim - New Life Discovery 4. Disney, Jaclyn-NVCSS 5. Howard, Jannamarie-Redding Rancheria 6. Joyce, Maggie - SCOE 7. Kerr, Emily-HHSA 8. Knepp, Kassandra-NorCal LSS 9. Longwell, Wendy-DAC	10. Middleton, Amber – SCHC 11. Preller, Megan – Ready for Life 12. Ray, Major Tammy-Salvation Army 13. Schaefer, Lesha – Pathways/Housing 14. Sevilla, Art – Empire Recovery 15. Spencer, Crystal – FaithWorks 16. Wandro, Justin-GNRM 17. Watson Stacy-Hill Country 18. Young, Shawwna-City of Redding

3. Action Items

A. Approval of Meeting Minutes.

- Lesha Schaefer made a motion to approve the meeting minutes from July 14th, 2026, meeting Tim Danielson seconded the motion. All were in favor

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B. Membership

- Amber Middleton Made a motion to Remove Jaclyn Disney and approve Laura McDuffy as a voting member for NVCSS (attachment 2) Tim Danielson Seconded the motion. All were in favor.
- Remove Art Silvia and approve Katie Maier as a voting member for Empire Recovery (attachment 3) Tabled till Next meeting

4. Public Comments (limited to 3 minutes per speaker)

- Members of the public will have the opportunity to address the Advisory Board on any issue within the jurisdiction of the Advisory Board. Speakers will be limited to three minutes.

5. New Business

Presentation

The Everland Group Presentation-Holly Brunson

The Everland Group presented information regarding the organization's transitional, sober-living, independent-living, and program-partnership housing models.

The Everland Group explained that it developed a tiered housing model to address gaps experienced by individuals leaving treatment, shelters, reentry programs, recuperative care, short-term post-hospitalization programs, and other structured programs. Many individuals continue to need stable or structured housing but may not be ready or able to independently secure permanent housing.

The Tier 2 model provides structured shared housing that is operated by The Everland Group but is not a formal case-management program.

Under the Tier 3 model, an organization may enter into a formal partnership or master-lease arrangement with The Everland Group. The partnering organization operates its program and provides case management.

The Everland Group indicated that it is willing to work with organizations that want to expand their programs but lack the capital, facilities, or administrative capacity to acquire and maintain additional housing. Contact information was handed out

Action

Megan Preller made a motion to approve Shasta CoC HHAP 6 eligible use allocations Lesha Schaefer seconded the motion. All were in favor

Each CoC Advisory Board will need to confirm the allocations to be included in the NorCal CoC NOFA.

Any requested change would require a completed Budget Modification to be submitted to HCD for approval. List of HHAP 6 Allowable Uses is attached.

Shasta CoC HHAP 6 Funding

\$1,177,251.53	Total allocation
-\$82,407.61	Admin @ 7%
<u>-\$11,772.52</u>	HMIS 1% allocation

\$1,083,071 Balance available

August 25, 2025 Approved allocations

Interim Housing Solutions:

\$120,000	Operating Expenses of Interim Housing
\$163,071.40	Motel/ Hotel Vouchers

Permanent Housing Solutions:

\$80,000	Operating Subsidies in Permanent Housing
\$720,000	Capital for Permanent Housing (conversion of interim/transitional housing into permanent housing (attachment 4)

6. Discussion

A. Youth Action Board (YAB) update

Ready for Life reported that it had completed its final technical-assistance meeting with the advisory group assisting with development of the local Youth Action Board.

Ready for Life was scheduled to meet with representatives from another county to learn more about how that county established its Youth Action Board and to receive practical guidance regarding structure and recruitment.

B. Project Homeless Connect

A Project Homeless Connect update was not available during the meeting. Members discussed placing the item on the following month's agenda.

C. 2027 PIT Subcommittee Updates

Donations Committee

Wendy Longwell had contacted members and requested information from the prior year. Members discussed confirming whether Jessica was included on the committee and recruiting additional participants.

The County confirmed that it expects to provide PIT incentives for the upcoming count but may not be able to continue providing them in future years.

Service-Based Count Committee

Melissa confirmed that the Service-Based Count Committee had begun organizing meetings
Youth Committee

Richard Brewer from New Life Discovery was identified as a possible participant. Contact information will be provided to the committee lead.

Volunteer & Training/Counting US App

Rachel Alvey was added to the Counting Application Committee following outreach from Crystal Spencer.

Maps and Camps Committee

discussion of adding additional representatives to the Maps and Camps Committee

HIC & Sheltered Committee

Members discussed the relationship between the local Housing Inventory Count subcommittee and the NorCal CoC-level HIC form group.

Tim will receive follow-up information explaining how the two groups can work together without duplicating responsibilities.

Subcommittee Roles and Responsibilities

Members discussed the need for clearer written descriptions of each subcommittee's responsibilities. Because some participants are new to PIT planning, committee leads were encouraged to provide a brief paragraph explaining:

The purpose of the committee.

The committee's expected tasks.

The lead's responsibilities.

Meeting expectations.

Anticipated deliverables.

A follow-up email will be sent to the subcommittee leads summarizing the discussion and requesting this information.

7. Reports

A. Executive Board Report

The Executive Board discussed HHAP, PIT planning, system-performance measures, the HUD NOFO, and HMIS data cleanup.

Shasta County agencies corrected approximately 800–900 HMIS records, with fewer than 100 remaining. The cleanup identified many individuals who had obtained housing but had not been properly exited from the system. Participating agencies were thanked for their work.

B. Administrative Entity — T.E.A.C.H., Inc.

T.E.A.C.H. provided an update on the HUD project rating and ranking process. Applications included projects from Good News Rescue Mission, NorCal LSS, Rebrand/Rebound, and a renewal project from Shasta Community Health Center. Pathways will distribute general recommendations to help strengthen future funding applications. T.E.A.C.H. also clarified that certain local threshold requirements do not apply to HUD applications in the same manner as HHAP funding.

C. County/City Report

No additional report was provided.

D. NorCal CoC PIT Committee

The 2027 PIT Count will take place on the night of January 25, with activities continuing January 26.

The Committee reviewed a draft PIT report and formed a smaller group to review the HIC form and recommend training.

E. Strategic Planning Ad Hoc Update

Veteran homelessness has decreased by approximately 35% since the previous PIT Count. The number of veterans on coordinated entry also decreased significantly, and Nation's Finest is exploring approximately 15 additional transitional-housing units.

A workgroup is also developing a more efficient coordinated-entry referral process based on household needs and program eligibility.

F. HMIS Committee

The Committee discussed data policies, updated forms, Rapid Re-Housing requirements, training, user agreements, releases of information, and participation by victim-service organizations.

A special meeting was scheduled to continue discussing safe participation in coordinated-entry meetings.

G. Member Announcements

Members supported adding a quarterly HMIS discussion to future Advisory Board meetings.

8. Discussion Items for the Next Meeting

Future agenda items will include Project Homeless Connect, PIT subcommittee updates, Youth Action Board recruitment, HHAP updates, coordinated-entry workflow, HMIS data quality, and HIC form training.

7. Adjournment

The meeting adjourned at approximately 4:04 p.m

Virtual meeting attendance expectations

Camera must be on during the entire meeting

Voting members whose organizations are located within 20 miles of Redding should prioritize attending in person whenever possible. Voting members whose organizations are outside 20 miles may participate virtually

If your organization is within 20 miles you cannot attend more than 4 virtual meetings per year or one per quarter.

Any funding presentations are required to be presented in person.

You must sign in using the google form link which will be pasted in the chat.

T.E.A.C.H., Inc. NorCal CoC Update

September 3, 2026

1. HUD CoC Funding

On August 7, 2026 a Federal Court Ruled that the HUD 2026 NOFO can no longer move forward.

Note: The FY 2025 HUD funding for Housing Partners II HUD PSH project continues through September 30, 2027.

2. HHAP Funding Distribution

HHAP 4 – \$4.7 M - Funding Agreements are currently being sent to agencies to allocate the remainder disbursement.

HHAP 5 – \$7.1 M - T.E.A.C.H., Inc. met the required 75% obligation of the initial 50% NorCal CoC allocation and distributed 50% of the initial allocation by June 30, 2026. T.E.A.C.H., Inc. submitted a request to HCD for the distribution of the remainder disbursement.

HHAP 6 – \$5.8 M - Received executed contract and funding from HCD. T.E.A.C.H., Inc. will prepare a NOFA for the allocations to the CoC, Modoc, Plumas and Sierra Counties to be approved by the Executive Board on September 17, 2026. Shasta CoC allocation - \$1,083,071.41. Shasta County receives a direct allocation of \$1,397,559.41 from HCD. HCD approved the Shasta County Encampment Engagement policy. Attached.

HHAP 7 – \$6.1 M - NorCal CoC received documentation to complete to receive HHAP 7 funds. HHAP 7 is considered rounds 3 and 4 of the HHAP 6 application. TEACH Inc. will assist with the process for each county and CoC Advisory to review their HHAP 6 funding plans and key actions to complete the required updated information for HHAP 7 funding.

3. NorCal CoC - Quarterly Report/APR Submitters

Thursday, Quarterly Reports Training **September 10, 10:00–11:00 AM PT**

Join Zoom Meeting

<https://www.google.com/url?q=https://us02web.zoom.us/j/83385646457?pwd%3DJQSU1kaXJ3oEVrebErOm0qbYePpfak.1&source=gmail&ust=1788452987355000&sa=E>

What the meeting will cover:

- How to fill out your quarterly reports
- What we're looking for when we review them, including the pass/fail criteria outlined in the Quarterly Reimbursement Review Policy
- How to run your Annual Performance Reports (APRs) and which reporting period to use
- How stacked HHAP projects (HHAP-1, HHAP-2, HHAP-3) are handled when printing reports
- Focus areas we'll be reviewing: client profile data elements, and project-specific requirements for street outreach, emergency shelter, transitional housing, and permanent housing
- How to identify and address data quality issues so your data is clean each quarter
- Q&A and hands-on assistance

As a reminder, starting with Quarter 3, all subrecipients with HMIS-applicable projects will be required to submit an APR along with their quarterly report. APRs should cover from the project start date through the reporting period end date. Quarter 3 reports are due October 20th, so this is a great opportunity to get ahead of any questions or issues before then.

This session will be recorded and shared for those who are unable to attend.

4. NorCal CoC HMIS/CE Committee will hold a special HMIS/CES meeting on **September 16 from 9:00 to 10:00.**

Julie Silas, a representative of HomeBase, will be presenting their work on behalf of California DHCS BHSA to update CoC's HMIS Privacy Policies, Release of Information and Data Sharing Agreements that would enable Behavioral Health and Housing Providers to communicate to homeless clients for healthcare collaboration. Julie Silas will also provide information about what would need to be edits to local policies and agreements for information sharing as well as adding custom fields to the HMIS for Client MediCal CIN's, and coverage renewal dates. Adding the custom fields would enable service providers to help clients from losing their MediCal benefits. Providers who bill for ECM and CS services are also encouraged to attend Julie's presentation.

5. Data/Performance Work Group (Teddie)

Next scheduled meeting October date TBD

6. **2026 PIT and HIC Update**

Pathways MISI and Simtech Solutions are working on draft HIC and PIT reports. Drafts will be presented to the next NorCal CoC PIT Com Meeting **September 15, 2026 8:45-9:45**.

7. **Youth Action Board (YAB) Work Group**

Megan Preller has offered to coordinate the next phases of planning to form a NorCal CoC YAB. Please reach out to Megan for more information. megan@readyforlife.net

For any questions about this report email Kristen at kristen@kristenschreder.com



Shasta County Encampment Engagement Policy

Contents

1. Purpose
2. Encampment Response Standards
3. Local Implementation
4. Policy Review

1. Purpose

This policy establishes a framework for addressing encampments in a manner that is coordinated, respectful, and consistent with state guidance. It supports local efforts to respond to encampments while prioritizing connection to services, housing opportunities, and community wellbeing.

2. Encampment Response Standards

2.1 Person-Centered, Housing First, and Trauma-Informed Approach

Encampment engagement efforts will utilize person-centered, Housing First, and trauma-informed approaches *while maintaining the County's authority to enforce applicable laws and address public health and safety conditions.*

2.2 Awareness of Interim Housing Capacity

Partners will maintain awareness of available interim housing options, including shelter and motel vouchers.

2.3 Respectful Treatment of Personal Property

Personal property will be handled respectfully and reasonably. Belongings will be collected and stored unless they pose a health or safety risk. Individuals will be informed how to retrieve stored property.

2.4 Advance Notice to Encampment Residents

Notice will be provided prior to encampment removal, including at least 48 hours in non-urgent situations and as soon as practicable in urgent situations.

Notices will include the date and time of removal, services that are immediately available, and how belongings will be handled and retrieved.

2.5 Awareness of Ongoing Efforts

Partners will maintain awareness of ongoing outreach and service efforts and coordinate with service providers as appropriate.

2.6 Offer of Shelter Prior to Removal

Reasonable efforts will be made to offer shelter or interim housing prior to removal. If unavailable, efforts will be documented and lawful alternatives identified where applicable.

2.7 Health and Safety Prioritization

Encampment response activities will consider health and safety conditions. Hazards may be addressed independently when appropriate.

3. Local Implementation

This policy will be implemented based on local conditions, available resources, state, county, and statutes, and existing practices, provided all elements are addressed.

4. Policy Review

This policy may be reviewed and updated as needed to remain consistent with state guidance and local practices.