NorCal Continuum of Care™

Siskiyou County Advisory Board Meeting
September 2, 2026
1:30pm – 3:00pm
Red Oak Room, Behavioral Health, 2060 Campus Drive, Yreka
Zoom: https://us02web.zoom.us/j/87395135252?pwd=TWcPbTguEJWBbbYCyQRTIjhd4DeWaX.1

Teleconference locations:

Karuk Tribe
635 Jacobs Way
Happy Camp, CA 96039

Dunsmuir City Hall
5915 Dunsmuir Avenue
Dunsmuir, CA 96025

United Way of Northern California
3300 Churn Creek Road
Redding, CA 96002

1. Call to Order/Quorum Established/Introductions
Christina Brown, Sara Johnson, Maddelyn Bryan for Sarah Collard, Steven Bryan, Corey Middleton, Denise Patterson, Sara Spence

2. Approval of Meeting Minutes from August (Attachment A)
Board members will review and approve minutes from August 5, 2026.

The motion to approve the minutes was made by Sara Spence, and seconded by Denise Patterson.

Ayes: Christian Brown, Sara Johnson, Maddelyn Bryan, Steven Bryan, Corey Middleton, Denise Patterson, Sara Spence
Nays: None.

3. Public Comments (limited to 3 mins. per comment)

Advisory Board Members:

Nancy Ogren, Chair
Siskiyou Co. Board of Supervisors

Michael Aiuto
Homeless Advocate

Trish Barbieri
Social Services Division

Christina Brown
Fairchild Medical Center

Vacant
United Way

Sara Johnson
Siskiyou Co. Office of Ed

Sarah Collard, Ph.D.
Health and Human Services Agency

Joshua Tygart
Yreka Police Department

Steven Bryan
Community Resource Collaborative

Corey Middleton
City of Yreka

Denise Patterson
Yreka Food Bank

Sara Spence
Karuk Tribal Housing Authority

Ashley Lemos
Youth Empowerment Siskiyou

Vacant
City of Dunsmuir

Carla Charraga
Siskiyou Domestic Violence & Crisis Center

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

Eric Yan relayed a message from Trish Barbieri that the Modoc-Siskiyou Community Action Agency (MSCAA) had announced the release of the 2027 CSBG funding opportunity. Siskiyou County Social Services Division had put up a Facebook post sharing the info with Siskiyou housing providers that the funding was now available.

He stated that the MSCAA is (at the time this is being written) accepting proposals from groups who are serving low-income residents of Modoc and Siskiyou Counties. The awards range from $10,000 to $20,000 for projects addressing housing, nutrition, or emergency shelter. The deadline is on 4 PM on September 28, and the funded projects run from January 1 to December 31 of 2027. The proposals must be submitted in hard copy to the MSCAA Administrative Office, one original and nine copies. An email about the MSCAA announcement was already sent by Eric to the CoC Advisory Board email list.

4. Committee Updates

a. Executive Board Update—Sarah Collard

Maddelyn Bryan, filling in for Sarah Collard at the meeting, stated that the latest HUD Notice Of Funding Opportunity (NOFO) had been stopped by the courts again. She stated that if people do not really need this funding, she would not recommend they consider it.

In addition, the Coordinated Entry policy updated had been approved, that added language that allowed non-HMIS licensed users to attend Coordinated Entry meetings for the purposes of case conferencing. However, the HMIS forms have not been updated yet to reflect the changes and until the forms are also updated, there can still be no non-HMIS users in Coordinated Entry meetings. The updated forms will likely be released by next month.

b. PIT Committee—Maddelyn Bryan

Maddelyn reported that January 25 will be the census night. Staff expected to have drafts of the HIC and PIT reports from the last PIT Count to share with others by early September. For next January, the PIT Committee may change the process for the Shelter Count, which would impact several programs, such as Basecamp. The PIT Committee is considering whether the app previously used for PIT Counts should only be used for the unsheltered count. HMIS would be used for the sheltered count under the proposal.

c. HMIS/CEP Committee—Maddelyn Bryan

Maddelyn noted that the Notice of Privacy Practices and the Release of Information form will both be updated. There was some discussion about restrictions in what can be shared with law enforcement. Maddelyn stated that

she would bring more information about law enforcement restrictions back to the Board, once she received more materials about it. No action could be taken because the staff had forgotten to post an agenda.

d. Data Performance Work Group—Eric Yan

As reported by Eric, T.E.A.C.H. Inc. was telling everyone at the meeting about why HMIS project setup matters across federal homeless programs. For context, all programs must meet the same programming guidelines but there are many different federal partners who take part in HMIS, with different funding streams. In addition, HUD is still writing the NOFO and California is actively changing and merging their departments.

Eric also noted that when setting up projects, TEACH needs to know who the funders are. The complexity of HMIS is not well understood by the public, so it is important for people to make sure that everything is documented well. With a lot of things going on at once, good documentation during project setup is important. TEACH is aware that people will have questions about project setup, and they will make sure to work things through with others.

When it came to Permanent Supportive Housing (PSH), Eric stated that there was a lot of housing policy instability on the federal level due to clashes between the federal government and other entities. PSH needs to meet HUD's definition of homelessness, or Category 1. From the information TEACH has, there is a lot of missing data in different categories, such as Income, Annual Assessments, and Household Relationships. For example, there are 280 entries and 130 exits, which resulted in a 46% exited rate. For comparison, the national exit rate is at 13%.

The bottom line is that PSH needs a lot of documentation, and the federal government is not a fan of PSH as it is trying to eliminate as much of it as possible. Therefore, thorough documentation is important so that the federal government has less of an excuse to cut funding.

However, for Siskiyou County's PSH projects, Maddelyn noted that it was not at risk in the same way Eric was previously talking about. This is because the county does not have CoC PSH funding for those projects, but state funding instead.

Maddelyn also stated that when someone is requesting a new project to be set up or when a project's funding source has changed, the CoC should be notified, because those data points are ultimately reported to the state. The data can then affect future disbursements.

e. Youth Action Board—Sara Johnson

Sara Johnson noted that Siskiyou County's particular program, which supports students facing homelessness, receives very limited funding. She was able to coordinate with others to discover that more funding was potentially available, and then discuss options on what to do next. Sara stated that the Youth Action Board (YAB) wanted to get at least one or two interns.

She also wanted to make sure students knew about their educational rights. Her hope was that her program ideas could be implemented by the end of the year, and expressed optimism that there is funding that can pay individuals to look into what the community is lacking. Student voices are lacking overall, especially for the county's vulnerable population, so Sara stated that hopefully as the next few months pass, people can figure out how to execute everything they have planned.

5. New Business

a. Rosenburg's Rules of Order Presentation (Attachment B)—Eric Yan

Maddelyn provided some brief context before the presentation, explaining that the CoC was no longer subject to the Brown Act because the Lead Agency is a nonprofit. TEACH had done some research and reported back that CoCs who have a nonprofit Administrative Entity do not usually follow the Brown Act. From there, the Executive Board voted to no longer use the Brown Act but still try to adhere to standards of transparency and timeliness.

Eric started out the presentation by noting that different municipalities follow Rosenberg's Rules of Order slightly differently from one another. Although an official rules book does exist, a lot of municipalities do not necessarily follow it word-for-word, down to the most precise details.

Eric stated that the rules should do the following: establish order, be clear and easily understood, be user-friendly and accessible to the public, enforce majority will while protecting minority rights, and prevent meetings from being hijacked by technicalities. When it comes to setting up the meeting, the quorum is generally one more than half the body, but bodies can set up their own rules. The role of the Chair is to apply the meeting rules, and all decisions made by the Chair are final unless overruled by the body. It is customary for the Chair to play a less active role in debate and discussion.

The presentation showed that there are ten stages of a motion's life cycle: 1) The Chair announces the agenda item, 2) The sponsor introduces the item, 3) The Chair opens the floor for technical questions from the Board, 4) Public comment is allowed on the item, with the Chair having discretion over how long public comment can be, 5) The Chair asks for a motion to support the item, 6) The Chair asks for a second to support the item, 7) The Chair repeats the motion being discussed and voted on, 8) The Chair opens the floor to discussion and

debate among members, 9) The Chair calls for a vote, and then finally 10) The Chair announces the outcome of the vote.

Motions are done in two steps: 1) The Chair recognizes the member of the body, and 2) The member of the body makes a motion, generally starting with “I move…” The Chair can make the motion themselves as well, but only if nobody else is willing to make one.

From the presentation, Eric noted that there are three Basic Motions, each one requiring a simple majority to pass. A Basic Motion proposes a specific action for consideration, a Motion to Amend suggests changes to the Basic Motion, and lastly, a Substitute Motion replaces the Basic Motion entirely. The Chair gets to determine if a “Motion to Amend” is really a “Substitute Motion,” and vice versa.

Next, Eric went over the Special Motions: A Motion of Adjourn ends the meeting, a Motion to Fix a Time to Adjourn ends the meeting at a set time, a Motion to Recess creates a break in the meeting, and a Motion to Table defers the motion under discussion to a future date.

The next slide was regarding motions that permanently close discussion and go directly to a vote, which require a two thirds majority to pass. A Motion to Limit Debate stops the debate, a Motion to Close Nominations stops new nominations for a position, a Motion of Suspend the Rules temporarily changes the meeting rules, and finally, a Motion to object on the consideration of a question will prevent an item from even being considered.

The next topic was on Acceptable Meeting Interruptions: a Point of Privilege points out uncomfortable surroundings such as a cold room, a Point of Order points out failure to correct meeting procedures, an Appeal reverses a Chair’s ruling when passed by a simple majority, a “Withdraw a Motion” is used to withdraw a motion but can only be used by the person who made the motion, and a “Calls for orders of the day” is another way of reminding people to get back on topic.

There was also another motion presented, the Motion to Reconsider, which requires a simple majority to pass. The Motion to Reconsider can only be made by a member who previously voted in the majority for the item. In addition, it must be made during the same meeting.

When it came to voting, Eric pointed out that public comment must be heard before votes are cast. When it came to abstentions in voting, the body must either follow the law dictating how abstentions are counted, or use their own personal discretion.

Lastly, Eric noted that all motions require a second before they can be voted on, and that each member must be recognized by the Chair before speaking. In addition, the Chair can set limits on debate time or the number of speakers.

b. Member Presentation—Sara Johnson

Sara started out her presentation by introducing herself as the director of the Foster & Homeless Youth Program. The program works closely with local education agencies, teachers, and school staff to advocate on behalf of students. Data trends such as attendance records are analyzed to monitor and determine how the program can best support students.

The program looks at students experiencing homelessness and wants to make sure every student gets access to education and the opportunity to succeed in school. The county office homeless education program works alongside school districts to identify and support students experiencing homelessness.

Sara explains that the McKinney-Vento Homeless Assistance Act is a federal law that protects educational rights of children and youth experiencing homelessness. It helps students enroll and remain in their school of origin, and receive support to overcome barriers to their education. “School of origin” is a bigger piece that Sara’s program focuses on, in part because Siskiyou County is geographically large, with its schools spread out hours apart.

She noted that last year, the county recorded 306 homeless students and 96 unaccompanied youth. These numbers appear to be relatively stable each year, so the people at the Foster & Homeless Youth Program really try their best to support schools, and identify who these students are. Once identified, students receive help in various ways, such as through getting food or knowing what their rights are. The program makes sure schools know what the McKinney-Vento law is, and then provide educational support to students.

c. Quarterly Report Training—Eric Yan

Eric acknowledged that most of the organizations here do not have funding from the CoC, but nonetheless, the information may be important for those that do. From 10 to 11 AM on September 10, T.E.A.C.H. Inc. will cover how to complete the reports, APR submissions, and reviews.

6. Old Business

a. Action Item: Approve Local Membership Policy 2.0 with Changes (Attachment C)—Eric Yan

Using the projector, Eric displayed the Local Membership Policy document to everyone. He first went over the list of key partners written on the document to see if anyone had anything they wanted to add or remove. The only change the Board members had was to add “tribal government” to the list.

Next, Eric went over entity representation of the Advisory Board, as well as membership terms regarding attendance and inactivity. He compared the Advisory Board termination policy with that of the NorCal CoC Governance Charter's, so members could decide how they wanted to modify the Local Membership Policy document. Maddelyn emphasized that the Advisory Board could not choose to have something different than what the CoC allows, so the real question was if the Board had anything they wanted to add to the CoC-wide policy.

Sara Spence noted that there was an inconsistency between the two documents regarding how many consecutive meetings a member would need to miss to be terminated, with the Local Membership Policy document listing "more than three" while the Governance Charter listed "more than two." Eric agreed to revise the Local Membership Policy to align it with the Governance Charter.

Eric then presented his changes to the Advisory Board Participation section, which included the various ways in which someone could participate in both the planning and execution of the Point in Time Count. He also went over the Expectations of an Alternate, New Membership Onboarding, and Day to Day Operations of Advisory Board Members. All of these sections received no request for modifications from the Board members.

Lastly, Eric presented the Sample Advisory Board Meeting Agenda section. Maddelyn noted that Yreka Basecamp was on the sample agenda's Member Updates, and should probably be removed. She pointed out that Yreka Basecamp updated the Board each month to fulfill a specific grant requirement, and that grant was ending soon.

The motion to approve the Local Membership Policy 2.0 was made by Christina Brown, and seconded by Denise Patterson.

Ayes: Christina Brown, Sara Johnson, Maddelyn Bryan for Sarah Collard, Steven Bryan, Corey Middleton, Denise Patterson, Sara Spence
Nayes: None.

b. Discussion of Vacant Membership—Eric Yan
Eric explained that the Board had two long-term vacancies, United Way and the City of Dunsmuir. He had been trying to reach out to United Way since June, and although they had expressed interest, there had still been no membership application submitted.

Matt Cohrs introduced himself as the new City Manager for Dunsmuir, and said he was ready to fill in the vacancy. Eric stated that he would send Matt a membership application form after the meeting.

Theresa Azevedo, who used to work at United Way, suggested sending another email to the organization because Kalie Brisbon, the president and CEO, was previously busy at a conference.

Corey Middleton recommended that if there was still no word from either organization by month, the Board should move forward to terminate their membership and find replacements. Steven Bryan decided to table the item for the next meeting.

7. Member Updates

a. Yreka Basecamp—NVCSS

Jaz Johnson informed the Board that NVCSS will be getting a new staff member for Yreka Basecamp. In addition, NVCSS recently did some filming with their marketing department to help get information out about the program. A few people at Yreka Basecamp have moved on to other programs or permanent housing, and a few more people have started jobs.

b. Letter to Community Partners for the Housing Support Program (Attachment D)—Veronica Rivera

Veronica stated that this would be the 11th fiscal year of running the Housing Support Program (HSP), with this year's allocation being around $436,670. She is requesting more funding from CDSS, of around $200,000 more. Most of the funding last year was spent on direct services to families.

She noted that HSP is run through CalWORKs, and a family receiving CalWORKs who meet certain criteria such as having debt or unemployment are potentially eligible. HSP helps those who are either homeless or at risk of homelessness. About 400 or 500 CalWORKs cases are run annually through HSP, fluctuating at different times in the year. From last year, there were 27 intakes, and ultimately 24 people got into permanent housing.

c. Other Updates—All Members

Luther Findley introduced himself as the Community Service Director for the Seventh-day Adventist Church in Yreka. He stated that every Tuesday, the church makes hundreds of meals that they distribute to different shelters. He also noted that he was the new president of Beacon of Hope, and the organization was planning on having an open house event on September 10th, from 5 to 7 PM. He passed out flyers to others, and Eric agreed to send out his flyer through email as well.

Maddelyn introduced the Board to the newest housing staff member, Ricky Pisanu. He will be the Case Manager at Crossroads. Ricky stated that he had been working for Volunteers of America in the greater Sacramento area for the last ten years, so he has a lot of experience with the homeless population.

Steven notified the Board that the Siskiyou Community Resource Collaborative has started movies in the park, in collaboration with the City of Yreka. The next movie will be on September 4 at 7:30 PM, at Miner Street Park.

Sasha Hight informed everyone that Jaz Johnson will also be leaving Six Stones in addition to Basecamp, and that his last day will be Friday for the former. Two peers will be joining Six Stones soon as well.

Katie Eastman updated the Board to let the members know that there will soon be four new people at Siskiyou Village to help out.

Denise Patterson announced that Yreka Food Bank will be busy in September, and they will have a fundraising breakfast on September 20th.

Lastly, Steven noted that Yreka Kids Day Festival will happen next month. Any organization can show up, as long as they provide some kind of free activity for kids or families. It will be at Miner Street Park, 2 PM on October 3rd.

8. Discussion Items for Next Meeting

9. Adjournment

The motion to adjourn was made by Christina Brown, and seconded by Maddelyn Bryan.

Ayes: Christina Brown, Sara Johnson, Maddelyn Bryan for Sarah Collard, Steven Bryan, Corey Middleton, Denise Patterson, Sara Spence
Nays: None.

Next Meeting
October 7th, 2026
1:30pm-3:00pm

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact 530-841-2748 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.