Shasta County Advisory Board of the
NorCal Continuum of Care™

Shasta County Advisory Board Meeting
October 13, 2026, 3:00 PM- 5:00 PM
Shasta County Office of Education
1644 Magnolia Ave. Redding Ca 96001

Join Zoom Meeting
https://us02web.zoom.us/j/87080773391?pwd=exesJDtjLBg983bDxo7GY0LFv4WHZv.1

Meeting ID: 870 8077 3391
Passcode: 159305

1. **Call to Order**
2. **Introductions/Establish Quorum.**

Voting Members	
1. Alvey, Rachel- One Safe Place 2. Azare, Collier- Nation's Finest 3. Danielson, Tim - New Life Discovery 4. Howard, Jannamarie-Redding Rancheria 5. Joyce, Maggie - SCOE 6. Kerr, Emily-HHSA 7. Knepp, Kassandra-NorCal LSS 8. McDuffey, Laura-NVCSS 9. Middleton, Amber – SCHC	10. Preller, Megan – Ready for Life 11. Ray, Major Tammy-Salvation Army 12. Russell, Wendy-DAC 13. Schaefer, Lesha – Pathways/Housing 14. Spencer, Crystal – FaithWorks 15. Wandro, Justin-GNRM 16. Watson Stacy-Hill Country 17. Young, Shawnna-City of Redding

3. **Action Items**
   - **A. Approval of Meeting Minutes.**
   - Board Members will review and approve minutes from the September 8, 2026, meeting (attachment 1)
   - **B. Membership**
   - Approve Katie Maier as a voting member for Empire Recovery (attachment 2)
   - Approve Jim Wadleigh as a voting member for Project Restoration (attachment 3)

4. **Public Comments (limited to 3 minutes per speaker)**
- Members of the public will have the opportunity to address the Advisory Board on any issue within the jurisdiction of the Advisory Board. Speakers will be limited to three minutes.

5. **New Business**
   Introduction
   ICF International New NorCal CoC HMIS administrator
   Action
   Approve 2027 Shasta Advisory meeting calendar

6. Discussion

A. December 2026 Shasta Advisory meeting location
B. 2027 PIT Subcommittee Updates

C. Short-term post-hospitalization updates-Amber Middleton
D. Coordinated Entry Workflow-Matt Plummer
E. HHAP 6 Presentation November 17, 2026 1-3 pm
F. 211 Shasta's role as the Central Access Point for HMIS and Coordinated Entry-Kalie Brisbon

7. . Reports.

A. Executive Board Report
B. Administrative Entity T.E.A.C.H (attachment 4)
C. County/City
D. NorCal CoC PIT Committee
E. Youth Action Board (YAB) update
F. Strategic Planning Ad Hoc Update
G. HMIS Committee
H. Member Announcement

8. Discussion Items for Next Meeting

9. Adjournment

Next Meetings:

Advisory Board Meeting: November 10, 2026, 3-5 pm at **1644 Magnolia Ave, Redding, CA 96001**
Executive Board Regular Meeting: October 15 15, 2026, 1-2, Virtual
All-Member meeting: October 15, 2026, 2-3, Virtual

Shasta County Advisory Board of the NorCal Continuum of Care™

Shasta County Advisory Board Meeting Minutes

September 8, 2026, 3:00 PM- 5:00 PM
Shasta County Office of Education
1644 Magnolia Ave. Redding Ca 96001

Join Zoom Meeting
https://us02web.zoom.us/j/87080773391?pwd=exesJDtjLBg983bDxo7GY0LFv4WHZv.1

Meeting ID: 870 8077 3391
Passcode: 159305

1. **Call to Order/Reminder of Brown Act.**
   A meeting of the Shasta Advisory Board was called to order at 3:05 p.m. by Chair Maggie Joyce.
2. **Introductions/Establish Quorum.**
   quorum was established, and introductions were completed.

Voting Members	
1. Alvey, Rachel- One Safe Place 2. Azare, Collier- Nation's Finest 3. Danielson, Tim - New Life Discovery 4. Disney, Jaclyn-NVCSS 5. Howard, Jannamarie-Redding Rancheria 6. Joyce, Maggie - SCOE 7. Kerr, Emily-HHSA 8. Knepp, Kassandra-NorCal LSS 9. McDuffey, Laura-NVCSS	10. Middleton, Amber – SCHC 11. Preller, Megan – Ready for Life 12. Ray, Major Tammy-Salvation Army 13. Russell, Wendy-DAC 14. Schaefer, Lesha – Pathways/Housing 15. Spencer, Crystal – FaithWorks 16. Wandro, Justin-GNRM 17. Watson Stacy-Hill Country 18. Young, Shawnna-City of Redding

3. **Action Items**
   A. Approval of Meeting Minutes.
   - Lesha Schaefer made a motion to approve the meeting minutes from September 8th, 2026, meeting Major Tammy Ray seconded the motion. All were in favor (attachment 1)

   B. Membership
   - No action was taken on Katie's membership application because she was not in attendance Approve Katie Maier as a voting member for Empire Recovery (attachment 2)

4. **Public Comments (limited to 3 minutes per speaker)**
- Members of the public will have the opportunity to address the Advisory Board on any issue within the jurisdiction of the Advisory Board. Speakers will be limited to three minutes.

5. **New Business**
   Action
   A. Review and approve virtual expectations for Shasta Advisory Board meetings (attachment 3)
   Tim Danielson made a motion to approve the virtual expectations with discussed amendments; Amber Middleton seconded the Motion All were in favor

6. Discussion

A. Project Homeless Connect
An update indicated that organizers were exploring an alternative venue, potentially the fairgrounds, because of circumstances affecting use of the Civic Center. Location and arrangements were not

finalized.

B. 2027 PIT Subcommittee Updates
Subcommittee leads planned to meet to refine responsibilities, timelines, and objectives. The Day-of-Event group proposed replacing one large counting event with multiple coordinated pop-up events throughout the counting week, alongside encampment outreach and shelter/service-based counting.
The Day-of-Event subcommittee established a standing meeting on the second Tuesday of each month at 1:30 p.m.
Probation work crews may be able to help assemble supply bags and support event setup. Coordination with the probation contact and volunteer committee was discussed.

C. 211 Shasta's role as the Central Access Point for HMIS and Coordinated Entry-Kalie Brisbon
United Way of Northern California reported January–June activity of more than 3,600 service referrals, 598 coordinated-entry screenings, and 334 intakes. The organization described 211 as a shared, trauma-informed entry point that reduces intake demands on partner agencies.
United Way presented an estimated $120,000 annual funding request for the enhanced coordinated-entry call center, outreach and related support. Its current funding was described as sufficient through December 2026, despite a contract term extending into 2027. United Way clarified that general 211 information-and-referral service was not at risk; the concern was continued coordinated-entry assessments and HMIS intakes after December.

D. Coordinated Entry Workflow-Matt Plummer
The coordinated-entry team is categorizing new referrals weekly to improve service matching. Remaining work includes identifying the appropriate receiving agencies and HMIS projects, standardizing referrals and acceptance/denial documentation, and exploring an automated categorized report with HMIS administration.

E. HMIS data quality

Members supported making HMIS data quality and reporting a recurring quarterly discussion so providers better understand expectations, gaps, and impacts on funding or performance measures. A written overview or focused presentation was suggested.

F. HIC form training

G. HHAP 6 Presentaion meeting date

The administrative entity anticipated circulating a draft HHAP Round 6 Notice of Funding Availability (NOFA), subject to Executive Board approval. Members discussed the different timelines for Shasta County, including the required in-person presentations.
There was general support for a separate special meeting in November for applicant presentations, followed by a separate rating-and-ranking process. A final date, application deadline, and awards schedule were not established in the supplied transcript. Funding availability was noted as dependent on state contracting and disbursement timelines.

7. . Reports.

A. Executive Board Report
A brief report referenced Caltrans engagement, meeting minutes and policies, HMIS compliance and cleanup, PIT/HIC, funding notices, HHAP Round 6, county budgeting, and performance measures. Distribution of the fuller written report was requested.

B. Administrative Entity T.E.A.C.H (attachment 4)
Upcoming HMIS training and a special committee meeting on privacy and policies/procedures were noted. An updated encampment-related policy was also mentioned.

C. County/City

D. NorCal CoC PIT Committee

E. Youth Action Board (YAB) update
A recruitment flyer was finalized and materials from Tehama County were being reviewed.

F. Strategic Planning Ad Hoc Update
Veterans on the coordinated-entry list and related HMIS records were reviewed with partner agencies. Differences in status information remained to be reconciled,the group was considering a focused veterans

coordination meeting and earlier prevention screening.

G. HMIS Committee
Updates included a policy amendment, privacy training for non-HMIS participants attending coordinated-entry meetings, data-quality expectations tied to HHAP payment reviews, updated privacy notices without retroactive re-signing, and project visibility/cleanup.

H. Member Announcement
Salvation Army announced that its Angel Tree application process would open October 1 and encouraged transitional-housing providers to coordinate eligible referrals.

1. Discussion Items for Next Meeting
Members requested a future discussion about Partnership HealthPlan ending Short-Term Post-Hospitalization services effective December 31, 2026, with new approvals reportedly ending earlier. The board also discussed scheduling a later item on H.R. 1 and potential effects on coverage renewals, work requirements, mailing access, and related housing/health services.
2. Adjournment

The meeting adjourned at approximately 5:12 pm

Advisory Board Membership Application

Name
Jim Wadleigh

County
Shasta

Phone
530-737-3054

Title
Director of Grants and Strategic Development

Voting member email
Jim@Wadleigh.Management

Agency name if applicable
Project Restoration

Membership request ☒ Voting Member ☐ Voting Member Alternate

Alternate name if applicable
Robert Cronic

Alternate email
robert.cronic@gmail.com

Alternate phone
530-356-7125

Category and representation

Select all that apply to you or your agency. What service area, jurisdiction or special population do you represent?

- ☐ Local Government Staff/Officials
- ☐ CDBG/HOME/ESG Entitlement Jurisdiction
- ☐ Law Enforcement
- ☐ Local Jail(s)
- ☐ Hospital(s)
- ☐ EMT/Crisis Response Team(s)
- ☐ Mental Health Service Organizations
- ☒ Substance Abuse Service Organizations
- ☐ Affordable Housing Developer(s)
- ☐ Disability Advocates
- ☐ Public Housing Authorities
- ☐ CoC Funded Youth Homeless Org.
- ☐ Non-CoC Funded Youth Homeless Org.
- ☒ Other
- ☐ Youth Advocates
- ☐ School Administrators/Homeless Liaisons
- ☐ CoC Funded Victim Service Providers
- ☐ Non-CoC Funded Victim Service Providers
- ☐ Domestic Violence Advocates
- ☒ Street Outreach Team(s)
- ☐ Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates
- ☐ LGBT Service Organizations
- ☐ Agencies that serve survivors of human trafficking
- ☒ Other homeless subpopulation advocates
- ☒ Homeless or Formerly Homeless Persons
- ☐ Emergency shelter
- ☒ Veteran service providers and advocates
- ☐ Locality taskforce representatives

Other category please specify
Faith-based nonprofit providing recovery support, resident programming, and housing-stability services.

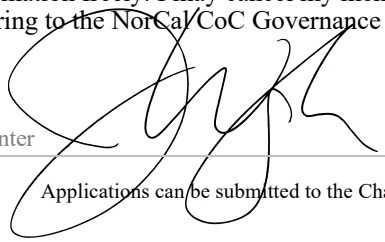
Please provide the mission statement of the agency/organization or, for individuals, explain your interest in joining the CoC.
Project Restoration is a faith-based nonprofit serving adults experiencing homelessness, housing instability, or substance-use challenges in Shasta County. Through recovery support, life-skills education, and community partnerships, we help people build stability, independence, and lasting community connections.

Describe the agency/organization or personal experience working to end homelessness.
PR delivers resident programs at the Manor, including life skills, cooking and nutrition, peer support, and recovery activities with community partners. We are also developing additional housing and service capacity.

What does the agency/organization or individual hope to contribute and gain by being a member of the CoC?
PR offers experience in recovery support and resident life-skills programming. We seek coordinated referrals, shared planning, and partnerships that address service gaps, strengthen housing stability, and support responsible program expansion.

Statement of commitment

By my signature below, if nominated and elected to the Continuum of Care Advisory Board, I understand that I will attend, with frequency, the Advisory Board Meetings, when scheduled. I will collaboratively participate at each meeting and will share knowledge and information freely. I may cancel my membership at any time, and acknowledge my membership may be revoked for cause, if I am not adhering to the NorCal CoC Governance Charter.



Signature
Click to enter

Date
October 7, 2026

Applications can be submitted to the Chair of the CoC Advisory Board to which you are applying or emailed to jnorthrup@teachinc.org.

Form revision 10/7/26

Continuum of Care Membership Application

Vision for Success

The NorCal Continuum of Care (CoC) envisions a homeless response system that uses resources effectively, quickly connecting our neighbors with services to regain and retain housing or to prevent homelessness from occurring. By reducing homelessness, we will improve the quality of life and well-being of everyone in our region.

The CoC Executive Board has established Advisory Boards to include representatives from relevant stakeholders and will include a broad representation of key stakeholder groups found within the counties encompassed in the CoC as articulated in the HUD Interim Rule. Each of the counties participating in the CoC region will be responsible for forming a local Advisory Board. There may be no more than one Advisory Board per county.

Values

Our values, based on a unified and community-wide solution, will align efforts to address homelessness and mitigate the impacts it has on our communities. Together, we create an assertive, effective and strategic approach that will serve as the homeless response system.

- Healthy Communities - with a coordinated, regional response, support our most vulnerable populations in identifying housing opportunities and achieving greater dignity and self-sufficiency.
- Coordinated System of Care – a community-wide response to homelessness prioritizes the quality of life for all persons, understanding that each person has unique needs, strengths and experiences.
- Long-term Sustainability-investments in the right solutions will result in effective use of resources and significantly reduce the number of persons experiencing homelessness.

Advisory Board Membership Responsibilities

Responsibilities include providing input, expertise, and recommendations to the Board regarding all matters relating to Continuum of Care ("COC") responsibilities, policies, and procedures, including

- Strategic planning for the COC
- Coordinated entry
- Homeless Management Information System (HMIS)
- Project compliance
- Data quality
- Training
- Community planning
- Resource planning and allocation
- Housing Inventory count
- Point-In-Time count
- Coordination of COC with other community resources
- Establishing workgroups as needed to perform COC functions

There are two types of members:

a. Voting Member

A Voting Member must attend regularly scheduled Advisory Board meetings and shall have one vote on all action items.

b. Participant

A Participant may participate in Advisory Board meeting discussions but do not vote on action items. There is no meeting attendance requirement for a Participant.

For additional information please see the Governance Charter and Membership Policy at https://www.teachinc.org/norcal-continuum-of-care/

NorCal Continuum of Care

Name Kati Maier **County** Shasta

Phone 530-243-7470 x102 **Title** Executive Director

Email _____ **Personal Email** _____

Agency Name (If Applicable) Empire Recovery Center

Membership request: ☑ Voting Member ☐ Voting Member Alternate ☐ Participant

Voting member please identify an alternate (If Applicable) Molly Ketchum, Residential Program Director

Please Select the Category that best defines you or your agency type. *What service area, jurisdiction or special population do you represent? (Check all that apply):*

- ☐ Local Government Staff/Officials
- ☐ CDBGHOME/ESG Entitlement Jurisdiction
- ☐ Law Enforcement
- ☐ Local Jail(s)
- ☐ Hospital(s)
- ☐ EMT/Crisis Response Team(s)
- ☐ Mental Health Service Organizations
- ☒ Substance Abuse Service Organizations
- ☐ Affordable Housing Developer(s)
- ☐ Disability Advocates
- ☐ Public Housing Authorities
- ☐ CoC Funded Youth Homeless Org.
- ☐ Non-CoC Funded Youth Homeless Org.
- ☐ Other:
- ☐ Youth Advocates
- ☐ School Administrators/Homeless Liaisons
- ☐ CoC Funded Victim Service Providers
- ☐ Non-CoC Funded Victim Service Providers
- ☐ Domestic Violence Advocates
- ☐ Street Outreach Team(s)
- ☐ Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates
- ☐ LBGT Service Organizations
- ☐ Agencies that serve survivors of human trafficking
- ☐ Other homeless subpopulation advocates
- ☐ Homeless or Formerly Homeless Persons
- ☐ Emergency shelter
- ☐ Veteran service providers and advocates
- ☐ Locality taskforce representatives

Please provide the mission statement of the agency/organization, for individuals, explain your interest in joining the CoC Empire Recovery Center (ERC) is dedicated to helping persons with substance use disorder treatment needs to work out life problems and begin to live without dependence on drugs, including alcohol, in a social-model residential, peer group setting.

Describe the agencies/organization's or personal experience working to end homelessness: Residential, outpatient and Sober Living facilities to help treat SUD in Shasta County helping individuals move towards a future with less chance of homelessness.

What does the agency/organization or individual hope to contribute and gain by being a members of the (CoC)? : Helping with the SUD component of CoC and collaborating with the community as a whole

Statement of Commitment: By my signature below, if nominated and elected to the Continuum of Care Advisory Board, I understand that I will attend, with frequency, the Advisory Board Meetings, when scheduled. I will collaboratively participate at each meeting and will share knowledge and information freely. I may revoke my membership at any time, and acknowledge my membership may be revoked for cause, if I am not adhering to the NorCal CoC Governance Charter.

Signature: Kati Maier **Date:** 06/08/2026

For additional information please see the Governance Charter and Membership Policy at https://www.teachinc.org/norcal-continuum-of-care/
Applications can be submitted to the Chair of the County Advisory Board to which you are applying or emailed to: jnorthrup@teachinc.org

T.E.A.C.H., Inc. NorCal CoC Update
October 7, 2026

NOTE: All Member NorCal CoC meeting is scheduled for October 15, 2026 2:30-3:30
Scheduled agenda items:
Introduction of new ICF Incorporated as the new HMIS System Administrator
Additional information will be shared about data reporting and review.
The Executive Board Meeting is scheduled for October 15, 2026 from 1:00 to 2:30
Scheduled agenda items:
Presentation of the proposed draft NorCal CoC HHAP 6 Notice of Funding Availability

1. **HUD CoC Funding**

The HUD provided notification on September 18 that the 2026 NOFO was due September 30, 2026. T.E.A.C.H., Inc. submitted a completed application by the deadline.
List of projects included in 2026 HUD Coordinated Application
The Application included three new project applications
LSS Transitional Housing project request for $337,449
Rebound Rebrand, Transitional Housing project request for $165,000
Good News Rescue Mission, Street Outreach project request for $164,360
Three renewal project Applications:
TEACH, Inc. Coordinated Entry request for $18,378
TEACH, Inc. HMIS request for $31,191
SCHC Housing Partners II, request for $200,000
One Planning Grant, TEACH, Inc. request for $52,474

2. **HHAP Funding Distribution**

HHAP 4 - $4.7 M - Funding Agreements are currently being sent to agencies to allocate the remainder disbursement.
HHAP 5 – $7.1 M - T.E.A.C.H., Inc. T.E.A.C.H., Inc. submitted a request and several follow-up emails to HCD for the distribution of the remainder disbursement.
HHAP 6 – $5.8 M - Received executed contract and funding from HCD. T.E.A.C.H., Inc. will prepare a NOFA for the allocations to the CoC, Modoc, Plumas and Sierra Counties to be approved by the Executive Board on October 15, 2026. Shasta CoC allocation - $1,083,071.41. Shasta County receives a direct allocation of $1,397,559.41 from HCD.
HHAP 7 – $6.1 M - NorCal CoC received documentation to complete to receive HHAP 7 funds. HHAP 7 is considered rounds 3 and 4 of the HHAP 6 application. TEACH Inc. will assist with the process for each county and CoC Advisory to review their HHAP 6 funding plans and key actions to complete the required updated information for HHAP 7 funding. T.E.A.C.H., Inc. is working with Housing Tools and anticipates distribution of information early November.

3. **NorCal CoC - Quarterly Report/APR Submitters**

A Quarterly Reports Training was held **September 10,**
Link to the recording
https://us02web.zoom.us/rec/share/SewxEq9UgR_YBx4_92LFLT6xrCNHXGzXTJN8vvLNBYtvbz-nuPolY4NLtA3DUYN3._YHCY-VR9LStykxg
Passcode: !41Q7$9s
The training covered the updated HHAP Quarterly Report template —walking through the HHAP-4 version, everything discussed applies equally to HHAP-5 and future rounds.

Follow-Up Office Hour – Friday, October 9 | 10:00–11:00 AM

We will be holding a follow-up office hour on **Friday, October 9th from 10:00–11:00 AM** to do a hands-on walkthrough of generating and submitting your APR once Q3 data is complete. Please register using the link below — calendar invitations will be going out separately.

Register	https://us02web.zoom.us/meeting/register/GVtK8h72SDyWllQPu8y3mg
Meeting ID	880 2843 6497
Passcode	551838

That session will also be recorded and shared. If you are unable to make October 9th, Teddie may be scheduling additional sessions in October — stay tuned.
In the meantime, please don't hesitate to reach out to Jamie Northrup, jnorthrup@teachinc.org with questions.

4. **NorCal CoC HMIS/CE Committee**

The monthly HMIS/CE Committee meeting was rescheduled to Wednesday, October 14, 9-10. The new HMIS System Administrator, ICF, will be introduced and Teddie will continue to share updates on CoC's HMIS Privacy Policies, Release of Information and Data Sharing Agreements.

5. **Data/Performance Work Group (Teddie)**

The NorCal CoC Data/Performance Workgroup will meet **Thursday, October 8, 2026, from 1:00 to 2:15 pm**.
Zoom Information
Link: https://us02web.zoom.us/meeting/register/oIYsWzgfSg6d875P6NtRfg
Meeting ID: 861 5468 7920
Passcode: 802174
Meeting Materials (Google Site)
https://sites.google.com/view/norcalcontinuumofcare/data-performance/2026-meeting-materials-october-27th
Agenda
1. Welcome & Introductions – Kristen (1:00–1:15 pm)
2. HMIS Data Collection Stages – Teddie (1:15–1:35 pm)
3. HDIS Data Matching – Teddie/ICF (1:35–1:45 pm)
4. Missing Household Data – Teddie/ICF (1:50–2:15 pm)

6. **2026 PIT and HIC Update**

Draft HIC report was presented to the NorCal CoC PIT Com Meeting **September 15, 2026 8:45-9:45**. The draft 2026 PIT report is still under review.

7. **Youth Action Board (YAB) Work Group**

A YAB Info Meeting is scheduled for October 28, 4-6 at Host Homes Resource Center, 962 Maraglia St. Redding, 96002. Contact Megan for more information. megan@readyforlife.net

For any questions about this report email Kristen at kristen@kristenschreder.com