August 20, 2026
Executive Board Meeting Minutes
(Approved: September 17, 2026)
1:00 to 3:00
112 East 2nd Street, Housing Program Office
Alturas, CA 96101

NorCal CoC Executive Board Meeting
August 20, 2026
1:00pm - 3:00pm
https://us02web.zoom.us/j/87698317560?pwd=k457GFRJUDlniwnkyLWWmequ17BW6M.1
Meeting ID: 876 9831 7560
Passcode: 541563

Teleconference Locations:
Plumas County
PCIRC
591 Main Street
Quincy, CA 95971

Siskiyou County Behavioral Health
2060 Campus Dr.
Yreka, CA 96097

Del Norte County Health and Human Services
455 K Street
Crescent City, CA 95531

Lassen County Health and Social Services
1445 Paul Bunyan, Suite B
Susanville, CA 96130

Shasta County
1205 Placer St.
Redding, CA 96001

Sierra County Behavioral Health
706 Mill Street
Loyalton, CA 9611

Executive Board Members
Cathy Rahmeyer,
County of Plumas, Chair

Maddelyn Bryan,
County of Siskiyou,
Vice Chair

Michael Coats,
County of Del Norte

Grace Poor,
County of Lassen

Tom Sandage,
County of Modoc

Tim Danielson,
County of Shasta

Robert Szopa,
County of Sierra

To Address the Board: Members of the public may address the Board on any agenda item. You may submit your public comment via email to cmadison@teachinc.org that will be read into the record.

1. **Call to Order/Quorum Established/Introductions -** 1:02 pm. Roll call, quorum established.
   Members present: Cathy Rahmeyer, Dr. Sarah Collard as alternate for Siskiyou County, Michael Coats, Grace Poor, Tom Sandage, Tim Danielson, and Robert Szopa.
   Attendees: Teddie Pierce, Daniel Jaramillo, Jeff Miller, Jamie Northrup, William Matson, Carol Madison, Kristen Schreder, Sarah Prieto, Emily Kerr, Daniel Howland, Chris Sage, Kalie Brisbon, Christeena Curtner, Ashley Saechao, Debbie Little, Kim Decker.

2. **Public Comments (limited to 3 mins. per comment) -** No public comments.

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

3. Presentation: Jeff Miller Caltrans District 2 Encampment Coordinator

Jeff will present Caltrans outreach notification process for encampments.

See attached Caltrans Office of Homelessness and Encampment Policy Directive. Exh. A

Caltrans District 1 includes Del Norte County
Caltrans District 2 includes Modoc, Lassen, Plumas, Shasta and Siskiyou Counties
Caltrans District 3 includes Sierra County

See attached Caltrans District Encampment Coordinators District 1, 2 and 3 contact information. Exh. B

Kristen Schreder introduced Jeff Miller, noting that she had reached out to the local Caltrans District 2 office in Redding after hearing state-level presentations on Caltrans encampment engagement. District 2 covers Modoc, Lassen, Plumas, Shasta, and Siskiyou Counties. Del Norte County is in Caltrans District 1 and Sierra County is in District 3.

Jeff Miller provided an overview of the Caltrans encampment process. The department goal in removing encampments is to keep people experiencing homelessness from sheltering on the state right-of-way and, where possible, connect them with safer solutions. Caltrans does not provide social services or housing but partners with nonprofit and local government agencies to help individuals find emergency shelter, transitional housing, and permanent housing.

When Jeff discovers an encampment, he enters a Discovery/Inspection Phase: he documents the location using a phone app that captures GPS coordinates, photographs, number of occupants and shelters, and other data. When submitted, the app automatically sends an email to the designated outreach partner for that area, including photos, a Google Maps aerial and street-view link, the posting date, and the planned removal date. Caltrans provides a minimum 48-hour notice between posting and removal. Jeff currently routes most notifications through County Health and Human Services and also notifies ERF grant sites. He expressed willingness to add contact information for CoC-affiliated organizations.

Jeff noted he has not received outreach success stories back from partners; such responses are requested but not required.

Discussion and next steps:

Cathy Rahmeyer (Plumas) asked about encampments near the Sierra/Plumas/Lassen/Nevada border related to the Bug Fire. Jeff clarified that Sierra County falls under District 3 and he was not aware of any encampments in that area within his district.

Kristen Schreder and Jamie Northrup volunteered to collect contact information from Executive Board members whose organizations wish to receive Caltrans encampment notifications. T.E.A.C.H. will compile this information by district and provide it to the respective Caltrans encampment coordinators for Districts 1, 2, and 3. Sarah Collard noted this would be very helpful. Chair Rahmeyer thanked Jeff Miller and Kristen Schreder for arranging the presentation.

4. Action Items

I. Action Item – Review and Approve July 16, 2026 Meeting minutes

Exhibit C

The Board reviewed the July 16, 2026 meeting minutes.

Tim Danielson moved to approve the July 16, 2026 meeting minutes. Grace Poor seconded. Roll call vote: Cathy Rahmeyer - Yes; Sarah Collard - Abstain (not present at the July 16 meeting); Michael Coats - Yes; Grace Poor - Yes; Tom Sandage - Yes; Tim Danielson - Yes; Robert Szopa - Yes. Motion passed (6-0-1).

II. Action Item – Review and Approve July 23, 2026 Special Meeting minutes

Exhibit D

The Board reviewed the July 23, 2026 Special Meeting minutes.

Tim Danielson moved to approve the July 23, 2026 Special Meeting minutes. Grace Poor seconded. Roll call vote: Cathy Rahmeyer - Yes; Sarah Collard - Abstain (not present at the July 23 meeting); Michael Coats - Yes; Grace Poor - Yes; Tom Sandage - Yes; Tim Danielson - Yes; Robert Szopa - Yes. Motion passed (6-0-1).

III. Approve edits to the NorCal Coordinated Entry System Policies and Procedures (Teddie)

On August 12, 2026 the HMIS Committee Review and approve the proposed language additions for non-HMIS agency staff to attend County Coordinated Entry System Case Conference Meetings
Exhibit E Coordinated Entry System Policy revised August 12, 2026

Teddie Pierce presented proposed edits to the NorCal Coordinated Entry System Policies and Procedures (Exhibit E, revised August 12, 2026). The HMIS Committee had reviewed and approved the proposed language at its August 12, 2026 meeting. The amendment adds language on page 13 of the policy to allow non-HMIS agency staff to attend County Coordinated Entry System Case Conference Meetings, provided they complete HMIS client security and privacy training. Training will be provided by the local HMIS administrator; if unavailable, the HMIS Lead (T.E.A.C.H., Inc.) will certify participants.

During discussion, a related issue arose regarding law enforcement access to HMIS data. Existing CoC interim rule language already permits disclosure in response to court orders, subpoenas, warrants, and emergency situations. Teddie Pierce noted she is researching guidance from other CoCs and will bring the matter to the September HMIS Committee meeting. Christeena Curtner confirmed the 2026 HUD CoC NOFO asks CoCs to describe how street outreach projects cooperate with first responders. Tim Danielson expressed concern that any law enforcement data-sharing protocol should come before the Executive Board given its implications for all clients who have signed ROIs. Teddie Pierce clarified the item before the Board today is only the non-HMIS partner access policy, not law enforcement data sharing. Grace Poor noted HMIS participation agreement language emphasizes that the purpose is to support housing, not enforcement. Robert Szopa described a prior practice from Alameda County where weekly information-sharing meetings with a Homeless Task Force focused on communicating that individuals were receiving services, without revealing case-specific data.

Robert Szopa moved to approve the proposed edits to the NorCal CoC Coordinated Entry System Policies and Procedures. **Sarah Collard** seconded. Roll call vote: Cathy Rahmeyer - Yes; Sarah Collard - Yes; Michael Coats - Yes; Grace Poor - Yes; Tom Sandage - Yes; Tim Danielson - Yes; Robert Szopa - Yes. Motion passed (7-0-0).

5. Discussion

I. HDIS Data flow including reporting and compliance frameworks

Exhibit G-CA HDIS Data Flow and Uses

Teddie Pierce presented a high-level overview of the California Homeless Data Integration System (HDIS) data flow (Exhibit G). HDIS is the California State Data Warehouse that aggregates HMIS data from all California CoCs on a quarterly basis. It powers state System Performance Measures (SPMs), public accountability dashboards, and compliance reporting.

Data flows as follows: service providers enter data into HMIS; HMIS administrators upload HUD CSV files to HDIS quarterly; HDIS generates state SPM reports; state agencies (HCD, Behavioral Health) issue compliance reports back to the CoC. If HDIS project data does not match state grant records, the CoC receives a compliance letter and must submit corrective documentation - a process that can take 6-9 months, with funding potentially held until compliance is demonstrated. Kristen noted that NorCal CoC HHAP-4 funds were held for approximately 7 months due to a prior SPM issue; the hold was resolved within a week of submitting a technical assistance response.

NorCal CoC met three (3) CA SPMs as of the December 31, 2025 baseline, satisfying HHAP-5 compliance requirements. The CoC also met all fully usable data quality requirements for the 2026 CoC NOFO. The California Accountability website and HDIS public dashboards allow the public to view CoC-level progress. The key takeaway: data quality at the provider level directly affects state SPM outcomes and funding flow.

II. HMIS Management Discussion

a. Coordinated Entry – Update regarding all county review session August 7th

Approximately 70 participants attended the all-county Coordinated Entry training on August 7. The session focused on policy, process, and best practices without displaying any PII. Open CE enrollments have been significantly reduced - Shasta County conducted manual back-exits to 12/31/24, reducing open records from nearly 1,000 to approximately 90. The vendor will provide quotes in early September for three cleanup projects: deletion of projects with no enrollments; cleanup/exit of open CE records; and merging duplicate client records. Teddie recommended holding the all-county CE training quarterly. Pathways data quality update deferred to the September Executive Board meeting.

b. HMIS Data Cleaning – Progress to date and Vendor cleaning update

Rapid rehousing data is clean; all open projects have housing move-in dates and are under two years. Permanent Supportive Housing (PSH) data requires further cleanup. Teddie is reaching out to providers to ensure housing move-in dates are entered. PSH data elements will be discussed at the Data/Performance Work Group meeting on August 27. Pathways is developing a data quality dashboard and one-on-one technical

assistance process; details to be presented at the September Executive Board meeting.

c. HMIS Agency Participation Agreements (Jamie)

HMIS Agency Participation Agreements are being sent to agencies in connection with T.E.A.C.H., Inc.'s transition as Administrative Entity. Updates to be provided as agreements are executed.

III. Quarterly Reimbursement Review Policy (Teddie & Jamie)

Review and approve the proposed Quarterly Reimbursement Review Policy.
We are implementing the review of the APR on a quarterly basis so that areas of concern are identified early, data sets remain manageable for corrections, and the CoC benefits from higher quality data. Since our data quality directly impacts our System Performance Measures (SPMs) and potential funding opportunities, we are working hard to improve these standards across the CoC.

Exhibit F Draft Quarterly Reimbursement Review Policy

Jamie Northrup and Teddie Pierce presented the proposed Quarterly Reimbursement Review Policy (Exhibit F). In March, reporting was switched from monthly to quarterly. Quarter 1 reports were well-received; Quarter 2 reports are mostly received and under review. Beginning with Quarter 3, all HMIS-applicable projects must submit an Annual Performance Report (APR) along with financial information. APRs will cover the project start date through the end of the reporting period.

APRs will receive a simple pass/fail review by Jamie Northrup and the HMIS system administrator. Focus areas include client profile data elements and project-type-specific data. Providers that do not pass will be contacted and offered assistance. Quarter 3 APRs are due October 20, 2025.

Quarterly Report Training is scheduled for September 10, 2026, 10:00-11:00 AM (Zoom). The session will cover how to complete quarterly reports, how to run APRs in HMIS, and data quality expectations. The training will be recorded. Teddie Pierce noted the policy applies to any project included in quarterly reporting; some projects will receive specific guidance at the September 10 training on which APR to run. Chair Rahmeyer confirmed the training will be recorded.

6. Reports

I. 2026 HUD Notice of Funding Opportunity (Pathways MISI)

On August 7, 2026 a Federal Court Ruled that the HUD 2026 NOFO can no longer move forward.

On August 7, 2026, a federal court vacated the FY2026 HUD CoC Notice of Funding Opportunity (NOFO). HUD posted a notice on eSnaps acknowledging the ruling. The August 26, 2026 application deadline and all project applications are currently suspended; eSnaps is closed to new registrations and applications.

HUD is seeking an emergency stay to reinstate the NOFO pending appeal to the First Circuit. Plaintiffs have until Friday, August 22 to respond; HUD has until Monday, August 25 to reply. The court indicated it would rule promptly. Organizations that do not yet have eSnaps access should still set up profiles now, as any reinstatement could come with a

compressed timeline. Kristen Schreder noted the Board will be kept informed as developments unfold.

II. 2026 HIC/PIT Planning and Administration - T.E.A.C.H., Inc. (Kristen)

January 25, 2027 is the approved PIT Count date (night of). NorCal CoC PIT Committee Meeting August 18, 2026 8:45-9:45. Scheduled review of proposed Policy and Procedure for Annual Housing Inventory and proposed Draft Policy and Procedure for Annual Sheltered PIT Count
We anticipate a draft HIC and PIT report to be available by the end of August or early September.

During the meeting, a notification was received from HDX (HUD's data exchange) that the NorCal CoC 2026 HIC and PIT count submission has been finalized with no issues. Daniel Howland (Pathways MISI) confirmed the submission is final and the CoC is rolling into the next cycle.

PIT Count date: January 25, 2027 (night of). A draft HIC report and PIT report are expected by end of August or early September. Pathways MISI is developing the first formalized, standalone HIC report for NorCal CoC, which will serve as the baseline year for future trend comparisons. Future HIC information will be collected on a quarterly basis so data is not delayed until the annual count.

Tim Danielson asked whether prior year HIC data was lost. Teddie Pierce and Kristen Schreder confirmed prior year data is available and the 2026 report represents a formalized, expanded baseline, not a replacement of historical data.

III. HHAP Funding Status: T.E.A.C.H., Inc. –(Jamie & Kristen)

i. **HHAP 3** – All funds were distributed by June 30, 2026. Sub-recipients have until December 31, 2026 to fully expend HHAP 3 funds.

All HHAP 3 funds have been distributed. T.E.A.C.H. has 12 fully executed agreements and 1 pending. The June 30, 2026 distribution deadline was met. Sub-recipients have until December 31, 2026 to fully expend HHAP 3 funds.

ii. **HHAP 4** - HHAP 4 Funding Agreements are currently being sent to agencies to allocate the remainder disbursement.

15 funding agreements total: 5 fully executed, 4 disbursed and pending final execution, and 6 in production. T.E.A.C.H. (Administrative Entity) must expend all HHAP 4 funds by June 30, 2027; sub-recipients have until December 31, 2027.

iii. **HHAP 5** - T.E.A.C.H., Inc. met the required 75% obligation of the initial 50% allocation and distributed 50% by June 30, 2026 and has requested from HCD the distribution of the remainder CoC, Modoc, Plumas and Sierra County disbursement. HCD will review and confirm compliance with the following:
Requirement #1 - fiscal requirements have been met, the Regional Coordinated Homelessness Action Plan must demonstrate that the grantee complies with its commitments and the following statutory requirements including:
Requirement #2

1. the CoC region has demonstrated progress in at least three CA SPMs from CY 23 baseline to the latest CA SPM data OR
2. If the CoC region did not demonstrate progress in at least three CA SPMs, the grantee must accept technical assistance from HCD

Requirement #3 Annual Report Submissions and HMIS/HDIS Reporting must demonstrate compliance with commitments and statutory requirements.

A. Annual Report. Grantee has submitted a complete annual report that shows progress on their metrics and key actions committed to with their HHAP funds.
B. HMIS/HDIS Reporting. Grantee is properly reporting into HMIS/HDIS and reporting indicates progress on their metrics and key actions committed to with their HHAP funds.

10 agreements total: 6 fully executed, 1 pending, 3 in progress. T.E.A.C.H. met the required milestone: 75% of the initial 50% allocation obligated and 50% distributed by June 30, 2026. A request for the second allocation was submitted to HCD around July 20-24, 2026. HCD confirmed receipt and stated it is a top priority, but no release timeline has been provided. T.E.A.C.H. must expend HHAP 5 funds by June 30, 2028; sub-recipients have until June 30, 2029.

iv. **HHAP 6** – $5.8 M - Received executed contract with HCD on August 11, 2026. T.E.A.C.H., Inc has not received funding. T.E.A.C.H., Inc will prepare a NOFA for distribution of the allocations to the CoC, Modoc, Plumas and Sierra Counties. HCD determined Siskiyou County has a compliant Encampment Engagement policy. HCD has approved Encampment Engagement Policies for Del Norte, Modoc and Plumas-Sierra Counties. HCD is working with Lassen and Shasta to complete required components.

Qualification for distribution of the HHAP 6 remainder disbursement is very similar to HHAP 5, however, the CoC region must demonstrate progress in at least half of the CA SPMs from CY 24 baseline to the latest CA SPM data OR the CoC Region must accept technical assistance.

T.E.A.C.H. received an executed contract with HCD on August 11, 2026 ($5.8M). Funds have not yet been received. HCD has approved Encampment Engagement Policies for Del Norte, Modoc, Plumas-Sierra, and Siskiyou Counties. HCD is still working with Lassen and Shasta Counties to complete required components. Grace Poor (Lassen) confirmed the final required document (notice from the Susanville Police Department) was submitted but HCD has not yet confirmed whether it meets their requirement. Kristen Schreder will follow up.

Distribution structure: Shasta, Lassen, Siskiyou, and Del Norte Counties receive HHAP 6 funds directly from the state; T.E.A.C.H. distributes funds to Modoc, Plumas, and Sierra Counties as well as the CoC portion. T.E.A.C.H. will prepare a NOFA (Notice of Funding Availability) for the CoC/Modoc/Plumas/Sierra allocation within the next two to three weeks. Jamie Northrup and Kristen Schreder will send each county a summary of funding commitments from their HHAP 6 application so agencies can confirm allocations before the NOFA is issued.

v. **HHAP 7** – August 7, 2026 NorCal CoC received a preliminary HHAP 7 NOFA which will be disbursed as the third and fourth disbursements of HHAP 6. No new application is required. The estimated amount of allocations for the 7 counties and the NorCal CoC is $6,157,741.64.

On August 7, 2026, NorCal CoC received a preliminary HHAP 7 NOFA. HHAP 7 will be disbursed as the third and fourth installments of HHAP 6; no new application is required. Estimated allocation for the 7 counties and NorCal CoC: $6,157,741.64, slightly more than HHAP 6 ($5.8M), pending finalization of rollover amounts from unexpended prior HHAP funds.

Compliance threshold: the CoC region must demonstrate progress in at least 4 of the CA SPMs or accept technical assistance from HCD. T.E.A.C.H. and Housing Tools are coordinating. Agencies should not expect HHAP 7 funds to flow until late 2026 at the earliest, and likely 2027. Teddie Pierce encouraged all agencies to budget for HMIS management costs in their next funding application.

IV. Data/Performance Work Group (Teddie)

Next scheduled meeting - August 27, 2026 from 1:00 to 2:30

- HMIS Project Setup Elements (information needed and revised Project Setup form)
- PSH Projects client eligibility, related data elements and data collection requirements

NorCal CoC Data Performance Work Group
August 27, 2026
1:00pm - 2:30pm
https://us02web.zoom.us/meeting/register/MOdfe6kZT2aS-WE5njftrQ
Meeting ID: 852 8083 2909
Passcode: 288330

Topics: HMIS Project Setup Elements and the revised project setup form; PSH project client eligibility, related data elements, and data collection requirements; BHSA project setup complexities.

V. Development of the Youth Action Board (YAB) Update.

Megan Preller (Ready for Life, Shasta County) continues to lead the development of NorCal CoC's Youth Action Board. Megan met with Tehama County, which has successfully established its YAB, and is incorporating lessons learned. The YAB will be based in Shasta County but virtually accessible to youth and youth-serving organizations throughout all CoC counties. Kristen Schreder will request a written update from Megan Preller to share with interested parties.

VI. NorCal CoC Members and County Updates

Robert Szopa (Sierra County) noted that Carey Russell's last day with Sierra County Behavioral Health is August 21, 2026. Candy Corcoran is expected to take over HMIS data responsibilities for Sierra County. Introductions will be made to Teddie Pierce. Teddie Pierce acknowledged Carey Russell's contribution, noting his combined technical and social service background is uncommon and valuable.

VII. Items for next meeting.

- HMIS Committee update; Pathways MISI data quality dashboard presentation
- HHAP 6 NOFA - ratification (goal of having the NOFA ready by the September 17 meeting, with an approximately 60-day application period)

- 2026 HUD CoC NOFO status update (pending court ruling on emergency stay)
- HIC and PIT draft reports

VIII. Adjournment - 2:27pm.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact the T.E.A.C.H., Inc. at (530)233-3111 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.

Next Scheduled Executive Board Member Meeting
September 17, 2026 1pm – 3pm